



**TOWN OF
APPLE VALLEY**

**PARK AND RECREATION
COMMISSION AGENDA**

THURSDAY, FEBRUARY 4, 2021

Regular Meeting: 6:00 p.m.
TOWN COUNCIL CHAMBERS

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COMMISSION MEMBERS

Valerie Smith, Chairperson
Colin Wilson, Vice-Chairman
Patrick Doran, Commissioner
Bobby Tarango, Commissioner
Donald Tatera, Commissioner

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Douglas B. Robertson, Town Manager
Thomas Rice, Town Attorney
La Vonda M-Pearson, CMC, Town Clerk
Lori Lamson, Assistant Town Manager
David C. Coleman, Parks and Recreation Manager

TOWN HALL: (760) 240-7000
www.applevalley.org



**TOWN OF APPLE VALLEY
PARKS AND RECREATION COMMISSION AGENDA
REGULAR MEETING
THURSDAY, FEBRUARY 4, 2021 – 6:00 P.M.**

THIS MEETING IS BEING CONDUCTED CONSISTENT WITH STATE OF CALIFORNIA EXECUTIVE ORDER N-29-20 DATED MARCH 17, 2020 REGARDING THE COVID-19 PANDEMIC. THE MEETING IS BROADCAST LIVE AND VIEWABLE ON FRONTIER CHANNEL 29 OR CHARTER SPECTRUM CHANNEL 186 AND LIVE STREAMED ONLINE AT APPLEVALLEY.ORG. IN AN EFFORT TO PROTECT PUBLIC HEALTH AND IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, THE PUBLIC MAY ONLY VIEW THE MEETING ON TELEVISION AND/OR ONLINE.

FOR INDIVIDUALS WISHING TO MAKE PUBLIC COMMENTS, YOU MAY COMMENT IN ONE OF TWO WAYS: 1) COMMENTS AND CONTACT INFORMATION CAN BE EMAILED TO PUBLICCOMMENT@APPLEVALLEY.ORG BY 12 P.M. THURSDAY, FEBRUARY 4, 2021 TO BE INCLUDED IN THE RECORD; 2) A REQUEST TO SPEAK CAN BE EMAILED TO THE SAME ADDRESS AS ABOVE AND AT THE TIME OF THE REQUESTED AGENDA ITEM, THE TOWN CLERK WILL PLACE A PHONE CALL TO THE COMMENTER AND ALLOW THEM TO SPEAK TO THE COUNCIL VIA SPEAKER PHONE DURING THE LIVE MEETING FOR UP TO THREE MINUTES.

Materials related to an item on this agenda, submitted to the Commission after distribution of the agenda packet are available for public inspection in the Town Clerk's Office at 14955 Dale Evans Parkway, Apple Valley, CA during normal business hours. Such documents are also available on the Town of Apple Valley website at www.applevalley.org subject to staff's ability to post the documents before the meeting.

The Town of Apple Valley recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the Town Clerk's Office, at (760) 240-7000, two working days prior to the scheduled meeting for any requests for reasonable accommodations.

(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED IN THE AGENDA)

REGULAR MEETING

PLEASE SILENCE CELL PHONES UPON ENTERING THE CHAMBER

The meeting will occur at 6:00 p.m. in the Council Chambers located at 14955 Dale Evans Parkway in Apple Valley, California.

CALL TO ORDER

ROLL CALL

Commissioners: Doran _____; Tarango _____; Tatera _____;
Vice-Chair Wilson _____; and Chair Smith _____

PLEDGE OF ALLEGIANCE:

PRESENTATIONS: Recreation Supervisor, Andy Shoup, will present on a Volunteer Program the department is implementing.

PUBLIC COMMENTS:

Anyone wishing to address an item not on the agenda or an item that is not scheduled for a public hearing at this meeting may do so at this time. California State Law does not allow the Commission to act on items not on the agenda, except in very limited circumstances. Your concerns may be referred to staff or placed on a future agenda.

1. SELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON

Recommendation:

- a) Commission to select one of its members as Chairperson
- b) Commission to select one of its members as Vice-Chairperson

2. APPROVAL OF COMMISSION MEETING MINUTES

Recommendation:

Approve the Minutes for the October 1, and November 5, 2020 Commission Meetings.

3. APPROVAL OF MONTHLY REPORTS

Recommendation:

Approve of the Parks and Recreation Monthly Reports for September, October, and November 2020.

4. GRANT UPDATE

Recommendation:

Receive and file.

PARK AND RECREATION COMMISSIONER COMMENTS

PARKS AND RECREATION MANAGER'S REPORT

SUGGESTED ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

The Parks and Recreation Commission will adjourn to its next regularly scheduled Commission meeting on April 1, 2021.



Parks and Recreation Commission Agenda Report

Date: February 4, 2021 Item No. 1

To: Parks and Recreation Commission

Subject: SELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON

From: David C. Coleman, Parks and Recreation Manager

Submitted by: Debbie S. Rivera, Sr. Administrative Assistant

Budgeted Item: Yes No N/A

RECOMMENDED ACTION:

- (1) Commission to select one of its members as Chairperson.
- (2) Commission to select one of its members as Vice-Chairperson.

