



## Town Council Agenda Report

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Date: December 8, 2020 Item No. 24A

To: Honorable Mayor and Town Council

Subject: CONSIDERATION OF THE FORMATION OF A CITIZEN'S ADVISORY COMMITTEE

From: Douglas Robertson, Town Manager

Submitted by: Douglas Robertson, Town Manager

Budgeted Item:  Yes  No  N/A

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### **RECOMMENDED ACTION:**

Provide direction to staff.

### **SUMMARY:**

At the Town Council Meeting of November 10, 2020, Mayor Nassif, with the consensus of the Town Council, recommended that the Town Council consider the formation of a Citizen's Advisory Committee that would allow engagement from volunteer citizens of the community on matters involving the Town.

Citizen Advisory Committees provide a method for engaging local citizens in deliberative processes by allowing them to examine relevant issues in depth. The responsibilities of a Citizen Advisory Committee may include, but are not limited to, the study of critical issues, taking public testimony, performing independent research, and reviewing staff reports and recommendations which prepare the advisory body to discuss, analyze, formulate, and forward well-developed, thoughtful recommendations to the Town Council.

This item provides the opportunity for the Town Council to discuss the formation of a committee and provide direction to staff as appropriate.

### **ATTACHMENTS**

None.