

ADOPTED BUDGET

FOR FISCAL YEAR JULY 1, 2021 – JUNE 30, 2022



Town of
Apple Valley
California





Town of Apple Valley

Fiscal Year 2021-22 Adopted Budget

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Town of Apple Valley
California**

For the Fiscal Year Beginning

July 01, 2020

Christopher P. Morill

Executive Director



**The Government Finance Officers Association
of the United States and Canada**

presents this

CERTIFICATE OF RECOGNITION FOR BUDGET PREPARATION

to

**Department of Finance
Town of Apple Valley, California**



The Certificate of Recognition for Budget Preparation is presented by the Government Finance Officers Association to those individuals who have been instrumental in their government unit achieving a Distinguished Budget Presentation Award. The Distinguished Budget Presentation Award, which is the highest award in governmental budgeting, is presented to those government units whose budgets are judged to adhere to program standards

Executive Director

Christopher P. Morill

Date: **January 04, 2021**

Town of Apple Valley

Listing of Public Officials



A Better Way of Life

Town Council



Larry Cusack
Council Member
District 1



Art Bishop
Council Member
District 2



Curt Emick
Mayor
District TBD
11/2022



Kari Leon
Mayor Pro-Tem
District TBD
11/2022

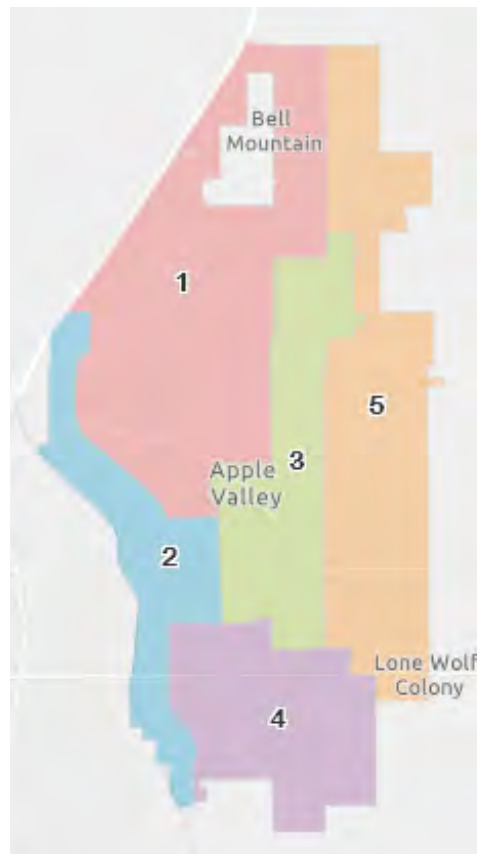


Scott Nassif
Council Member
District TBD
11/2022

Town Staff



Douglas B. Robertson
Town Manager



LaVonda Pearson, CMC
Town Clerk/Director of
Government Services

Capt. Jason Cunningham,
Chief of Police

Sydney Harris,
Director of Finance

Brad Miller,
Town Engineer

Gina Whiteside,
Director of Animal Services

Orlando Acevedo,
Director of Business Development
and Communication

TOWN MANAGER'S BUDGET MESSAGE



June 23, 2021

Honorable Mayor, Members of the Town Council, and Citizens of Apple Valley:

Year after year the Town strives to enhance the budget process and aims to increase its transparency to make our Town's budget a more inclusive document. This year has proven to be not only an unprecedented year, but a true test of our budget tools. After several years of preparation, one of the Town's biggest priorities, Town ownership of water service, would have likely been decided last mid-fiscal year. With the global impacts of the pandemic and our economic shut down for a short time this spring, we find ourselves concluding the fiscal year with the trial ending just this past June and a final decision still pending. Not only has the Town survived the costly expense of such a trial this fiscal year but with the added weight of unpredictable revenues due to our business closures, this budget includes some assumptions as to the expected decline in revenue but will likely need some adjustment at mid-year when more of the true impacts become known. The Town's management team and staff have put together an operating and capital expenditure plan that addresses the Town Council's Vision 20/20 priorities within the existing financial constraints. This year the Town is presenting a bare bones budget that reflects the necessary spending to continue to provide a high level of service to the community. While the judge has preliminarily indicated his decision will be not be in favor of the Town, we await the finalization of his decision on the ownership of the water enterprise and will review and discuss options at that time.

The Town and the region continue to enjoy modest growth in revenues but suffer from cost increases which outpace revenue growth. This is especially true in the public safety sector where costs increased over 4.3% for the same level of service. Because this service represents just short of half of the Town's General Fund, other service areas have had to cut and may potentially be subject to additional cuts at mid-year in order to maintain the same level of public safety.

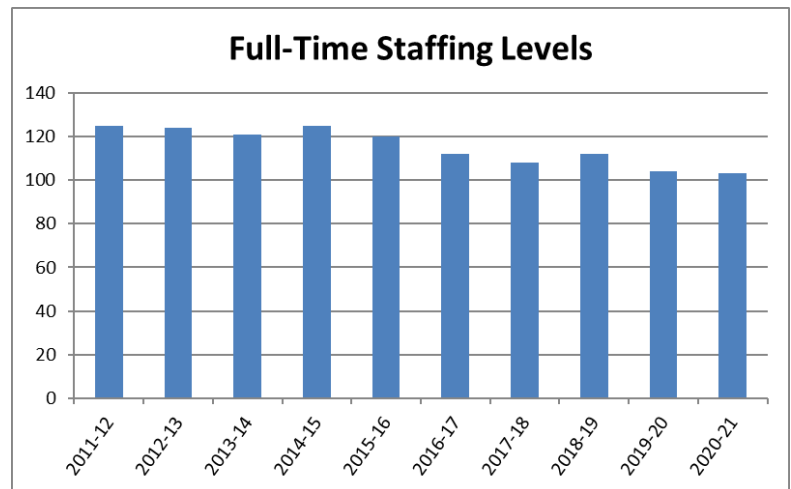
The objectives used in developing the adopted budget were an attempt to submit a balanced budget to the

Town Council which continued to address the Council's Vision 20/20 priorities; to maintain high levels of service to the community; to be prudent and realistic in estimating revenues and to support a Capital Improvement Program focused both on capital maintenance and repair.

As a quick overview, here is the adopted budget as submitted for Fiscal Year 2021-22 for all funds:

ADOPTED BUDGET – ALL FUNDS				
Appropriations/ ALL FUNDS	Adopted FY 21-22	Adopted FY 20-21	Increase (Decrease) Amount	Percent
Operating Budget	\$79,415,415	\$82,054,815	(\$2,639,400)	-3.22%
Transfers Out	4,204,900	4,111,560	93,340	2.27%
Capital Budget	<u>16,191,961</u>	<u>12,033,595</u>	<u>4,158,366</u>	<u>34.56%</u>
Total	<u>\$99,812,276</u>	<u>\$98,199,970</u>	<u>\$1,612,306</u>	<u>1.64%</u>

Management Staff were directed to maintain or reduce current staffing levels when submitting their budget proposals. In addition, management reorganized and consolidated certain work functions resulting in more efficient services provided at a lower cost. Below is a graph that illustrates the staffing levels for full-time positions over the last 10 fiscal years.



SERVICES PROVIDED BY THE TOWN

In April of 2012, the Town Council and staff developed and adopted Vision 20/20 as a strategic plan to outline the vision, mission and goals set forth by the Town. The Town had planned to engage the public to update our long-range vision, however, the pandemic prevented this from occurring. Plans are currently underway to begin to address the public in regard to the Town’s new Vision statement later this fiscal year.

The citizens of Apple Valley continue to enjoy an outstanding level of service provided by the Town, paid for by local tax dollars: police; recreation programs for the youth, adults and seniors; parks maintenance; street maintenance; transportation; engineering; building safety; street sweeping; housing; planning and development; code enforcement; animal control; and general government. The General Fund is the major funding source for all services. Therefore, the budget discussion herein focuses primarily on the General Fund, as highlighted in the Financial Summaries section following the Budget Message.

BUDGET REPORTING AWARDS

The adopted budget document is in conformity with the award program requirements for the California Society of Municipal Finance Officer’s (CSMFO) Operating Budget Excellence Award and the Government Finance Officers Association’s (GFOA) Distinguished Budget Presentation Award. The Town has previously received the Award for Distinguished Budget Presentation from the GFOA for six years. The Town is the first high desert community to receive this award. Nationally, less than 1.4% of eligible public agencies receive this award. We believe that the FY2021-22 adopted budget, as presented, continues to exceed the award program requirements and we will again be submitting the budget to the GFOA and CSMFO for consideration for these awards.

GENERAL FUND ADOPTED BUDGET

The total adopted FY2021-22 General Fund budget is \$37.1 million, an increase of \$1,123,285 compared to the adopted budget in FY2020-21. This increase in appropriations resulted from the Town’s continuous efforts to acquire the local water provider through eminent domain actions. The Town filed an eminent domain action against the water purveyor in January 2016. This action was taken after years of excessive rate increases resulting in water rates that are significantly higher than rates charged by neighboring

communities. It is anticipated that the Town will spend between \$1,000,000 - \$2,000,000 on this effort to finalize the impending trial over the course of the next fiscal year. The following table is a General Fund summary of the total resources and funding requirements necessary for the adopted FY2021-22 General Fund budget:

General Fund Summary		
Estimated Revenues		\$ 29,854,598
Transfer In		<u>3,734,900</u>
Total Resources		\$ 33,589,498
Adopted Budget		<u>37,106,349</u>
Appropriated from Fund Balance		<u>\$ (3,516,851)</u>
<i>*Accounted for in the General Fund</i>		

A thorough review of the details of the adopted budget were presented to Council and discussed at length during Council’s scheduled budget workshop.

The discussions at the budget workshop focused primarily on the proposed budget for the General Fund and the economic impacts to the revenues, urging the necessary budget decisions to maintain service levels and achieve a balanced budget in the next fiscal year that could not be obtained in the current fiscal year. Economic factors affecting preparation of the proposed budget were adjusted for and are summarized herein.

The Town has adopted financial policies to guide the preparation of the adopted budget and implementation of the financial plan throughout the year. The FY2021-22 adopted budget continues to institutionalize these policies and practices. During preparation of the adopted budget, there was a continuation of the budgetary pressures in the General Fund that were encountered in prior years. This resulted primarily from a rise in inflation that out paces that of the Town’s increase in revenue growth. Increases in the cost of contracted services and the costs of representation to acquire the local water provider are major contributing factors as well. Council has acknowledged the need to implement budget balancing strategies as necessary to proactively address budgetary pressures. Staff continually reviews service delivery methodologies to reduce spending and enhance revenues where possible. Council has again emphasized their continued support for performing a full review of the Town’s service delivery methods to ensure efficiencies of operation, and, a review of the Town’s revenue structure to determine whether new sources of funding may be needed to adequately fund existing services and/or any new programs or expansion of services that may be contemplated in the future.

In the late spring, 2020 the Town experienced an economic shut down as directed by the state of California due to the

national COVID-19 pandemic. As a result of the mandated business closures, revenue forecasts became relatively ineffective as the government made economic changes over the course of the last 18 months including by not limited to, extending sales tax filing deadlines, and offering several rounds of stimulus dollars to business and the general public. General Funds were impacted in unpredictable and unprecedented ways. Staff has continuously monitored revenues and suggested adjustments were presented to Council during the mid-year budget presentation.

Although the economy has reopened at is attempting to normalize once again, staff continues to monitor for unexpected activity in fund balances and will adhere to the responsible spending plan as indicated in this budget document. This adopted FY 2021-22 budget represents a forward-looking strategy to achieve a balanced budget in the next fiscal year.

FINANCIAL OUTLOOK

As Apple Valley pulls through this economic crisis, the Town and its community has bound together to provide the much-needed support to its residents and businesses. Making the much-needed conversions to keep businesses open, providing emergency testing and vaccination sites, and supporting our local Sheriff’s department to maintain safety, have all played a major role the continuity of our economy. With the conversion to permits paid online, the Town was able to sustain permit activity for developers which allowed construction activity to continue during the shutdown. Per local realtors, multiple offers for homes available for sale is commonplace. This increased real estate activity is an indicator of improved market demand and pricing pressures that will cause home prices to rise in the near future. However, property tax revenue increases typically lag market activity by about 18 months.

As the economy continues to improve, it is important to consider that the cost of services provided to the community has also continued to rise at a rate greater than the Town’s revenue growth. As with consumers and businesses alike, the Town is facing higher utility costs, insurance premium costs and material costs. These cost pressures coupled with continued increases in contract services and increasing costs of operations in other areas, score the importance of closely monitoring budgetary performance over the course of the fiscal year.

The Town will continue to adopt financial policies focused on protecting the long-term fiscal health of the community. As an example, the Town has adopted a policy that requires the identification of a new funding source and/or offsetting reductions in expenditures prior to consideration of any new or expanded programs. Any further expansion of programs and services or

increases in the Town’s commitment to capital improvements in the community will not be possible without additional revenues to fund those initiatives.

The Town cannot accomplish any expansion of programs and services strictly by economizing, cutting support personnel, contracting for services, and utilizing other “right sizing” tools to cut costs in other areas. These tools have been in place since the Town’s inception and have become a “way of life” for Town operations.

APPROPRIATIONS LIMIT

Since the addition of Article XIII-B to the Constitution of California in November 1979, the Town has been required to annually establish an Appropriations Limit. The ideology behind establishing an annual appropriation limit is that if an agency’s ability to spend tax proceeds each year is controlled, then the growth in tax revenues can be systematically and incrementally managed to lessen the impact or tax burden upon taxpayers throughout the State. In June 1990, Article XIII-B and its implementing legislation Chapter 1205/80 were modified by Proposition 111 and SB 88. The modifications changed the annual adjustment factors for determining the Appropriations Limit. Beginning with the calculation of the Appropriations Limit for FY 90-91, the Town may choose one of the following factors to use for inflationary adjustment:

- The growth in California per capita income; or
- The growth in the non-residential assessed valuation due to new construction within the Town.

In addition, the Town may choose to use either the population growth of the Town or the population growth within the County. These two adjustment factors, one for inflation and one for population, are both annual elections for the Town in determining its Appropriations Limit.

The following table is the calculation of the Town’s adopted Appropriations Limit for FY 21-22:

Step 1 – Appropriations Limit for 20-21	\$	42,449,945
Step 2 – Multiply the FY 20-21 Appropriation Limit by the cumulative growth factors for California Per Capita Income and Town’s Population		1.05761
Appropriations Limit FY 22-22	\$	44,895,783

The estimated proceeds from general tax revenues in FY 21-22 equal \$26,621,998, which is \$18,273,785 or 59.30% under the limit.

SUMMARY

The FY 2021-2022 Budget reflects Town Council priorities as determined in the Vision 20/20 Plan as reviewed on an annual basis. (Public engagement on a new Vision Plan has been postponed until after we are able to have the public engage in-person.) It was developed using the combined expertise of management team with input from the public and Town Council at open, public meetings. Compared to previous years, it is lean but responsive to the needs of our community. It recognizes public safety as the top priority for our organization and emphasizes our ongoing efforts of roadway surface improvements.

Although it was a difficult budget season, the resulting financial plan is responsible and maintains those quality of life efforts but also compromises such efforts with costs by actions such as allowing our public pool to remain open to all residents with award winning summer programs, concerts, and recreational activities, but closing in off peak seasons to avoid additional maintenance expenses. As a word of caution, if costs continue to increase at a pace greater than revenue growth, and the economic impacts due to the national pandemic continue on, the Town will need to consider revenue enhancements, such as another, possibly more specific in purpose, sales tax measure, if it is to continue to offer or expand this high level of service to its residents.

ACKNOWLEDGEMENTS

The development of the annual budget under normal circumstances is a labor-intensive effort on a short time frame. This budget was especially difficult due to the unknown impact of the COVID-19 pandemic. Ultimately, this budget may undergo significant change at mid-year as these impacts to revenues are continuously monitored and become known. I am especially proud of our Director of Finance, Sydnie Harris, and her team in Finance who worked many long hours and long days to ensure this budget is accurate to the best of our knowledge at the time of adoption.

Respectfully submitted,



Douglas B. Robertson
Town Manager

ADOPTED OPERATING & CAPITAL BUDGET SUMMARY

The Fiscal Year 2021-22 Adopted Budget reflects the operating and capital spending plans for the General Fund, Special Revenue Funds, Capital Project Funds, Debt Service and Enterprise Funds. The total adopted budget for all funds is \$99.8 million, an increase of \$1.6 million or 1.64% compared to the adopted budget for FY 20-21. Table 1 illustrates these changes.

TABLE 1

ADOPTED BUDGET - ALL FUNDS					
Appropriations/ All Funds	Adopted FY 21-22	Adopted FY 20-21	Increase (Decrease)		Percent of Total
			Amount	Percent	
Operating Budget	\$79,415,415	\$82,054,815	(\$2,639,400)	(3.22%)	79.56%
Transfers Out	4,204,900	4,111,560	93,340	2.27%	4.21%
Capital Budget	16,191,961	12,033,595	4,158,366	34.56%	16.22%
Total	\$99,812,276	\$98,199,970	\$1,612,306	1.64%	100.00%

OPERATING BUDGET OVERVIEW

In comparison to the total adopted FY 21-22 budget, on an all funds basis the operating budget comprises 79.56% of the total budget. The following discussion will focus primarily on the operating budget. The adopted operating budget is \$79.4 million, a decrease of \$2,639,400 or -3.22% compared to the amended budget in FY 20-21. Table 2 below illustrates the components and changes in the adopted operating budget as compared to the prior fiscal year's amended operating budget.

TABLE 2

OPERATING BUDGET- ALL FUNDS					
	Adopted FY 21-22	Amended FY 20-21	Increase (Decrease)		% of Total
			Amount	Percent	
Salaries/Benefits	\$10,540,055	\$10,748,432	(\$208,377)	-1.94%	13.27%
General Operating	5,657,761	4,312,448	1,345,313	31.20%	7.12%
Community Dev	5,655,113	4,765,607	889,506	18.67%	7.12%
Building Maint	231,450	239,450	(8,000)	-3.34%	0.29%
Grounds Maint	254,200	409,350	(155,150)	-37.90%	0.32%
PIO Events	113,930	53,000	60,930	114.96%	0.14%
Public Works	3,808,605	4,405,900	(597,295)	-13.56%	4.80%
Culture/Recreation	220,912	189,806	31,106	16.39%	0.28%
Contract & Prof	46,737,167	48,470,633	(1,733,466)	-3.58%	58.85%
Vehicle & Equip	976,320	1,081,325	(105,005)	-9.71%	1.23%
Capital Outlay	381,000	591,500	(210,500)	-35.59%	0.48%
Depreciation	2,143,668	2,143,668	0	0.00%	2.70%
Debt Service	2,695,234	4,643,696	(1,948,462)	-41.96%	3.39%
	79,415,415	82,054,815	(\$2,639,400)	-3.22%	100.00%

APPLE VALLEY, CALIFORNIA

Salaries & Benefits: Personnel costs decreased by \$208,377 or -1.94% in total. This decrease is mainly due to a vacated positions left unfilled and the temporary layoffs during the state mandated closures over the period of the pandemic.

