

**TOWN OF  
APPLE VALLEY, CALIFORNIA**

**AGENDA MATTER**

**Subject Item:**

**Treasurer's Report – Month of July 2011 and Schedule of Revenues, Expenditures and Changes in Fund Balance for the Parks & Recreation Fund and the Apple Valley Golf Club Fund**

**Summary Statement:**

Attached is the Treasurer's Report for the month of July, 2011. This investment performance report lists the various types of securities, institutions the securities were purchased from, maturity dates and interest rates for all securities held in the Town's investment portfolio as of the end of the reporting period. All of the Town's investments as of July 31, 2011, are in compliance with the Investment Policy adopted by Council on June 28, 2011 and the California Government Code except as otherwise may be noted or disclosed herein. All market values provided in this report were obtained from Union Bank, except for the Local Agency Investment Fund (LAIF). Market values for LAIF were provided by the State Treasurer's Office. The market value shown for the Town's LAIF investment represents the Town's contractual rights to its LAIF account and does not represent the value of the underlying portfolio securities. As of July 31, 2011, the Town has adequate cash reserves necessary to meet its obligations for the next six months.

The State of California Government Code requires that the investment policy be adopted at least once annually by the governing body to ensure its continued compliance with current laws and investment practices. The Town's adopted investment policy conforms to the State Government Code in all respects.

(Continued)

**Recommended Action:**

Receive and file.

Proposed by: Marc Puckett, Director of Finance/Treasurer Item Number \_\_\_\_\_

T. M. Approval: \_\_\_\_\_ Budgeted Item  Yes  No  N/A

### **COMPLIANCE REPORTING**

The Town's investment portfolio is in compliance with the Town's adopted investment policy and applicable State laws during, and as of the end of, the reporting period.

Also, attached for informational purposes, are preliminary Schedules of Revenues, Expenditures and Changes in Fund Balance for the Parks & Recreation Fund and the Apple Valley Golf Course Fund for the fiscal year ended, June 30, 2011. These reports are unaudited and may change prior to completion of the audit and preparation of the financial statements for the fiscal year ended June 30, 2011.

#### **Attachments**

- 1) Treasurer's Report for the month ended July, 2011
- 2) Preliminary Statement of Changes for the month ended June, 2011 – Parks and Recreation Fund
- 3) Preliminary Statement of Changes for the month ended June, 2011 – Apple Valley Golf Course Fund



Town of Apple Valley  
Treasurer's Report  
As of July 31, 2011

Institution/Investment Type	Carrying Amount	Market Value	Interest Rate Yield	Maturity Date	Quarterly Comparisons of Carrying Amounts			
					Apr-11	Jan-11	Oct-10	Jul-10
Funds under control of Town:								
Checking Account	\$ 527,355.16	\$ 527,355.16	(1) None	On Demand	\$ 1,697,749.09	\$ 1,243,017.42	\$ 97,038.23	\$ (847,872.64)
Public Money Market Account	\$ 204,067.05	\$ 204,067.05	(4) 0.30%		\$ 203,812.82	\$ 203,763.73	\$ 203,609.73	\$ 203,455.84
Apple Valley Country Club Deposit Account	\$ 12,772.52	\$ 12,772.52	(4) None	On Demand	\$ 15,832.54	\$ 15,341.15	\$ 34,066.43	\$ 26,819.99
Apple Valley Country Club Deposit Account	\$ 8,780.54	\$ 8,780.54	(4) None	On Demand	\$ -	\$ -	\$ -	\$ -
Apple Valley Country Club A/P Account	\$ 282.00	\$ 282.00	(4) None	On Demand	\$ (7,568.99)	\$ (45,116.85)	\$ 35.00	\$ (13,909.60)
Town Cash Drawers	\$ 3,600.00	\$ 3,600.00	N/A	On Demand	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00
CDARS 1007707513	\$ -	\$ -	(4)	1/6/2011			\$ 2,021,442.52	\$ 2,019,682.33
Public Desert Gold Account	\$ 4,234,952.96	\$ 4,234,952.96	(4) 0.45%		\$ 4,229,840.33	\$ 4,224,687.60		
Gov Obligations FNMA 3136FHQY4	\$ 1,000,000.00	\$ 1,013,340.00	(1) 1.97%	5/21/2012	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00
Gov Obligations Fed Home Loan 3128X8MS8 *			(1)	3/2/2012			\$ 2,000,000.00	\$ 995,250.00
Gov Obligations Fed Home Loan 3128X8ZP0 *			(1)	11/6/2012				\$ 2,000,000.00
Gov Obligations Fed Home Loan 3133XUDJ9 *			(1)	8/12/2013				\$ 1,000,000.00
Gov Obligations Fed Home Loan 3133XUGF4	\$ 993,250.00	\$ 1,000,910.00	(1) 2.75%	8/19/2013	\$ 993,250.00	\$ 993,250.00	\$ 993,250.00	\$ 993,250.00
State of Calif., Local Agency Investment Fund	\$ 40,001,849.02	\$ 40,064,910.73	(2) 0.38%	On Demand	\$ 35,058,705.91	\$ 30,716,374.32	\$ 30,581,508.88	\$ 35,637,448.56
Percent of total portfolio: 54%								
Total funds under control of Town	\$ 46,986,909.25	\$ 47,070,970.96			\$ 43,195,321.70	\$ 38,354,917.37	\$ 36,934,550.79	\$ 43,220,724.48
Funds controlled by Fiscal Agent:								
Treasury Bonds First American	\$ 26,525,524.44	\$ 26,525,524.44	(3) 0.00%	On Demand	\$ 30,814,842.90	\$ 33,982,969.93	\$ 37,506,312.35	\$ 37,596,142.24
Total Fiscal Agent Funds	\$ 26,525,524.44	\$ 26,525,524.44			\$ 30,814,842.90	\$ 33,982,969.93	\$ 37,506,312.35	\$ 37,596,142.24
Grand Total	\$ 73,512,433.69	\$ 73,596,495.40			\$ 73,810,164.60	\$ 72,337,887.30	\$ 74,540,863.14	\$ 80,818,866.72

