



## EMPLOYMENT OPPORTUNITY

<b>Senior Maintenance Worker</b>
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**Salary:** \$22.95 - \$32.42 Hourly  
**Job Type:** Full-Time  
**Department:** Parks & Recreation – Golf Course  
**Benefits:** Benefits Eligible  
**\*Position pending Council approval\***

### The Position

Under general supervision, provides lead direction to assigned maintenance personnel; sets priorities and directs the work of assigned staff on a project or day-to-day basis; performs routine to complex maintenance and repair work, including the care and maintenance of the Town's municipal golf course; and performs related work as required.

### Job Functions

- Provides technical and functional direction to assigned maintenance staff; reviews and controls quality of work; assists in completing employee evaluations; participates in performing routine maintenance and repair work.
- Plans, schedules, prioritizes, and assigns maintenance and repair work in consultation with a supervisor; communicates status of repairs to appropriate personnel, working cooperatively to schedule repairs in accordance with established priorities and special operational priorities; instructs staff in work procedures.
- Trains employees in work methods, use of tools and equipment, and relevant safety precautions.
- Assists in developing work plans, procedures, and schedules.
- Orders supplies and equipment for work projects; maintains records of purchase orders; may assist in developing budget figures for division.
- Performs the most complex maintenance, repair, and installation work in the Town infrastructure, systems, and facilities to which assigned, including streets, traffic controls and structures, recycled water systems, storm and sanitary sewer systems, buildings and facilities, parks, landscapes, and municipal golf course.
- Performs all duties of the Maintenance Worker I and II.
- Observes safe work methods and makes appropriate use of related safety equipment as required; trains other staff in safety rules and procedures; schedules and conduct safety meetings with staff.
- Responds to complaints and answers questions from public or escalates to supervisor, as necessary.
- Performs emergency repairs as necessary.
- Performs minor adjustments on service equipment; maintains tools and equipment in working order.
- Maintains logs of daily activities.
- Acts as supervisor as assigned.
- Performs related duties as assigned.

### Qualifications

*Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:*

**Required:** Equivalent to the completion of the twelfth (12<sup>th</sup>) grade and four (4) years of experience in the green keeping industry and the care and maintenance of a municipal golf course or two (2) years of experience equivalent to Maintenance Worker II at the Town of Apple Valley. General knowledge of Agronomic operations, cost control, and experience overseeing personnel is highly desired.

#### License:

- Valid California class C driver's license with satisfactory driving record and automobile insurance.

### Selection Process

A completed Town employment application is required by the close of recruitment, on **Wednesday, May 11<sup>th</sup>, 2022, at 5:30pm**. Application package is available at Town of Apple Valley, 14975 Dale Evans Parkway, Apple Valley 92307, or on our website at [www.applevalley.org](http://www.applevalley.org). Applications may be completed online, or mailed/delivered to 14955 Dale

Evans Parkway, Apple Valley 92307 Attn: Human Resources. The Town of Apple Valley participates in the E-Verify program.

The Town of Apple Valley does not discriminate on the basis of age, sex, race, religion, national origin, marital status, sexual orientation, or handicap status in its employment actions. If applicant has a disability that may require an accommodation, please contact Human Resources in writing at time application is submitted.