



# Town of Apple Valley Wall/ Fence Height Permit Submittal Requirements



*Application Processing Fee \$45.00*

In accordance with Development Code Section 9.37.070(B) , with Planning Division approval, the Town of Apple Valley allows for a wall or fence above six (6) feet in height, up to a maximum of eight (8) feet in height, as measured from the lowest grade adjacent to either side of the wall, where such wall or fence separates a commercial or industrial use from an existing residential use or residentially zoned property. In addition to obtaining Planning Division approval, a Building Permit is also required for any wall exceeding six (6) feet in height. All other applicable Zoning Code requirements shall also apply.

Listed below are the fees and materials that must be submitted with your application for a Wall/Fence Height Permit. The project application will not be accepted for processing unless all requested information and materials have been submitted and determined to be complete and adequate. Upon initial review of the project, additional materials and/or technical studies may be required prior to determining that the application is complete.

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## MATERIALS REQUIRED

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- ❑ 1. Completed Application Form.
- ❑ 2. Completed Owners Authorization form listing all adjacent property owners, including names, addresses and signatures.
- ❑ 3. Three (3) sets of plans drawn to scale, preferably 1"=20', 1"=30' or 1"= 40' scale.
  - ❑ Plans shall include, but are not limited to:
  - ❑ Scale, north arrow and vicinity map
  - ❑ Location and heights of all walls or fences with details of materials to be used for construction. **Note: The fence or wall shall be architecturally and aesthetically consistent with the primary commercial or industrial structure built on site.**
  - ❑ Height differentials from abutting property if fence/wall is located on a property line.
  - ❑ Required setbacks and distances between buildings and/or structures.



A Better Way of Life

# Town of Apple Valley Wall/ Fence Height Permit Application



FOR TOWN USE ONLY

Date Submitted: \_\_\_\_\_ Case No. \_\_\_\_\_ Received by: \_\_\_\_\_

Planning Fee: \_\_\_\_\_ Zoning \_\_\_\_\_

**Application Processing Fee \$37.00**

**Project Address** \_\_\_\_\_

## APPLICANT INFORMATION

Property Owner \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Representative \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Telephone \_\_\_\_\_

Fax \_\_\_\_\_ Email \_\_\_\_\_

Assessor's Parcel No. (s) \_\_\_\_\_ Tract \_\_\_\_\_ Lot \_\_\_\_\_

Property Size: Gross acres \_\_\_\_\_ Net Acres \_\_\_\_\_ Square Feet \_\_\_\_\_

General Plan Designation \_\_\_\_\_ Zoning \_\_\_\_\_

## OWNER'S AUTHORIZATION AND AFFIDAVIT

I am/We are the legal owner(s) of said property and do hereby certify that all the foregoing information is true and correct and recognize that if any information proves to be false or incorrect the Town shall be released from any liability incurred and any permits or approvals may be null and void.

Signature(s) of Legal Owner(s) \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

This will serve to notify you and verify that I am/we are the legal owner(s) of the property described in the project application and do hereby authorize the listed representative to file this and represent my/our interest in the application.

Signature \_\_\_\_\_

*(A letter of authorization form may be submitted in lieu of the legal owner's signature.)*

Signature of Representative \_\_\_\_\_ Date \_\_\_\_\_

**Location and Height for Commercial/Office and Industrial Districts:** A Wall Height Permit shall be required for a wall or fence above six (6) feet in height, up to a maximum of eight (8) feet in height, as measured from the lowest grade adjacent to either side of the wall. All

*The Town of Apple Valley*

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adjacent property owners are required to provide authorization that they are in agreement with the construction of the proposed wall/fence.

**Date** \_\_\_\_\_  
(Please use additional sheets as needed for authorizations)

Project location/property Address: \_\_\_\_\_

Assessor's Parcel Number \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Owner Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

1. Adjacent Property Owner: \_\_\_\_\_

APN: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

2. Adjacent Property Owner: \_\_\_\_\_

APN: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

3. Adjacent Property Owner: \_\_\_\_\_

APN: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

4. Adjacent Property Owner: \_\_\_\_\_

APN: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

5. Adjacent Property Owner: \_\_\_\_\_

APN: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

6. Adjacent Property Owner: \_\_\_\_\_

APN: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

7. Adjacent Property Owner: \_\_\_\_\_  
APN: \_\_\_\_\_  
Address: \_\_\_\_\_  
City \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

8. Adjacent Property Owner: \_\_\_\_\_  
APN: \_\_\_\_\_  
Address: \_\_\_\_\_  
City \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_