



Town of
Apple Valley

TOWN OF APPLE VALLEY

**2018-2019, 2019-2020, 2020-2021 & 2021-2022
ACTION PLAN
SUBSTANTIAL AMENDMENT**

**DRAFT FOR PUBLIC COMMENT PERIOD
February 4, 2022 – March 8, 2022**

Draft Substantial Amendment – for Public Review

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Table of Contents

EXECUTIVE SUMMARY	1
PROCESS	3
EXPECTED RESOURCES – 91.220(c)(1,2)	4
ANNUAL GOALS AND OBJECTIVES – 91.220(c)(3)	5
PROJECTS – 91.220(d)	6

EXECUTIVE SUMMARY

Background

The U.S. Department of Housing and Urban Development (HUD) requires all entitlement communities receiving Community Development Block Grant (CDBG) funds, such as the Town of Apple Valley, to prepare and submit a Consolidated Plan every five (5) years to establish a unified, strategic vision for economic development, housing and community development actions. The Consolidated Plan encompasses the analysis of local community needs and coordinates appropriate responses to those needs and priorities.

The Consolidated Plan is carried out through Annual Action Plans which provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified in the Consolidated Plan.

Per the Town's Citizen Participation Plan (CPP), a Substantial Amendment to a Consolidated Plan and Action Plan is required when a "substantial" change is proposed as it relates to funding priorities, proposed activities, goals, and objectives. This substantial amendment to the Action Plans is necessary because the Town is proposing to cancel two (2) activities, reduce the funding of two (2) activity budgets and allocate unprogrammed and program income dollars in the combined amount of \$663,591.95 to the Town's existing 2018-2019 Mendel Park Restroom Project and 2021-2022 CDBG Administration Program, and three (3) newly proposed activities, 2021-2022 Village North Sidewalk Project, 2021-2022 Hilltop House Demolition Project and 2021-2022 Mobile Home Disposition Program.

PY 2019/2020 Activity(ies)

- Emergency Rental Assistance Program – repurposing \$162,794.53 from existing budget

PY 2020/2021 Activity(ies)

- Microenterprise Assistance Program (MAP) – repurposing \$269,270.60 from existing budget

PY 2021/2022 Activity(ies)

- Cedar House: Oasis House Program – WITHDREW, repurposing of \$10,250
- Victor Valley Community Services Council (VVCSC): Senior and Disabled Needs Program – WITHDREW, repurposing of \$12,103

2021/2022 Program Income

- *Programming of \$115,561.50*

Unprogrammed Funds

- *Programming of \$93,612.32*

Sources

The Town will program the following resources in this substantial amendment to the PY 2021-2022 Annual Action Plan and corresponding PY 2017-2021 Consolidated Plan (which may be found at <https://www.applevalley.org/services/housing/plans-reports-and-surveys>) to increase the PY 2021-2022 budget:

Pre-PY 2021 Formula CDBG:	\$525,677.45
PY 2021 Formula CDBG:	\$22,353.00
PY 2021 Program Income	\$115,561.50
TOTAL:	\$663,591.95

Town Council is responsible for determining how CDBG funds will be used to provide decent housing, a suitable living environment, and expanded economic opportunities principally for persons of low- and moderate-income persons. In consultation with the Town Council, Town departments, and partners serving the needs of low- and moderate-income in the community, this submission to the Town Council requests approval to invest the above funding for the projects listed below.

Proposed Projects

2018/2019 Mendel Park Restroom Project:

Original Allocation:	\$215,000.00
Proposed Increase:	\$180,000.00
Total Proposed Budget:	\$395,000.00

2021/2022 CDBG Administration:

Original Allocation:	\$123,735.00
Proposed Increase:	\$23,112.00
Total Proposed Budget:	\$146,847.00

2021/2022 Village North Sidewalk Project:

Original Allocation:	\$0.00
Proposed Increase:	\$300,000.00
Total Proposed Budget:	\$300,000.00

2021/2022 Hilltop House Demolition Project:

Original Allocation:	\$0.00
Proposed Increase:	\$120,479.95
Total Proposed Budget:	\$120,479.95

2021/2022 Mobile Home Disposition Program:

Original Allocation:	\$0.00
Proposed Increase:	\$40,000.00
Total Proposed Budget:	\$40,000.00

PROCESS

The Town is conducting a 30-day review period for this substantial amendment from February 4 – March 8, 2022. The Town will conduct a public hearing for the substantial amendment as part of the March 8, 2022, Town Council meeting. Residents can participate in this meeting telephonically and/or virtually by following the guidance on the Town's website: <https://www.applevalley.org/services/town-clerk/agendas>.

