



Town of
Apple Valley

TOWN OF APPLE VALLEY

**2021-2022 & 2022-2023 ACTION PLAN
SUBSTANTIAL AMENDMENT**

**DRAFT: PUBLIC COMMENT PERIOD
December 23, 2022 – January 24, 2023**

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EXECUTIVE SUMMARY

Background

The U.S. Department of Housing and Urban Development (HUD) requires all entitlement communities receiving Community Development Block Grant (CDBG) funds, such as the Town of Apple Valley, to prepare and submit a Consolidated Plan every five (5) years to establish a unified, strategic vision for economic development, housing and community development actions. The Consolidated Plan encompasses the analysis of local community needs and coordinates appropriate responses to those needs and priorities.

The Consolidated Plan is carried out through Annual Action Plans which provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified in the Consolidated Plan.

In compliance with the Town’s Citizen Participation Plan (CPP), a Substantial Amendment to a Consolidated Plan and Action Plan is required when a “substantial” change is proposed as it relates to funding priorities, proposed activities, goals, and objectives. This substantial amendment to the Action Plans is necessary because the Town is proposing to cancel three (3) activities, reduce the funding of two (2) activity budgets and allocate unprogrammed and program income dollars in the combined amount of \$909,946.90 to the Town’s existing 2022-2023 Residential Rehabilitation Program and Hilltop House Demolition Project and the newly proposed ADA Golf Improvement Project.

Pre-PY 2022/2023 Activity(ies)

- Mendel Park Restroom Project – repurposing \$6,691.48 from existing budget
- Microenterprise Assistance Program – repurposing \$219,957.71 from existing budget
- Mobile Home Disposition Program – cancel activity and reprogram its approved budget of \$40,000.00
- Village North Sidewalk Project – cancel activity and reprogram its approved budget of \$300,000.00

PY 2022/2023 Activity(ies)

- Microenterprise Assistance Program – cancel activity and reprogram its approved budget of \$175,743.00

2022/2023 Program Income

- Programming of \$21,282.66

Unprogrammed Funds

- Programming of \$146,272.05

Sources

The Town will program the following resources in this substantial amendment to the PY 2022-2023 Annual Action Plan and corresponding PY 2022-2026 Consolidated Plan (which may be found at <https://www.applevalley.org/services/housing/plans-reports-and-surveys>) to increase the PY 2022-2023 budget:

Pre-PY 2022 Formula CDBG:	\$712,921.24
PY 2022 Formula CDBG:	\$175,743.00
PY 2022 Program Income	\$21,282.66
TOTAL:	\$909,946.90

Town Council is responsible for determining how CDBG funds will be used to provide decent housing, a suitable living environment, and expanded economic opportunities principally for persons of low- and moderate-income persons. In consultation with the Town Council, Town departments, and partners serving the needs of low- and moderate-income in the community, this submission to the Town Council requests approval to invest the above funding for the projects listed below.

Proposed Projects

2022/2023 Residential Rehabilitation Program:

Original Allocation:	\$183,343.00
Proposed Increase:	\$113,340.20
Total Proposed Budget:	\$296,683.20

Hilltop House Demolition Project:

Original Allocation:	\$120,479.95
Proposed Increase:	\$105,386.06
Total Proposed Budget:	\$225,866.01

ADA Golf Improvement Project:

Original Allocation:	\$0.00
Proposed Increase:	\$691,220.64
Total Proposed Budget:	\$691,220.64

PROCESS

The Town is conducting a 30-day review period for this substantial amendment from December 23, 2022 – January 24, 2023. The Town will conduct a public hearing for the substantial amendment as part of the January 24, 2023, Town Council meeting.

To encourage review and comment on the proposed activities, the Town published notices in English and Spanish in the Valleywide Newspaper on Friday, December 23, 2022, advertising the substantial amendment in compliance with the Town’s CPP. An electronic copy of the Substantial Amendment was available on the Town website and hard copies were placed at the Apple Valley Development Services Building, Apple Valley Branch Library, and the Town Clerk’s Office.

Town Council meetings are now open to the public within the guidelines provided by the State. Those individuals planning to participate in the public hearing are encouraged to check the Town’s website for additional information concerning in-person participation on the day of the public hearing for any updates.

For individuals not physically present and still wishing to make public comments, you may comment in one of two ways:

1) Comments and contact information can be emailed to publiccomment@applevalley.org by 12 p.m. Tuesday January 24, 2023, to be included in the record.

2) A request to speak can be emailed to the same address as above and at the time of the requested agenda item, the Town Clerk will place a phone call to the commenter and allow them to speak to the council via speaker phone during the live meeting for up to three (3) minutes.

Sort Order	Activity	Target Population	Summary	Summary of Comments Received
1.	Public Hearing	<ul style="list-style-type: none"> • Minorities • Non-English Speaking • Persons with disabilities • Broad community • Residents of public/assisted housing • Stakeholders 	The Town conducted its public hearing to review the Substantial Amendment on January 24, 2023.	<i>(to be completed after public hearing)</i>
2.	Comment Period	<ul style="list-style-type: none"> • Minorities • Non-English Speaking • Persons with disabilities • Broad community • Residents of public/assisted housing • Stakeholders 	The Town conducted its comment period from December 23, 2022 – January 24, 2023.	<i>(to be completed at close of public comment period)</i>

Table 1 – Resident Engagement

EXPECTED RESOURCES – 91.220(C)(1,2)

Introduction

The Town is repurposing \$712,921.24 from Pre-PY 2022 formula CDBG resources, \$175,743.00 in PY 2022 formula CDBG resources and \$21,282.66 in PY 2022 Program Income.

