

**TOWN OF  
APPLE VALLEY, CALIFORNIA**

**AGENDA MATTER**

**Subject:**

**ASSISTANT TOWN MANAGER, FINANCE AND ADMINISTRATION**

**Summary Statement:**

At the Town Council meeting of March 9, 2010, Councilman Roelle requested an agenda item to discuss the Assistant Town Manager, Finance and Administration at-will contract position to determine if the Town's position is consistent with other comparable jurisdictions.

On March 23, 2010, the Personnel Committee met to discuss the Assistant Town Manager Finance and Administration position. After discussion of the position, the Committee is requesting Council direction with regard to hiring a consultant through an RFP process to evaluate the position's salary, educational requirements, and necessity within the Town's organizational structure prior to permanently filling the position.

This item is unbudgeted and requires an amendment to the Town's budget.

**Recommended Action:**

That the Town Council provides direction to staff regarding how to proceed with the Assistant Town Manager Finance and Administration position.

**Proposed by:**            Councilman Roelle            **Item Number** \_\_\_\_\_

**T. M. Approval:**        \_\_\_\_\_ **Budgeted Item**    **Yes**    **No**    **N/A**