

**TOWN OF
APPLE VALLEY, CALIFORNIA**

AGENDA MATTER

Subject Item:

AUTHORIZE PROFESSIONAL DESIGN CONSULTING SERVICE CONTRACT FOR DESIGN OF RENEWABLE ENERGY PHOTOVOLTAIC SYSTEM AT TOWN HALL.

Summary Statement:

On April 28, 2009, the Town Council adopted Resolution 2009-13 authorizing submittal of an application for the Energy Efficiency and Conservation Block Grant (EECBG) funds made available through the American Recovery and Reinvestment Act (ARRA) of 2009. On May 28, 2009, staff submitted an application for construction of a photo-voltaic energy system for the Town Hall. On September 14, 2009, the Town received notice that the grant application was successful. The Town has 18 months to obligate and/or expend the ARRA funds.

A Request for Proposal for Photovoltaic System Design and preparation of construction documents was released, and six firms submitted proposals for consideration. Of these, the companies providing the four most responsive bids were interviewed. The review panel rated the firms first based on the proposal itself, then second based on the firm's experience with similar projects, and third based on the cost of the design project, as listed below:

1.	Engineering Partners, Inc.	\$43,270
2.	TMAD	\$80,520
3.	Dahl Taylor & Associates	\$56,106
4.	Digital Energy	\$108,080

The first ranked firm, EPI has worked for the Town in the past and performed well. They designed and installed the computer controlled MUSCO lighting system at Brewster Park and James Woody Community Center.

Staff seeks authorization to enter into a professional design contract with Engineering Partners, Inc. to provide the photovoltaic design services and bidding documents for construction of the system.

Recommended Action:

Authorize the Town Manager to execute a contract with Engineering Partners, Inc.. for an amount not to exceed \$43,270 for the referenced project, "approved as to form" by the Town Attorney and "approved as to content" by the Town Manager.

Proposed by: Dennis Cron **Item Number** _____

T. M. Approval: _____ **Budgeted Item** Yes No N/A