Maintenance & Operations (M&O): The maintenance and operations category include such things as: office supplies; office equipment; electricity, gas and water for all Town-owned property including parks, medians, street lights and traffic signals; principal and interest payments on outstanding Town debt. The adopted budget for maintenance and operations accounts is \$79.4 million, a net decrease of \$2,639,400 or -3.22% compared to the FY 20-21 amended budget. The major components of the decrease are:

- ❑ \$1.9 million decrease in Successor Agency debt service expenditures from the refinancing of the tax allocation bonds.
- ❑ \$597,295 decrease in Public Works due to the completion of several projects in the previous year.

Also included in the M&O adopted budget is \$2,695,234 for debt service payments. The major components of this amount include the following (descriptions of the debt can be found in the “Financial Summaries” section of the adopted budget):

- ❑ \$1,215,400 for Tax Allocation Bonds (TABs).
- ❑ \$983,128 for 2017 Lease Revenue Bonds
- ❑ \$232,706 for 98-1 Sewer Bonds.
- ❑ \$250,000 Revolving Line of Credit Interest

Vehicles and Equipment/Capital Outlay: The adopted budget includes \$1,348,775 funding for vehicles and equipment and capital outlay, or items that are estimated to be greater than \$5,000 in total value and are usually considered one-time or capital in nature. The majority of these capital equipment related costs relate to vehicle and equipment costs which total \$967,775 in the adopted budget.

Per the contract with the San Bernardino County Sheriff's department for the provision of public safety services to the Town, the Town is obligated to fund vehicle replacement and maintenance costs for all vehicles utilized by Sheriff's department personnel supporting the County contract with the Town. The Town is charged replacement costs on the Sheriff's department patrol vehicles, support vehicles and command vehicles that are supporting the public safety services provided to the Town. Vehicles are charged out to the Town based upon the Sheriff's established repair and replacement schedules for such vehicles.

The remaining capital outlay costs of \$381,000 budgeted in the FY 21-22 adopted budget relate primarily to the following: \$75,000 Grounds for 3 commercial lawnmowers, \$140,000 Aquatic Center for a pool heater, and \$166,000 for the vehicle leases.

The total adopted FY 21-22 General Fund estimated revenue is \$33.7 million, an increase of \$1.27 million or 3.92% compared to adopted revenue estimates for FY 20-21. Table 3 illustrates the General Fund revenue sources that fund Town services.

TABLE 3

GENERAL FUND ESTIMATED REVENUES					
Revenue Source	Adopted FY 21-22	Adopted FY 20-21	Increase (Decrease)		Percent of Total
			Amount	Percent	
Local Taxes	\$26,445,998	\$23,286,150	\$3,159,848	13.57%	78.73%
Fines & Fees	446,500	262,000	184,500	70.42%	1.33%
Public Services	1,603,159	1,600,079	3,080	0.19%	4.77%
Building & Safety Fees	1,009,650	1,077,250	(67,600)	-6.28%	3.01%
Planning Fees	170,500	173,700	(3,200)	-1.84%	0.51%
Engineering Fees	65,000	90,000	(25,000)	-27.78%	0.19%
Parks and Recreation Fees	1,019,130	1,008,725	10,405	1.03%	3.03%
Other Revenues	2,969,561	4,959,303	(1,989,742)	-40.12%	8.80%
Total	\$33,729,498	\$32,457,207	\$1,272,291	3.92%	100.00%

Revenues: Pre-pandemic, staff estimated that General Fund revenue sources, specifically sales tax, Public Services and Parks and Recreation fees, would be subject to projected decreases due to the state mandated shut down orders. Fortunately, with the supplementation of federal stimulus dollars throughout the period of the pandemic, the local economy began to normalize. Adjustments made at midyear reflect the unexpected changes to actual revenue sources. During the preparation of the FY 21-22 budget, those projections were further evaluated to include the current state of the economy.

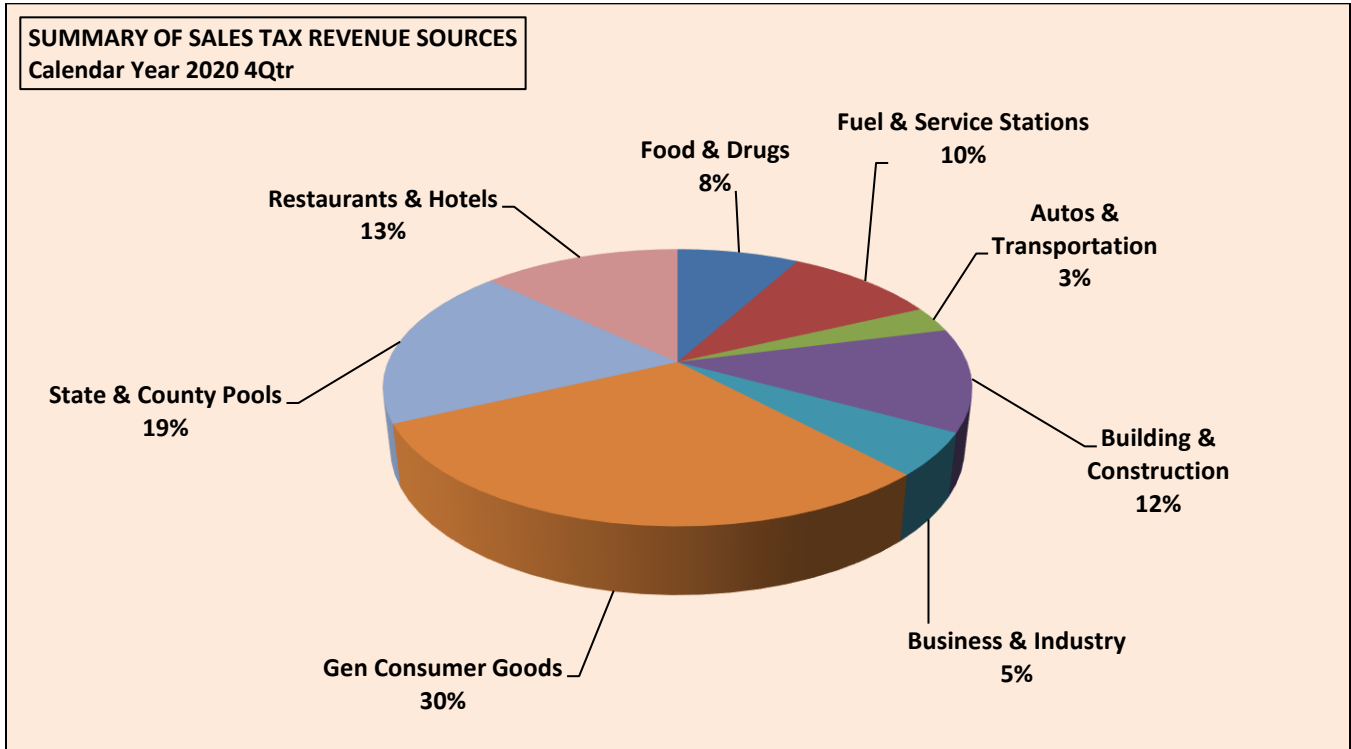
Property Tax is the single largest source of revenue for the Town. The FY 20-21 estimated revenue from property tax is \$12,983,000 or 40.00% of the total General Fund revenues including transfers in. This year, the estimated revenue from property tax is \$14,183,200, or 42.04% of the General Fund revenues, an increase of \$1,200,200 from the 20-21 fiscal year. This increase in revenue is primarily attributed to the continued growth in property values and new construction, which are anticipated to continue for FY 21-22. In previous years, the declining market values of property in the Town depressed property tax revenues by as much as 40% in some areas. However, over the last few years, property values have begun to rise swiftly. The large increase in values have resulted in Prop. 8 recoveries or increases in assessed values at a rate above 2% up to the Prop. 13 limit, thereby increasing property tax revenue collections by the Town.

Sales & Use Tax represents the Town’s second largest revenue source estimated at \$7,713,000 or 22.86% of the total General Fund estimated revenues for FY 21-22 inclusive of transfers in. For the FY 21-22, the estimated amount represents an increase of \$1,813,000 or 30.73% compared to the revenue estimate for FY 20-21. Staff estimates that this presently increasing projection will level off and possibly decrease slightly in FY 22-23 as the economy stabilizes and businesses return to normal operations.

The State Board of Equalization administers the collection of sales and use taxes and remits those collections to local governments. Of those collections, 30% is remitted for the first month of each quarter, another 30% the second month, and 40% at the end of the quarter with a “clean-up” payment for the prior period. Apple Valley’s sales tax base has consistently trended upward over the last several years and has a diverse group of businesses and retailers within the Town. While the sales tax revenue category had been most directly affected by the recession, the sales tax revenue trajectory has returned to an upward pace as it had prior to the national pandemic.

Graph 1 below illustrates the types of businesses and industries that generated sales tax revenues for the Town in calendar year 2020 and the percent of the total sales tax revenue collections generated by each sector of the local economy.

GRAPH 1



The VLF (Vehicle License Fee) Swap is the result of the State's action in 2003 to permanently reduce the Vehicle License Fee from 2% to 0.65%. In the past, local government received its full share of the revenues from the 2% rate. When the State reduced the rate, the State also promised to make local governments whole by backfilling the lost revenue with a like amount in property tax revenues. This backfill payment is linked directly to the growth in property tax revenues. The estimated VLF Swap revenue of \$7,500,000 is included in the total Property Tax revenue discussed in the previous page.

Franchise fees represent the Town's third largest source of revenue. Currently, the Town collects electric franchise fees from Southern California Edison, gas franchise fees from Southwest Gas Company, cable franchise fees from Cable providers and Solid Waste Hauler's franchise fees from the Town's waste hauler. For FY 21-22, estimated revenue from all sources of Franchise Fees is \$3,250,000, which represents 9.64% of the total General Fund revenue including transfers in.

Redevelopment Property Tax Trust Fund (RPTTF) residual payments, also known as tax increment funding, represents the Town's fourth largest source of revenue. Prior to the dissolution of redevelopment agencies, the Town received property tax dollars whose sole purpose was to finance the growth of the local economy. Since the dissolution in 2012, those funds are now placed in a county-wide RPTTF, controlled by the state. In order to fulfill the financial requirements that were entered into prior to the dissolution of redevelopment the state authorizes the county to distribute funds from the RPTTF to the successor agencies based on the Recognized Obligation Payment Schedule (ROPS) submitted by the Town that details all the obligations the former redevelopment agency entered into. If funds remain in the RPTTF after payments are made for each successor agency's ROPS, they are considered to be residual RPTTF funds, and are distributed proportionally to the taxing entities that would otherwise have received property tax revenues from the former project areas. The FY 21-22 revenue estimate from this source is \$998,298, which represents 2.96% of the total General Fund revenues inclusive of transfers in.

APPLE VALLEY, CALIFORNIA

OTHER GOVERNMENTAL FUNDS

To gain a better understanding of the adopted budget as a whole, the General Fund budget is compared to the entire budget covering all governmental funds. Table 4 illustrates this relationship.

TABLE 4

<u>Fund Types</u>	<u>Adopted</u>	<u>Adopted</u>	<u>Increase/(Decrease)</u>		<u>Percent of Total</u>
	<u>FY 21-22</u>	<u>FY 20-21</u>	<u>Amount</u>	<u>Percent</u>	
General Fund *	\$37,106,349	\$35,986,394	\$1,119,955	3.11%	62.47%
Special Revenue Funds *	20,722,397	17,637,528	3,084,869	17.49%	34.89%
Capital Projects Funds *	1,569,735	1,765,250	(195,515)	-11.08%	2.64%
Total Governmental Funds	<u>\$59,398,481</u>	<u>\$55,389,172</u>	<u>\$4,009,309</u>	<u>7.24%</u>	<u>100.00%</u>

**Includes transfers out*

The following Table 5 illustrates the other governmental funds' resources and uses. A brief description of each fund and its budgeted appropriations is listed within the "Fund Summaries" section of the budget. For funds that show appropriations exceeding the estimated revenues available (shown in brackets), undesignated fund balances will be used to cover the projected shortfall.

TABLE 5

<u>OTHER GOVERNMENTAL FUNDS RESOURCES/APPROPRIATIONS</u>			
<u>Fund</u>	<u>Estimated Resources</u>	<u>Adopted Appropriations</u>	<u>Revenues Over (Under) Appropriations</u>
	<u>FY 21-22</u>	<u>FY 21-22</u>	
Gas Tax*	\$1,837,415	\$1,643,730	\$193,685
Road Maintenance Rehabilitation (SB1)	3,645,331	5,534,691	(1,889,360)
Article 3	0	0	0
Article 8	439,965	436,000	3,965
Measure I	5,981,750	6,252,875	(271,125)
Community Development Block Grant	1,541,730	1,541,730	0
NSP 3	285,000	285,000	0
Apple Valley/Victorville Home	3,944,871	3,944,871	0
Cal Home	80,000	80,000	0
Quimby	310,000	540,000	(230,000)
PEG Channel	120,000	93,500	26,500
Multi-Species Habitat CP/NCCP	300,000	150,000	150,000
Police Grants	23,774	0	23,774
Assessment District LL	320,000	220,000	100,000
Capital Projects Funds	992,240	1,569,735	577,495
Total Other Governmental Funds	<u>\$19,822,076</u>	<u>\$22,292,132</u>	<u>(\$2,470,056)</u>

** Includes transfers in and out*

CAPITAL IMPROVEMENT PROJECTS

The Town’s Seven-Year Capital Improvement Program (CIP) is listed within the “Capital Improvement Program” section of the adopted budget. This section provides comprehensive, detailed information on each of the capital projects that the Town plans to undertake in the coming fiscal year and beyond. Twenty capital improvement projects totaling \$16.2 million are adopted for funding in FY 21-22, an increase of \$1.5 million or 10% more than the adopted CIP in FY 20-21.

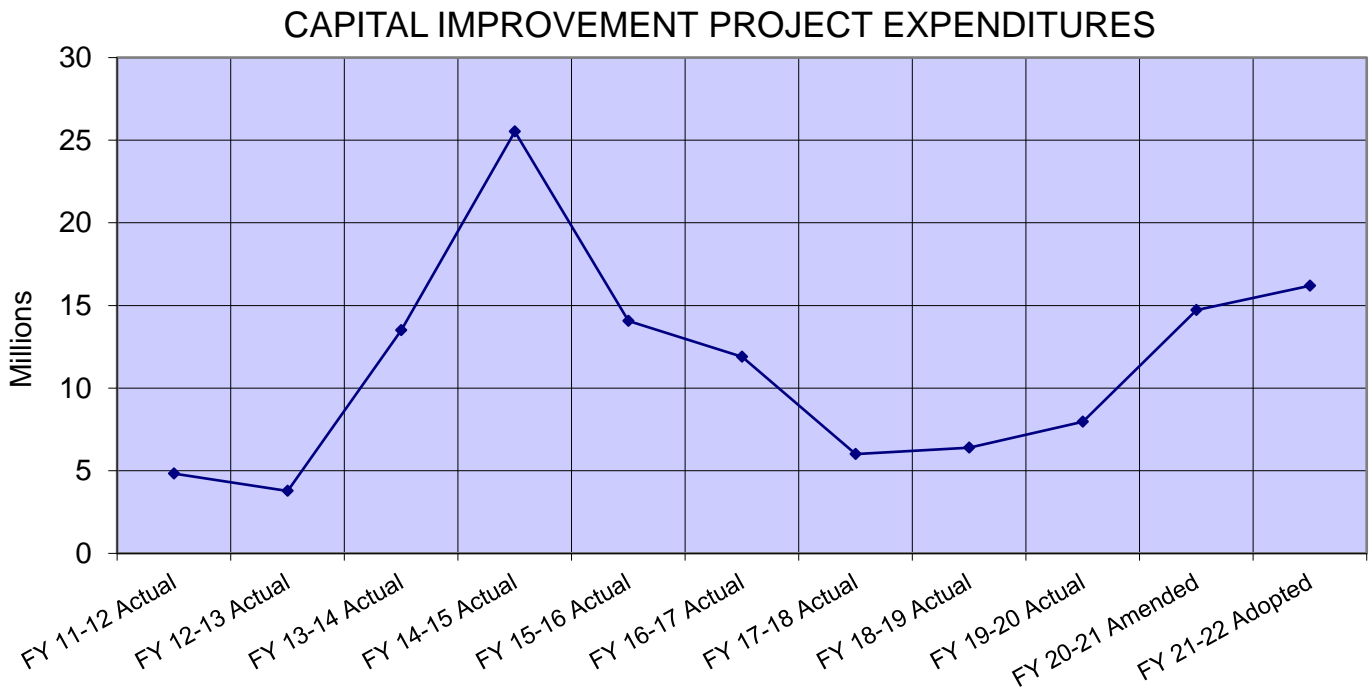
Table 6 is a summary of adopted projects by program category. Further detail of each CIP is included within the “Capital Improvement Program” section of this document.

TABLE 6

<u>CAPITAL IMPROVEMENT PROJECTS</u>	
<u>Program Category:</u>	<u>Adopted FY 21-22</u>
Preliminary Design	\$2,500
Full Design	705,000
Construction	15,484,461
Total	\$16,191,961

The following graph illustrates how much the Town has expended to improve and maintain its infrastructure including streets; curbs and sidewalks; storm drains; traffic operations; parks, parkways, and medians; and buildings and facilities. Over the last 10 years, the Town has spent/appropriated approximately \$120 million or an average of \$12 million a year for capital improvements.

GRAPH 2



APPLE VALLEY, CALIFORNIA

Use of fund balances: During times of emergency or due to other needs, the Town may utilize its general operating reserve, which is part of the “committed” and “unassigned” portions of General Fund fund balance, if circumstances warrant. The General Fund balance should be distinguished from other fund balances. Special Revenue Funds and Capital Projects Funds fund balances are earmarked for specific uses based upon the criteria for which these funds were established. These types of funds may accumulate monies for future appropriations. For example, when the Town is ready and able to embark upon a capital improvement project or special program that meets the specific requirements for the use of the funds, appropriations from fund balances may be used.

A summary schedule of estimated available fund balances for all funds is found on the “Calculations of Projected Fund Balances” schedule included within the “Financial Summaries” section of this document. Table 7 below lists the estimated fund balances recommended to be used to support the FY 21-22 adopted budget.

TABLE 7

<u>ESTIMATED FUND BALANCES TO BE USED</u>	
<u>Fund</u>	<u>Amount</u>
General Fund	\$1,325,657
Measure I	3,523,159
Quimby	1,145,721
Local Transportation Funds (Article 8)	1,530,550
Capital Improvement TIF Fund	3,628,009
Total Use of Fund Balances	<u>\$11,153,096</u>

MEASURE I FUND: This fund accounts for local transportation projects funded by the one and one half cent sales tax measure provided by ordinance 04-01 of the County of San Bernardino Transportation Authority.

QUIMBY FUND: This fund accounts for revenues received from developers and restricted for the development of parks.

ARTICLE 8 FUND: This fund accounts for the revenues and expenditures of the Town’s share of Article 8 monies which are restricted in use for transit or street repair projects/activities.

CAPITAL IMPROVEMENT FUND: This fund was established to account for construction projects that are not separately accounted for in other capital projects funds. Financing is provided primarily through Transportation Impact Fees.

