



# Town of Apple Valley Sign Application



**FOR TOWN USE ONLY**

Date Submitted: \_\_\_\_\_ Case No. \_\_\_\_\_ Received by: \_\_\_\_\_  
Planning Fee: \_\_\_\_\_ Other Fees: \_\_\_\_\_ Case Planner \_\_\_\_\_

*This application is not an application for a Building Permit. A separate Building Permit application must be submitted to the Building & Safety Division.*

**APPLICATION PROCESSING FEES:**

	<u>Initial Deposit</u>	<u>Actual Cost not to exceed</u>
Temporary Signs	No charge	No charge
Temporary subdivision signs (plus \$813.00 cash bond to guarantee removal; \$98 refund charge)		
On-site sign	\$153	\$153
Each off-site (4' x 8')	\$153	\$153
Weekend directional sign	\$153	\$153
Cash bond to guarantee removal of all	\$813	\$813
Model home/subdivision signs (\$98 refund charge applies)		
Permanent signs		
Change of Face Only (No increase or expansion)	\$153	\$153
Wall or Other (First sign)	\$153	\$153
Each additional concurrently at same location	\$15	\$15
Freestanding	\$365	\$365
Landmark sign review	\$365	\$365
Design Merit sign review	\$365	\$365

***Please type or print legibly in ink***  
**PROPERTY INFORMATION:**

**Project Address** \_\_\_\_\_

Assessor's Parcel No. (s) \_\_\_\_\_ Property Size: \_\_\_\_\_

General Plan Designation \_\_\_\_\_ Zoning \_\_\_\_\_

**APPLICANT INFORMATION:**

**Business Owner** \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Representative** \_\_\_\_\_ Contact Person \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Property Owner \_\_\_\_\_ Telephone \_\_\_\_\_

*The Town of Apple Valley Community Development Department  
14955 Dale Evans Parkway, Apple Valley, CA 92307 • (760) 240-7000 • Fax: (760) 240-7399*

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**SIGN INFORMATION:**

Permanent Signs:

Linear Feet of Property (Street 1) \_\_\_\_\_ Linear Feet of Property (Street 2) \_\_\_\_\_  
Linear Feet of Building frontage (Street 1) \_\_\_\_\_ Linear Feet of Building frontage (Street 2) \_\_\_\_\_  
Number of existing signs on site: \_\_\_\_\_ Square Footage of all signs (include new signs) \_\_\_\_\_

Wall Signs:

- 1. \_\_\_\_\_ Sq. Ft.(Shown) \_\_\_\_\_ Sq. Ft. (Allowed) Sign Copy (Text) \_\_\_\_\_
- 2. \_\_\_\_\_ Sq. Ft.( Shown) \_\_\_\_\_ Sq. Ft. (Allowed) Sign Copy (Text) \_\_\_\_\_
- 3. \_\_\_\_\_ Sq. Ft.( Shown) \_\_\_\_\_ Sq. Ft. (Allowed) Sign Copy (Text) \_\_\_\_\_
- 4. \_\_\_\_\_ Sq. Ft.( Shown) \_\_\_\_\_ Sq. Ft. (Allowed) Sign Copy (Text) \_\_\_\_\_

Free Standing /Monument

- 1. Sq. Ft. \_\_\_\_\_ Sign Copy (text) \_\_\_\_\_  
Height (above grade) \_\_\_\_\_ Width \_\_\_\_\_
- 2. Sq. Ft. \_\_\_\_\_ Sign Copy (text) \_\_\_\_\_  
Height (above grade) \_\_\_\_\_ Width \_\_\_\_\_

Change of Sign Copy

- 1. Sign Copy (Text) \_\_\_\_\_

Temporary Signs/Grand Openings/Special Promotions:

Dates requested: \_\_\_\_\_

- 1. Sq. Ft. \_\_\_\_\_ Sign Copy (text) \_\_\_\_\_
- 2. Sq. Ft. \_\_\_\_\_ Sign Copy (text) \_\_\_\_\_

Banners: Sq. Ft. \_\_\_\_\_ Sign copy (text) \_\_\_\_\_

**MATERIALS REQUIRED:**

- Completed application form
- Three copies of a dimensioned site plan showing the location of existing and proposed signs.  
(See attached sample.)
- Three copies of detailed drawings depicting the size, shape, color, materials, electrical components, lighting and height of the proposed sign(s) and sign structures. (See attached sample.)

**Note: Per Section 9.74.110(A)(3)(b) of the Town of Apple Valley Development Code, "Signs shall not obstruct vehicular sight distance, view of right-of-way, or pedestrian/bicycle circulation. In no case shall signs be allowed to interfere with the "Clear Sight Triangle."**

*I certify that I have read this application and the information provided is correct. I agree to comply with all State, Town, and County laws and ordinances relating to this application and subsequent approval of permits.*

Signature of Applicant/Agent \_\_\_\_\_ Date \_\_\_\_\_

**TOWN USE ONLY:**

This Sign Permit is approved as indicated on the attached plans and subject to the attached conditions:

