



## EMPLOYMENT OPPORTUNITY

### Fleet Mechanic

**Salary:** \$23.53 - \$33.23 Hourly

**Job Type:** Full-Time

**Department:** Municipal Services – Public Works

**Benefits:** Benefits Eligible

#### The Position

Under general supervision, performs journey-level preventive maintenance, record keeping, and repairs to Town vehicles, heavy equipment, power tools, and specialty support equipment.

#### Job Functions

- Perform road tests and operate fleet assets to assess problems and identify necessary repairs; lubricate vehicles and equipment; repair and replace automotive, commercial, and equipment tires; refuel vehicles; steam clean engines; wash and detail vehicles and equipment.
- Perform major overhauls of gas, diesel, heavy duty trucks and equipment, including drive train, steering, hydraulics, electrical, suspension, air, hydraulic brake systems.
- Perform scheduled maintenance and repairs on generators, compressors, and trash pumps, also respond to vehicle, equipment and breakdowns after normal working hours.
- Perform welding and fabrication work.
- Perform upfit/retrofit work, as necessary.
- Perform general and advanced diagnoses; make minor or major repairs to systems and components.
- Utilize computer software programs; maintain and updates records; maintain shop equipment and work areas.
- Read and interpret codes; order repair manuals.
- Pick-up and deliver replacement parts and components.
- Maintain time and maintenance records.
- Accurately applies correct diagnostic procedures; disassemble components, and repair/replace defective parts.
- Schedule and conduct vehicle inspections.
- Maintain shop inventory.
- Provide training and assistance to less experienced staff.
- Respond to non-duty emergencies.
- Perform all tasks in accordance with applicable federal and state safety standards.
- Communicate with manufacturers and vendors to research and order parts and locate repair information.
- Pick-up and deliver vehicles and equipment from/to repair vendors.
- Respond to dispatches for field work; respond to emergency field repairs.
- Attend safety meetings and technical training classes.
- Performs other duties as assigned.

## Qualifications

*Any combination of training and experience which would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:*

Equivalent to the completion of twelfth (12th) grade and four years of experience in the maintenance and repair of vehicles and heavy equipment within a municipal operation; or equivalent combination of education, training, and experience.

### License:

- Valid California class C driver's license with satisfactory driving record and automobile insurance.
- Ability to obtain a class B Commercial driver license with tanker, air brake, and standard transmission endorsements within one (1) year of hire.

## Selection Process

A completed Town employment application is required by the close of recruitment. **This position will remain open until filled, with an anticipated first review of applications on Monday, September 23<sup>rd</sup>, 2024.** An application package is available at the Town of Apple Valley, 14975 Dale Evans Parkway, Apple Valley 92307, or on our website at [www.applevalley.org](http://www.applevalley.org). Applications may be completed online, or mailed/delivered to 14955 Dale Evans Parkway, Apple Valley 92307 Attn: Human Resources. The Town of Apple Valley participates in the E-Verify program.

*The Town of Apple Valley does not discriminate based on age, sex, race, religion, national origin, marital status, sexual orientation, or handicap status in its employment actions. If the applicant has a disability that may require accommodation, please contact Human Resources in writing at the time application is submitted.*