



Town of  
Apple Valley

**TOWN OF APPLE VALLEY**

**2020-21 ACTION PLAN  
SUBSTANTIAL AMENDMENT**

**Addition of Community Development Block Grant –  
CARES Act (CDBG-CV) Allocation to respond to  
Coronavirus**

**DRAFT FOR PUBLIC COMMENT PERIOD  
February 4, 2021 – February 9, 2021**

This page intentionally left blank.

## **Table of Contents**

EXECUTIVE SUMMARY .....	1
PROCESS.....	1
EXPECTED RESOURCES – 91.220(c)(1,2) .....	3
ANNUAL GOALS AND OBJECTIVES – 91.220(c)(3) .....	4
PROJECTS – 91.220(D) .....	5

## EXECUTIVE SUMMARY

### Background

Congress passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act and the President signed it on March 27, 2020 authorizing \$2.2 trillion in a variety of stimulus measures to prevent, prepare for, and respond to the COVID-19 pandemic. The law includes a special allocation of the Community Development Block Grant (CDBG-CV) to enable communities to effectively address the impact of COVID-19, especially for low- and moderate-income residents. These funds are separate and distinct from the Town’s formula CDBG funds and must comply with the requirements summarized in 24 CFR § 570 and the flexibilities authorized in the CARES Act and summarized in Federal Register Notice 6218-N-01.

### Sources

The Town of Apple Valley received a total of \$678,423 in CDBG-CV program funds which will be programmed in this substantial amendment to address COVID-19. The Town Council is responsible for determining how CDBG-CV funds will be used to prevent, prepare, and respond to the COVID-19. In consultation with the Town Council, Town departments, and partners serving the needs of low- and moderate-income in the community, this submission to the Town Council requests approval to invest the above funding for the projects listed below.

### Proposed Projects to Address COVID-19

Emergency Business Assistance Program:	\$542,739
CV - Program Administration:	\$135,684

## PROCESS

Given the urgency to design and launch programs with the CDBG-CV allocation, the CARES Act authorized grantees with the flexibility of providing 5-day public review periods such that residents are provided with reasonable notice of the amendment for the proposed use of the CDBG-CV funds.

As such, the Town is conducting an abbreviated review period for this substantial amendment from February 4 – February 9, 2021. The Town will conduct a public hearing for the substantial amendment as part of the February 9, 2021 Town Council meeting. Residents can participate in this meeting telephonically or virtually by following the guidance on the Town’s website: <https://www.applevalley.org>.

To encourage review and comment on the proposed activities, the Town published notices in English and Spanish in the Valleywide Newspaper on Friday, January 29, 2021 advertising the substantial amendment in compliance with the Town’s Citizen Participation Plan. An electronic copy of the substantial amendment was available on the Town website and hard copies were made placed at the Apple Valley Development Services Building, Apple Valley Branch Library, and the Town Clerk’s Office.

To ensure reasonable participation in the public hearing, residents can watch it live streamed on the Town’s website as meetings are not currently open to public attendance due to COVID-19. However, members of the public may comment in one of two ways: 1) comments and contact information can be emailed to [publiccomment@applevalley.org](mailto:publiccomment@applevalley.org) by 12:00 p.m. the day of the scheduled meeting to be included in the record; 2) a request to speak can be emailed to the same address as above and at the time of the requested agenda item, the Town Clerk will place a phone call to the commenter and allow them to speak to the Council via speaker phone during the live meeting for up to three (3) minutes.

Sort Order	Activity	Target Population	Summary	Summary of Comments Received
1.	Public Hearing	<ul style="list-style-type: none"> <li>• Minorities</li> <li>• Non-English Speaking</li> <li>• Persons with disabilities</li> <li>• Broad community</li> <li>• Residents of public/assisted housing</li> <li>• Stakeholders</li> </ul>	The Town conducted its public hearing to review the Substantial Amendment to the 2020-2021 Action Plan to allocate CDBG-CV funds on February 9, 2021.	<i>(to be completed after public hearing)</i>
2.	Comment Period	<ul style="list-style-type: none"> <li>• Minorities</li> <li>• Non-English Speaking</li> <li>• Persons with disabilities</li> <li>• Broad community</li> <li>• Residents of public/assisted housing</li> <li>• Stakeholders</li> </ul>	The Town conducted its comment period from February 4 – February 9, 2021.	<i>(to be completed at close of public comment period)</i>

**Table 1 – Resident Engagement**

## EXPECTED RESOURCES – 91.220(C)(1,2)

### Introduction

For the special allocation of CDBG-CV resources, the Town received two allocations that totaled \$678,423. Should HUD authorize additional resources, the Town will further amend this Action Plan.

### Anticipated Resources

Program	Source of Funds	Eligible Use of Funds	CARES Act Allocation	Narrative Description
CDBG-CV	Public-Federal	<ul style="list-style-type: none"><li>• Public Services</li><li>• Economic Development</li><li>• Public Improvements</li><li>• Affordable Housing</li><li>• Planning and Administration</li></ul>	\$678,423	Activities to prepare for, prevent, and respond to coronavirus within the Town.

Table 2 - Expected Resources

### Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

In the initial planning and programming of these resources, the Housing and Community Development Department has worked closely with other Town departments as well as monitored other funding sources available at the local, state, and federal level to ensure that the Town is not providing duplicative assistance and addressing unmet needs and gaps for low- and moderate-income residents.

### Annual Goals and Objectives – 91.220(c)(3)

To allocate the CDBG-CV program, the Town has established one new goal for the CDBG-CV program funds.

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	COVID-19 Response	2020	2021	Public Services Economic Development Planning and Administration Housing	Townwide	COVID-19 Impact	\$678,423	15 jobs created/ retained

Table 3 – Annual Goals

## PROJECTS – 91.220(D)

### Introduction

With the CDBG-CV allocation, the Town will fund the following projects:

#### Projects

#	Project Name
1.	Emergency Business Assistance Program
2.	Program Administration

Table 4 – Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

These projects were determined in consultation with Town staff, departments, and stakeholders serving low- and moderate-income residents of the Town to identify critical needs resulting from COVID-19 within the Town.

### Project Summary Information

<b>1</b>	<b>Project Name</b>	<b>Emergency Business Assistance Program</b>
	<b>Target Area</b>	Townwide
	<b>Goals Supported</b>	COVID-19 Response
	<b>Needs Addressed</b>	COVID-19 Impact
	<b>Funding</b>	CDBG-CV: \$542,739
	<b>Description</b>	Through this project, the Town will provide small businesses adversely impacted by COVID-19 with grants to pay for eligible business expenses
	<b>Target Date</b>	06/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 15 jobs for low- or moderate-income individuals will be created/ retained within small businesses
	<b>Location Description</b>	Townwide
	<b>Planned Activities</b>	This program will provide immediate assistance via grants for overhead expenses, rents, and utilities, business services, labor expenses, and supplies.



<b>2</b>	<b>Project Name</b>	<b>Program Administration</b>
	<b>Target Area</b>	Townwide
	<b>Goals Supported</b>	All
	<b>Needs Addressed</b>	All
	<b>Funding</b>	CDBG-CV: \$135,684
	<b>Description</b>	This project provides for the administration of the CDBG-CV program activities.
	<b>Target Date</b>	06/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not Applicable
	<b>Location Description</b>	Not Applicable
	<b>Planned Activities</b>	The Town will effectively and compliantly manage the CDBG-CV program in accordance with program regulations and requirements.

**Table 5 – Project Details**