

**The TOWN OF APPLE VALLEY  
PARK AND RECREATION COMMISSION  
MINUTES  
April 7, 2011**

**CALL TO ORDER:**

Chairperson Raghada Khoury called the meeting of the Park and Recreation Commission of the Town of Apple Valley to order at 6:01 p.m. in the Town Council Chambers.

**ROLL CALL:**

Roll call was taken with the following members present: Chairperson Raghada Khoury, Vice-Chairman Donald Tatera, Commissioners Michael Hinkle, Michael Martin and Jiles Smith.

Absent: None

**PLEDGE OF ALLEGIANCE:** Vice-Chairman Donald Tatera

**PUBLIC COMMENTS:** See below – Items 4 and 6

**1. Approval of Minutes for Park and Recreation Commission Meeting**

Motion by Commissioner Martin, seconded by Commissioner Smith to approve the minutes for the meeting of February 3, 2011. Motion carried by a 5-0-0-0 vote. Commissioner Smith abstained.

**2. Approval of Parks and Recreation Division Monthly Report**

Motion by Commissioner Smith, seconded by Vice-Chairman Tatera to approve the monthly reports for January and February 2011. Motion carried by a 5-0-0-0 vote.

**3. Review and Approval of Program Fees – 2011-2012 Fiscal Year Budget**

Ralph Wright, Parks and Recreation Manager presented and discussed program fee changes for the 2011-2012 fiscal year budget.

Motion by Vice-Chairman Tatera, seconded by Commissioner Martin to approve the programs fees for 2011-2012 fiscal year budget. Motion carried by a 5-0-0-0 vote.

**4. Update on Youth Basketball Program and Coaches Training/Code of Conduct**

Joseph Ramos, Recreation Supervisor discussed the Winter 2011 Youth Basketball season along with incidents that took place, staff action and responsibilities. He also discussed the training that is being provided to coaches and code of conduct information to parents.

Commissioner Smith commended Mr. Ramos on his efforts and suggested that coaches in all sports receive training. He also expressed interest in working with Mr. Ramos to provide a safe and healthy youth program.

Chairperson Khoury asked how often incidents occur. Mr. Ramos stated that the incident that took place was the first in at least five years.

Discussion ensued about the Town's involvement with background checks for coaches from outside youth sports organizations that use Town facilities. Mr. Wright stated that staff can research the screening criteria of outside sports groups and establishing a policy on what the Town's expectations are for how those groups screen coaches if they use Town facilities.

Dan Seagondollar, Apple Valley, discussed his tenure as the president of Apple Valley Little League and the zero-tolerance policy on misconduct of players and participants.

It was the consensus of the Commission to have staff follow up on establishing a policy on the Town's expectations of coaches from outside youth sports groups.

## **5. Recommendation to form a Middle School Programming Sub-Committee**

Commissioner Smith discussed a proposal to establish a Parks and Recreation Sub-Committee to meet with Town staff and Apple Valley Unified School District staff to discuss middle school programming and the possibility of using recreation programs to help supplement school programs that have been cut.

Discussion ensued about opening the dialog with School District staff and whether or not Town staff or the Commission should meet with School District staff. Mr. Wright stated that staff should be involved first to enhance recreation programs and serve students and then involve the Commission if there is no participation from the School District.

Motion by Commissioner Smith, seconded by Commissioner Hinkle to develop a Middle School Programming Sub-Committee with the Apple Valley Unified School District. Commissioner Hinkle suggested forming a sub-committee when there is a specific purpose and direction involved. Motion failed by a 1-3-1-0 vote.

YES – Commissioner Smith, NO – Chairperson Khoury, Vice-Chairman Tatera, Commissioner Martin, ABSTAINED – Commissioner Hinkle

## **6. Parks and Recreation Master Plan Update**

Mr. Wright updated the Commission on the Master Plan process and presented the Parks and Recreation Recommendations document for the Commission to review. He asked that the Commission review and submit any edits by April 14, 2011.

Dan Seagondollar, Apple Valley, discussed the proposed water reclamation plant at the Lenny Brewster Sports Center and asked for more input from the Commission. Mr. Wright stated that staff did not have additional conditions of approval to forward to the Planning Department, however, the item came to the Park and Recreation Commission on more than one occasion and it was the consensus of the Commission that the general scope of the project was acceptable.

Commissioner Hinkle asked about how the process of prioritizing items in the Master Plan would work. Mr. Wright stated that the direction would come from funding as it becomes available.

## **PARKS AND RECREATION MANAGER'S REPORT**

Mr. Wright discussed the completion of the installation of the playground at Civic Center Park and updated the Commission on the permanent restroom facility and dog park. He also discussed the upcoming skate park grand opening, Healthy Apple Valley programs, new Zumba class, Active Adults program, soccer tournaments, Easter Eggstravaganza, Movie Night in the Park, Health Expo, Summer Recreation Guide and the Farmer's Market.

Commissioner Smith asked if using ball fields that belong to the School District is a possibility. Mr. Wright stated that the Town would continue to look at opportunities of using fields and facilities jointly with the School District.

## **PARK AND RECREATION COMMISSIONER COMMENTS**

Chairperson Khoury discussed three focus points she would like to address as Chairperson of the Commission.

1. Ensure the safety of the parks
2. Work with the School District for programming and joint use of facilities
3. Enhance senior programs

Chairperson Khoury asked if it was possible to receive the agenda on the Friday prior to the meeting. Mr. Wright stated that staff can email a link on the Town's website to the full agenda packet.

## **SUGGESTED ITEMS FOR NEXT AGENDA**

Chairperson Khoury stated the Police Department would like to provide an update on how the substation has impacted the James Woody Community Center.

Mr. Wright stated that the horseshoe pits at the Lenny Brewster Sports Center will be discussed at the next meeting.

## **ADJOURNMENT**

Motion by Commissioner Hinkle seconded by Commissioner Martin and unanimously carried to adjourn the meeting at 8:13 p.m.

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CHAIRPERSON

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TOWN CLERK