\* Called prior to maturity

Source of Market Value Information: 1) Union Bank of California, Local Agency Investment Fund 3) U.S. Bank, Statements of Investment 4) Desert Community Bank

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the Town Council of Apple Valley, and the California Government Code Section 53601. I also certify that there are adequate funds available to meet the Town of Apple Valley's budgeted and actual expenditures for the next six months.

Prepared by: Kaye Reynolds, Finance Manager

Marc Puckett, Finance Director/Treasurer

Town of Apple Valley  
**Parks & Recreation Fund**  
 Schedule of Revenues, Expenditures and Changes in Fund Balance  
 For the Twelve Months Ended June 30, 2011

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
<b>Revenue - General</b>				
Property Taxes	\$ 1,560,000	\$ 87,080	\$ 1,409,661	\$ 1,005,852
Pass-through pmts	312,400	-	138,860	230,306
Cell Tower Rents	125,000	19,547	121,290	137,810
Other - General	15,000	(1,563)	1,106	20,622
<b>Total Revenue - General</b>	<b>2,012,400</b>	<b>105,064</b>	<b>1,670,917</b>	<b>1,394,590</b>
<b>Expenditures - General</b>				
Interest Expense		6,512	29,919	20,231
<b>Total Expenditures - General</b>	<b>-</b>	<b>6,512</b>	<b>29,919</b>	<b>20,231</b>
<b>General Revenue Over (Under) Expenditures</b>	<b>2,012,400</b>	<b>98,552</b>	<b>1,640,998</b>	<b>1,374,359</b>
<b>Recreation:</b>				
Revenues <sup>1</sup>	1,049,575	111,355	999,448	772,226
Expenditures <sup>1</sup>	2,039,004	230,403	1,925,968	1,664,450
<b>Recreation Rev. Over (Under) Expenditures</b>	<b>(989,429)</b>	<b>(119,048)</b>	<b>(926,520)</b>	<b>(892,224)</b>
<b>Parks:</b>				
Parks Grounds Expenditures	1,801,146	265,083	1,932,006	1,938,872
Facilities Maintenance Expenditures	262,850	35,058	251,207	271,077
<b>Total Parks Expenditures</b>	<b>(2,063,996)</b>	<b>(300,141)</b>	<b>(2,183,213)</b>	<b>(2,209,949)</b>
<b>Net change in Fund Balance</b>	<b>\$ (1,041,025)</b>	<b>\$ (320,637)</b>	<b>(1,468,735)</b>	<b>(1,727,814)</b>
<b>Fund Balance - beginning</b>	<b>(3,945,669)</b>		<b>(3,945,669)</b>	<b>(2,878,420)</b>
<b>Fund Balance - ending</b>	<b>\$ (4,986,694)</b>		<b>\$ (5,414,404)</b>	<b>\$ (4,606,234)</b>

<sup>1</sup> See attached list by program

Town of Apple Valley  
**Apple Valley Golf Course Fund**  
 Schedule of Revenues, Expenditures and Changes in Fund Balance  
 For the Twelve Months Ended June 30, 2011

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
<b>Revenue</b>				
Green Fees	\$ 653,522	\$ 56,670	\$ 603,142	\$ 534,972
Pro Shop Merchandise Sales	85,658		12,913	33,403
Food & Beverage Sales	474,080		171,033	427,671
Water Use Fees (Sales)				69,440
Other	62,623	3,303	53,560	123,168
<b>Total Revenue</b>	<b>1,275,883</b>	<b>59,973</b>	<b>840,648</b>	<b>1,188,654</b>
<b>Operating Expenditures</b>				
Non-departmental	724,812	34,199	329,924	406,666
Golf Club Administration	58,290	10,824	139,780	273,445
Food & Beverage Operations	418,276	605	206,886	488,168
Cart Barn	-	4,943	66,137	60,030
Golf Course Grounds <sup>1</sup>	820,550	149,258	882,492	848,341
Golf Course Facilities	150,280	14,119	218,318	206,973
Pro Shop	165,428	6,741	110,332	151,097
Tennis Court	-	35	1,025	3,173
<b>Total Operating Expenditures</b>	<b>2,337,636</b>	<b>220,725</b>	<b>1,954,894</b>	<b>2,437,893</b>
<b>Income (Loss) from Operations</b>	<b>(1,061,753)</b>	<b>(160,752)</b>	<b>(1,114,246)</b>	<b>(1,249,239)</b>
<b>Other Revenue (Expenditure) Items</b>				
Legal (subsequently transferred to Sewer)				(450,771)
Transfer(s) (to) From Other Funds	467,281		467,281	(204,082)
<b>Net change in Fund Balance</b>	<b>(594,472)</b>	<b>\$ (160,752)</b>	<b>(646,965)</b>	<b>(1,904,092)</b>
<b>Fund Balance - beginning</b>	<b>(2,645,422)</b>		<b>(2,645,422)</b>	<b>(741,330)</b>
<b>Fund Balance - ending</b>	<b>\$ (3,239,894)</b>		<b>\$ (3,292,387)</b>	<b>\$ (2,645,422)</b>

<sup>1</sup> See attached line item details

