

# 4 Ways to Register



## 1. Online

- Visit us at [www.AVRecreation.org](http://www.AVRecreation.org) to register online
- Click on "Register Now."

## 2. Walk-In

- Walk in registration is accepted at the Recreation Counter in Town Hall only.
- Opened 7:30am-5:30pm Monday -Thursday and alternating Fridays 7:30-4:30
- Payments can be made by cash, check, debit or credit card (Discover, Visa or Master Card) no Amex.



## 3. Mail-In

- Reregistration for ASAP/Day Camp must be done in person.
- Complete the Registration form.
- Make check out to "Town of Apple Valley" If you enclose a self addressed, stamped envelope a receipt will be mailed to you. Mail completed form and check to:



Town of Apple Valley Parks and Recreation Department  
14955 Dale Evans Parkway  
Apple Valley, Ca 92307

## 4. Drop Box

- Complete registration form blow.
- Make check out to "Town of Apple Valley" If you enclose a self addressed, stamped envelope a receipt will be mailed to you.
- Drop completed form and check in an envelope at the drop boxes located at:



James Woody Community Center, 13467 Navajo Rd  
(in the first alcove at the front of the community center)

or

Town Hall, 14955 Dale Evans Parkway  
(at the front of Town Hall)

or

Civic Center Park Aquatic Center, 14999 Dale Evans Park Way  
(Located inside at the front desk)

## REFUND POLICY

**Cancellation of Class:** A full refund will be issued to all registered participants if a program is canceled by the Recreation Department.

**Voluntary Withdrawal:** A refund may be requested prior to the registration deadline or before the first day of class and is subject to approval.

**Withdrawal After Class Start Date:** A refund may be requested prior to the second class meeting and is subject to the approval of the Recreation Department Manager. A pro-ration of the class fee will be charged.

NO refund requests will be accepted after the second class meeting.

A \$2 processing fee will be charged to all refunds.

Allow 4-6 weeks for a refund check.

NO refunds for swim lessons or aquatic classes.

# Registration Form



Town of  
Apple Valley

PARKS & RECREATION

## TOWN OF APPLE VALLEY PARK AND RECREATION DEPARTMENT- PAYEE INFORMATION

PLEASE PRINT CLEARLY - do not use for Day Camp, ASAP or any sports programs. Additional paperwork required.

First & Last Name

Address

City

Telephone

E-mail

PARTICIPANT'S FIRST & LAST NAME	D.O.B.	CLASS NAME	START DATE	FEE	TOTAL AMOUNT

## RELEASE OF LIABILITY

I, the undersigned, understand the following: I am aware that recreational activities can be hazardous and I am voluntarily participating in these activities with knowledge of the hazards involved and hereby agree to accept any and all risks of injury or death. The Town is not responsible for participants injuries or damages occurring from "hazardous recreation activities" (CA Government Code 831.7). The Town does not provide participants with medical insurance or treatment for injuries. I agree to hold harmless and release the Town of Apple Valley, its officers, agents and employees from any and all liability arising from or related to my participation in Town of Apple Valley program activities. This release includes, but is not limited to, all liability for death, personal injury or property damage resulting from the active or passive negligence of the Town of Apple Valley or its agents or any defective or hazardous condition of any property or equipment owned, operated or maintained by the Town of Apple Valley. I am responsible for any loss, theft or damage to either personal or Town equipment, articles or facilities while using said equipment, articles and/or facilities. I am aware that special interest classes are conducted by independent contractors, not Town personnel.

SIGNATURE:

DATE:

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