



EMPLOYMENT OPPORTUNITY

Maintenance Worker I

Salary: \$17.48 - \$24.71 Hourly
Job Type: Full-Time
Department: Facilities
Benefits: Benefits Eligible

The Position

Under direct supervision, learns to and performs a variety of work in the construction, modification, maintenance, repair, and operation of Town buildings and facilities; and performs related work as required.

Job Functions

When performing the Facilities assignment:

- Maintains, repairs, and replaces plumbing systems and fixtures, such as faucets, drinking fountains, water heaters, water closet, urinals, water regulators, and pressure valves.
- Maintains, repairs, and replaces electrical systems, including light switches, motors, wall receptacles and conduits; replaces light bulbs and time clocks.
- Provides periodic maintenance to air conditioning and heating units; repairs and replaces parts as necessary.
- Performs basic repairs to buildings, including plaster patch, painting, masonry, and replacing glass.
- Builds and repairs cabinets and counters; installs and repairs stairs; builds storage units; installs and repairs ceiling tiles, floor tiles, linoleum and/or carpet; hangs doors; repairs and replaces sheet rock; repairs and patches roofs, paints and/or stains as necessary.
- Performs minor maintenance and repairs on equipment or buildings, such as replacing light bulbs, fixing doors, or minor painting.
- Repairs block/brick structures, replaces grout and repairs cracks; patches cement, constructs forms, and pours concrete for small jobs such as walkways or slab repair.
- Unlocks and locks entrances to buildings; inspects buildings for safety hazards.
- Maintains Town swimming pool; identifies chemicals necessary to ensure proper chlorination and circulation of the pool.
- Operates a variety of electrical cleaning equipment; maintains and orders equipment and supplies.
- Performs various tasks in moving or rearranging furniture, desks and other equipment; sets up rooms and other Town facilities for meetings and special events.
- Assists in performing custodial duties as necessary.

When performing all assignments:

- Observes safe work methods and makes appropriate use of related safety equipment as required.
- Operates and maintains light, medium, and heavy-duty equipment and trucks appropriate to the functional area of assignment.
- Operates a variety of hand and power tools and equipment related to work assignment as instructed.
- Maintains work areas in a clean and orderly condition, including securing equipment at the close of the workday.
- Orders supplies and materials as needed and as directed.
- Installs street barricades and cones and controls traffic around work sites to ensure safe conditions for the general public and Town workers.
- Responds to after-hours emergencies.
- Performs other duties as assigned.

Qualifications

Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

Required: Equivalent to the completion of the twelfth (12th) grade and one (1) year of experience in construction, maintenance, or repair of buildings and facilities.

License:

- Valid California class C driver's license.
- Must obtain Aquatic Facility Operator (AFO) Certificate within six (6) months of hire.

Selection Process

A completed Town employment application is required by the close of recruitment, on **Thursday, November 12th, 2020, at 5:30pm; or once 20 qualified applications are received, whichever comes first.** Application package is available at Town of Apple Valley, 14975 Dale Evans Parkway, Apple Valley 92307, or on our website at www.applevalley.org. Applications may be completed online, or mailed/delivered to 14955 Dale Evans Parkway, Apple Valley 92307 Attn: Human Resources. The Town of Apple Valley participates in the E-Verify program.

The Town of Apple Valley does not discriminate on the basis of age, sex, race, religion, national origin, marital status, sexual orientation, or handicap status in its employment actions. If applicant has a disability that may require an accommodation, please contact Human Resources in writing at time application is submitted.