

ATTACHMENT C

ADMINISTRATIVE BUDGET FY: 2021 - 2022		SUCCESSOR AGENCY NAME: _____			APPLE VALLEY			COMMENTS/NOTES ON VARIANCES:		
REVENUE										
<i>Complete all four columns for Revenue and Expenses throughout form.</i>				Requested FY 2019-20	Actual FY 2019-20	= Variance	Requested FY 2020-21		Requested FY 2021-22	= Variance
RPTTF to Successor Agency <sup>1</sup>				\$ 215,000	\$ 121,527	\$ 93,473	\$ 170,000	\$ 135,000	\$ 35,000	Subject to change based on analysis of 19-20 expenditures.
Entity General Fund to Cover RPTTF Shortfall (If applicable)				-	-	-				
<b>Total Administrative Budget</b>				<b>\$ 215,000</b>	<b>\$ 121,527</b>	<b>\$ 93,473</b>	<b>\$ 170,000</b>	<b>\$ 135,000</b>	<b>\$ 35,000</b>	
EXPENSES <sup>1</sup>										
ADMINISTRATIVE COSTS			Requested FY 2019-20	Actual FY 2019-20	= Variance	Requested FY 2020-21	Requested FY 2021-22	= Variance		
STAFF:	Description	% Allocated								
Finance Director	Reviewing agenda items, research for ROPS, responding to OB, CAC, and DOF	12%	\$ 41,000	\$ 27,194	\$ 13,806	\$ 28,600	\$ 28,600	\$ -		
Finance/Administrative Analyst	Records and posts into general ledger, keeping records	12%	21,000	\$ 13,929	7,071	\$ 26,000	\$ 23,500	2,500		
Administrative Analyst II	Assists with review and responses to information requests	5%	17,000	\$ 11,275	5,725	\$ 19,500	\$ 12,500	7,000		
Accountant	Processes and reviews all invoices, payments, general ledger analysis	9%	10,000	\$ 6,633	3,367	\$ 19,500	\$ 14,000	5,500		
City Manager	Oversees all Successor Agency activity	10%	37,000	\$ 24,541	12,459	\$ 15,600	\$ 15,600	-		
City Attorney	Review staff reports, resolutions, provide legal services as needed	5%	15,000	\$ 9,949	5,051	\$ 9,100	\$ 9,100	-		
City Clerk	Coordinates Successor Agency Agenda Items, Staff Reports, Resolutions	5%	19,000	\$ 12,602	6,398	\$ 11,700	\$ 11,700	-		
Materials, Supplies, Travel, and Meetings	Staff use of City property, equipment, and materials		35,000	\$ 572	34,428	-	-	-		
Sub-Total Personnel Costs			\$ 195,000	\$ 106,694	\$ 88,306	\$ 130,000	\$ 115,000	\$ 15,000		
Other/Indirect:	Other - Specify Purpose	% Allocated								
Consultants	Prepare ROPS, PPA, staff reports, and resolutions; attend meetings, coordinate with staff on responses to OB, CAC, and DOF; project cash flow	100%	\$ 20,000	\$ 14,833	\$ 5,168	\$ 40,000	\$ 20,000	\$ 20,000		
<b>Total Expenses - should equal "RPTTF to Successor Agency"<sup>1</sup></b>			<b>\$ 215,000</b>	<b>\$ 121,527</b>	<b>\$ 93,473</b>	<b>\$ 170,000</b>	<b>\$ 135,000</b>	<b>\$ 35,000</b>		
<sup>1</sup> Itemized "Expenses" should only reflect the portion paid by RPTTF, not General Fund or other funds										
<b>BUDGET METHODOLOGY (Specify: Cost Allocation Plan, Time Study, etc):</b>					Time Study			<b>Methodology Implementation Date:</b>		