To encourage review and comment on the proposed activities, the Town published notices in English and Spanish in the Valleywide Newspaper on Friday, February 4, 2022, advertising the substantial amendment in compliance with the Town's CPP. An electronic copy of the Substantial Amendment was available on the Town website and hard copies were placed at the Apple Valley Development Services Building, Apple Valley Branch Library, and the Town Clerk's Office.

This meeting is being conducted consistent with current guidance issued by the State of California regarding the Covid-19 pandemic. The meeting will be broadcast live and viewable on Frontier channel 29 or Charter Spectrum channel 186 and live streamed online at applevalley.org. For individuals not physically present and still wishing to make public comments, you may comment in one of two ways:

1) comments and contact information can be emailed to publiccomment@applevalley.org by 12 p.m. Wednesday February 8, 2022, to be included in the record.

2) a request to speak can be emailed to the same address as above and at the time of the requested agenda item, the town clerk will place a phone call to the commenter and allow them to speak to the council via speaker phone during the live meeting for up to three minutes.

Draft Substantial Amendment – for Public Review

Sort Order	Activity	Target Population	Summary	Summary of Comments Received
1.	Public Hearing	<ul style="list-style-type: none"> • Minorities • Non-English Speaking • Persons with disabilities • Broad community • Residents of public/assisted housing • Stakeholders 	The Town conducted its public hearing to review the Substantial Amendment on March 8, 2022.	<i>(to be completed after public hearing)</i>
2.	Comment Period	<ul style="list-style-type: none"> • Minorities • Non-English Speaking • Persons with disabilities • Broad community • Residents of public/assisted housing • Stakeholders 	The Town conducted its comment period from February 4 – March 8, 2022.	<i>(to be completed at close of public comment period)</i>

Table 1 – Resident Engagement

EXPECTED RESOURCES – 91.220(C)(1,2)

Introduction

The Town is repurposing \$525,677.45 from Pre-PY 2021 formula CDBG resources, \$22,353.00 in PY 2021 formula CDBG resources and \$115,561.50 in PY 2021 Program Income.

Anticipated Resources

Program	Source of Funds	Eligible Use of Funds	Funds	Narrative Description
Formula CDBG	Public-Federal	<ul style="list-style-type: none"> Public Services Economic Development Public Improvements Affordable Housing Planning and Administration 	\$548,030.45	Activities to provide decent housing, a suitable living environment, and expanded economic opportunities principally for persons of low- and moderate- income within the Town.
CDBG Program Income	Public-Federal	<ul style="list-style-type: none"> Public Services Economic Development Public Improvements Affordable Housing Planning and Administration 	\$115,561.50	Activities to provide decent housing, a suitable living environment, and expanded economic opportunities principally for persons of low- and moderate- income within the Town.

Table 2 - Expected Resources

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

In the initial planning and programming of these resources, the Housing and Community Development Department has worked closely with other Town departments as well as monitored other funding sources available at the local, state, and federal level to ensure that the Town is not providing duplicative assistance and addressing unmet needs and gaps for low- and moderate-income residents.

Annual Goals and Objectives – 91.220(c)(3)

The Town will be amending its following existing goals to reallocate Pre-PY 2021 and PY 2021 CDBG resources, and PY 2021 Program Income. These resources will be re-programmed in the PY 2021 Action Plan and corresponding PY 2017 – PY 2021 Consolidated Plan.

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide suitable living environments	2021	2022	Homeless Non-Homeless Special Needs Economic Development	Townwide	Support services for the homeless and at risk of becoming homeless, Human Services, Accessibility and Mobility	CDBG: \$300,479.95	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit – 8,315 Persons Assisted Buildings Demolished – 1 Building(s)
2	Affordable Housing	2021	2022	Affordable Housing	Townwide	Housing Programs	CDBG: \$40,000	Other – 1 (mobile home)
3	Further Fair Housing Objectives in Consortia	2021	2022	Non-Homeless Special Needs	Townwide	Human Services	CDBG: \$300,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit – 6,000 Persons Assisted
4	Program Administration	2021	2022	N/A	Townwide	N/A	CDBG: \$23,112.00	Other - 1

Table 3 – Annual Goals

Commented [01]: How many mobile homes.

