



## Town Council Agenda Report

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Date: July 28, 2020 Item No. 4

To: Honorable Mayor and Town Council

Subject: AWARD OF PROFESSIONAL SERVICES AGREEMENT FOR THE TOWN WIDE SCHOOL ZONE ANALYSIS.

From: Douglas Robertson, Town Manager

Submitted by: Brad Miller, Town Engineer  
Engineering Department

Budgeted Item:  Yes  No  N/A

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### RECOMMENDED ACTION

Award a Professional Services Agreement to Onward Engineering for the Town Wide School Zone Analysis subject to “Approval as to Form” by the Town Attorney and “Approval as to Content” by the Town Manager.

### BACKGROUND

In October of 2019, the Town applied for and received a state funded grant to prepare a Local Roadway Safety Plan (LRSP) which provides a framework for organizing stakeholders to identify, analyze, and prioritize roadway improvements on local and rural roads. For future Highway Safety Improvement Plan (HSIP) Calls-for-Projects, an LRSP will be preferred or required for the Town to be eligible to apply for federal HSIP funds. Since the process of developing an LRSP can be tailored to local protocols, needs, and issues, staff elected to focus on each of the 17 school zones within the Town of Apple Valley to include all AVUSD and San Bernardino County schools as well as The Academy for Academic Excellence and Apple Valley Christian. Once complete, the LRSP will provide the Town with a list of potential projects within Town boundaries as well as a deployment plan to ensure compliance with the California Manual on Uniform Traffic Control Devices (CA MUTCD) at each school. The LRSP is intended to be a living document that will be updated as CA MUTCD changes are implemented.

## **ANALYSIS**

On June 4, 2020, Engineering staff received Proposals from four firms. Staff reviewed the prospective consultant's submissions and elected to interview the three top-rated firms. Based on the interviews, staff determined that Michael Baker International is the most qualified to proceed with the project for the following reasons:

- The Project Manager's experience in past Town of Apple Valley projects to include the Safe Routes to School Master Plan;
- Strength of the project team members and balance of engineering, research, and local knowledge;
- Ability to adapt their research methods while ensuring warrant compliance during COVID-19 school closures.

For all the reasons mentioned above, staff recommends that Michael Baker International be awarded a Professional Services Agreement totaling \$124,940.00 for the Town Wide School Zone Analysis Project.

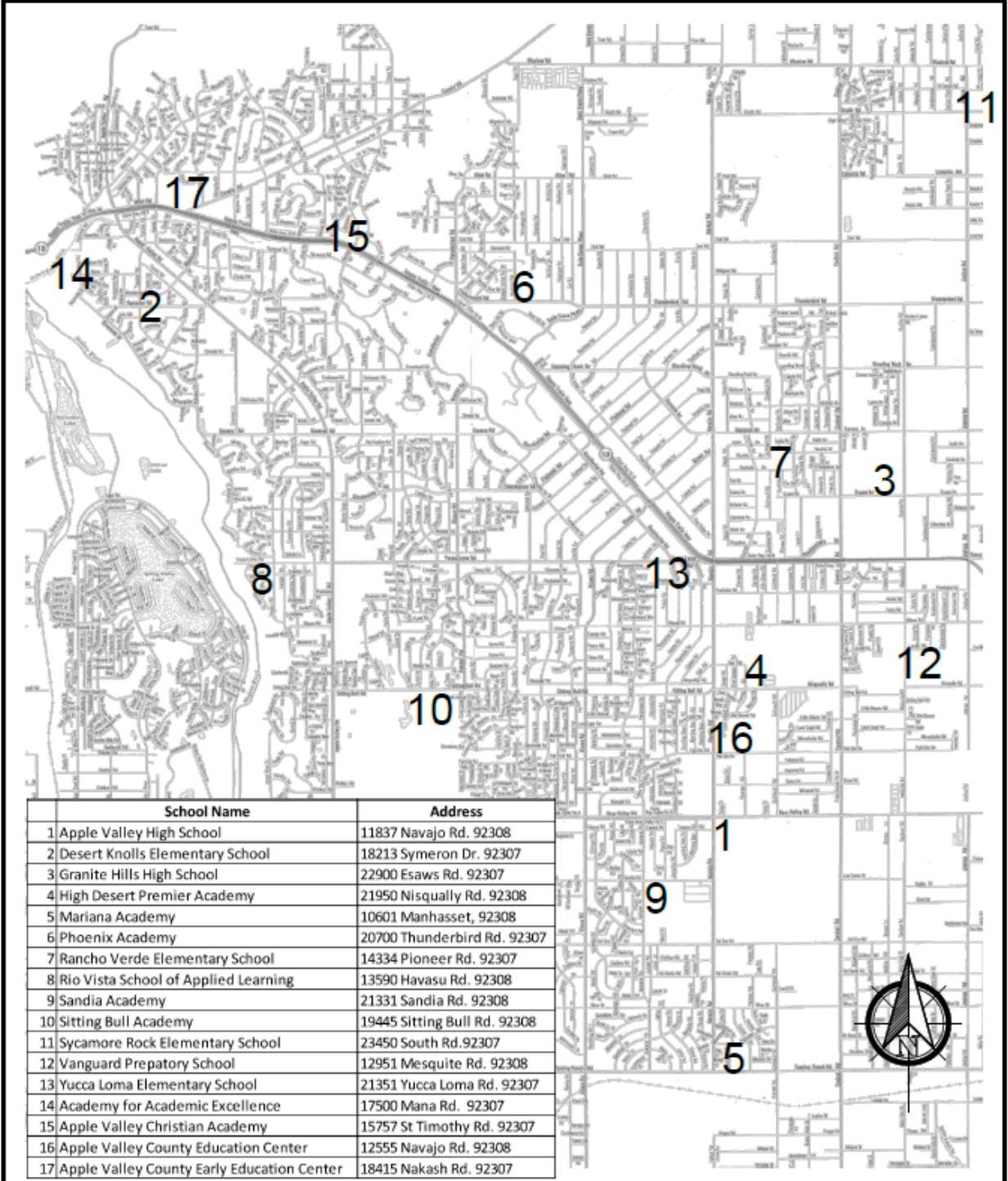
## **FISCAL IMPACT**

Funding for this project has been appropriated in the adopted FY 2020-2021 budget.

## **ATTACHMENTS**

- A. Project Locations

## Project Location



### VICINITY MAP

### TOWN OF APPLE VALLEY

### TOWN WIDE SCHOOL ZONE ANALYSIS

Sheet 1 of 1 (NTS)