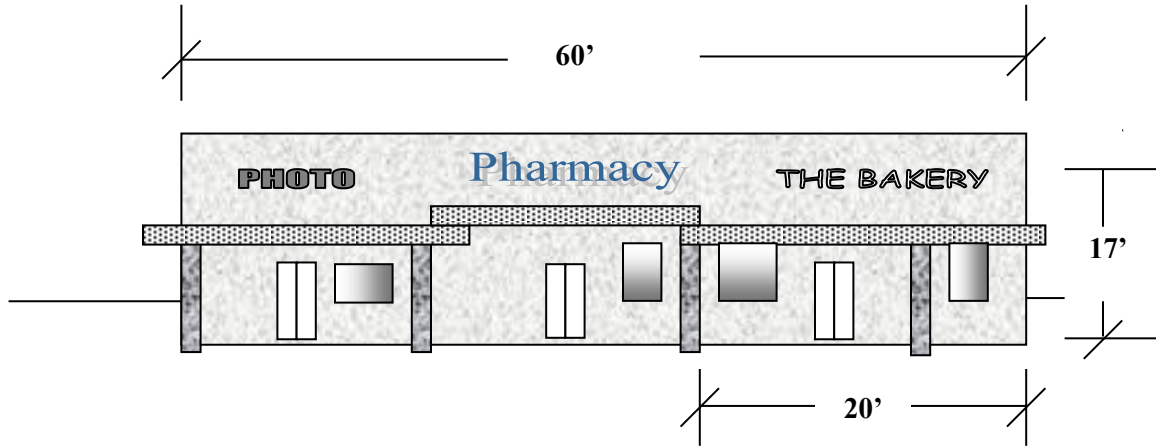
\_\_\_\_\_  
\_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

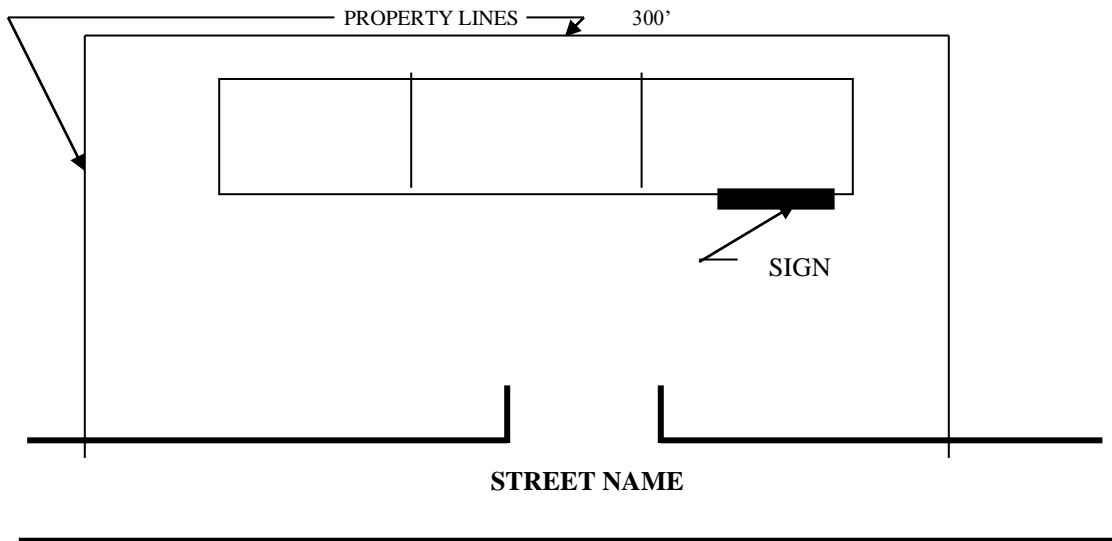
# ELEVATION

Show all signage, proposed and existing.  
Show lineal footage of building  
Show lineal footage of unit to be occupied  
Show height from grade to top of sign

(SAMPLE INFORMATION TEXT)  
Internally Illuminated Channel Letters  
Faces: Red w/Gold Trimcap  
Illumination Letters = 13MM 6500 30 M.A.



# SITE PLAN

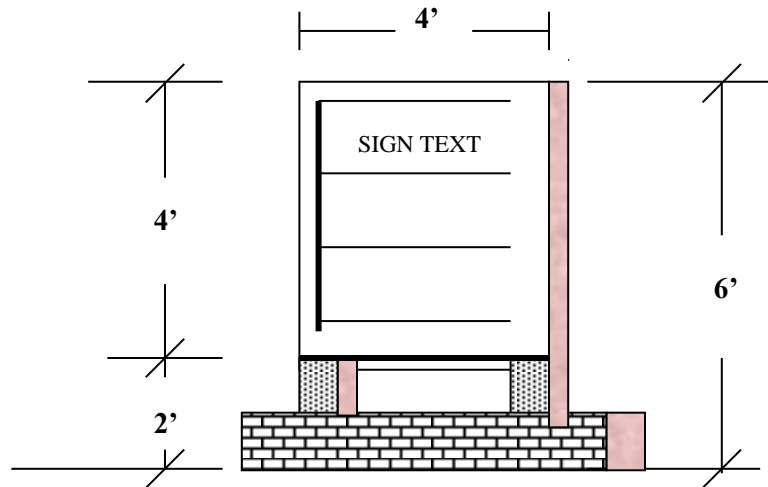


**SAMPLES:**

**WALL SIGN**



**FREESTANDING SIGN**



**CLEAR SITE TRIANGLE**

