

**THE TOWN OF APPLE VALLEY  
PARK AND RECREATION COMMISSION  
JUNE 4, 2020**

**CALL TO ORDER:**

Chair Valerie Smith called the meeting of the Park and Recreation Commission of the Town of Apple Valley to order at 6:04 p.m. in the Town Council Chambers.

**ROLL CALL:**

Roll call was taken with the following members present: Commissioner Doran; Commissioner Tarango; Commissioner Tatera; Vice-Chair Wilson; Chairperson Smith.

Absent: None

**PLEDGE OF ALLEGIANCE:**

Commissioner Tatera

**PRESENTATIONS:**

None

**PUBLIC COMMENTS:**

None

**1. APPROVAL OF MEETING MINUTES**

Commissioner Tatera motioned to approve the meeting minutes and Vice-Chair Wilson seconded the motion

**Vote:** Motion carried a 4-0-1-0 vote

**Yes:** Commissioner Tarango; Commissioner Tatera; Vice-Chair Wilson; and Chair Smith

**No:** None

**Abstain:** Commissioner Doran

**Absent:** None

**2. APPROVAL OF MONTHLY REPORTS**

Commissioner Tatera motioned to approve the Monthly Reports; Commissioner Doran seconded the motion.

**Vote:** Motion carried a 5-0-0-0 vote

**Yes:** Commissioner Doran; Commissioner Tarango; Commissioner Tatera; Vice-Chair Wilson; and Chair Smith

**No:** None

**Abstain:** None

**Absent:** None

### **3. QUIMBY FUND/WORKSHOP DISCUSSION**

Parks and Recreation Manager, David Coleman updated the commission on the Quimby fund projects status and the desire to have workshops for upcoming projects. He discussed the situation with the current stay at home order and the inability to meet in person. The commission advised wanting to start off with Zoom meetings since they are unable to meet in person.

David advised the commission that we have purchased the concrete cornhole games using Quimby funds and will be installing them at a couple of our parks. He also explained the situation with Sycamore Rocks park and that the agreement that the school district has with the department only requires 90 days notification prior to making changes to the park. This agreement also includes, Yucca Loma and Thunderbird Park. David is looking into securing a long-term agreement if we are planning on using Quimby Funds and either of these parks. Once the school has completed their parking lot project, we will start working on setting up the new baseball field. He also advised that the backstops at Sycamore park are rusted and does not seem capable of being moved to a new location. We will set up workshops for the Tennis Courts, Horsemens Center and Sycamore Rocks projects.

### **4. CDBG/PARK PROJECT UPDATE**

Parks and Recreation Manager, David Coleman explained the CDBG guidelines. A good example would be building an Amphitheater for the entire town. CDBG approves additional amenities for neighborhood use.

David discussed the Mendel Park restroom project and the need for a bid for engineering services and that the Restroom will be purchased by the Recreation department and installed by a contractor.

The camera project has been minimized to the more essential needs or cameras and will include our IT department to assist with the completion of the project.

### **PARK AND RECREATION COMMISSIONER COMMENTS**

Commissioner Tatera asked about the CPRS conference and if anyone was able to attend, he also wanted more detail on the cancelling of classes and the possibility of filming and livestreaming the concerts for patrons to be able to view online. David will look into this because there were some copyright concerns and he isn't sure if it is possible. Commissioner Tatera also requested an update on the Hilltop House Grant.

### **PARK AND RECREATION MANAGER'S REPORT**

David Coleman advised the commission of his plan on providing information on items that he plans to complete or upcoming items in Agenda Reports, he will provide updates on things that have already happened in his Managers Report. He advised the commission about the CPRS Conference success and the employees that attended. He advised that we set up a new light fixtures with the capability of turning on the lights at the tennis courts, and that we made the connection with this company at CPRS.

He advised that once returning from the conference, the Coronavirus pandemic was under way and our classes and events were cancelled. During this time, Code Enforcement was able to have 6 of our staff members work under a grant. They have done a great job and other departments have noticed. The department has just started Day Camp again with modified safety procedures in place.

David Coleman advised the commission on youth sports capabilities based on County guidelines. The County has advised that organized youth sports are not currently permitted and advised that we are following county guidelines for all events and programs.

He also advised the commission of Town Hall opening their doors to the public and the additional safety procedures that have been put in place to ensure safety for patrons and employees.

David explained the Virtual Recreation that was started and the ballet class that was uploaded. We are hoping for more. He also advised the commission that the Rec Department received a new/used van and we are working on wrapping the van.

### **SUGGESTED ITEMS FOR FUTURE AGENDAS**

Chair Valerie Smith recommended that the commission consistently receive updates on the grants that are being applied for, or currently in process.

### **ADJOURNMENT**

Motion by Chair Smith and seconded by Commissioner Doran and carried by those in attendance to adjourn the meeting at 7:10 p.m.

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CHAIRPERSON

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SR. ADMINISTRATIVE ASSISTANT