

**THE TOWN OF APPLE VALLEY  
PARK AND RECREATION COMMISSION  
DECEMBER 5, 2019**

**CALL TO ORDER:**

Chair Valerie Smith, called the meeting of the Park and Recreation Commission of the Town of Apple Valley to order at 6:07 p.m. in the Town Council Chambers.

**ROLL CALL:**

Roll call was taken with the following members present: Commissioner Tatera; Commissioner Wilson; and Chair Smith

**ABSENT:**

Commissioner Tarango and Vice-Chair Doran

**PLEDGE OF ALLEGIANCE:**

Commissioner Tatera

**PRESENTATIONS:**

None

**PUBLIC COMMENTS:**

None

**1. Approval of the Parks and Recreation Minutes for October 3, 2019 Meeting**

Commissioner Tatera motioned to approve the meeting minutes; Commission Wilson seconded the motion.

Vote: Motion carried a 3-0-0-2

Yes: Commissioner Tatera; Commissioner Wilson; and Chair Smith

No: None

Abstain: None

Absent: Commissioner Tarango and Vice-Chair Doran

**2. Approval of Parks and Recreation Monthly Reports for September and October 2019**

Commissioner Wilson, motioned to approve the monthly reports for September and October 2019, Commissioner Tatera, seconded the motion.

Vote: Motion carried a 3-0-0-2

Yes: Commissioner Tatera; Commissioner Wilson; and Chair Smith

No: None

Abstain: None

Absent: Commissioner Tarango and Vice-Chair Doran

### **3. Quimby Fund Resolution Update**

Parks & Recreation Manager David C. Coleman advised the commission of the process the resolution will take to move forward with the Quimby Fund projects. He advised that the resolution will probably go to the Town Council for approval in January. He will advise the Commission as soon the resolution is on the Town Council agenda.

### **4. CDBG/Parks Project Update**

Parks and Recreation Manager, David C. Coleman advised the commission of the Mendel Park restroom project status. We have received new bids and this project is steadily moving forward. He also discussed the camera project and the staff that will be involved in installing the cameras at James Woody Park. He is hoping to have the camera installed sometime in March 2020.

The parking lot and irrigation projects are still in process and we are working on moving ahead in the near future.

## **PARK AND RECREATION COMMISSIONER COMMENTS**

Commissioner Wilson would like to see all the upcoming parks & CDBG projects get completed. Chair Smith would like to do a parks tour. The commission is interested in touring Horsemen's Center, the Hilltop House, James Woody Park and Mendel Park. We will try to set up a parks tour in January 2020.

## **PARK AND RECREATION MANAGER'S REPORT**

Parks & Recreation Manager, David C. Coleman advised the commission of the grant writing process. He advised the commission of the upcoming events that will be hosted in December and the beginning of the year.

## **SUGGESTED ITEMS FOR FUTURE AGENDAS**

A suggested item for future agendas will be scheduling the parks tour. Commissioner Tatera would also like to discuss grant opportunities for the department. He advised the manager of a grant with National Recreation Trails for Greenways Grant that has Hilltop House written all over it. He also wanted to advise the manager and commission that the grant for land conservation fund is due by February 3, 2020.

## ADJOURNMENT

Motion by Chair Smith seconded by Commissioner Tatera and carried by those in attendance to adjourn the meeting at 6:52 p.m.

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CHAIRPERSON

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SENIOR ADMINISTRATIVE ASSISTANT