

**TOWN OF
APPLE VALLEY, CALIFORNIA**

AGENDA MATTER

Subject Item:

Discussion on Youth Sports Field Allocation and Scheduling Policy

SUMMARY STATEMENT

Staff will present information to the Commission regarding field space overcapacity and would like to discuss the current Ballfield Scheduling Policy.

Discussion items will include but not be limited to the following:

- A. New organizations and existing facility users;
- B. Priority season to season;
- C. Standing of user group with regard to fees and exchange of service;
- D. Similar sports groups using the same facility;
- E. Participation minimums and maximums

Recommended Action:

No action required.

Proposed by: Ralph Wright, Parks and Recreation Manager

Item Number 4

A.T.M. Approval: _____

Budgeted Item Yes No N/A

POLICY & PROCEDURE

Apple Valley Park and Recreation Department

TITLE: BALLFIELD SCHEDULING POLICY	NO. R1 PAGE: 1 of 2
APPROVED BY: PARK and RECREATION COMMISSION	DATE: 11/21/02

It is necessary to formulate this policy for the following reasons:

The demand for field usage by the community exceeds the Park and Recreation Department's ability to permit unlimited and/or unscheduled use by all participants.

Ballfields within the Town of Apple Valley shall be scheduled as follows:

1. Park and Recreation Department sponsored youth and adult sports programs.
2. Apple Valley Unified School District uses honoring reciprocal use agreements.
3. Non-profit youth recreational athletic programs (entry level sports programs serving the community-at-large) that have no less than 75% of their participants residing as Town residents.
4. Non-profit youth "club" athletic programs (competitive sports programs serving smaller segments of the community that have no less than 75% of their participants residing as Town residents.)
5. Resident-based adult recreational and competitive athletic programs that have no less than 75% of their participants residing as Town residents.
6. All other resident and non-resident uses (first-come, first served).

Since demand for fields exceeds availability and numerous sports organizations operate on a year-round schedule, field usage will be prioritized on a traditional sports schedule as follows:

Spring/Summer – Baseball
Late Summer/Fall – Soccer and Football

Any sports organizations operating a secondary season will have a lower priority status when the secondary season conflicts with another group's primary season. Every effort

will be made to accommodate all groups to some degree; however, the Park and Recreation Department reserves the right to request rosters and verify league participation numbers to ensure that field requests are based on actual needs.

Furthermore, the Park and Recreation Department will schedule fields based on need, which does not necessarily recognize geographic boundaries set by individual sports organizations.

Field Utilization Meetings

The Park and Recreation Department will schedule Field Utilization Meetings, which will be held **twice a year**, once in **November for January through June** and once in **April for July through December**. Letters of invitation will be sent to all field-use groups requesting their attendance. Once the schedule is completed, it will be posted at all park/ball field sites.