RESOLUTION NO. 2021-19

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY, CALIFORNIA APPROVING A BUDGET APPROPRIATION AND ADOPTING THE BUDGET, INCLUDING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2021-22

WHEREAS, the Town has been notified of funding for Capital Projects by the State and by San Bernardino Council of Governments, the following represents current funding levels and adjustments as necessary, and

WHEREAS, the Town Manager has heretofore submitted to the Town Council a proposed budget for the Town for Fiscal Year 2021-22, as the same may have been revised by the Town Council, a copy of which is attached, and copies of which are in the possession of and in the office of the Town Clerk and the Director of Finance; and

WHEREAS, the said proposed budget contains estimates of the services, activities and projects comprising the budget, and contains expenditure requirements and the resources available to the Town; and

WHEREAS, the appropriations limit for the Town for Fiscal Year 2021-22 is \$44,895,783 (Forty-Two Million Four Hundred Forty-Nine Thousand Nine Hundred Forty Five Dollars), and the total annual tax revenues subject to such limitation for Fiscal Year 2021-22 are estimated to be \$26,621,998; and

WHEREAS, the Town Council has made such revisions to the proposed budget as appears to be desirable; and

WHEREAS, the proposed budget, as herein approved, will enable the Town Council to make adequate financial plans and will ensure that Town officers can administer their respective functions in accordance with such plans,

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY AS FOLLOWS:

SECTION 1: That the appropriation-expenditure budgeting system is hereby adopted. The system consists of:

- A. Present Personnel Policies and Procedures, including salary schedules and benefits, except as hereinafter changed by resolution or ordinance of the Town Council.
- B. An appropriation-expenditure system which will show budgetary categories by department.
- C. The system mentioned above will apply to Operating and Capital Improvement Budget expenditures as intended for use in Fiscal Year 2021-22.

D. The Town Manager is authorized to transfer Operating Budget Appropriation Balances between functions and/or programs when he deems it necessary to do so.

E. Budget system assumes existing service levels; Council approval will be required for any significant changes involving increased or decreased service levels.

F. The Director of Finance shall be responsible for constant monitoring of the budget and shall establish and implement appropriate control mechanisms necessary for said purpose, after approval of the Town Manager.

G. A monthly report shall be prepared by each department and/or project indicating any changes in service levels and the progress each entity has achieved or failed to achieve and the reasons for said status, if they have not obtained results. Each manager shall be accountable for achieving results of his/her organization unit based upon the objectives set for each unit by the Town Manager and Town Council and shall be evaluated as to their performance in an annual performance appraisal conducted by the Town Manager.

H. A deflator procedure, to be administered by the Town Manager, is hereby established for reducing appropriations in the event that projected revenues are reduced due to a reduction in the State subventions or other revenues that may fluctuate downward due to changes in economic conditions. For Fiscal Year 2021-22, the amount of Total Operating and Capital Budget Appropriation shall be reduced, as determined by the Town Manager based on his assessment of total Town needs.

I. A monthly status report will be available up request for the Town Council reflecting budget, year-to- date expenditures, and percentage used by each department and fund of the Town.

SECTION 2: The proposed budget for the Town of Apple Valley for the Fiscal Year 2021-22 is hereby approved and adopted, and the amounts of proposed expenditures as specified are appropriated for the budget programs and units as herein specified.

A. The 2021-22 Operating and Capital Improvement Budget programs are hereby adopted, establishing the following expenditure levels:

<u>DEPARTMENT</u>	<u>2021-22 PROPOSED BUDGET</u>
1. TOWN COUNCIL	255,072
2. TOWN ATTORNEY	320,000
3. TOWN MANAGER	626,104
4. FINANCE	1,217,172
5. TOWN CLERK	562,099
6. PUBLIC INFORMATION	468,446
7. HUMAN RESOURCES	185,926
8. INFORMATION SYSTEMS	1,339,280
9. GENERAL GOVERNMENT	5,765,508
10. PUBLIC FACILITIES	688,236
11. PUBLIC SAFETY POLICE	16,959,363

12. EMERGENCY PREPAREDNESS	25,600
13. ANIMAL CONTROL SERVICES	2,192,605
14. CODE ENFORCEMENT	537,581
15. BUILDING & SAFETY	676,214
16. ENGINEERING SERVICES	737,600
17. PLANNING SERVICES	821,031
18. ECONOMIC DEVELOPMENT	263,577
19. PARKS & RECREATION	3,464,935
20. STREET MAINT FUND (GAS TAX)	1,643,730
21. SB1 ROAD MAINT REHAB	5,534,691
22. LOCAL TRANSPORTATION	436,000
23. MEASURE I	6,252,875
24. CDBG	1,541,730
25. NSP 3	285,000
26. APPLE VALLEY HOME	3,944,871
27. CAL HOME	80,000
28. PEG CHANNEL FUND	93,500
29. MSHCP/NCCP	150,000
30. QUIMBY	540,000
31. ASSESSMENT DISTRICT LL	220,000
32. PBID	781,000
33. CAPITAL IMPROVEMENT TIF FUND	1,511,895
34. STORM DRAINS	10,000
35. PROJECT MANAGER GRANTS	47,840
36. WASTEWATER FUND	8,505,308
37. WASTE MANAGEMENT FUND	12,782,271
38. APPLE VALLEY GOLF COURSE	1,194,689
39. APPLE VALLEY CHOICE ENERGY	15,562,809
40. DEBT SERVICE FUNDS	232,706
41. SUCCESSOR AGENCY RDA	<u>1,355,012</u>

TOTAL OPERATING & CAPITAL EXPENDITURES \$99,812,276

B. The Operating and Capital Budget Revenues are hereby adopted establishing a revenue base by which the Town expenditures will be measured:

1. GENERAL FUND	33,729,498
2. STREET MAINT FUND (GAS TAX)	1,837,415
3. SB1 ROAD MAINT REHAB	3,645,331
4. LOCAL TRANSPORTATION	439,965
5. MEASURE I	5,981,750
6. CDBG	1,541,730
7. NSP 3	285,000
8. APPLE VALLEY HOME	3,944,871
9. CAL HOME	80,000
10. PEG CHANNEL FUND	120,000
11. MSHCP/NCCP	300,000
12. QUIMBY	310,000
13. POLICE GRANTS	23,774

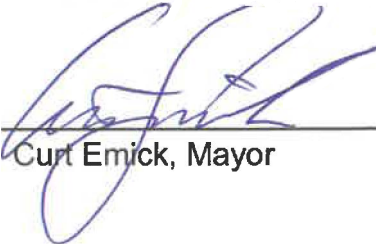
14. ASSESSMENT DISTRICT LL	320,000
15. PBID	556,000
16. NAVISP	8,000
17. CAPITAL IMPROVEMENT TIF FUND	575,000
18. ANIMAL CONTROL FACILITIES	7,200
19. LAW ENFORCEMENT FACILITIES	15,500
20. GENERAL GOVERNMENT FACILITIES	40,000
21. PUBLIC MEETING FACILITIES	27,500
22. AQUATIC FACILITIES	9,200
23. STORM DRAINS	140,000
24. SANITARY SEWER FACILITIES	122,000
25. PROJECT MANAGER GRANTS	47,840
26. WASTEWATER FUND	7,985,000
27. WASTE MANAGEMENT FUND	12,899,000
28. APPLE VALLEY GOLF COURSE	1,155,000
29. APPLE VALLEY CHOICE ENERGY	16,451,000
30. DEBT SERVICE FUNDS	240,000
31. SUCCESSOR AGENCY RDA	<u>1,364,900</u>

TOTAL OPERATION & CAPITAL REVENUES **\$94,202,474**

SECTION 3: Pursuant to Section 53901 of the California Government Code, within 60 days after the adoption hereof, the Town Clerk shall file a copy of this resolution with the Auditor of the County of San Bernardino.

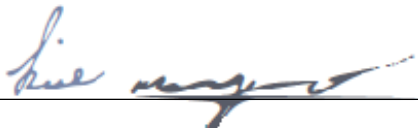
SECTION 4: Within fifteen days after the adoption of this resolution, the Town Clerk shall certify to the adoption hereof and, as so certified, cause a copy to be posted in at least three public places within the boundaries of the Town.

APPROVED and **ADOPTED** by the Town Council of the Town of Apple Valley this 22nd day of June, 2021.



 Curt Emick, Mayor

ATTEST:



 Kiel Mangerino, Deputy Town Clerk

RESOLUTION NO. 2021-20

**A RESOLUTION OF THE TOWN COUNCIL OF THE
TOWN OF APPLE VALLEY, CALIFORNIA,
ESTABLISHING THE FISCAL YEAR 2021-2022
APPROPRIATION LIMIT FOR THE TOWN OF
APPLE VALLEY**

WHEREAS, Article XIII B of the California Constitution and Section 7910 of the California Government Code require that each year the Town of Apple Valley shall, by resolution, establish an appropriations limit for the Town for the following fiscal year; and

WHEREAS, the Director of Finance of the Town has heretofore prepared and submitted data and documentation required for and to be used in the determination of an appropriations limit for the Town for Fiscal Year 2021-2022 and such data and documentation has been available to the public for at least fifteen (15) days prior to adoption of this Resolution; and

WHEREAS, the Town of Apple Valley established its Fiscal Year 2020-2021 Appropriation Limit of \$42,449,945 (Forty-Two Million, Four Hundred Forty-Nine Thousand, Nine Hundred Forty-Five Dollars); and

WHEREAS, to the best of the Town's knowledge and belief the State Department of Finance figures reflect the following statistics relevant to the calculation of the Fiscal Year 2021-2022 Appropriation Limit:

Per Capita Personal Income Change for Fiscal Year 2021-2022:	5.73%
Population Adjustment - January 1, 2021:	.03%

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY AS FOLLOWS:

Section 1. Based on the foregoing figures and the provisions of Article XIII B of the Constitution of the State of California, the following figure accurately represents the Fiscal Year 2021-2022 Appropriation Limit of the Town of Apple Valley to be \$44,895,783 (and said sum is hereby determined and established as the appropriation limit for the Town of Apple Valley for Fiscal Year 2021-2022).

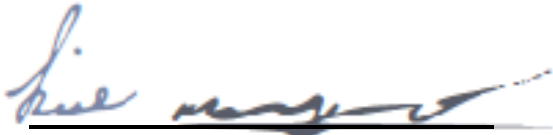
Section 2. The Town Clerk shall certify to the passage of the Resolution.

APPROVED and **ADOPTED** by the Town Council of the Town of Apple Valley this 22nd day of June 2021.

ATTEST:



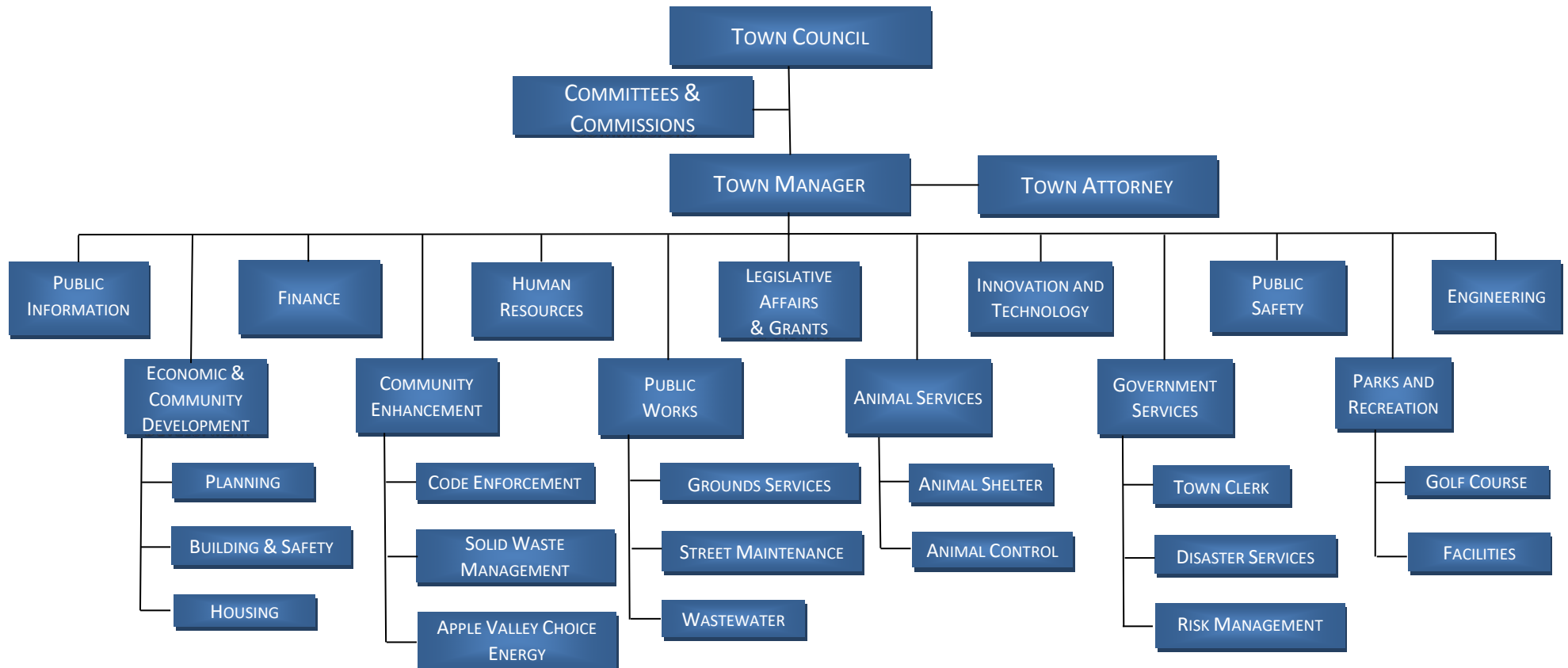
Curt Emick, Mayor



Kiel Mangerino, Deputy Town Clerk

Town of Apple Valley ORGANIZATIONAL CHART

Fiscal Year 2021/22



A HISTORY OF APPLE VALLEY

While Apple Valley became an official Town when residents voted for incorporation in 1988, the Town's history goes back much further. Local historians have found signs of Serrano Indian camps along the Mojave River in Apple Valley. They were already here when Father Francisco Garces arrived in 1776, as he established the Spanish missions throughout California. In the late 1800s, the Paiute Indians also migrated to this area. The Mojave River Trail hosted trappers, gold prospectors, pack mules and Mormon wagon trains—over 13,000 people passed through here between 1849 and 1859. It was in 1860 that the first cabin was built in Apple Valley by Silas Cox, and the first road was cut the following year.

Contrary to what the Town's name may suggest, there aren't any apple orchards in Apple Valley. There are many stories as to how Apple Valley acquired its name. According to the late Mary Hampton, a local historian, the name arose from the abundance of apple orchards that existed here in the 1920s. Some say the name "Apple Valley" originated from The Appleton Land Company that was based in this area in the early 1900s. Ursula Poates, one of the first settlers in the area, is credited with saying, "There were some apples being raised along the river in those early days, but not by the ton, so I just cut it down and called it Apple Valley!" By 1920, apples were being grown by the ton at award-winning orchards. Unfortunately, with the Great Depression and the cost of pumping water for irrigation, the orchards died off in the 1930s.

With a pleasant climate and lots of land, many types of ranches were built in the area. They touted the dry desert air as a cure for ailments of all sorts, including tuberculosis and asthma. Other ranches provided a haven for shell-shock victims of World War I, while still others developed into guest ranches. People would come to Apple Valley to enjoy the western lifestyle where they could ride horses, attend rodeos and just get away from the big city.

The modern founders of Apple Valley were Newton T. Bass and B.J. "Bud" Westlund, who were partners in the oil and gas industry in Long Beach, CA. Westlund and Bass formed the Apple Valley Ranchos Land Co. in 1946 and marketed the area as a destination resort and quality residential community - "The Golden Land of Apple Valley". They built the Apple Valley Inn and Hilltop House, and invited famous celebrities of Hollywood to come visit. Within ten years there were banks, churches and a school, along with a golf course, hospital and 180 businesses.

Newton Bass and Bud Westlund, the two developers of "modern" Apple Valley, sold their first town lot on Feb. 22, 1946. This parcel was in AV Ranchos Unit 1, which consisted of a tier of 25 lots on the east side of Navajo, and another 100 lots on the west side. Bass took two for himself: the large corner lot at Hwy 18 and Navajo, for commercial purposes, and the lot just north of that for a homesite.

The structure built on the residential lot by architect Hugh Gibbs of Long Beach, came to be known as the "Pink House." It has many design elements similar to those of the Apple Valley Inn, which Gibbs also designed. These include huge timber beams from the Tonopah and Tidewater railroad trestle, wagon wheel chandeliers, and wood paneling.



The Pink House, 2021

TOWN OF APPLE VALLEY, CALIFORNIA

Bass and his wife Virginia were known for entertaining guests at the Pink House. After his partner, Westlund, who owned a sprawling house on Rancherias, built a new house for his wife on Symeron and Hwy 18, he gave the Rancherias house to Bass. Bass in turn donated the Navajo house to the Apple Valley Ranchos Company. From March of 1949 until 1952, the property was used as the Ranchos' administrative office, until a new office was built across from the Inn.

In 1952 the Pink House was sold to golf pro Cleve Clayton for \$60,000, a hefty price tag for the time. The property, which includes a main house, a stable (later converted to rental units), and a pool surrounded by flagstone paving, has been well-maintained, and contains many of the original design elements of 1949.

Today, the Town is home to approximately 74,000 residents. Apple Valley has emerged as a leader in advanced health care systems, spanning the gamut from pediatric services to radiology, with St. Mary Medical Center as the hub of state-of-the-art medical services. Lifestyle is unique in Apple Valley ranging from affordable housing for the first-time buyer, to affordable equestrian estates and executive manors. A 1,400-acre master planned retirement community offers a wide range of senior housing. Clean air, low crime rates, and open spaces permit Apple Valley to be the land of opportunity for those who are seeking a better place to live, work and play.

VISION 2020

Mission Statement: To provide a better way of life through local control of public safety, development, services and amenities; enhancing our residents' lives and providing for our community's future.



Town of Apple Valley



Vision Statement: A premier community, full of first-class amenities, events, and employment opportunities, Apple Valley will lead the High Desert in public safety and environmental stewardship defining "A Better Way of Life."

1. **A SAFE COMMUNITY** – Maintain and enhance the high level of public safety in Apple Valley.
2. **ADEQUATE AND WELL MAINTAINED INFRASTRUCTURE** – Provide the infrastructure necessary for Apple Valley's residents and businesses to live and grow.
3. **A THRIVING ECONOMY** – Enhance and expand the Town's economic base.
4. **A STRONG TRANSPORTATION SYSTEM** – Develop and maintain a comprehensive transportation system.
5. **AMPLE PARKLAND AND DIVERSE RECREATIONAL OPPORTUNITIES** – Maintain the Town's network of parkland and recreational opportunities.
6. **HIGHEST QUALITY STAFF** – Retain the highest quality Town staff.
7. **PROMOTE PARTNERSHIPS** – Develop meaningful partnerships in both the public and private sectors, increasing opportunities for funding projects and supporting economic development.
8. **REVENUE GENERATION** – Explore options for departments to provide revenue-generating services. Identify potential revenue streams in both public and private sectors.



