

# The Position

Under direct or general supervision, assists in conducting activities in connection with programs of the Town's aquatic facility; and performs related work as required.

## Job Functions

- Acts as lifeguard during pool hours and at all events held at the pool; conducts swim lessons for beginners through advanced levels as assigned.
- Listens and responds to patrons' needs for assistance or information and provides the public with general information, in person and over the telephone.
- Receives cash and other forms of payment for entrance fees and makes appropriate change.
- Implements and enforces Town policies, rules, and procedures.
- Removes and replaces pool covers, tests the temperature, chlorine, and PH values of the pool water, performs routine pool area maintenance as required, and ensures the cleanliness of assigned facilities, such as the pool, restroom and shower areas, and office space.
- Attends training sessions for and performs Cardiopulmonary Resuscitation (CPR), rescues, and minor first aid on infants, children, and adults in cases of emergency.
- Monitors facility use; assists in the supervision and preparation of the facility and amenities for patron use.
- Assists in the encouragement of participation and good sportsmanship and issues and collects recreation equipment and supplies.
- Performs a variety of clerical or technical tasks in support of Town programs and maintains a variety of accurate logs, records, and files.
- Performs basic custodial duties and minor facility maintenance as assigned.
- Conducts and participates in group recreational activities.
- Performs other duties as assigned.

## Qualifications

Must be 15 years of age or older; incumbents under the age of 18, who are required to attend school, must provide a California Worker's Permit. Must possess the ability to communicate effectively with children, parents, and Town of Apple Valley staff and the ability to organize and direct swim activities. Some lifeguard experience in a swimming pool or aquatics facility highly desirable. *Applicants must be available weekdays between the hours of 5am-10am.* 

## **Required Certifications:**

- American Red Cross Lifeguarding and CPR/AED for the Professional Rescuer Certificate. *Required by day of interview.*
- CA Title-22 First Aid for Public Safety Personnel is required within six (6) months of hire date.
- Possession of, or ability to obtain, and maintain, a valid California Driver's License and automobile insurance may be required.

## Selection Process

A completed Town employment application is required by the close of recruitment on **Thursday, February 17**<sup>th</sup>, **2022, at 5:30 pm.** The successful candidate must pass a physical exam and Department of Justice background check. Application package is available at Town of Apple Valley, 14955 Dale Evans Parkway,

Apple Valley 92307, or on our website at <u>www.applevalley.org</u>. The Town of Apple Valley participates in the E-Verify program.

The Town of Apple Valley does not discriminate on the basis of age, sex, race, religion, national origin, marital status, sexual orientation, or handicap status in its employment actions. If applicant has a disability that may require an accommodation, please contact Human Resources in writing at time application is submitted.