



**TOWN OF
APPLE VALLEY**

**PARK AND RECREATION
COMMISSION AGENDA**

THURSDAY, JUNE 3, 2021

Regular Meeting: 6:00 p.m.
TOWN COUNCIL CHAMBERS

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COMMISSION MEMBERS

Colin Wilson, Chairman
Bobby Tarango, Vice-Chairman
Patrick Doran, Commissioner
Valerie Smith, Commissioner
Donald Tatera, Commissioner

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Douglas B. Robertson, Town Manager
Thomas Rice, Town Attorney
La Vonda M-Pearson, CMC, Town Clerk
Lori Lamson, Assistant Town Manager
David C. Coleman, Parks and Recreation Manager

TOWN HALL: (760) 240-7000
www.applevalley.org



**TOWN OF APPLE VALLEY
PARKS AND RECREATION COMMISSION AGENDA
REGULAR MEETING
THURSDAY, JUNE 3, 2021 – 6:00 P.M.**

THIS MEETING IS BEING CONDUCTED CONSISTENT WITH CURRENT GUIDANCE ISSUED BY THE STATE OF CALIFORNIA REGARDING THE COVID-19 PANDEMIC. THE MEETING IS BROADCAST LIVE AND VIEWABLE ON FRONTIER CHANNEL 29 OR CHARTER SPECTRUM CHANNEL 186 AND LIVE STREAMED ONLINE AT APPLEVALLEY.ORG. IN AN EFFORT TO PROTECT PUBLIC HEALTH AND IN ACCORDANCE WITH CURRENT GUIDANCE, SEATING IN THE COUNCIL CHAMBERS WILL BE LIMITED TO 50% CAPACITY.

FOR INDIVIDUALS NOT PHYSICALLY PRESENT AND STILL WISHING TO MAKE PUBLIC COMMENTS, YOU MAY COMMENT IN ONE OF TWO WAYS: 1) COMMENTS AND CONTACT INFORMATION CAN BE EMAILED TO PUBLICCOMMENT@APPLEVALLEY.ORG BY 12 P.M. THURSDAY, JUNE 3, 2021, TO BE INCLUDED IN THE RECORD; 2) A REQUEST TO SPEAK CAN BE EMAILED TO THE SAME ADDRESS AS ABOVE AND AT THE TIME OF THE REQUESTED AGENDA ITEM, THE CLERK WILL PLACE A PHONE CALL TO THE COMMENTER AND ALLOW THEM TO SPEAK TO THE COMMISSION VIA SPEAKER PHONE DURING THE LIVE MEETING FOR UP TO THREE MINUTES.

Materials related to an item on this agenda, submitted to the Commission after distribution of the agenda packet are available for public inspection in the Town Clerk's Office at 14955 Dale Evans Parkway, Apple Valley, CA during normal business hours. Such documents are also available on the Town of Apple Valley website at www.applevalley.org subject to staff's ability to post the documents before the meeting.

The Town of Apple Valley recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the Town Clerk's Office, at (760) 240-7000, two working days prior to the scheduled meeting for any requests for reasonable accommodations.

(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED IN THE AGENDA)

REGULAR MEETING

PLEASE SILENCE CELL PHONES UPON ENTERING THE CHAMBER

The meeting will occur at 6:00 p.m. in the Council Chambers located at 14955 Dale Evans Parkway in Apple Valley, California.

CALL TO ORDER

ROLL CALL

Commissioners: Doran _____; Smith _____; Tatera _____;
Vice-Chair Tarango _____; and Chair Wilson _____

PLEDGE OF ALLEGIANCE:

PRESENTATIONS:

PUBLIC COMMENTS:

Anyone wishing to address an item not on the agenda or an item that is not scheduled for a public hearing at this meeting may do so at this time. California State Law does not allow the Commission to act on items not on the agenda, except in very limited circumstances. Your concerns may be referred to staff or placed on a future agenda.

1. APPROVAL OF COMMISSION MEETING MINUTES

Recommendation:

Approve the Meeting Minutes for the April 1, 2021 Commission Meeting.

2. APPROVAL OF MONTHLY REPORTS

Recommendation:

Approve the Parks and Recreation Monthly Reports

A) March and April 2021

3. QUIMBY FUND HORSEMEN'S WELL PROJECT

Recommendation:

Approve using up to \$500k of Quimby Funds for the water well project at Horsemen's Center Park.