Adopted April 11, 2012

BUDGET GUIDE

The purpose of the Town of Apple Valley's budget is to serve as a "blueprint" for providing Town services and as a working financial plan for the fiscal year. It also represents the official organizational plan by which, Town policies, priorities, and programs are implemented. It provides the means to communicate to the residents, businesses, and employees how the Town's financial sources are used to provide services to the community. The budget includes both the operating costs to manage the Town and the capital improvement projects that the Town plans to undertake during the fiscal year.

The budget is organized by fund, by department, by division, and by account. A fund is defined as a fiscal accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and balances, which are segregated for the purpose of carrying on specific activities in accordance with special regulations, restrictions, or limitations. A department (e.g., Municipal Operations Department) is an organizational unit with divisions (e.g., Animal Services) and within each division is a specific program (e.g., Animal Shelter). "Line" accounts provide the details of the type of expenditure that each department/division spends – e.g., salaries, benefits, supplies, and so forth.

After the proposed budget is submitted by the Town Manager to the Town Council in May, a budget workshop public hearing is held in mid to late May or early June prior to its consideration for adoption. The intent is to adopt the budget by the second Council meeting in June.

Budget Message: This section includes the Town Manager's transmittal letter to the Town Council and describes what is in the budget, including budget issues and policies that lead to the development of the budget.

Budget Overview: This section provides a summarized narrative of the budget highlights; explanation on variances both on revenues and expenditures; and other pertinent data about the budget. It also includes an organizational chart; a brief history of the town; the town's budget vision, guide and process; and provides a description of each fund. The funds are listed by fund type: Governmental Funds (include the General Fund, Special Revenue Funds, Capital Projects Funds, and Debt Service Funds); Proprietary Funds (Enterprise Funds); and lastly Trust/Agency Funds.

Financial Summaries: This section provides a variety of financial analyses such as the beginning and ending fund balances; pie charts of resources and appropriations; multi-year budget comparisons by fund/by expenditure/by category/by program; a description and budget figures for bonded debt obligations; and a summary of personnel changes by department.

Fund and Departmental Details: This section divides the document by fund type and department. It provides the reader with fund revenue narratives and historical trends, along with department expenditure trends. Under each department section, the reader will also find an organization chart; a narrative of the department describing each division and each program within that department; the accomplishments for the prior year; the objectives for the coming year; and measurements of how the department achieves its objectives from year to year. This section also provides the financial data of each department and a multi-year personnel summary.

Capital Improvement Program: This section provides a schedule of the Seven-Year Capital Improvement Program and a schedule of the Capital Improvement Program by funding source. It also provides a detailed project sheet for each capital improvement project with the project description, funding sources, and the estimated cost.

Property and Business Improvement District (PBID): The PBID budget is presented for informational purposes only. PBID is a separate legal entity and is not a component unit of the Town. It is a separate legal entity consisting of businesses within the District. The Town of Apple Valley's staff provides staff support services to the PBID by accounting for the revenues and expenditures for the District.

Supplemental Information: This is the final section of the budget document which includes miscellaneous statistics (such as history of assessed valuations and demographic); financial policies; a glossary of budget terms; and a listing of acronyms used throughout the budget document.

BUDGET PROCESS

The Town's budget process begins in January with kick-off meetings between the Finance department staff and departmental budget liaisons. The Town Manager outlines the goals and directives for the development of the coming year's budget. Finance staff distributes the budget calendar, instruction manuals, forms, and budget worksheets to the departments. Municipal Operations department staff coordinates the departmental building modification and vehicle replacement requests. Engineering department staff coordinates the capital improvement project requests.

After each department submits their budget departmental budget requests, Finance compiles the data and calculates the total amount requested including estimated revenues and projected fund balances for each fund with budgetary activity. The Town Manager holds departmental budget hearings. Subsequently, the Town Manager makes his recommendations and Finance prepares the proposed budget document. The Town Manager transmits the proposed budget to Town Council. The Council conducts budget study sessions; sets a public hearing; and, adopts the budget prior to the beginning of the fiscal year.

After the budget is adopted, Finance staff integrates the budgetary data into the Town's accounting system. Staff issues the adopted budget document and submits it for both the national and the state distinguished budget presentation awards programs. Month-end reports are distributed to the departments to monitor budget performance throughout the year.

Capital Improvement Projects Budget Process: The Town maintains a rolling Seven-Year Capital Improvement Program (CIP). In October-November each year, the Engineering Department solicits proposals from the other Town departments for inclusion in the coming year's capital improvement projects budget. Around the same time, the Finance Department provides the Engineering Department the estimated fund balances available for appropriation for CIP. These fund balances usually come from Special Revenues Funds and Capital Projects Funds. Both these fund types are earmarked for specific uses. If and when the General Fund provides funding for CIP, cash is transferred to the specific Capital Project Fund where the project will reside.

Engineering staff then prepares the Capital Improvement Project form, which provides detailed information about the proposed capital improvement project. Typically, a project costing \$25,000 or more (with some exceptions depending on the type of project) is categorized as a capital improvement project. Others, costing less, could be included in what the Town calls Building Modification projects. These are the routine maintenance and/or repairs of Town buildings and facilities.

During the departmental budget hearings, the Town Manager and staff conduct a "walkthrough" of the various proposed projects. After the Town Manager's evaluation of what will be included in the proposed budget, the CIP is reviewed to determine if the projects conform to the General Plan. The proposed CIPs relating to parks are reviewed to determine if the parks projects conform to the Master Plan of Parks & Recreation.

User Fees & Charges: As part of the budget cycle, the Town updates its fees and charges, usually, simultaneous with adoption of the budget. The Town uses, to some extent, a cost allocation method for administrative and overhead charges as part of the calculation. Administrative costs are based on staff's salaries and benefits which are allocated on a pro-rata basis; overhead charges are for maintenance and operations costs which are also allocated in the same manner. Both these charges are added to the cost of personnel who are directly involved in the activity for which a fee is charged, which is determined by the time spent on that activity multiplied by the hourly rate for salaries and benefits. The Town Council conducts a public hearing before adopting the new fees.

Budget Amendments: Supplemental appropriations, when required during the fiscal year, require approval by the Town Council. Budget changes within each department or between accounts are approved by the Town Manager and Director of Finance.

Basis of Budgeting: The Town uses the modified accrual basis in budgeting governmental funds. This means that obligations of the Town, including outstanding purchase orders, are budgeted as expenses and revenues are recognized when they are both measurable and available to fund current expenditures.

BUDGET PROCESS

The Town has four enterprise funds. For enterprise funds, the budget is prepared on a full accrual basis. This means expenses are recognized when incurred and revenues are recognized when due to the Town. Depreciation expense has also been included in the budgeting for the enterprise funds.

Basis of Accounting: The Town uses the modified accrual basis of accounting for governmental funds. Revenues are recorded when measurable and available to fund current expenditures. Expenditures are recorded when the services are substantially performed, or the goods have been received and the liabilities have been incurred. The Town's enterprise funds use the full accrual basis of accounting; revenues are recorded when earned and expenses are recorded when incurred.

Budgetary Control: Budgetary control is maintained at the department level within each fund. The Town also maintains an encumbrance accounting system budgetary control. Estimated purchase amounts are encumbered prior to the release of purchase orders to vendors. At fiscal year end, all operating budget appropriations lapse. Open encumbrances are reported as reservations of fund balances at fiscal year-end.

Budgetary Data: Annual budgets are legally adopted for all funds on a basis consistent with generally accepted accounting principles.

The Flow Chart on the following page describes the Town's annual budget process.

DESCRIPTION OF FUNDS, FUND TYPES, & ACCOUNT CODES

GOVERNMENTAL FUNDS

Governmental funds are used to account for most, if not all, of a government's tax-supported activities. The general fund, special revenues funds, debt service funds, and capital projects funds are considered governmental funds.

GENERAL FUND

GENERAL FUND - 1001: The General Fund is the primary operating fund of the Town. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. It accounts for all financial resources of the general government including parks and recreation, except those required to be accounted for and reported in another fund.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for proceeds of specific sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

GAS TAX FUND (STREET MAINTENANCE) – 2010: This fund accounts for the receipts and expenditures of money apportioned by the State Highway Code sections' 2105, 2106, 2107 and 2107.5. Gas tax monies are restricted in use and can only be used to construct and maintain streets and highways.

ROAD MAINTENANCE AND REHABILITATION FUND (SB1) – 2011: This fund accounts for the receipts and expenditures of money apportioned by Senate Bill 1. SB1 monies are restricted in use and can only be used for local street maintenance and rehabilitation needs.

ARTICLE 3 FUND - 2013: This fund accounts for the revenues and expenditures of the Town's share of Article 3 monies which are restricted in use for transportation projects/activities.

ARTICLE 8 FUND - 2015: This fund accounts for the revenues and expenditures of the Town's share of Article 8 monies which are restricted in use for transit or street repair projects/activities.

MEASURE I FUND - 2021: This fund accounts for local transportation projects funded by the one and one half cent sales tax measure provided by ordinance 04-01 of the County of San Bernardino Transportation Authority.

AIR POLLUTION CONTROL DISTRICT FUND – 2040: This fund accounts for monies received from the Air Pollution Control District which are used to improve air quality.

COMMUNITY DEVELOPMENT BLOCK GRANT FUND – 2120: This fund accounts for revenues received from the Department of Housing and Urban Development (HUD) which are to be expended for approved Federal Housing and Community Development Act projects. These revenues must be expended to accomplish one of the following objectives: elimination of slum or blight, benefit low- and moderate-income persons, or to meet certain urgent community development needs.

NEIGHBORHOOD STABILIZATION PROGRAM FUND – 2131: This fund accounts for revenues received from a special CDBG allocation that addresses the problem of abandoned and foreclosed homes.

HOME FUND – 2320/2330: This fund accounts for revenue received from the Department of Housing and Urban Development for assisting low- and moderate-income individuals to purchase homes.

DESCRIPTION OF FUNDS & FUND TYPES

CAL HOME – 2410: This fund accounts for revenue received from two three-year \$1,000,000 grants awarded in 2010 and in 2012 from the State of California Department of Housing and Urban Development for assisting low and moderate income individuals to purchase homes. \$312,590 of the grant is for Residential Rehabilitation Loans and \$972,083 is for Down Payment Assistance.

PEG CHANNEL FUND – 2530: PEG stands for Public, Education, and Government. This fund accounts for revenues received from cable franchisees at a rate of 1% of receipts, net of bad debts. The revenues from this fund are used to fund programming to help inform or educate the public regarding municipal operations and support the cost of any cable television or public access programming services.

QUIMBY FEES FUND – 2520: This fund accounts for revenues received from developers and restricted for the development of parks.

POLICE GRANTS – 2610: This fund is used to account for revenues received for the Department of Justice, the Department of Homeland Security, Cal EMA and other agencies for public safety activities. Annual JAG and JAG AARA Grants are used for the juvenile officer and other Cal Pal programs. Cal EMA funds are used for the Cal Pal program and to supplement costs of a juvenile officer.

ASSET SEIZURE – 2620: This fund accounts for revenue received from asset forfeiture/seizure activities. These funds are tracked and reported to the Federal Government based upon case activity. Upon conclusion of a case, assets forfeited or seized are re-distributed to local agencies based upon the assets forfeited or seized within each jurisdiction. These funds are then used for future drug enforcement activities and split 85% to Asset Seizure Fund and 15% to Drug and Gang Prevention Fund.

ASSET SEIZURE – 2630: This fund accounts for revenue received from asset forfeiture/seizure activities. These funds are tracked and reported to the Federal Government based upon case activity. Upon conclusion of a case, assets forfeited or seized are re-distributed to local agencies based upon the assets forfeited or seized within each jurisdiction. These funds are then used for future drug enforcement activities and split 85% to Asset Seizure Fund and 15% to Drug and Gang Prevention Fund.

ASSESSMENT DISTRICT LL FUND – 2810: This fund accounts for the revenues and expenditures of Assessment District L-1 which provides landscaping and right-of-way maintenance in accordance with the homeowners' agreement.

DEBT SERVICE FUNDS

2007 TOWN HALL REVENUE BONDS – 4108: This fund accounts for and reports financial resources that are restricted for the payment of interest and principal on the 2007 Town Hall Revenue Bonds.

2017 SITE AND FACILITY LEASE BONDS – 4108: This fund accounts for and reports financial resources for the payment of interest and principal on the lease that refunded the 2007 Town Hall Revenue Bonds. The budget for the payments was moved to the General Fund starting in fiscal year 2019-2020.

CAPITAL PROJECTS FUNDS

NAVISP FUND – 4050: This fund accounts for the construction of infrastructure improvement projects related to implementation of the North Apple Valley Industrial Specific Plan (NAVISP).

CAPITAL PROJECTS FUND - 4410: This fund was established to account for construction projects that are not separately accounted for in other capital projects funds. Financing is provided primarily through Transportation Impact Fees.

DESCRIPTION OF FUNDS & FUND TYPES

DEVELOPMENT IMPACT FEES FUND – 4710/4720/4730/4740/4750/4770: This fund accounts for funds received to mitigate the impact of new development on the Town's infrastructure.

STORM DRAINS FUND – 4760: This fund accounts for development impact fees received for acquiring land, engineering, and/or constructing storm drain infrastructure.

PROJECT MANAGER GRANTS FUND - 4910: This fund accounts for various grant revenue received by the Town from the State, County and other organizations for capital projects as well as non-capital related activities.

PROPRIETARY FUNDS

SEWER FUND - 5010: This fund accounts for the costs of providing sewer services to the general public within the Town's service area and the user charges by which these costs are recovered.

SOLID WASTE MANAGEMENT FUND - 5510: This fund accounts for the costs of providing trash services to commercial and residential units and the user charges by which these costs are recovered.

APPLE VALLEY GOLF CLUB FUND - 5710: This fund accounts for the costs of providing golf to the general public and the user charges by which these costs are covered.

APPLE VALLEY CHOICE ENERGY FUND - 5810: This fund accounts for the costs of providing power to commercial and residential units and the user charges by which these costs are recovered.

TRUST FUNDS

REDEVELOPMENT OBLIGATION RETIREMENT FUND (PA1) – 2725: This fund accounts for the Successor Agency dissolution activities associated with the former Redevelopment Agency project area number 1 (VVEDA).

REDEVELOPMENT OBLIGATION RETIREMENT FUND (PA2) – 2730: This fund accounts for the Successor Agency dissolution activities associated with the former Redevelopment Agency project area number 2.

AGENCY FUNDS

VILLAGE PBID – 8110: To account for the assessments received and expenditures made on behalf of the Apple Valley Village Property and Business Improvement District.

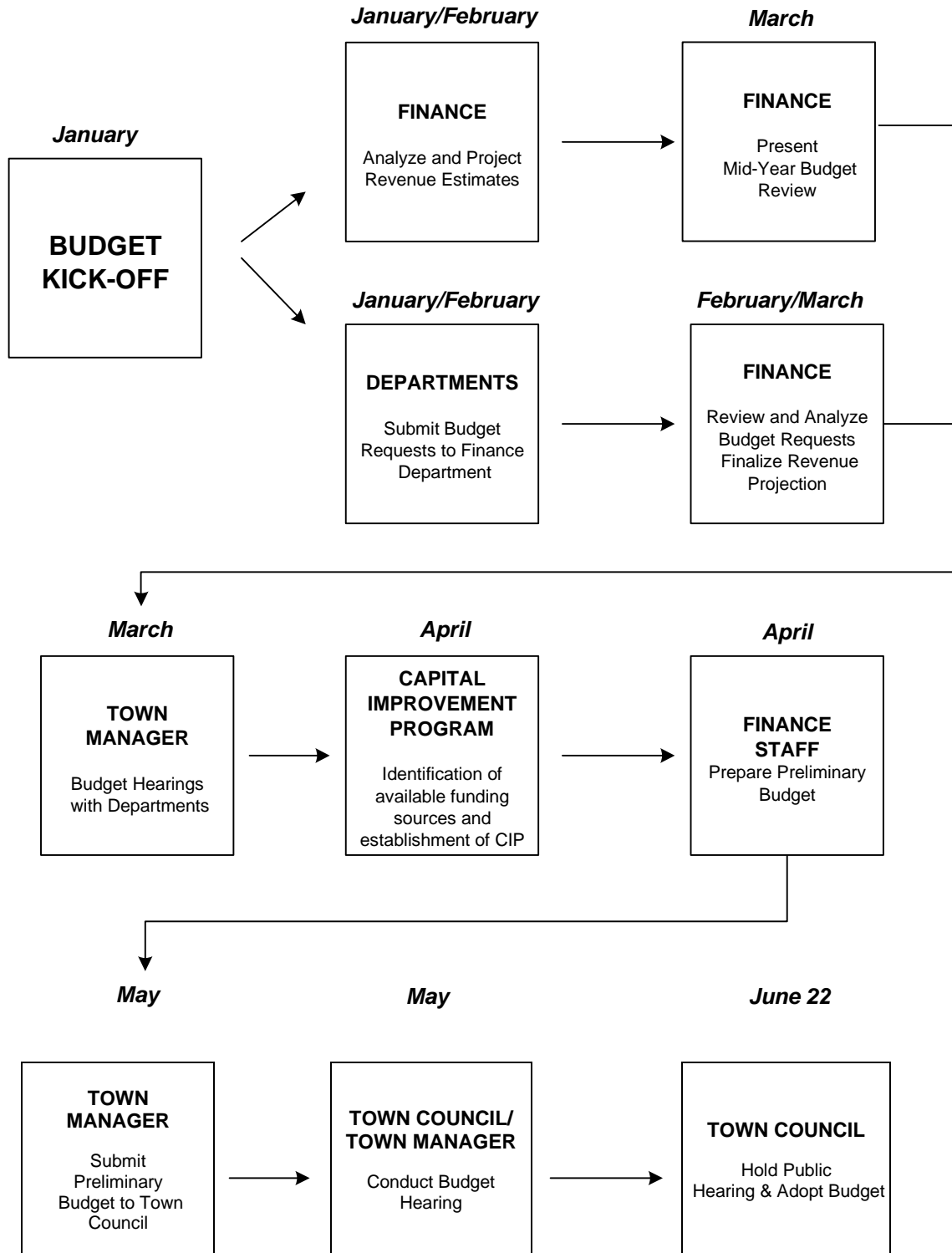
ACCOUNT CODES

The budget worksheets contain codes that identify the fund, department or division, account type, and/or subfunction of each line within the Town's accounting system. The type of account can be a revenue or an expenditure and is classified with a description. A subfunction identifies if an account is a subaccount to a primary account. This additional subfunction coding helps to further identify transactions for specific projects. In the examples below you will see a revenue and expense account for a fund without a subaccount (a.) and with a subaccount (b.).

