



Town Council Agenda Report

Date: December 8, 2020 Item No. 21

To: Honorable Mayor and Town Council

Subject: DRAFT PROGRAM YEAR (PY) 2019-2020 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER)

From: Douglas Robertson, Town Manager

Submitted by: Lori Lamson, Assistant Town Manager
Housing Department

Budgeted Item: Yes No N/A

RECOMMENDED ACTION

It is recommended that the Town Council:

- A. Conduct a public hearing and accept public testimony on the Program Year (PY) 2019-2020 Consolidated Annual Performance Evaluation Report (“CAPER”).
- B. Approve the PY 2019-2020 CAPER.
- C. Authorize the Town Manager or his designee to submit the PY 2019-2020 CAPER to the U.S. Department of Housing and Urban Development (“HUD”), along with any public testimony and changes thereto as directed by the Town Council.

BACKGROUND

HUD requires the Town to prepare and submit a CAPER to describe the Town’s progress in meeting the goals established in the PY 2019-2020 Action Plan that was approved by the Town Council on May 14, 2019, as amended. The CAPER is required to be submitted to HUD no later than 90 days after the end of the program year to comply with HUD regulations found at 24 Code of Federal Regulations 91.520. However, due to COVID-19, HUD has issued a waiver to all entitlement communities which extends the 90-day submission deadline to 180 days. The PY 2019-2020 CAPER was prepared and made available for the HUD-required 15-day public review and comment period, which began on November 23, 2020 and concluded on December 8, 2020.

For the recently completed program year that began on July 1, 2019, and concluded on June 30, 2020, the Town received \$625,395 in Community Development Block Grant (CDBG) funds and the Consortium between the Town and the City of Victorville received \$721,434 in HOME Investment Partnerships (HOME) funds that were allocated in the PY

2019-2020 Action Plan to activities designed to meet the Town's Five-Year Consolidated Plan – Strategic Plan goals. The PY 2019-2020 Action Plan was the third year of the five-year 2017-2021 Consolidated Plan cycle for the Town's CDBG and HOME programs.

ANALYSIS

Prior to the commencement of the 15-day public review period, the Town published a notice in the Valleywide Newspaper (English and Spanish) informing the public that the Town had prepared the Draft PY 2019-2020 CAPER and its availability for review and comment. The public was informed of the opportunity to provide oral and/or written comments on the CAPER. To date, no public comments have been received.

The accomplishments for the PY 2019-2020 include:

- Providing fair housing services to a total of 26 unduplicated residents.
- Providing clothing kits to a total of 407 unduplicated youths.
- Providing shelter and shelter services to a total of 210 unduplicated residents.
- Providing shelter and transitional shelter services to a total of 12 unduplicated residents suffering or fleeing from domestic violence.
- Providing physical fitness to promote healthy living, youth obesity prevention and nutritional guidance to 21 unduplicated youths.
- Providing assisted living tools/devices to 30 unduplicated disabled adults.
- Providing food baskets to 560 unduplicated residents.
- Providing minor home repairs related to health and safety issues for a total of 91 unduplicated seniors and/or disabled adults.
- Addressing a total of 2,310 code enforcement cases to address health and safety concerns.
- Providing a total of five (5) owner occupied eligible households with financial assistance to rehabilitate their single-family residence under the Town's Residential Rehabilitation Program (RRP).
- Beginning the design portion of the Mendel Park Restroom Project which is anticipated to be completed during the fourth quarter of the 2020-2021 program year.
- Beginning the design portion of the James Woody Park Security Cameras Project which is anticipated to be completed during the third quarter of the 2020-2021 program year.
- Beginning the implementation of the Emergency Rental Assistance (ERA) Program which is anticipated to assist approximately 35 unduplicated families who have been affected by COVID-19.

A more detailed explanation of accomplishments can be found in the attached Draft PY 2019-2020 CAPER.

FISCAL IMPACT

Presently, there is no fiscal impact. The Town is required to submit the PY 2019-2020 CAPER to HUD to report on the annual accomplishments and expenditures during the program year. Although the submittal of the CAPER has never resulted in a fiscal impact

to the Town, failure to submit the CAPER to HUD in a timely manner could possibly result in non-compliance with CDBG regulations, which has the potential to lead to future financial sanctions.

ATTACHMENTS

Exhibit A: Draft PY 2019-2020 CAPER – on file in the Town Clerks office, and at applevalley.org.