SUMMARY:

It would be appropriate at this time, for the Commission Members to participate in the selection of Chairperson and Vice-Chairperson for the reorganization of the Park and Recreation Commission.

As stated in the Rules and Procedures for the Park and Recreation Commission, a Chairperson and Vice-Chairperson shall be elected annually from among the Commission's membership at the first meeting in February to serve at the pleasure of the commission.

Each person so elected shall serve until a successor is chosen (at any time) by three or more affirmative votes. No person shall serve more than two (2) consecutive terms as Chairperson or Vice-Chairperson.

BACKGROUND:

N/A

FISCAL IMPACT:

N/A



Parks and Recreation Commission Agenda Report

Date: February 4, 2021 Item No. 2

To: Parks and Recreation Commission

Subject: APPROVAL OF COMMISSION MEETING MINUTES

From: David C. Coleman, Parks and Recreation Manager

Submitted by: Debbie S. Rivera, Sr. Administrative Assistant

Budgeted Item: Yes No N/A

RECOMMENDED ACTION:

Review and approve.

SUMMARY:

Review and approve the Commission Meeting Minutes.

ATTACHMENTS:

- A. October 1, 2020 – Regular Meeting
- B. November 5, 2020 – Special Meeting

**THE TOWN OF APPLE VALLEY
PARK AND RECREATION COMMISSION
MEETING MINUTES
OCTOBER 1, 2020**

CALL TO ORDER:

Chair Valerie Smith called the meeting of the Park and Recreation Commission of the Town of Apple Valley to order at 6:05 p.m. in the Town Council Chambers.

ROLL CALL:

Roll call was taken with the following members present: Commissioner Doran; Commissioner Tarango; Commissioner Tatera; and Chairperson Smith.

Absent: Vice-Chair Wilson

PLEDGE OF ALLEGIANCE:

Commissioner Tarango

PRESENTATIONS:

Recreation Coordinator, Elizabeth Fratt provided a presentation to the commission about adding park amenities to provide a unique experience from each park. She discussed the following amenities:

- Pump Track
- Exo Cage outdoor fitness equipment
- Batting Cages
- Table Tennis
- Inclusive Playgrounds
- Community Gardens, etc.

PUBLIC COMMENTS:

None

1. APPROVAL OF MEETING MINUTES

Commissioner Tatera motioned to approve the meeting minutes for August 6, 2020 and Commissioner Doran, seconded the motion

Vote: Motion carried a 3-0-1-1 vote

Yes: Commissioner Doran; Commissioner Tatera; and Chair Smith

No: None

Abstain: Commissioner Tarango

Absent: Vice-Chair Wilson

2. APPROVAL OF MONTHLY REPORTS

Commissioner Tarango motioned to approve the Monthly Reports for July and August 2020; Commissioner Doran seconded the motion.

Vote: Motion carried a 4-0-0-1 vote

Yes: Commissioner Doran; Commissioner Tarango; Commissioner Tatera; and Chair Smith

No: None

Abstain: None

Absent: Vice-Chair Wilson

3. PROP 68 GRANT UPDATE

Parks and Recreation Manager, David Coleman updated the commission that the department staff is currently attending training to learn about the Prop 68 grant. The department is planning on submitting 4 project applications. The application deadline is December 14, 2020 and we may need to have a special meeting to complete resolutions prior to our regularly scheduled meeting.

These projects are being studied to confirm if they are eligible for the grant.

1. Hilltop Park
2. James Woody Park
3. Pahute Park
4. Standing Rock/Central Park

David advised the commission of the meetings that we are holding and that we need community. The grant requests participation of people residing within a ½ mile radius of the projects. The commission wants to be involved in the zoom meetings and any meetings/pop-ups we host, and we will be following COVID guidelines the state provided.

4. QIMBY FUND SHADE STRUCTURE AMENDMENT

Parks and Recreation Manager, David Coleman explained the desire to divert Quimby funds from the Aquatics center splash pad to the Civic Center Shade Structure in order to obtain a much larger structure than originally requested.

He will discuss rental rates to the commission once we are ready to proceed.

Chair Smith, motioned to divert funds from the Aquatic Center Splash pad to the Civic Center Shade structure, Commissioner Tarango seconded the motion.

Vote: Motion carried a 4-0-0-1 vote

Yes: Commissioner Doran; Commissioner Tarango; Commissioner Tatera; and Chair Smith

No: None

Abstain: None

Absent: Vice-Chair Wilson

PARK AND RECREATION COMMISSIONER COMMENTS

Commissioner Tarango commented on the importance of Measure O passing and how it will help replace revenue that was lost due to COVID-19. He advised that the measure will help for Parks, Public Safety, and streets in Apple Valley. He also advised that when you buy a home, you do not just buy the home, you buy the community and the amenities that are included in that community so he feels it is important to pass the Measure O.

Commissioner Tarango was also happy with the presentation from Elizabeth Fratt and will be happy to have the additional amenities going in the parks soon.