(a.) General Fund Revenue: 1001-0000-4020 = Property Tax
General Fund Expense: 1001-1010-8940 = Town Council – Contracted Services

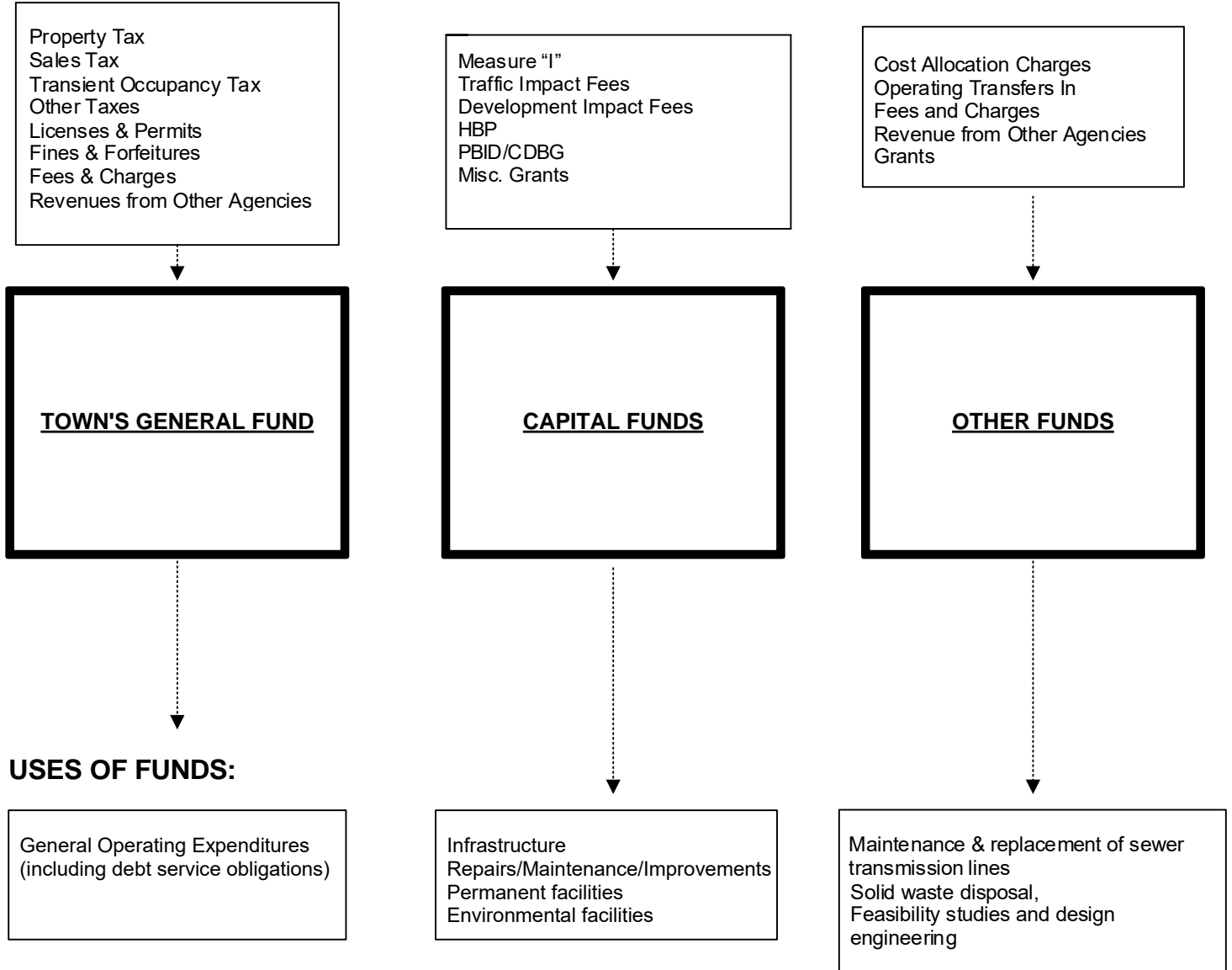
(b.) Article 8 Fund Revenue: 2015-0000-4181-4951 = Refund, Rebate, Reimbursement – Special Project
Article 8 Fund Expense: 2015-5210-9292-4951 = Street Capital Projects – Bus Stop Imprv. - Special Project

FLOW CHART
FISCAL YEAR 2021-2022



THE TOWN'S FLOW OF FUNDS STRUCTURE

REVENUE SOURCES:



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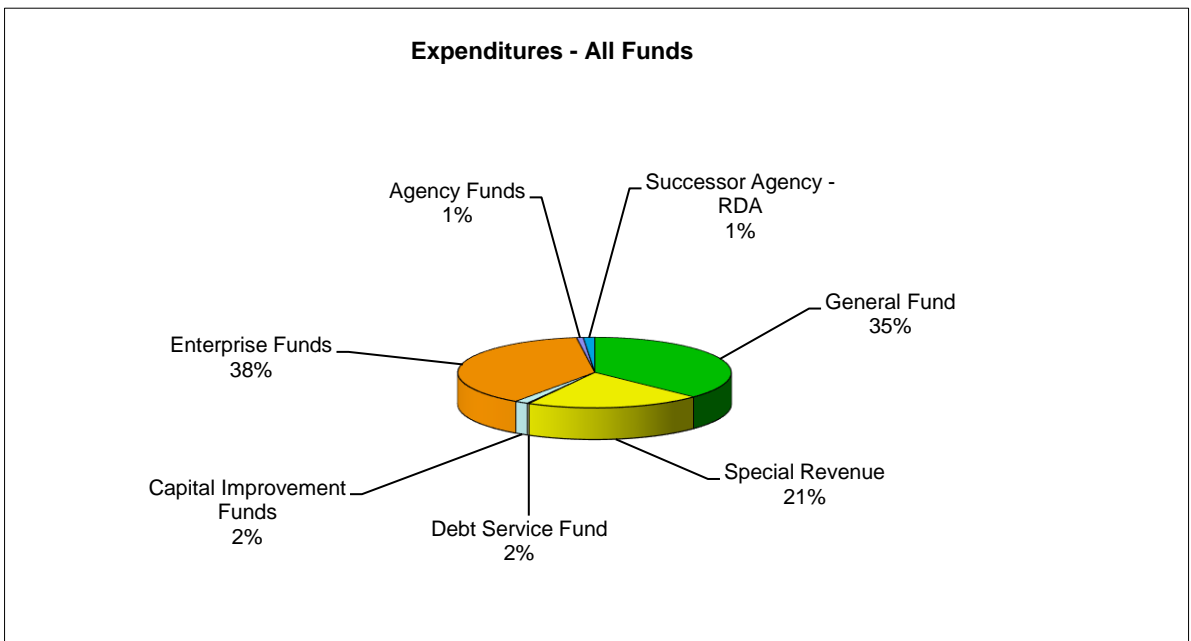
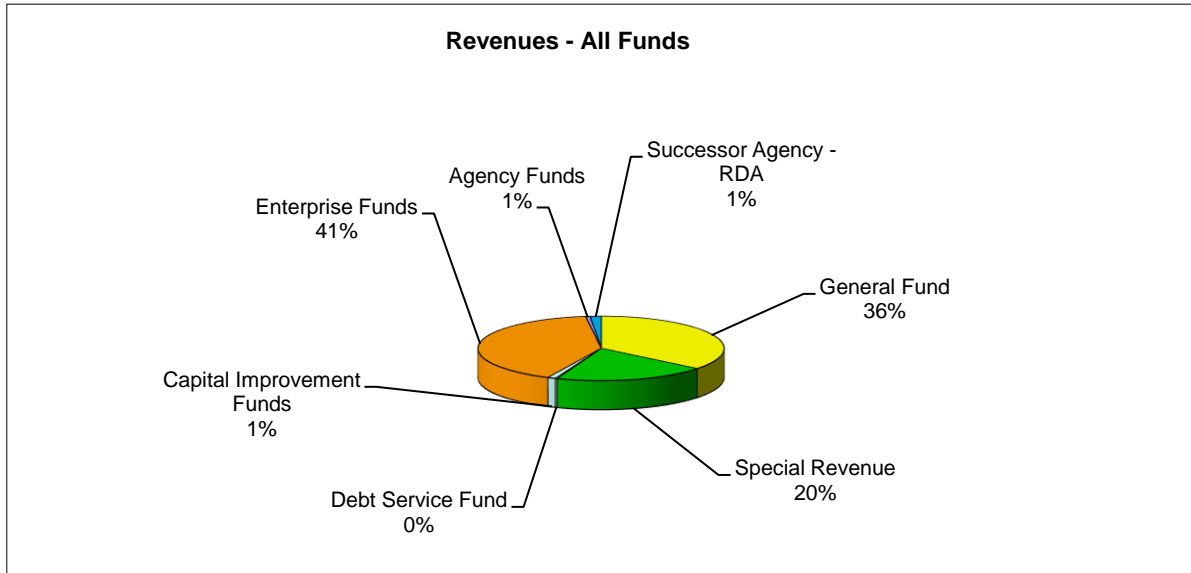


Town of Apple Valley

Town of Apple Valley

Fiscal Year 2021/2022- Summary of All Funds

Revenues:		Expenditures:	
General Fund	\$33,729,498	General Fund	\$37,106,349
Special Revenue	18,829,836	Special Revenue	20,722,397
Debt Service	240,000	Debt Service	232,706
Capital Improvement Funds	992,240	Capital Improvement Funds	1,569,735
Enterprise Funds	38,490,000	Enterprise Funds	38,045,077
Agency Funds	556,000	Agency Funds	781,000
Successor Agency - RDA	1,364,900	Successor Agency - RDA	1,355,012
Total Revenues	\$94,202,474	Total Expenditures	\$99,812,276



Town of Apple Valley
CALCULATION OF PROJECTED AVAILABLE FUND BALANCES
for the Fiscal Year Ending June 30, 2022

Fund No.	Fund Description	Projected* Available Fund Balances 07/01/21	Estimated Revenues FY 21-22	Adopted Operating Expenditures FY 21-22	Adopted Capital Expenditures FY 21-22
1001	General Fund w/ Parks & Recreation	4,842,508	29,854,598	36,371,349	265,000
	Special Revenue Funds:				
2010	Gas Tax Fund	(570,118)	1,837,415	1,643,730	-
2011	Road Maintenance and Rehabilitation	1,797,452	3,645,331	-	5,534,691
2013	Article 3	281,495	-	-	-
2015	Article 8	1,526,585	439,965	-	436,000
2021	Measure I Local 2040	3,794,284	5,981,750	40,000	6,212,875
2035	Prop 1B	60	-	-	-
2040	Air Pollution Control	514	-	-	-
2110	CDBG Program Income	1,143,375	-	-	-
2120	CDBG	73,902	1,541,730	1,145,428	396,302
2130	NSP	619,057	-	-	-
2131	NSP 3	(16,929)	285,000	285,000	-
2210	HCD State Program Income	852,624	-	-	-
2310	Home Federal Program Income	2,012,426	-	-	-
2320	Apple Valley Home	108,161	1,648,504	1,648,504	-
2330	Victorville Home	(551,150)	2,296,367	2,296,367	-
2410	Cal Home	2,769,058	80,000	80,000	-
2420	Help Down Payment Assistance	185,434	-	-	-
2520	Quimby Funds	1,375,721	310,000	-	540,000
2530	PEG Channel Fund	89,267	120,000	-	93,500
2540	MSHCP/NCCP	-	300,000	150,000	-
2610	Police Grants	(26,814)	23,774	-	-
2620	Asset Seizure	6,403	-	-	-
2630	Drug & Gang Prevention	6,204	-	-	-
2810	Assessment District LL	1,476,113	320,000	220,000	-
	Subtotal Special Revenue Funds	16,953,124	18,829,836	7,509,029	13,213,368

* Represents Unassigned/Unrestricted balances.

Total Adopted Expenditures FY 21-22	Estimated Revenues Over (Under) Estimated Expenditures	Transfers In	Transfers Out	Non-Cash Transactions	Projected Ending Available Fund Balances 6/30/2022
36,636,349	(6,781,751)	3,734,900	470,000	-	1,325,657
1,643,730	193,685	-	-	-	(376,433)
5,534,691	(1,889,360)	-	-	-	(91,908)
-	-	-	-	-	281,495
436,000	3,965	-	-	-	1,530,550
6,252,875	(271,125)	-	-	-	3,523,159
-	-	-	-	-	60
-	-	-	-	-	514
-	-	-	-	-	1,143,375
1,541,730	-	-	-	-	73,902
-	-	-	-	-	619,057
285,000	-	-	-	-	(16,929)
-	-	-	-	-	852,624
-	-	-	-	-	2,012,426
1,648,504	-	-	-	-	108,161
2,296,367	-	-	-	-	(551,150)
80,000	-	-	-	-	2,769,058
-	-	-	-	-	185,434
540,000	(230,000)	-	-	-	1,145,721
93,500	26,500	-	-	-	115,767
150,000	150,000	-	-	-	150,000
-	23,774	-	-	-	(3,040)
-	-	-	-	-	6,403
-	-	-	-	-	6,204
220,000	100,000	-	-	-	1,576,113
20,722,397	(1,892,561)	-	-	-	15,060,563

Town of Apple Valley
CALCULATION OF PROJECTED AVAILABLE FUND BALANCES
for the Fiscal Year Ending June 30, 2022

Fund No.	Fund Description	Projected*	Estimated	Adopted	Adopted
		Available Fund Balances	Revenues	Operating Expenditures	Capital Expenditures
		07/01/21	FY 21-22	FY 21-22	FY 21-22
4050	NAVISP	761,293	8,000	-	-
4410	Capital Improvement TIF Fund	4,564,904	575,000	40,000	1,471,895
4710	Animal Control Facilities	163,404	7,200	-	-
4720	Law Enforcement Facilities	93,165	15,500	-	-
4730	General Government Facilities	440,991	40,000	-	-
4740	Public Meeting Facilities	349,359	27,500	-	-
4750	Aquatic Facilities	133,063	9,200	-	-
4760	Storm Drains	846,593	140,000	-	10,000
4770	Sanitary Sewer Facilities	2,384,921	122,000	-	-
4910	Project Manager Grants	185,866	47,840	47,840	-
	Subtotal Capital Projects Funds	9,923,559	992,240	87,840	1,481,895
	Total Governmental Funds	31,719,192	49,676,674	43,968,218	14,960,263
	Enterprise Funds:				
5010	Wastewater	12,078,606	7,985,000	6,605,308	1,900,000
5510	Solid Waste	4,317,463	12,899,000	12,782,271	-
5710	Apple Valley Golf Course	(2,631,405)	1,155,000	1,094,689	100,000
5810	Apple Valley Choice Energy	5,213,378	16,451,000	15,562,809	-
	Total Enterprise Funds	18,978,041	38,490,000	36,045,077	2,000,000
	Successor Agency - RDA				
2720	RDA PA#2 Successor Agency Fund	409,206	-	-	-
2725	VVEDA Successor Agency Fund	1,836,188	358,250	611,700	-
2730	AV RDA Successor Agency Fund	2,178,573	1,006,650	743,312	-
		4,423,968	1,364,900	1,355,012	-
	GRAND TOTAL	55,121,201	89,531,574	81,368,307	16,960,263

* The available fund balance equals current assets minus current liabilities, prepaids, and restricted cash; agency funds are excluded.

Total Adopted Expenditures FY 21-22	Estimated Revenues Over (Under) Estimated Expenditures	Transfers In	Transfers Out	Non-Cash Transactions	Projected Ending Available Fund Balances 6/30/2022
-	8,000	-	-	-	769,293
1,511,895	(936,895)	-	-	-	3,628,009
-	7,200	-	-	-	170,604
-	15,500	-	-	-	108,665
-	40,000	-	-	-	480,991
-	27,500	-	-	-	376,859
-	9,200	-	-	-	142,263
10,000	130,000	-	-	-	976,593
-	122,000	-	-	-	2,506,921
47,840	-	-	-	-	185,866
1,569,735	(577,495)	-	-	-	9,346,064
58,928,481	(9,251,807)	3,734,900	470,000	-	25,732,285
8,505,308	(520,308)	-	748,400	2,028,668	12,838,566
12,782,271	116,729	-	2,040,000	67,561	2,461,753
1,194,689	(39,689)	470,000	-	115,000	(2,086,094)
15,562,809	888,191	-	946,500	-	5,155,069
22,482,268	(443,268)	470,000	3,734,900	2,211,229	18,369,293
-	-	-	-	-	409,206
611,700	(253,450)	-	-	-	1,582,738
743,312	263,338	-	-	-	2,441,911
1,355,012	9,888	-	-	-	4,433,856
82,765,761	(9,685,187)	4,204,900	4,204,900	2,211,229	48,535,434

TOWN OF APPLE VALLEY, CALIFORNIA

SCHEDULE OF INTERFUND TRANSFERS

FISCAL YEAR 2021-2022

FUND	TRANSFERS IN	TRANSFERS OUT
General Fund Admin Overhead from 5010	748,400	1
General Fund Admin Overhead from 5510	790,000	1
General Fund Admin Overhead from 5810	946,500	1
General Fund - 1001	1,250,000	2
Apple Valley Golf Course - 5710	470,000	3
Administrative Overhead 5010		748,400 1
Administrative Overhead 5510		790,000 1
Administrative Overhead 5810		946,500 1
Waste Management - 5510		1,250,000 2
General Fund - 1001		470,000 3
Total	<u>\$ 4,204,900</u>	<u>\$ 4,204,900</u>

- 1 Administrative Overhead
- 2 Franchise Fee from Solid Waste
- 3 To AVGC from General Fund

**BUDGET COMPARISON
BY FUND/BY DEPARTMENT**

Fund/Department	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Amended	FY 21-22 Adopted
<u>General Fund (1001)</u>				
Town Council	\$ 248,845	\$ 246,240	\$ 223,917	\$ 255,072
Town Attorney	819,666	320,000	300,000	320,000
Town Manager	544,420	636,616	629,162	626,104
Finance	1,140,687	1,314,257	1,186,382	1,217,172
Town Clerk	375,411	495,312	598,753	562,099
Public Information	292,654	346,031	480,876	468,446
Human Resources	214,304	164,514	170,110	185,926
Innovation and Technology	338,047	801,611	1,023,341	1,339,280
General Government	3,079,517	6,467,694	4,664,158	5,765,508
Public Facilities	2,166,200	2,163,824	1,704,299	688,236
Public Safety	14,527,351	15,357,631	16,317,988	16,959,363
Emergency Preparedness	153,059	3,575	710,805	25,600
Animal Control	683,584	668,946	707,633	727,923
Animal Shelter	1,376,087	1,346,584	1,472,923	1,464,682
Public Services - Administration	4,330	-	-	-
Code Enforcement	873,235	593,707	583,532	537,581
Building & Safety	689,345	671,799	676,214	676,214
Economic Development	134,926	356,981	259,673	263,577
Engineering	711,673	627,900	737,600	737,600
Planning	692,638	796,196	894,637	821,031
Community Development	-	-	-	-
Parks & Recreation	2,920,858	3,014,781	3,263,773	3,464,935
Subtotal Fund 1001	\$ 31,986,836	\$ 36,394,199	\$ 36,605,776	\$ 37,106,349
<u>Gas Tax Fund (2010)</u>				
Street Maintenance	\$ 2,214,163	\$ 2,387,763	\$ 1,623,693	1,643,730
Subtotal Fund 2010	\$ 2,214,163	\$ 2,387,763	\$ 1,623,693	\$ 1,643,730
<u>Road Maintenance Rehabilitation Fund (2011)</u>				
Street Maintenance	\$ -	\$ 1,307,998	\$ 1,262,600	\$ 5,534,691
Non-Departmental	1,256,597	-	-	-
Subtotal Fund 2010	\$ 1,256,597	\$ 1,307,998	\$ 1,262,600	\$ 5,534,691
<u>Article 3 (2013)</u>				
Street Capital Projects	\$ 37,450	\$ -	335,392	-
Subtotal Fund 2015	\$ 37,450	\$ -	\$ 335,392	\$ -
<u>Article 8 (2015)</u>				
Street Capital Projects	\$ 2,592,029	\$ 40,000	\$ 531,103	\$ 436,000
Non-Departmental	21,178	-	-	-
Subtotal Fund 2015	\$ 2,592,029	\$ 40,000	\$ 531,103	\$ 436,000
<u>Measure I - Local (2021)</u>				
Street Capital Projects	\$ 1,778,272	\$ 5,834,591	\$ 10,598,564	\$ 6,252,875
Transfer Out	-	-	-	-
Subtotal Fund 2021	\$ 1,778,272	\$ 5,834,591	\$ 10,598,564	\$ 6,252,875