4. QUIMBY FUND UPDATE

Recommendation:

For Discussion

5. CDBG/ GRANTS UPDATE

Recommendation:

For Discussion

PARK AND RECREATION COMMISSIONER COMMENTS

PARKS AND RECREATION MANAGER'S REPORT

SUGGESTED ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

The Parks and Recreation Commission will adjourn to its next regularly scheduled Commission meeting on August 5, 2021.



Parks and Recreation Commission Agenda Report

Date: June 3, 2021 Item No. 1

To: Parks and Recreation Commission

Subject: APPROVAL OF COMMISSION MEETING MINUTES

From: David C. Coleman, Parks and Recreation Manager

Submitted by: Debbie S. Rivera, Sr. Administrative Assistant

Budgeted Item: Yes No N/A

RECOMMENDED ACTION:

Review and approve.

SUMMARY:

Review and approve the Commission Meeting Minutes.

ATTACHMENTS:

A. April 1, 2021 – Regular Meeting

**THE TOWN OF APPLE VALLEY
PARK AND RECREATION COMMISSION
MEETING MINUTES
April 1, 2021**

CALL TO ORDER:

Chair Wilson called the meeting of the Park and Recreation Commission of the Town of Apple Valley to order at 6:01 p.m. in the Town Council Chambers.

ROLL CALL:

Roll call was taken with the following members present: Commissioner Doran; Commissioner Smith; Commissioner Tatera; Vice-Chair Tarango; and Chair Wilson.

Absent: None

PLEDGE OF ALLEGIANCE:

Vice-Chair Tarango

PRESENTATIONS:

None

PUBLIC COMMENTS:

None

1. APPROVAL OF MEETING MINUTES

Commissioner Doran motioned to approve the Regular Meeting Minutes for February 4, 2021 and Vice-Chair Tarango, seconded the motion.

Vote: Motion carried a 4-0-1-0 vote

Yes: Commissioner Doran; Commissioner Smith; Commissioner Tatera; and Vice-Chair Tarango

No: None

Abstain: Chair Wilson

Absent: None

2. APPROVAL OF MONTHLY REPORTS

Vice-Chair Tarango motioned to approve the Monthly Reports for December 2020, January 2021, and February 2021; Commissioner Tatera seconded the motion.

Vote: Motion carried a 5-0-0-0 vote

Yes: Commissioner Doran; Commissioner Smith; Commissioner Tatera; Vice-Chair Tarango; and Chair Wilson

No: None

Abstain: None

Absent: None

3. CDBG/ GRANT UPDATE

Parks and Recreation Manager, David Coleman updated the commission on Mendel Park restroom and that the engineering portion is complete, and we are waiting for the official stamped plans so we can put it out to bid for installation.

The Camera project is being delayed due to unforeseen concerns about upgrades needed on the building. The bid was delayed but is expected to go out to bid again soon.

David advised the commission of the Prop 68 grant and the park projects that we have submitted. The commission received a general image with details on what was submitted to California State Parks. He also advised the commission of the Prop 68 Per Capita grant and a few projects we are thinking about submitting, such as the Splash Pad and Roofing at James Woody Community Center. He also advised the commission of the Orchard Tree Grant that is being finalized soon.

4. QUIMBY FUND UPDATE

Parks and Recreation Manager, David Coleman updated the commission on the Quimby Fund balance of \$980,000 with an estimated 300k additional each year due to development fees as the town grows. We will have an exact figure once we have received the audited balance amount.

PARK AND RECREATION COMMISSIONER COMMENTS

Commissioner Doran asked about the retention basin at James Woody Park and wanted to confirm that the turf will be replaced when the drainage project is completed. Dave advised that the turf will be installed once the project is complete in April.

Commissioner Smith discussed the pickleball Zoom meeting she attended was well received and she is playing pickleball the next day. Vice-Chair Tarango advised he also received a lot of input on the Pahute Park meeting.

PARK AND RECREATION MANAGER'S REPORT

Parks & Recreation Manager, David Coleman advised the commission of the St. Paddy's Day Run that was hosted and we are opening the pool on May 29th with new flooring that is being installed throughout the Aquatic Center. The department is planning a full schedule of events and programming that will be back to normal again this Summer.

David advised the commission that we are installing MUSCO at James Woody and explained the positive impact for the User Groups. The shade structure at Civic Center Park is on track to be delivered and installed in June along with tables, trash receptacles, and barbeque grills.

David also advised the commission of the Exo-Cage installation at Brewster, James Woody, and Thunderbird Parks and the need for a ribbon cutting video.