Commented [02]: Need amount for Village North Project

PROJECTS – 91.220(D)

Introduction

With the repurposing of Pre-PY 2021 and PY 2021 CDBG resources, and PY 2021 Program Income, the Town will increase funding to the following projects in the PY 2021 Annual Action Plan:

Project

#	Project Name
1.	2018-2019 Mendel Park Restroom Project
2.	2021-2022 CDBG Administration
3.	2021-2022 Village North Sidewalk Project
4.	2021-2022 Hilltop House Demolition Project
5.	2021-2022 Mobile Disposition Program

Table 4 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

These projects were determined in consultation with Town staff, departments, and stakeholders serving low- and moderate-income residents of Apple Valley to provide decent housing, a suitable living environment, and expanded economic opportunities principally for persons of low- and moderate- income within the Town.

Project Summary Information

1	Project Name	2018-2019 Mendel Park Restroom Project (Existing Activity)
	Target Area	Eligible Census Tract/Block Group
	Goals Supported	Provide Suitable Living Environments
	Needs Addressed	Human Services
	Funding	CDBG: \$180,000
	Description	The project provides for the purchase and installation of a permanent ADA accessible restroom with direct access at Mendel Park.
	Target Date	06/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 8,315 persons
	Location Description	21860 Tussing Ranch Road, Apple Valley, CA 92308
	Planned Activities	2018-2019 Mendel Park Restroom Project (8,315 people) - \$180,000

Draft Substantial Amendment – for Public Review

2	Project Name	2021-2022 CDBG Program Administration
	Target Area	Townwide
	Goals Supported	N/A
	Needs Addressed	N/A
	Funding	CDBG: \$23,112.00
	Description	Funds are used in the administration of the CDBG Program.
	Target Date	06/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	CDBG Administration - \$23,112.00
3	Project Name	2021-2022 Village North Sidewalk Project (New Activity)
	Target Area	Townwide
	Goals Supported	Further Fair Housing Objectives in Consortia
	Needs Addressed	Human Services
	Funding	CDBG: \$300,000
	Description	The project will construct a new continuous accessible pedestrian pathway throughout the northerly portion of the Village in Apple Valley. Existing non-ADA compliant sidewalks will be removed, and a new 6-foot continuous accessible pathway will be installed in its place along with curb ramps, driveway approaches, and crosswalks.
	Target Date	06/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 6,000 persons
	Location Description	Yucca Loma Road between Navajo Road and west of Valley Drive
	Planned Activities	2021-2022 Village North Sidewalk Project (6000 people) - \$300,000

Draft Substantial Amendment – for Public Review

4	Project Name	2021-2022 Hilltop House Demolition Project (New Activity)
	Target Area	Townwide
	Goals Supported	Provide Suitable Living Environment
	Needs Addressed	Human Services
	Funding	CDBG: \$120,479.95
	Description	Based on the current conditions and infeasibility of rehabilitating the Hilltop House property, the Town has elected to demolish the property due to health and safety concerns caused by deterioration, criminal activity, vandalism and fires. The property will be left in a vacant state.
	Target Date	06/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	1 Building
	Location Description	Bass House Drive, Apple Valley, CA 92308
	Planned Activities	2021-2022 Hilltop House Demolition Project (1 Building) - \$120,479.95
5	Project Name	2021-2022 Mobile Home Disposition Program (New Activity)
	Target Area	Townwide
	Goals Supported	Affordable Housing
	Needs Addressed	Housing Program
	Funding	CDBG: \$40,000
	Description	The Town inherited one mobile homes through a Deed of Trust (properties were not acquired by the Town) under their Mobile Home Repair Program from eligible participants. The Town has elected to rehabilitate and dispose of the units through sale, lease, donation, or otherwise determined by the Town.
	Target Date	06/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Other - 1 (mobile home)
	Location Description	Townwide
	Planned Activities	2021-2022 Mobile Home Disposition Program (Other – 1 mobile home) - \$40,000

Table 5 – Project Details