**BUDGET COMPARISON
BY FUND/BY DEPARTMENT**

Fund/Department	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Amended	FY 21-22 Adopted
<u>Air Pollution Control (2040)</u>				
Transit	\$ 9,000	\$ -	\$ -	\$ -
Subtotal Fund 2040	\$ 9,000	\$ -	\$ -	\$ -
<u>CDBG Program Income (2110)</u>				
Community Development	\$ 245,875	\$ -	\$ -	\$ -
Subtotal Fund 2110	\$ 245,875	\$ -	\$ -	\$ -
<u>CDBG (2120)</u>				
Community Development	\$ 910,768	\$ 1,439,625	\$ 1,539,235	\$ 1,541,730
Subtotal Fund 2120	\$ 910,768	\$ 1,439,625	\$ 1,539,235	\$ 1,541,730
<u>NSP (2130)</u>				
Community Development	\$ 5,869	\$ -	\$ -	\$ -
Subtotal Fund 2130	\$ 5,869	\$ -	\$ -	\$ -
<u>NSP3 (2131)</u>				
Community Development	\$ 10,262	\$ 281,000	\$ 281,000	\$ 285,000
Subtotal Fund 2131	\$ 10,262	\$ 281,000	\$ 281,000	\$ 285,000
<u>Apple Valley Home (2320)</u>				
Community Development	\$ 52,257	\$ 1,404,434	\$ 1,648,504	\$ 1,972,436
Subtotal Fund 2320	\$ 52,257	\$ 1,404,434	\$ 1,648,504	\$ 1,972,436
<u>Victorville Home (2330)</u>				
Community Development	\$ 365,121	\$ 1,043,989	\$ 1,483,989	\$ 1,972,435
Subtotal Fund 2330	\$ 365,121	\$ 1,043,989	\$ 1,483,989	\$ 1,972,435
<u>Cal Home (2410)</u>				
Community Development	\$ -	\$ 80,000	\$ 80,000	\$ 80,000
Subtotal Fund 2410	\$ -	\$ 80,000	\$ 80,000	\$ 80,000
<u>Quimby Fund (2520)</u>				
Capital Projects	\$ 15,542	\$ -	\$ 173,456	540,000
Subtotal Fund 2520	\$ 15,542	\$ -	\$ 173,456	\$ 540,000
<u>PEG Channel Fund (2530)</u>				
Capital Projects	\$ -	\$ 156,000	448,500	93,500
Subtotal Fund 2530	\$ -	\$ 156,000	\$ 448,500	\$ 93,500
<u>MSHCP/NCCP Fund (2540)</u>				
Capital Projects	\$ -	\$ -	-	150,000
Subtotal Fund 2540	\$ -	\$ -	\$ -	\$ 150,000
<u>Grants Fund (2610)</u>				
JAG Grant	\$ 483	\$ -	\$ -	\$ -
Non Departmental	-	33,361	-	-
Homeland Security	-	20,728	20,782	-
CAL E M A	(1,265)	-	-	-
Sobriety Checkpoint	-	-	-	-
Subtotal Fund 2610	\$ (782)	\$ 54,089	\$ 20,782	\$ -

**BUDGET COMPARISON
BY FUND/BY DEPARTMENT**

Fund/Department	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Amended	FY 21-22 Adopted
<u>Lighting & Landscape District (2810)</u>				
Right of Way Maintenance	\$ 204,882	\$ 350,000	\$ 313,400	\$ 200,000
Engineering Contractor	16,888	10,000	20,000	20,000
Capital Expenditures	-	300,000	-	-
Subtotal Fund 2810	\$ 221,770	\$ 360,000	\$ 333,400	\$ 220,000
<u>NAVISP Infrastructure (4050)</u>				
NAVISP	\$ 1,149	\$ 965,274	\$ -	\$ -
Subtotal Fund 4050	\$ 1,149	\$ 965,274	\$ -	\$ -
<u>1999 COP's (4105)</u>				
Town Hall Debt Service	\$ 397,094	\$ 415,000	\$ -	\$ -
Subtotal Fund 4105	\$ 397,094	\$ 415,000	\$ -	\$ -
<u>CIP TIF Fund (4410)</u>				
Street Capital Projects	\$ 179,892	\$ 1,191,631	\$ 825,250	\$ 1,511,895
Subtotal Fund 4410	\$ 179,892	\$ 1,191,631	\$ 825,250	\$ 1,511,895
<u>Law Enforcement Facilities (4720)</u>				
PD T/I 2014/2015	\$ -	\$ 33,000	\$ -	\$ -
Subtotal Fund 4720	\$ -	\$ 33,000	\$ -	\$ -
<u>Storm Drains (4760)</u>				
Street Capital Projects	\$ -	\$ 164,818	\$ 1,193,063	\$ 10,000
Land Acquisition	497	-	124,536	-
Subtotal Fund 4760	\$ 497	\$ 164,818	\$ 1,317,599	\$ 10,000
<u>Project Manager Grants (4910)</u>				
DOC Recycling	\$ 17,765	\$ 15,867	\$ 19,926	\$ 18,542
Waste Tire Cleanup	-	798	5,703	17,914
Waste Tire Amnesty	2,567	6,649	19,790	11,384
MSHCP Plan	110,055	63,732	-	-
Safe Routes to School	13,630	17,486	-	-
AV Desert Water Reuse	-	31,519	743,979	-
PetSmart Charities	-	1,442	-	-
Municipal Spay-Neuter Grant	-	4,941	-	-
Special Purpose Grants	10,143	4,513	-	-
Subtotal Fund 4910	\$ 154,160	\$ 146,946	\$ 789,398	\$ 47,840
<u>Sewer System Maintenance (5010-5050)</u>				
Operations & Maintenance	\$ 4,373,531	\$ 5,982,619	\$ 6,358,729	\$ 4,576,640
Debt Service	228,316	228,326	230,000	232,706
Capital Expenditures	1,946,649	174,051	3,516,750	3,928,668
Subtotal Fund 5010	\$ 6,548,496	\$ 6,384,996	\$ 10,105,479	\$ 8,738,014
<u>Solid Waste (5510)</u>				
Waste Management	\$ 8,110,590	\$ 9,428,438	\$ 12,182,025	\$ 10,661,710
Debt Service	98,182	45,769	265,378	80,561
Transfer Out	2,998,041	1,834,300	1,840,350	2,040,000
Subtotal Fund 5510	\$ 11,206,813	\$ 11,308,507	\$ 14,287,753	\$ 12,782,271

TOWN OF APPLE VALLEY, CALIFORNIA

**BUDGET COMPARISON
BY FUND/BY DEPARTMENT**

Fund/Department	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Amended	FY 21-22 Adopted
<u>Apple Valley Golf Course (5710)</u>				
Non-Departmental	\$ 304,783	\$ 216,300	\$ 175,200	\$ 227,900
Administration	117,334	148,066	125,600	147,289
Food & Beverage	(110)	24,224	-	-
Cart Barn	-	116,625	-	-
Grounds	536,580	441,791	875,800	575,000
Facilities	90,470	73,587	152,193	138,500
Pro Shop	57,601	53,394	70,000	105,000
Tennis Court	-	684	1,393	1,000
Subtotal Fund 5710	\$ 1,106,658	\$ 1,074,671	\$ 1,400,186	\$ 1,194,689
<u>Apple Valley Choice Energy (5810)</u>				
Operations & Maintenance	\$ 13,698,906	\$ 17,030,059	\$ 15,001,268	\$ 15,562,809
Subtotal Fund 5810	\$ 13,698,906	\$ 17,030,059	\$ 15,001,268	\$ 15,562,809
<u>Successor Agency - RDA</u>				
VVEDA RORF	\$ 921,982	\$ 1,209,966	\$ 1,074,316	611,700
PA#2 RORF	2,813,161	3,435,517	2,600,668	743,312
Subtotal RDA Funds	\$ 3,735,143	\$ 4,645,483	\$ 3,674,984	\$ 1,355,012
<u>PBID</u>				
PBID Capital Projects	\$ 212,062	\$ 503,893	\$ 450,000	781,000
Subtotal PBID Funds	\$ 212,062	\$ 503,893	\$ 450,000	\$ 781,000
Grand Total	\$ 78,941,899	\$ 94,647,966	\$ 104,817,911	\$ 99,812,276

TOWN OF APPLE VALLEY, CALIFORNIA
SUMMARY OF APPROPRIATIONS
BY ACCOUNT - ALL FUNDS

Description	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Amended	FY 21-22 Adopted
Salaries Regular	5,874,669	6,149,747	6,424,988	6,375,002
Salaries Part-Time	779,006	711,992	900,786	875,448
Part Time Sick Leave	11,479	8,624	15,566	11,850
Overtime	52,073	42,811	11,500	21,000
Cafeteria Benefits	932,746	984,165	1,073,279	943,607
Deferred Comp	733	-	-	-
RHS	26,028	52,648	41,269	41,059
Health Benefits - Retirees	162,708	149,405	170,000	170,000
Medicare	96,813	98,512	106,810	103,901
PERS	1,445,455	1,701,471	1,857,079	1,869,106
Auto Allowance	68,793	78,713	82,375	93,907
Phone Allowance	2,015	9,164	14,610	24,842
Direct Housing Loan Costs	(31,509)	(69,424)	(25,000)	(30,000)
Code Enforcement Program Costs	(45,845)	-	-	-
Pension GASB 68	148,773	153,413	-	-
Uniform Expenses	31,557	39,691	35,292	40,333
Salaries & Benefits	9,555,494	10,110,931	10,708,554	10,540,055
Advertising/Marketing	56,200	67,892	144,100	138,238
Banking Fees	-	18,242	23,800	7,400
Banking Fees - check 21	36,797	1,642	-	-
Credit Card Costs	167,811	158,440	212,540	223,200
Disposal Services	48,201	53,527	51,650	55,850
Education & Training	16,626	23,768	54,650	72,075
Insurance	997,790	1,141,446	1,389,778	1,500,000
Meetings & Conferences	86,677	65,841	5,000	103,639
Membership & Dues	100,239	69,806	112,328	97,828
Mileage Exp/Allowance	2,945	2,178	5,450	4,575
Miscellaneous Costs	231,013	65,423	16,150	16,025
Office Supplies/Exp	27,200	84,326	74,575	61,375
Postage	65,350	61,393	63,000	81,000
Bus Passes	3,668	2,062	2,900	3,000
Printing	60,531	53,909	64,880	80,955
Subscriptions	3,441	5,079	5,145	5,745
Utilities	1,531,651	1,436,009	1,661,590	1,665,150
Animal Food Supplies	454	813	6,000	6,000
Assessment District Costs	5,645	5,928	6,300	6,300
Bad Debt	548,522	4,171	180,000	180,000
Concession (Resale) Costs	2,326	1,818	-	-
Election	(3,475)	-	60,000	-
Gift Certificates	12	(1,678)	-	-
Graffiti Removal & Supplies	25,774	24,050	15,000	25,000
Grand Openings/Ground Breakings	1,578	-	-	-
Hardware/Software Supplies/Exp	165,487	69,995	244,225	211,580
License & Fees	1,563	1,544	3,700	2,200
Management Fee	96,000	98,795	99,000	100,000
NPDES Compliance	50,284	83,503	170,000	50,000
NPDES - CAA	36,931	20,454	60,000	10,000
Public Information	4,611	1,322	4,800	4,500
Range Supplies	5,572	4,092	5,000	5,000
Rewards	-	-	1,000	1,000

TOWN OF APPLE VALLEY, CALIFORNIA
SUMMARY OF APPROPRIATIONS
BY ACCOUNT - ALL FUNDS

Description	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Amended	FY 21-22 Adopted
Safety & Security	6,988	8,249	10,020	19,770
Signing	530	297	300	300
Special Dept Supplies/Exp	11,957	37,979	37,112	15,330
Staff Services	8,159	6,436	11,000	11,000
Strong Motion Instrument	-	1,560	4,415	4,415
Vandalism Repairs	1,617	7,544	13,250	13,250
Damage Claims	-	9,287	10,000	10,000
Power Procurement	14,218,196	11,626,733	13,000,000	13,000,000
NEM True-UP Payments	191,588	93,529	20,000	20,000
Required Mailings	35,488	61,485	65,000	65,000
General Operating	18,851,945	15,478,890	17,913,658	17,876,700
CDBG	374,910	161,967	921,494	244,465
CHDO	-	-	709,339	709,339
Housing Administration	32,119	-	-	-
HOME Administration	-	-	58,302	58,302
Marketing	5,986	2,643	7,000	7,000
Neighborhood Stabilization Prog	6,057	2,588	271,000	271,000
Residential Rehab Loans	279,969	161,098	1,537,887	2,808,807
Sponsorships	250	750	8,500	8,500
Senior Home Repair	333,002	-	955,280	955,280
Program Income	-	-	126,772	126,772
Housing Unprogrammed Dollars	-	-	271,163	240,648
Trade Shows	22,968	13,240	28,000	28,000
Line of Credit Expenditures	174,626	66,450	-	-
Community Development	1,229,887	408,736	4,894,737	4,894,641
Building Maintenance	191,009	155,595	239,779	231,450
Grounds Maintenance	201,525	174,253	226,100	254,200
PIO Events	26,943	2,743	16,500	78,930
Drainage Maint. & Repairs	372	7,950	500	500
Paving and Sealing - Engineering	20,810	-	40,000	100,000
Right-of-Way Maintenance	297,073	310,701	668,400	550,000
Sewer System Maintenance	120,373	116,241	334,900	200,000
Sewer Treatment	2,259,248	2,305,993	2,850,000	2,500,000
Signal & Lighting Maint	109,588	84,410	150,000	175,000
Signal & Lighting Maint - Engineering	-	770	-	5,000
Signing	31,104	24,951	60,000	60,000
Small Tools	10,772	7,096	11,650	22,150
Street Repairs	55,859	112,451	100,000	100,000
Street Repairs: Adopt a Street	2,620	269	-	-
Street Striping	12,168	51,445	70,000	70,000
Street Striping - Engineering	2,355	630	-	-
Street Sweeping	24,783	22,107	25,000	25,000
Transit Services	620	770	2,000	1,000
Public Works	2,947,746	3,045,784	4,312,450	3,808,650
Culture and Recreation	160,549	125,418	51,026	220,912

TOWN OF APPLE VALLEY, CALIFORNIA
SUMMARY OF APPROPRIATIONS
BY ACCOUNT - ALL FUNDS

Description	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Amended	FY 21-22 Adopted
ACS	163,458	181,058	-	-
Audit	43,300	52,190	110,000	82,000
AVCO Disposal	6,912,336	7,177,468	7,200,000	7,200,000
Building & Safety Contractor	686,967	685,971	669,484	669,484
Cal-ID Systems	88,483	88,624	86,688	88,000
Contract Services	2,543,463	3,023,574	3,183,768	3,465,840
Acquisition	856,717	3,862,947	2,000,000	2,000,000
County Sheriff	14,007,751	14,561,712	15,773,300	16,399,363
County Solid Waste	1,671,879	1,844,974	1,300,000	1,300,000
Drugs/Vaccinations	39,628	35,675	38,000	38,000
Emergency Vet Service	4,098	3,208	3,250	3,250
Engineering Contractor	869,857	933,671	1,699,000	889,000
Filing Fees	528	15,322	8,000	50,000
Household Hazardous Waste	87,621	107,791	115,000	114,000
Legal	819,666	1,811,272	1,975,250	790,250
MRF Operations/Admin	367,555	366,871	620,000	620,000
Organic Recycling	126	6,778	34,600	34,600
Solid Waste JPA	48,470	54,080	60,000	60,000
Spay/Neuter Program	122,150	89,969	109,500	108,000
Stiles Removal/D & D Removal	13,871	8,080	13,680	65,880
PEG	45,709	161,946	53,500	93,500
Unfunded Loan Costs	34,366	8,087	-	-
Contract and Professional Services	29,427,999	35,081,268	35,053,020	34,071,167
Communications Equip	1,063	96	3,200	3,200
Equipment Maintenance	47,663	55,149	93,000	66,000
Equipment Rental	400	482	4,400	4,400
Gasoline, Diesel, Oil	340,251	309,541	361,050	357,550
Leased Equipment	212,607	80,049	182,100	245,100
Safety Equipment	8,306	10,826	12,805	12,725
Vehicle Maintenance	260,027	260,236	270,300	278,800
Vehicle Replacement	-	36,367	166,000	166,000
Vehicles & Equipment (non-capital)	870,317	752,745	1,092,855	1,133,775
Capital Equipment	72,534	109,848	1,393,162	215,000
AV Desert Water Reuse	31,519	645,071	-	-
AV Village	307,468	-	-	-
AV Village Accessibility	244,087	-	150,000	672,000
AV Village SR18 Corridor Enhancement	150,583	16,602	-	-
AV Rd/Town Center Imp	2,840	-	-	-
AV Safe Routes to School	315,414	827,182	-	-
Bear Valley Bridge Widening	458,612	303,895	796,105	650,000
BV Intersection Improvements	1,194	139,171	327,000	452,270
Bear Valley Road Commercial Corridor	8,591	874	-	-
Bus Stop Imp BV to Central	290,834	-	-	-
Capital Projects	247,127	132,554	1,053,000	2,590,000