SUGGESTED ITEMS FOR FUTURE AGENDAS

No future agenda items suggested.

ADJOURNMENT

Motion by Commissioner Tatera and seconded by Commissioner Doran and carried by those in attendance to adjourn the meeting at 6:26 p.m.

CHAIRPERSON

SR. ADMINISTRATIVE ASSISTANT



Parks and Recreation Commission Agenda Report

Date: June 3, 2021 Item No. 2

To: Park and Recreation Commission

Subject: APPROVAL OF MONTHLY REPORTS

From: David C. Coleman, Parks and Recreation Manager

Submitted by: Debbie S. Rivera, Sr. Administrative Assistant

Budgeted Item: Yes No N/A

RECOMMENDED ACTION

Review and Approve.

BACKGROUND

Approval of Monthly Reports for March and April 2021.

ATTACHMENTS

- A. Monthly Report
 - March 2021
 - April 2021



Park & Rec Stats

MONTHLY REPORT OF SERVICES AND ACTIVITIES

Town of
Apple Valley

PARKS & RECREATION

March—April 2021

Due to the COVID-19 Pandemic, the Recreation Department cancelled all programs, events, and classes. This closure included cancelling all park and facility rentals. We have re-opened our facility rental and are opening the pool and many of our programs in June 2021. These recommendations are based on state and county guidelines. Below are the programs that are currently running in the department.

March

**Park & Facility
Service
requests**
48

Graffiti Cleaned
9

Vandalism repair
5

Pool & Day Camp
Closed due to
Budget/COVID
Restrictions

User Group Rentals
125

Golf Rounds
2027

April

**Park & Facility
Service
requests**
52

Graffiti Cleaned
3

Vandalism repair
2

Pool & Day Camp
Closed due to
Budget/COVID
Restrictions

User Group Rentals
160

Golf Rounds
2454

Monthly reports will resume back to our regular reports starting in the month of June 2021. This will be reflected in our August meeting.

***The Monthly Reports are based on Fiscal Year 2020-2021**



Parks and Recreation Commission Agenda Report

Date: June 3, 2021 Item No. 3

To: Parks and Recreation Commission

Subject: QUIMBY FUND HORSEMEN'S WELL PROJECT

From: David C. Coleman, Parks and Recreation Manager

Submitted by: Debbie S. Rivera, Sr. Administrative Assistant

Budgeted Item: Yes No N/A

RECOMMENDED ACTION:

Approve using up to \$500k of Quimby funds for the water well project at Horsemen's Center Park.

SUMMARY:

The current well, which is over 1-mile from the park, was built in the 70's and after many repairs, has finally failed. Staff determined that it would be better to locate a new well on park grounds. Staff commissioned a hydrogeological study to find the best location for a well on Town owned property.

The completed hydrogeological report for Horsemen's Center Park has identified the most ideal area within park boundaries for a well to produce up to 100 gallons per minute. Staff has prepared an RFP to attract bids for this project. We expect bids to fall in the \$400-\$500K range.



Parks and Recreation Commission Agenda Report

Date: June 3, 2021 Item No. 4

To: Parks and Recreation Commission

Subject: QUIMBY FUND UPDATE

From: David C. Coleman, Parks and Recreation Manager

Submitted by: Debbie S. Rivera, Sr. Administrative Assistant

Budgeted Item: Yes No N/A

RECOMMENDED ACTION:

For Discussion.

SUMMARY:

Park & Recreation Manager, David Coleman, will provide an update on the Quimby Fund projects.

- Civic Center Park Shade Structure
- Exo-Cage fitness equipment
- Horsemens Center Park



Parks and Recreation Commission Agenda Report

Date: June 3, 2021 Item No. 5

To: Parks and Recreation Commission

Subject: CDBG/GRANTS UPDATE

From: David C. Coleman, Parks and Recreation Manager

Submitted by: Debbie S. Rivera, Sr. Administrative Assistant

Budgeted Item: Yes No N/A

RECOMMENDED ACTION:

For Discussion.

SUMMARY:

Park & Recreation Manager, David Coleman, will provide an update on CDBG and Grants currently being processed by the department.

CDBG

- **Mendel Park Restroom - Update**
- **JWCC Camera Project – Update**

Prop 68 – California State Park Grants

- **Apple Valley Adventure Park (Standing Rock) – Update**
- **Pahute Park – Update**
- **James Woody Park Renovation - Update**