Commissioner Tatera commented on the grant for the Hilltop House and the contact at OGALS (Noelle Brightenbauch) that came to walk the trail with when he had applied for another grant previously. He was happy that the grant is still in process that Julie had reported on.

Chair Smith wanted to get an update on the Quimby Fund projects. Parks & Recreation Manager, David Coleman advised the commission that we are currently focusing on the Prop 68 projects at the moment however, we are also working on the Quimby projects as well.

PARK AND RECREATION MANAGER'S REPORT

Parks & Recreation Manager, David Coleman advised the commission of the Quimby Fund development fees that are accumulating as we build new developments in Apple Valley. He advised that we are working on putting in the concrete Corn Hole games that we purchased. He also gave the commission the update of the cell tower that is being installed at James Woody Community Center, the current construction at Sycamore Rocks Park is almost complete and the need to replace the backstops at the park with Quimby Funds.

David advised the commission of the process of the repairs on the well at Horsemen's Center Park and that the department is having a Trunk of Treat and Drive in Movie at Horsemen's Center Park on October 30, 2020. The staff has implemented rules during the events to ensure that we provide social distancing and continue to follow all County guidelines.

SUGGESTED ITEMS FOR FUTURE AGENDAS

No future agenda item suggestions.

ADJOURNMENT

Motion by Commissioner Tatera and seconded by Commissioner Tarango and carried by those in attendance to adjourn the meeting at 7:00 p.m.

CHAIRPERSON

SR. ADMINISTRATIVE ASSISTANT

**THE TOWN OF APPLE VALLEY
PARK AND RECREATION COMMISSION
SPECIAL MEETING MINUTES
NOVEMBER 5, 2020**

CALL TO ORDER:

Chair Valerie Smith called the Special meeting of the Park and Recreation Commission of the Town of Apple Valley to order at 6:05 p.m. in the Town Council Chambers.

ROLL CALL:

Roll call was taken with the following members present: Commissioner Doran; Commissioner Tarango; Commissioner Tatera; and Chairperson Smith.

Absent: Vice-Chair Wilson

PLEDGE OF ALLEGIANCE:

Commissioner Doran

PRESENTATIONS:

None

PUBLIC COMMENTS:

None

1. APPROVAL PROPOSITION 68 GRANT RESOLUTIONS

Commissioner Tarango motioned to approve the resolutions and Commissioner Tatera seconded the motion

Vote: Motion carried a 4-0-0-1 vote

Yes: Commissioner Doran; Commissioner Tarango; Commissioner Tatera; and Chair Smith

No: None

Abstain: None

Absent: Vice-Chair Wilson

ADJOURNMENT

Motion by Chair Smith and seconded by Commissioner Tatera and carried by those in attendance to adjourn the meeting at 6:10 p.m.

CHAIRPERSON

SR. ADMINISTRATIVE ASSISTANT



Parks and Recreation Commission Agenda Report

Date: February 4, 2021 Item No. 3

To: Park and Recreation Commission

Subject: APPROVAL OF MONTHLY REPORTS

From: David C. Coleman, Parks and Recreation Manager

Submitted by: Debbie S. Rivera, Sr. Administrative Assistant

Budgeted Item: Yes No N/A

RECOMMENDED ACTION

Review and approve.

BACKGROUND

Approval of Monthly Reports for September, October and November 2020.

ATTACHMENTS

- A. Monthly Report – September 2020
- B. Monthly Report – October 2020
- C. Monthly Report – November 2020



Town of
Apple Valley

PARKS & RECREATION

Park & Rec Stats

MONTHLY REPORT OF SERVICES AND ACTIVITIES

September—November 2020

Due to the COVID-19 Pandemic, the Recreation Department cancelled all programs, events, and classes. This closure included cancelling all park and facility rentals. Our parks, playgrounds, fitness equipment, and Skate Park were closed but have recently reopened. These recommendations are based on state and county guidelines. Below are the programs that are currently running in the department.

September

**Park & Facility
Service requests**
49

Graffiti Cleaned
3

Vandalism repair
1

Pool
Lap Swim—302
Private Swim lessons—
19
Morning Zumba—22

Day Camp
70
Golf Rounds
2796

October

**Park & Facility
Service requests**
42

Graffiti Cleaned
7

Vandalism repair
6

Pool
Lap Swim—322
Private Swim lessons—4
Morning Zumba—22

Day Camp
67
Trunk of Treat Event
900

Drive-In Movie
50
Golf Rounds
2522

November

**Park & Facility
Service requests**
53

Graffiti Cleaned
10

Vandalism repair
6

Pool
Lap Swim—214
Morning Zumba—10

Day Camp
62
Golf Rounds
2274



The Monthly Reports are based on a fiscal year



Parks and Recreation Commission Agenda Report

Date: February 4, 2021 Item No. 4

To: Parks and Recreation Commission

Subject: GRANT UPDATE

From: David C. Coleman, Parks and Recreation Manager

Submitted by: Debbie S. Rivera, Sr. Administrative Assistant

Budgeted Item: Yes No N/A

RECOMMENDED ACTION:

For Discussion

SUMMARY:

Park & Recreation Manager, David Coleman, will provide an update on Grants currently being processed by the department.