TOWN OF APPLE VALLEY, CALIFORNIA
SUMMARY OF APPROPRIATIONS
BY ACCOUNT - ALL FUNDS

Description	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Amended	FY 21-22 Adopted
Change in Invest Joint Venture	67,561	67,561	67,561	67,561
Dale Evans Parkway@Waalew Road	22,737	9,882	-	25,000
Dry Wells	886	281,461	25,000	-
Flood Hazard Mitigation	-	-	400,000	-
High Desert Corridor	653	-	2,500	2,500
Hwy 18 to BV Central Rd Widening	-	-	-	610,000
Hwy 18 Shoulder Widening	402,842	-	-	-
Hwy 18 AV Rd Imp	-	-	2,069,818	-
Hwy 18 Median (Navajo/Central)	154	1,083,360	-	-
Hwy 18 Village Area Median	11,071	2,118	-	-
Hwy 18 West End Widening	-	501,602	5,176,055	4,940,000
Infrastructure Capital Project	-	-	150,000	-
Lafayette @ Dale Evans	14,453	683,581	-	-
Mojave Riverwalk South	860	(860)	-	-
Land Acquisition	-	76,589	-	-
Navajo Road Drainage Improvements	-	-	300,000	10,000
NAVISP	1,149	966,156	-	-
Paving-PMS Priorities	3,663,340	2,258,227	1,612,600	4,325,191
Rio Vista Academy Sidewalk Imp	-	39,416	-	-
Rio Vista Safe Routes to School	-	-	986,495	-
SR25 Rancho Verde Elementary	4,513	-	-	-
Stoddard Wells Road Widening	-	-	1,325,000	2,325,000
Tao Road	1,999	54,831	-	-
Thunderbird Bus Turnout	-	-	150,000	-
Town Wide Class II Bikeway	(93,286)	297	-	-
Town Wide School Zone Analysis/LRSP	-	-	225,000	100,000
Traffic Control Device Deployment	-	70,193	80,000	80,000
Tuscola/Kasota Connection	16,806	212,664	7,336	-
Wika Road	-	-	-	30,000
Yucca Loma Bridge	228,506	220,927	200,000	-
Yucca Loma Corridor	-	3,986,859	-	-
Yucca Loma Elementary School	17,486	-	-	-
Yucca Loma Road Undergrounding	1,517	-	-	-
Yucca Loma Road Widening	43,246	8,331	-	-
Capital Projects	6,464,761	12,588,540	15,103,470	16,879,522
Interfund Transfers	8,142,179	5,546,800	4,005,850	4,204,900
Depreciation and Amortization	1,862,123	1,884,331	2,143,668	2,143,668
Debt Service	5,144,498	5,215,194	4,411,990	2,695,234
Total Appropriations - All Funds	85,149,509	90,681,079	101,566,819	99,812,276

DESCRIPTION OF THE TOWN'S BONDED DEBT OBLIGATIONS

SUCCESSOR AGENCY DEBT

2005 Tax Allocation Bonds - In May of 2005, the Apple Valley Redevelopment Agency issued \$8,130,000 in Tax Allocation Bonds to finance certain public capital improvements benefiting the portion of the Victor Valley Economic Development Authority (VVEDA) Project Area that is within the Jurisdiction of the Town. The VVEDA is a joint exercise of powers authority established in 1989 of which the Town is a member. The bonds are special obligations of the Agency and are payable exclusively from Pledged Tax Revenues. The bonds mature in amounts from \$130,000 to \$485,000 annually from 2006 to 2035 with interest payments of 3.00% to 4.750% payable semi-annually on June 1 and December 1 of each year. This bond obligation was refunded in September of 2020 with the issuance of the Apple Valley Public Financing Authority Tax Allocation Revenue Refunding Bonds, Series 2020A.

2007 Tax Allocation Bonds - In June of 2007, the Apple Valley Redevelopment Agency issued \$8,985,000 in Tax Allocation Bonds to finance certain redevelopment projects benefiting the portion of the Victor Valley Economic Development Authority (VVEDA) Project Area within the jurisdiction of the Town of Apple Valley. The bonds are special obligations of the Agency and are payable exclusively from Pledged Tax Revenues. The bonds mature in amounts from \$145,000 to \$1,010,000 annually from 2009 to 2037 with interest payments of 4.00% to 4.75% payable semi-annually on June 1 and December 1 of each year. This bond obligation was refunded in September of 2020 with the issuance of the Apple Valley Public Financing Authority Tax Allocation Revenue Refunding Bonds, Series 2020A.

2007 Tax Allocation Bonds (Project Area 2) - In July of 2007, the Apple Valley Redevelopment Agency issued \$37,230,000 in Tax Allocation Bonds to finance certain redevelopment activities benefiting the Apple Valley Redevelopment Project Area 2. The bonds are special obligations of the Agency and are payable exclusively from Pledged Tax Revenues. The bonds mature in amounts from \$615,000 to \$2,270,000 annually from 2008 to 2037 with interest payments of 4.00% to 4.75% payable semi-annually on June 1 and December 1 of each year. This bond obligation was refunded in September of 2020 with the issuance of the Apple Valley Public Financing Authority Tax Allocation Revenue Refunding Bonds, Series 2020A.

2020A Tax Allocation Revenue Refunding Bonds – In September of 2020, the Apple Valley Public Financing Authority issued \$32,015,000 in Tax Allocation Revenue Refunding Bonds to refund the 2005 VVEDA Project Area Bonds, the 2007 VVEDA Project Area Bonds, and 2007 Project Area 2 Bonds. The bonds are special obligations of the Successor Agency to the Redevelopment Agency of the Town of Apple Valley and are payable exclusively from Pledged Tax Revenues generated from the applicable Project Area. The bonds mature in amounts from \$740,000 to \$3,305,000 annually from 2021 to 2037 with interest payments of 3.00% to 4.00% payable semi-annually on June 1 and December 1 of each year.

DEBT SERVICE FUNDS

TOTAL APPROPRIATIONS - \$ 232,706

2017 SITE and FACILITY LEASE BONDS - This bond was issued to refund the 2007 Town Hall Revenue Bonds.

2007 TOWN HALL REVENUE BONDS – This fund accounts for and reports financial resources that are restricted for the payment of interest & principal on the 2007 Town Hall Revenue Bonds.

1999 COPS FUND – This fund accounts for and report financial resources restricted for the payment of interest and principal on the 1999 Put Facilities Financing Project Certificates of Participation.

98-1 SEWER BONDS FUND – This fund accounts for financial resources associated with the Jess Ranch sewer acquisition.

Debt Service Fund - 1999, 2007 COP's and AD 98-1 - Funds 4105-1500, 4108-1500, & 8310-3520								
Code	Revenue Classification		Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
Transfer from Other Funds								
4255	1999 COP's	4105-1500-4255-0000	1,969	1,969	-	-	0.0%	-
6999	1999 COP's	4105-1500-6999-1001	393,959	393,959	415,000	415,000	100.0%	-
6999	2007 Lease Revenue	4108-1500-6999-1001	955,335	955,335	-	-	0.0%	-
4255	98-1 Sewer Bonds	8310-0000-4255-0000	4,669	4,669	-	-	0.0%	-
6999	98-1 Sewer Bonds	8310-0000-6999-5050	226,743	226,743	225,000	225,000	100.0%	240,000
Total Revenues			1,582,676	1,582,676	640,000	640,000	100.0%	240,000
Code	Expenditure Classification		Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Debt Service								
9840	1999 COP's Principal	4105-1500-9840-0000	375,000	375,000	385,000	385,000	100.0%	-
9860	1999 COP's Interest	4105-1500-9860-0000	7,365	7,365	5,000	5,000	100.0%	-
8940	Debt Service Admin	4105-1500-8940-0000	14,729	14,729	25,000	15,000	60.0%	-
9840	2007 Lease Revenue Principal	4108-1500-9840-0000	720,000	720,000	-	-	0.0%	-
9860	2007 Lease Revenue Interest	4108-1500-9860-0000	235,335	235,335	-	-	0.0%	-
8940	Debt Service Admin	4108-1500-8940-0000	-	-	3,000	-	0.0%	-
9610	Transfer Out - 1001	4108-1500-9610-1001	-	-	253,168	253,167	100.0%	-
9999	Transfer Out - 1001	4108-1500-9999-1001	650,000	650,000	-	-	0.0%	-
9840	98-1 Sewer Bonds Principal	8310-3520-9840-0000	165,000	165,000	175,000	175,000	100.0%	190,000
9860	98-1 Sewer Bonds Interest	8310-3520-9860-0000	63,326	63,326	55,000	55,000	100.0%	42,706
Total Expenditures			2,230,756	2,230,756	901,168	888,167	98.6%	232,706

Town of Apple Valley
Legal Debt Margin information
Last Ten Fiscal Years

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Assessed valuation	\$ 4,551,514,104	\$ 4,519,225,930	\$ 4,490,384,930	\$ 4,602,460,138	\$ 4,842,129,422	\$ 5,110,897,334	\$ 5,364,373,761	\$ 5,646,246,502	\$ 5,890,432,209	\$ 6,221,295,026
Conversion percentage	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%
Adjusted assessed valuation	1,137,878,526	1,129,806,483	1,122,596,233	1,150,615,035	1,210,532,356	1,277,724,334	1,341,093,440	1,411,561,626	1,472,608,052	1,555,323,757
Debt limit percentage	15%	15%	15%	15%	15%	15%	15%	15%	15%	15%
Debt limit	170,681,779	169,470,972	168,389,435	172,592,255	181,579,853	191,658,650	201,164,016	211,734,244	220,891,208	233,298,563
Total net debt applicable to limit:										
Certificates of Participation	14,845,000	13,840,000	12,795,000	11,720,000	10,545,526	9,398,456	8,531,386	760,000	375,000	-
Legal debt margin	\$ 155,836,779	\$ 155,630,972	\$ 155,594,435	\$ 160,872,255	\$ 171,034,327	\$ 182,260,194	\$ 192,632,630	\$ 202,499,244	\$ 220,516,208	\$ 233,298,563
Total debt applicable to the limit as a percentage of debt limit	8.7%	8.2%	7.6%	6.8%	5.8%	4.9%	4.2%	0.4%	0.2%	0.0%

The Government Code of the State of California provides for a legal debt limit of 15% of gross assessed valuation. However, this provision was enacted when assessed valuation was based upon 25% of market value. Effective with the 1981-82 fiscal year, each parcel is now assessed at 100% of market value (as of the most recent change in ownership for that parcel). The computations shown above reflect a conversion of assessed valuation data for each fiscal year from the current full valuation perspective to the 25% level that was in effect at the time the legal debt margin was enacted by the State of California for local governments located within the state.

Source: San Bernardino County Assessor's Office 2018/2019

Town of Apple Valley

Master Staffing Plan FY 2021-2022

Job Classification	# of Positions Authorized	Position % of FTE	Authorized FTE's	Adopted FTE's	Salary Range
Department: Town Council					
Council Members	5.00	50%	2.50	2.50	NR
Total Council:	5.00		2.50	2.50	
Department: Town Manager					
Town Manager	1.00	90%	0.90	0.90	NR
Special Projects Manager	1.00	100%	1.00	1.00	70
Executive Assistant	1.00	100%	1.00	1.00	52
Total Town Manager:	3.00		2.90	2.90	
Department: Finance					
Director of Finance	1.00	88%	0.88	0.88	84
Finance Analyst	1.00	94%	0.94	0.94	65
Accountant, Senior	1.00	100%	1.00	1.00	58
Accountant II	1.00	60%	0.60	0.60	52
Accountant I	1.00	92%	0.92	0.92	48
Accounting Technician	2.00	100%	2.00	2.00	42
Account Clerk II	1.00	100%	1.00	1.00	36
Account Clerk II	1.00	95%	0.95	0.95	36
Office Assistant	2.00	50%	1.00	1.00	26
Total Finance:	11.00		9.29	9.29	
Department: Town Clerk					
Town Clerk/Director of Gov Svcs	1.00	95%	0.95	0.95	84
Deputy Town Clerk	2.00	100%	2.00	2.00	49
Administrative Assistant, Senior	1.00	100%	1.00	1.00	44
Total Town Clerk:	4.00		3.95	3.95	
Department: Public Information					
Director of Business Dev & Comm	1.00	50%	0.50	0.50	84
Public Relations Specialist, Senior	1.00	100%	1.00	1.00	53
Public Relations Specialist	1.00	100%	1.00	1.00	49
Administrative Assistant, Senior	1.00	50%	0.50	0.50	44
Total Public Information:	4.00		3.00	3.00	
Department: Human Resources					
Human Resources Analyst	1.00	100%	1.00	1.00	58
Human Resources Assistant	1.00	100%	1.00	1.00	46
Total Human Resources	2.00		2.00	2.00	
Department: Innovation and Technology					
Innovation and Technology Officer	1.00	85%	0.85	0.85	74
Innovation and Technology Specialist	1.00	100%	1.00	1.00	52
Innovation and Technology Technician	1.00	100%	1.00	1.00	45
Total Innovation and Technology	3.00		2.85	2.85	
Department: Economic Development					
Director of Business Dev & Comm	1.00	50%	0.50	0.50	84
Administrative Assistant, Senior	1.00	50%	0.50	0.50	44
Total Economic Development:	2.00		1.00	1.00	
Department: Community Dev. / Housing					
Housing Comm.Dev. Specialist II	1.00	50%	0.50	0.50	60
Executive Assistant	1.00	25%	0.25	0.25	50
Total Community Dev. / Housing:	2.00		0.75	0.75	
Department: Community Dev. / Planning					
Assistant Town Manager	1.00	50%	0.50	0.50	NR
Planning Manager	1.00	100%	1.00	1.00	70
Planner, Senior	1.00	100%	1.00	1.00	62
Executive Assistant	1.00	75%	0.75	0.75	50
Commissioners	5.00	25%	1.25	1.25	NR
Total Community Dev. / Planning:	9.00		4.50	4.50	

Town of Apple Valley

Master Staffing Plan FY 2021-2022

Job Classification	# of Positions	Position %	Authorized	Adopted	Salary
	Authorized	of FTE	FTE's	FTE's	Range
Department: Code Enforcement					
Assistant Town Manager	1.00	12%	0.12	0.12	NR
Asst Director of Community Enhancement	1.00	27%	0.27	0.27	74
Administrative Analyst I	1.00	10%	0.10	0.10	52
Code Enforcement Officer, Senior	2.00	40%	0.80	0.80	52
Code Enforcement Officer II	2.00	40%	0.80	0.80	48
Code Enforcement Officer I	1.00	40%	0.40	0.40	42
Code Enforcement Technician	1.00	50%	0.50	0.50	38
Total Code Enforcement:	9.00		2.99	2.99	
Department: Animal Services					
Director of Animal Services	1.00	100%	1.00	1.00	84
Animal Services Supervisor	1.00	100%	1.00	1.00	52
Animal Shelter Supervisor	1.00	100%	1.00	1.00	52
Animal Services Officer, Senior	2.00	100%	2.00	2.00	48
Animal Services Officer II	2.00	100%	2.00	2.00	42
Animal Services Officer I	2.00	100%	2.00	2.00	38
Animal Services Technician	6.00	100%	6.00	6.00	36
Animal Health Assistant	1.00	100%	1.00	1.00	35
Animal Services Specialist, Senior	1.00	100%	1.00	1.00	35
Animal Services Assistant	6.00	100%	6.00	6.00	24
Office Assistant	1.00	100%	1.00	1.00	26
Animal Services Assistant - PT	1.00	75%	1.00	1.00	24
Program Assistant - PT	3.00	50%	1.50	1.50	21
Total Animal Services /Shelter:	28.00		26.50	26.50	
Department: Recreation					
Parks & Recreation Manager	1.00	78%	0.78	0.78	70
Maintenance Supervisor	1.00	19%	0.19	0.19	56
Recreation Supervisor	1.00	100%	1.00	1.00	48
Administrative Assistant, Senior	1.00	91%	0.91	0.91	44
Recreation Coordinator	1.00	100%	1.00	1.00	40
Maintenance Worker II	1.00	36%	0.36	0.36	37
Maintenance Worker I	1.00	3%	0.03	0.03	33
Recreation Specialist	2.00	100%	2.00	2.00	33
Office Assistant, Senior	1.00	98%	0.98	0.98	32
Office Assistant	1.00	98%	0.98	0.98	26
Recreation Assistant	2.00	100%	2.00	2.00	27
Assistant Pool Manager (PT)	1.00	35%	0.35	0.35	30
Recreation Assistant (PT)	2.00	37%	0.73	0.73	27
Lifeguard (Various PT)	8.46	50%	4.23	4.23	24
Recreation Leader II (PT)	8.76	50%	4.36	4.36	24
Recreation Leader I (PT)	13.80	50%	6.89	6.89	21
Commissioner	5.00	25%	1.25	1.25	NR
Total Recreation / Recreation:	52.02		28.04	28.04	
Department: Public Works / Street Maintenance					
Innovation and Technology Officer	1.00	1%	0.01	0.01	74
Public Works Manager	1.00	20%	0.20	0.20	67
Administrative Analyst II	1.00	50%	0.50	0.50	58
Public Works Supervisor	1.00	100%	1.00	1.00	56
Administrative Analyst I	1.00	50%	0.50	0.50	52
Fleet Mechanic	1.00	50%	0.50	0.50	41
Maintenance Worker II	2.00	100%	2.00	2.00	37
Maintenance Worker I	2.00	100%	2.00	2.00	33
Custodian	1.00	50%	0.50	0.50	27
Custodial Aide (PT)	1.00	25%	0.25	0.25	27
Total Public Works / Street Maintenance:	11.00		7.46	7.46	

Town of Apple Valley

Master Staffing Plan FY 2021-2022

Job Classification	# of Positions	Position %	Authorized	Adopted	Salary
	Authorized	of FTE	FTE's	FTE's	Range
Department: Public Works / Wastewater					
Innovation and Technology Officer	1.00	6%	0.06	0.06	74
Public Works Manager	1.00	80%	0.80	0.80	67
Asst Director of Community Enhancement	1.00	7%	0.07	0.07	74
Housing & Comm Dev. Specialist II	1.00	50%	0.50	0.50	60
Administrative Analyst II	1.00	50%	0.50	0.50	58
Public Works Supervisor	1.00	25%	0.25	0.25	56
Administrative Analyst I	2.00	60%	0.60	0.60	52
Code Enforcement Officer, Senior	2.00	10%	0.20	0.20	52
Code Enforcement Officer II	2.00	10%	0.20	0.20	48
Code Enforcement Officer I	1.00	10%	0.10	0.10	42
Fleet Mechanic	1.00	50%	0.50	0.50	41
Maintenance Worker, Senior	1.00	100%	1.00	1.00	41
Code Enforcement Technician	1.00	10%	0.10	0.10	38
Grounds Services Worker I	1.00	100%	1.00	1.00	33
Maintenance Worker I	2.00	100%	2.00	2.00	33
Maintenance Worker II	1.00	100%	1.00	1.00	37
Custodian	1.00	50%	0.50	0.50	27
Custodial Aide (PT)	1.00	25%	0.26	0.26	21
Total Public Works / Wastewater:	21.00		9.64	9.64	
Department: Public Works / Grounds					
Public Works Supervisor	1.00	75%	0.75	0.75	56
Grounds Services Worker, Senior	1.00	100%	1.00	1.00	37
Maintenance Worker II	1.00	100%	1.00	1.00	37
Maintenance Worker I	5.00	100%	5.00	5.00	33
Grounds Services Worker I	1.00	100%	1.00	1.00	33
Grounds Services Aide	2.00	100%	2.00	2.00	21
Total Public Works / Grounds:	11.00		10.75	10.75	
Department: Solid Waste / HHW					
Assistant Town Manager	1.00	38%	0.38	0.38	NR
Innovation and Technology Officer	1.00	6%	0.06	0.06	74
Asst Director of Community Enhancement	1.00	33%	0.33	0.33	74
Administrative Analyst I	1.00	40%	0.40	0.40	52
Accountant II	1.00	20%	0.20	0.20	52
Code Enforcement Officer, Senior	2.00	50%	1.00	1.00	52
Code Enforcement Officer II	2.00	50%	1.00	1.00	48
Code Enforcement Officer I	1.00	50%	0.50	0.50	42
Code Enforcement Technician	1.00	40%	0.40	0.40	38
Account Clerk II	1.00	100%	1.00	1.00	36
Maintenance Worker I	4.00	100%	4.00	4.00	33
Community Enhancement Officer (PT)	1.00	45%	0.45	0.45	40
Total Solid Waste / HHW:	17.00		9.72	9.72	
Department: Facilities					
Parks & Recreation Manager	1.00	22%	0.22	0.22	70
Maintenance Supervisor	1.00	74%	0.74	0.74	56
Administrative Assistant, Senior	1.00	9%	0.09	0.09	44
Maintenance Worker II	1.00	57%	0.57	0.57	37
Maintenance Worker I	3.00	97%	2.91	2.91	33
Office Assistant, Senior	1.00	2%	0.02	0.02	32
Custodian	2.00	100%	2.00	2.00	27
Custodian (PT)	2.00	39%	0.77	0.77	27
Custodial Aide (PT)	5.00	59%	2.96	2.96	21
Total Facilities:	17.00		10.28	10.28	