Anticipated Resources

Program	Source of Funds	Eligible Use of Funds	Funds	Narrative Description
Formula CDBG	Public-Federal	<ul style="list-style-type: none"> Public Services Economic Development Public Improvements Affordable Housing Planning and Administration 	\$888,664.24	Activities to provide decent housing, a suitable living environment, and expanded economic opportunities principally for persons of low- and moderate- income within the Town.
CDBG Program Income	Public-Federal	<ul style="list-style-type: none"> Public Services Economic Development Public Improvements Affordable Housing Planning and Administration 	\$21,282.66	Activities to provide decent housing, a suitable living environment, and expanded economic opportunities principally for persons of low- and moderate- income within the Town.

Table 2 - Expected Resources

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

In the initial planning and programming of these resources, the Housing and Community Development Department has worked closely with other Town departments as well as monitored other funding sources available at the local, state, and federal level to ensure that the Town is not providing duplicative assistance and addressing unmet needs and gaps for low- and moderate-income residents.

Annual Goals and Objectives – 91.220(c)(3)

The Town will be amending its following existing goals to reallocate Pre-PY 2022 and PY 2022 CDBG resources, and PY 2022 Program Income. These resources will be re-programmed in the PY 2022 Action Plan and corresponding PY 2022 – PY 2026 Consolidated Plan.

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide Suitable Living Environments	2022	2023	Homeless Non-Homeless Special Needs Economic Development	Townwide	Support Services for the homeless and those at risk of homelessness / Human Services	CDBG: \$105,386.06	Buildings Demolished – 1 Building(s)
2	Affordable Housing	2022	2023	Affordable Housing	Townwide	Housing Programs	CDBG: \$113,340.20	Homeowner Housing Rehabilitated: 2 Household Housing Unit
3	Increase Access to Essential Services and Amenities	2022	2023	Non-Housing Community Development	Townwide	Accessibility and Mobility	CDBG: \$691,220.64	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit – 5,000 Persons Assisted

Table 3 – Annual Goals

PROJECTS – 91.220(D)

Introduction

With the repurposing of Pre-PY 2022 and PY 2022 CDBG resources, and PY 2022 Program Income, the Town will increase funding to the following projects in the PY 2022 Annual Action Plan:

Project

#	Project Name
1.	2022-2023 Residential Rehabilitation Program
2.	Hilltop House Demolition Project
3.	ADA Golf Improvement Project

Table 4 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

These projects were determined in consultation with Town staff, departments, and stakeholders serving low- and moderate-income residents of Apple Valley to provide decent housing, a suitable living environment, and expanded economic opportunities principally for persons of low- and moderate- income within the Town.

Project Summary Information

1	Project Name	2022-2023 Residential Rehabilitation Program
	Target Area	Townwide
	Goals Supported	Affordable Housing
	Needs Addressed	Housing Program
	Funding	CDBG: \$113,340.20
	Description	The program will provide financial assistance to rehabilitate low-income single family owner-occupied homes. Such improvements will address health and safety concerns as well as code violations.
	Target Date	06/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Homeowner Housing Rehabilitated: 2 Household Housing Units
	Location Description	Townwide
	Planned Activities	Personnel, Non-Personnel & Capital

2	Project Name	Hilltop House Demolition Project
	Target Area	Townwide
	Goals Supported	Provide Suitable Living Environment
	Needs Addressed	Human Services
	Funding	CDBG: \$105,386.06
	Description	Based on the current conditions and infeasibility of rehabilitating the Hilltop House property, the Town has elected to demolish the property due to health and safety concerns caused by deterioration, criminal activity, vandalism and fires. The property will be left in a vacant state.
	Target Date	06/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Building(s) Demolished: 1 Building
	Location Description	Bass Hill Drive, Apple Valley, CA 92308
	Planned Activities	Personnel, Non-Personnel & Capital
3	Project Name	ADA Golf Improvement Project
	Target Area	Townwide
	Goals Supported	Increase Access to Essential Services and Amenities
	Needs Addressed	Accessibility and Mobility
	Funding	CDBG: \$691,220.64
	Description	The project proposes to address accessibility and mobility issues at the Apple Valley Golf Course, which is owned by the Town and used as a Community Facility. Such improvements include but are not limited to: replacing existing asphalt ADA parking stalls with concrete to ensure ADA compliance and longevity, providing an ADA path of travel to access the tennis courts and main building, and providing ADA restrooms in the main building, Lloyd Mangrum Room and golf course.
	Target Date	06/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 5,000 persons
	Location Description	15200 Rancherias Road, Apple Valley, CA 92307
Planned Activities	Personnel, Non-Personnel & Capital	

Table 5 – Project Details