

# TOWN OF APPLE VALLEY Certificate of Occupancy

# APPLICATION PROCESSING FEE IS \$231.91-Make check payable to Town of Apple Valley

(Fire Inspection Fee of \$140.00-Make check payable to AVFPD)

#### A VALID CERTIFICATE OF OCCUPANCY AND TOWN BUSINESS LICENSE IS REQUIRED BEFORE OCCUPYING ANY NON-RESIDENTIAL BUILDING

This application must be completed for all non-residential users, including business relocation and/or change of ownership. Completion of this application IS NOT an authorization to alter or occupy the premises.

#### PRINT LEGIBLY

Business Name:	
Business Address:	Unit #
Business Description:	Prior Use:
Business Owner:	Tel. #:
Mailing Address:	
Emergency Contact & Tel. #:	
Building Owner & Tel. #:	
Business Owner's Signature:	Date:
	information provide is correct. I agree to comply with all State, Town and cation and subsequent approval of permits or Certificates of Occupancy.
Change of Owner Only: Y or N	Making Tenant Improvements: Y or N
Sq. Ft. of Leased space:	Fire Sprinklers: Y or N Fire Alarm: Y or N
Does business require outside storage	and/or operations: Y or N Explain and provide diagram:

Does business use hazardous and/or toxic materials: Y or N Explain:

#### **ALL APPLICANTS MUST SUPPLY THE FOLLOWING:**

- An inside floor plan indicating where all windows, doors, equipment, furniture, etc., are. If business requires machinery, also indicate location.
- $\blacktriangleright$  A site plan of the parking lot showing all regular and  $\underbrace{k}$  spaces.

### TOFFICE USE ONLY

APPROVALS

OCC CODE	DEPARTMENT	SIGNATURE OR COMMENTS	DATE
	PUBLIC WORKS		
	PLANNING		
	AVFPD		
	MDAQMD		
	EHS		
	ENGINEERING		

For your convenience, we have provided the following names and phone numbers of the town departments and other agencies that **MAY BE** involved in the approval of you project.

TOWN OF APPLE VALLEY 14955 Dale Evans Parkway Apple Valley, CA 92307	Environmental Health Services 14000 Smoketree Rd Hesperia, CA 92345 (760) 995-8148
Public Works Dept. (760)240-7500	<ul> <li>** County of San Bernardino Fire Dept.</li> <li>Hazardous Materials Division</li> <li>620 South "E" Street</li> </ul>
Engineering Dept.	San Bernardino, CA 92415
(760)240-7000 Ext. 7013	909/386-8401
Building & Safety Dept.	Mojave Desert Air Quality
(760)240-7000 Ext. 7014	Management Division 14306 Park Ave
MDAQMD	
14306 PARK AVE	Apple Valley Fire Protection District
Victorville, CA 92392	(AVFPD)
(760) 245-1661	22400 Headquarters Drive Apple Valley, CA 92307 (760)247-7618

\*\*SECTION 65850.2 OF THE CALIFORNIA GOVERNMENT CODE REQUIRES BUSINESSES THAT HANDLE HAZARDOUS MATERIAL "AT THE CALIFORNIA THRESHOLD REPORTING QUANTITIES" TO FILE A "HAZARDOUS MATERIALS RESPONSE BUSINESS PLAN AND INVENTORY" WITH THE LOCAL ADMINISTERING AUTHORITY. IF YOUR BUSINESS REQUIRES HANDLING OF ANY QUANTITIES OF HAZARDOUS MATERIALS AND/OR YOU ARE NOT SURE IF YOU ARE REQUIRED TO FILE, CONTACT THE LOCAL ADMINISTERING AUTHORITY IDENTIFIED ABOVE (SAN BERNARDINO COUNTY FIRE DEPARTMENT, HAZARDOUS MATERIALS DIVISION, 800/645-9228.) THE GOVERNMENT CODE PROHIBITS A CITY OR COUNTY FROM ISSUING A FINAL CERTIFICATE OF OCCUPANCY UNLESS THESE REPORTING REQUIREMENTS HAVE BEEN MET.

**MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT BRAD POIRIEZ**, EXECUTIVE DIRECTOR 14306 Park Avenue, Victorville, CA 92392-2310 760.245.1661 • Fax 760.245.2022 Email: engineering@mdaqmd.ca.gov www.MDAQMD.ca.gov • @MDAQMD

APPLICATION FOR MDAQMD CLEARANCE

# **Certificate of Occupancy/ Building Permit**

ojave Air Quality Management District air is

Applican	t seeking clear	ance for:	
Building Permit (not for demoliti	on/renovation or a	sbestos permits)	
Certificate of Occupancy (only i	if no prior building	permit or there is a c	hange in use)
JSINESS NAME:	CONTACT NAME:		DUONE:
JSINESS NAME.	CONTACT NAME:		PHONE:
AILING ADDRESS:	CITY:	STATE:	ZIP:
ACILITY ADDRESS:	CITY:	STATE:	ZIP:
PPLICANT EMAIL ADDRESS:	NATURE OF BUSINESS (i.e. dry cleaner, gasoline dispens		asoline dispensing, office, etc.):
3. Will the subject facility have the potential to pesticides, gasoline, dip tank solutions, dus request)?	t, mist, vapor, resin, <i>to Item 5 (Skip item 4,</i> e subject facility and ary to the outer bou	ir contaminants, such or others (complete d include a plot plan. undary of the nearest	list available on The plot plan must t school.
is true and correct to the best of my knowle			
Signature of owner or authorized a	agent		Date of signature
<u> </u>			
YA .	or District use or	ily-	<u>, 19</u>
-Fo	or District use or		DATE SIGNED
-Fo	THORIZED DISTRICT SIGNAT		
DATE RECEIVED AUT	THORIZED DISTRICT SIGNAT	URE ding Permit tificate of Occupa	

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# **Permit Categories**

*All businesses* require clearance from the **MDAQMD** before obtaining a Certificate of Occupancy or Building Permit.

#### **Cannabis Cultivation**

Oil Extraction Activities Odor Control Devices Supplemental Generator Power

#### Chemicals

Organic Gas Sterilizers Acid Chemical Milling Can and Coil Manufacturing Evaporators, Dryers, and Stills Processing Organic Minerals Dry Chemical Mixing Detergent Spray Towers Bulk Dry Chemical Storage

#### **Coatings and Surface Preparation**

Abrasive Blasting Equipment Coating and painting Plasma Arc and Ceramic Deposition Spray Booths Paint, Stain, and Ink Manufacturing

#### Combustion

Generators Piston Internal Combustion Engines Gas Turbines and Turbine Test Cells and Stands Incinerators and Crematories Burn Out Ovens Core Ovens

#### Food

Smokehouses Feed and Grain Mills Coffee Roasters Feed and Grain Mills Bulk Flour and Powdered Sugar Storage

#### **Metal Melting Devices**

Oil Quenching and Salt Baths Hot Dip Galvanizing Precious Metals Refining Chrome Plating Chromic Acid Anodizing

#### **Rock and Mineral**

Hot Asphalt and Batch Plants Sand, Rock, and Aggregate Plant Concrete Batch, CTB, Concrete Mixers and Silos Brick Manufacturing

#### **Solvent Use**

Vapor and Cold Degreasing Dry Cleaning Solvent and Extract Dryers

#### Other

Asphalt Roofing Tankers Gasoline and Alcohol Fuel Dispensing Reverse Osmosis Membrane Manufacturing Aqueous Waste Neutralization **Brake Debonders** Bulk Grain and Dry Chemical Transfer and Storage **Rubber Mixers** Landfill Gas Fare Recovery Systems Waste Disposal and Reclamation Units **Asphalt Pavement Heaters** Ceramic Slip Casting Perlite Processing **Oil Field Production** Storage of Organic Liquids Organic Compound Marketing (gasoline, etc.) Gasoline and Alcohol Bulk Plants and Terminals Intermediate Refuelers

**NOTE:** Other equipment/processes not listed here may require an **MDAQMD** permit if they have the potential of emitting air contaminants. For more information, contact the Permitting Section at 760.245.1661 or **engineering@mdaqmd.ca.gov**.

## If you install or operate equipment without a permit, you may be subject to legal action and penalties of up to \$25,000 for each day of violation.