Town of Apple Valley

Master Staffing Plan FY 2021-2022

Job Classification	# of Positions Authorized	Position % of FTE	Authorized FTE's	Adopted FTE's	Salary Range
Department: Recreation / Golf Course					
Maintenance Supervisor	1.00	7%	0.07	0.07	56
Maintenance Worker II	1.00	7%	0.07	0.07	37
Maintenance Worker I	1.00	1%	0.01	0.01	33
Total Recreation / Golf Course:	3.00		0.15	0.15	
Department: Apple Valley Choice Energy					
Asst Director of Community Enhancement	1.00	33%	0.33	0.33	74
Innovation and Technology Officer	1.00	2%	0.02	0.02	74
Administrative Analyst I	1.00	40%	0.40	0.40	52
Accountant II	1.00	20%	0.20	0.20	52
Account Clerk II	1.00	5%	0.05	0.05	36
Total Apple Valley Choice Energy:	5.00		1.00	1.00	
Department: Successor Agency to the Redevelopment Agency					
Town Manager	1.00	10%	0.10	0.10	NR
Director of Finance	1.00	12%	0.12	0.12	84
Town Clerk/Director of Gov Svcs	1.00	5%	0.05	0.05	84
Finance Analyst	1.00	6%	0.06	0.06	65
Accountant I	1.00	8%	0.08	0.08	48
Total Successor Agency to the Redevelopment Agency:	5.00		0.41	0.41	
Totals	224.02		139.68	139.68	

Town of Apple Valley

4 Year Personnel Summary

Job Classification	FY 18-19 Actual FTE	FY 19-20 Actual FTE	FY 20-21 Actual FTE	FY 21-22 Adopted FTE
Department: Council				
Council Member (PT)	2.50	2.50	2.50	2.50
Total Council:	2.50	2.50	2.50	2.50
Department: Town Manager				
Town Manager	0.90	0.90	0.90	0.90
Special Projects Manager	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Total Town Manager:	2.90	2.90	2.90	2.90
Department: Finance				
Director of Finance	0.88	0.88	0.88	0.88
Finance Manager	0.94	0.00	0.00	0.00
Finance Analyst	0.00	0.94	0.94	0.94
Accountant, Senior	0.00	0.00	0.00	1.00
Administrative Analyst II	0.47	1.00	1.00	0.00
Administrative Analyst I	0.95	0.00	0.00	0.00
Accountant II	0.91	0.60	0.60	0.60
Accountant I	0.00	0.92	0.92	0.92
Accounting Technician	0.00	1.00	1.00	2.00
Account Clerk II	3.00	2.95	2.95	1.95
Office Assistant, Senior-PT	0.00	0.30	0.00	1.00
Total Finance:	7.15	8.59	8.29	9.29
Department: Town Clerk				
Town Clerk/Director of Gov Svcs	0.95	0.95	0.95	0.95
Deputy Town Clerk	1.00	2.00	2.00	2.00
Records Technician	1.00	0.00	0.00	0.00
Administrative Assistant, Senior	0.00	1.00	1.00	1.00
Total Town Clerk:	2.95	3.95	3.95	3.95
Department: Public Information				
Director of Business Dev & Comm	0.00	0.15	0.50	0.50
Public Relations Specialist, Senior	0.00	1.00	1.00	1.00
Public Relations Specialist	2.00	1.00	1.00	1.00
Administrative Assistant, Senior	0.00	0.25	0.50	0.50
Administrative Secretary	0.25	0.00	0.00	0.00
Total Public Information:	2.25	2.40	3.00	3.00
Department: Human Resources				
Assistant Town Manager	0.00	0.00	0.00	0.00
Human Resources Analyst	0.00	1.00	1.00	1.00
Administrative Analyst II	0.47	0.00	0.00	0.00
Administrative Analyst I	1.00	0.00	0.00	0.00
Human Resources Assistant	0.00	0.00	1.00	1.00
Office Assistant	0.00	1.00	0.00	0.00
Program Assistant	0.67	0.00	0.00	0.00
Total Human Resources	2.14	2.00	2.00	2.00
Department: Innovation and Technology				
Innovation and Technology Officer	1.00	1.00	1.00	0.85
Innovation and Technology Specialist	1.00	1.00	1.00	1.00
Innovation and Technology Technician	1.00	1.00	1.00	1.00
Total Innovation and Technology:	3.00	3.00	3.00	2.85

Town of Apple Valley

4 Year Personnel Summary

Job Classification	FY 18-19 Actual FTE	FY 19-20 Actual FTE	FY 20-21 Actual FTE	FY 21-22 Adopted FTE
Department: Economic Development				
Town Manager	0.10	0.10	0.10	0.00
Director of Business Dev & Comm	0.00	0.85	0.50	0.50
Director of Finance	0.12	0.12	0.12	0.00
Town Clerk/Director of Gov Svcs	0.05	0.05	0.05	0.00
Assistant Director of Econ Dev & Housing	0.70	0.00	0.00	0.00
Finance Manager	0.00	0.00	0.00	0.00
Finance Analyst	0.06	0.06	0.06	0.00
Administrative Analyst II	0.06	0.00	0.00	0.00
Administrative Analyst I	0.05	0.00	0.00	0.00
Accountant II	0.09	0.00	0.00	0.00
Accountant I	0.00	0.08	0.08	0.00
Administrative Assistant, Senior	0.00	0.75	0.50	0.50
Administrative Secretary	0.75	0.00	0.00	0.00
Total Economic Development:	1.98	2.01	1.41	1.00
Department: Emerg. Prepare / Risk Mgmt				
Emergency Services Officer	1.00	0.00	0.00	0.00
Office Assistant, Senior (PT)	0.60	0.00	0.00	0.00
Total Emerg. Prepare / Risk Mgmt	1.60	0.00	0.00	0.00
Department: Community Development / Housing				
Assistant Town Manager	0.05	0.00	0.00	0.00
Assistant Director of Econ Dev & Housing	0.30	0.00	0.00	0.00
Housing and Comm. Dev. Specialist II	1.00	0.50	0.50	0.50
Housing and Comm. Dev. Specialist I	0.25	0.00	0.00	0.00
Executive Assistant	0.25	0.25	0.25	0.25
Total Comm. Dev. / Housing:	1.85	0.75	0.75	0.75
Department: Community Development / Planning				
Assistant Town Manager	0.90	0.80	0.50	0.50
Assist Director of Community Development	0.55	0.50	0.00	0.00
Planning Manager	0.00	0.00	1.00	1.00
Planner, Senior	0.00	1.00	1.00	1.00
Associate Planner	1.00	0.00	0.00	0.00
Executive Assistant	0.00	0.50	0.75	0.75
Executive Secretary	1.00	0.00	0.00	0.00
Commissioners	1.25	1.25	1.25	1.25
Total Comm. Development / Planning:	4.70	4.05	4.50	4.50
Department: Code Enforcement				
Assistant Town Manager	0.05	0.07	0.12	0.12
Assistant Director of Community Development	0.45	0.25	0.00	0.00
Assistant Director of Community Enhancement	0.00	0.00	0.00	0.27
Code Enforcement Manager	1.00	0.70	0.40	0.00
Administrative Analyst I	0.00	0.00	0.00	0.10
Code Enforcement Officer, Senior	0.00	0.00	0.80	0.80
Code Enforcement Officer II	4.00	2.10	0.80	0.80
Code Enforcement Officer I	1.00	0.70	0.40	0.40
Code Enforcement Technician	0.00	0.70	0.40	0.50
Community Enhancement Officer (PT)	0.50	0.00	0.00	0.00
Code Enforcement Technician (PT)	0.50	0.00	0.00	0.00
Total Code Enforcement:	7.50	4.52	2.92	2.99

Town of Apple Valley

4 Year Personnel Summary

Job Classification	FY 18-19 Actual FTE	FY 19-20 Actual FTE	FY 20-21 Actual FTE	FY 21-22 Adopted FTE
Department: Animal Services				
Director of Animal Services	1.00	1.00	1.00	1.00
Animal Services Supervisor	1.00	1.00	1.00	1.00
Animal Shelter Supervisor	1.00	1.00	1.00	1.00
Animal Control Officer, Senior	2.00	2.00	2.00	2.00
Animal Services Officer II	2.00	2.00	2.00	2.00
Animal Services Officer I	0.00	0.00	0.00	2.00
Animal Services Technician	6.00	6.00	6.00	6.00
Animal Health Assistant	1.00	1.00	1.00	1.00
Animal Services Specialist, Senior	1.00	1.00	1.00	1.00
Animal Services Assistant	3.00	3.00	3.00	6.00
Office Assistant	1.00	1.00	1.00	1.00
Animal Services Assistant (PT)	1.00	1.00	1.00	1.00
Program Assistant (PT)	3.00	3.00	3.00	1.50
Total Animal Services / Shelter:	23.00	23.00	23.00	26.50
Department: Police Department				
Office Assistant, Senior (PT)	0.30	0.00	0.00	0.00
PAL Office Assistant (PT)	0.48	0.00	0.00	0.00
PAL Boxing Coach (PT)	0.48	0.00	0.00	0.00
Total Police Department	1.26	0.00	0.00	0.00
Department: Recreation				
Parks & Recreation Manager	0.88	0.78	0.78	0.78
Maintenance Supervisor	0.19	0.19	0.19	0.19
Recreation Supervisor	1.00	1.00	1.00	1.00
Administrative Assistant, Senior	0.00	0.91	0.91	0.91
Administrative Secretary	0.91	0.00	0.00	0.00
Recreation Coordinator	0.00	1.00	1.00	1.00
Maintenance Worker II	0.36	0.36	0.36	0.36
Maintenance Worker I	0.03	0.03	0.03	0.03
Recreation Specialist	3.00	2.00	2.00	2.00
Office Assistant, Senior	0.98	0.98	0.98	0.98
Office Assistant	1.00	1.00	1.00	0.98
Recreation Assistant	2.00	1.78	1.78	2.00
Recreation Assistant (PT)	1.03	0.79	0.73	0.73
Assistant Pool Manager (PT)	0.00	0.28	0.35	0.35
Lifeguard, Senior (PT)	0.29	0.00	0.00	0.00
Lifeguard (Various PT)	3.64	4.14	4.23	4.23
Recreation Leader II (PT)	4.73	4.17	4.36	4.36
Recreation Leader I (PT)	3.12	6.68	6.89	6.89
Commissioner	1.25	1.25	1.25	1.25
Total Recreation / Recreation:	24.41	27.34	27.84	28.04

Town of Apple Valley

4 Year Personnel Summary

Job Classification	FY 18-19 Actual FTE	FY 19-20 Actual FTE	FY 20-21 Actual FTE	FY 21-22 Adopted FTE
Department: Public Works / Street Maintenance				
Director of Public Works	0.33	0.00	0.00	0.00
Innovation and Technology Officer	0.00	0.00	0.00	0.01
Public Works Manager	0.20	0.20	0.20	0.20
Administrative Analyst II	0.50	0.50	0.50	0.50
Public Works Supervisor	1.00	1.00	1.00	1.00
Administrative Analyst I	0.00	0.30	0.50	0.50
Maintenance Worker, Senior	0.50	0.00	0.00	0.00
Fleet Mechanic	0.00	0.50	0.50	0.50
Maintenance Worker II	2.00	2.00	2.00	2.00
Maintenance Worker I	2.00	2.00	2.00	2.00
Administrative Secretary	0.20	0.00	0.00	0.00
Custodian	0.50	0.50	0.50	0.50
Custodial Aide (PT)	0.00	0.00	0.00	0.25
Total Public Works / Street Maint.:	7.23	7.00	7.20	7.46
Department: Public Works / Wastewater				
Innovation and Technology Officer	0.00	0.00	0.00	0.06
Assistant Director of Community Enhancement	0.00	0.00	0.00	0.07
Public Works Manager	0.80	0.80	0.80	0.80
Code Enforcement Manager	0.00	0.00	0.10	0.00
Housing & Comm Dev. Specialist II	0.00	0.50	0.50	0.50
Administrative Analyst II	0.50	0.50	0.50	0.50
Public Works Supervisor	0.25	0.25	0.25	0.25
Housing & Comm Dev. Specialist I	0.50	0.00	0.00	0.00
Administrative Analyst I	0.00	0.30	0.50	0.60
Code Enforcement Officer, Senior	0.00	0.00	0.20	0.20
Code Enforcement Officer II	0.00	0.50	0.20	0.20
Code Enforcement Officer I	0.00	0.00	0.10	0.10
Maintenance Worker, Senior	0.50	0.00	0.00	1.00
Fleet Mechanic	0.00	0.50	0.50	0.50
Code Enforcement Technician	0.00	0.00	0.10	0.10
Maintenance Worker II	1.00	0.00	0.00	1.00
Maintenance Worker I	2.00	3.00	4.00	2.00
Grounds Services Worker I	0.00	0.00	0.00	1.00
Administrative Secretary	0.30	0.00	0.00	0.00
Custodian	0.50	0.50	0.50	0.50
Custodial Aide (PT)	0.00	0.00	0.00	0.26
Total Public Works / Wastewater:	6.35	6.85	8.25	9.64
Department: Public Works / Grounds				
Public Works Supervisor	0.69	0.69	0.75	0.75
Grounds Services Worker, Senior	0.00	0.92	1.00	1.00
Maintenance Worker II	0.00	1.00	1.00	1.00
Maintenance Worker I	0.00	4.75	5.00	5.00
Grounds Services Worker III	0.93	0.00	0.00	0.00
Grounds Services Worker II	2.67	0.00	0.00	0.00
Grounds Services Worker I	3.00	1.00	1.00	1.00
Grounds Services Aide (PT)	3.96	3.96	3.96	2.00
Total Public Works / Grounds:	11.25	12.32	12.71	10.75

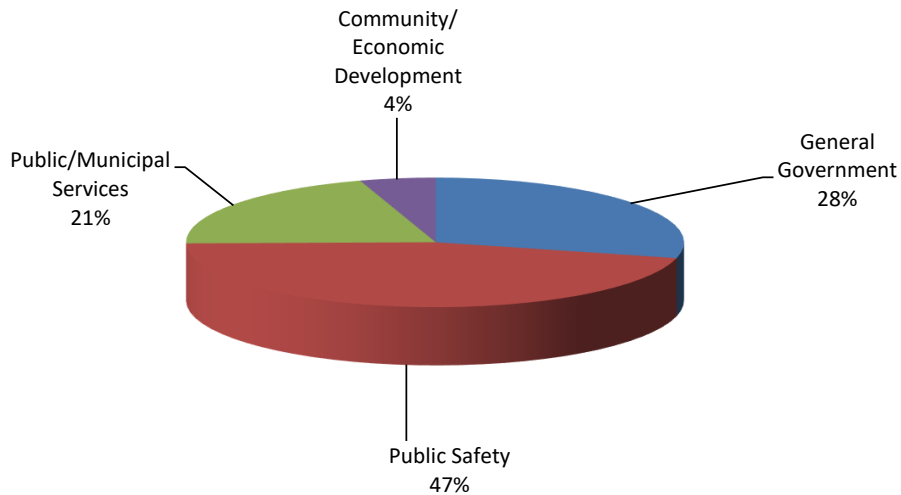
Town of Apple Valley

4 Year Personnel Summary

Job Classification	FY 18-19	FY 19-20	FY 20-21	FY 21-22
	Actual FTE	Actual FTE	Actual FTE	Adopted FTE
Department: Solid Waste / HHW				
Assistant Town Manager	0.00	0.13	0.38	0.38
Innovation and Technology Officer	0.00	0.00	0.00	0.06
Assistant Director of Community Development	0.00	0.25	0.00	0.00
Assistant Director of Community Enhancement	0.00	0.00	0.00	0.33
Code Enforcement Manager	0.00	0.30	0.50	0.00
Administrative Analyst I	0.00	0.40	0.00	0.40
Accountant II	0.00	0.20	0.20	0.20
Code Enforcement Officer, Senior	0.00	0.00	1.00	1.00
Code Enforcement Officer II	0.00	1.40	1.00	1.00
Code Enforcement Officer I	0.00	0.30	0.50	0.50
Maintenance Worker I	0.00	0.01	2.00	4.00
Account Clerk II	1.00	1.00	1.00	1.00
Code Enforcement Technician	0.00	0.30	0.50	0.40
Administrative Secretary	0.30	0.00	0.00	0.00
Community Enhancement Officer (PT)	0.00	0.45	0.45	0.45
Household Hazardous Waste Operator (PT)	0.56	0.00	0.00	0.00
Total Solid Waste / HHW:	1.86	4.74	7.53	9.72
Department: Facilities				
Parks & Recreation Manager	0.22	0.22	0.22	0.22
Public Works Supervisor	0.05	0.06	0.00	0.00
Administrative Secretary	0.09	0.00	0.00	0.00
Maintenance Supervisor	0.74	0.74	0.74	0.74
Grounds Services Worker, Senior	0.00	0.08	0.00	0.00
Administrative Assistant, Senior	0.00	0.09	0.09	0.09
Maintenance Worker II	0.57	0.57	0.57	0.57
Maintenance Worker I	0.96	1.21	0.96	2.91
Office Assistant, Senior	0.02	0.02	0.02	0.02
Grounds Services Worker III	0.08	0.00	0.00	0.00
Grounds Services Worker II	0.33	0.00	0.00	0.00
Custodian	1.00	1.00	1.00	2.00
Custodian (PT)	1.17	0.77	0.77	0.77
Custodial Aide (PT)	2.56	2.96	2.96	2.96
Total Facilities:	7.79	7.72	7.33	10.28
Department: Recreation / Golf Course				
Maintenance Supervisor	0.07	0.07	0.07	0.07
Maintenance Worker, Senior	0.00	0.07	0.00	0.00
Maintenance Worker II	0.07	0.07	0.07	0.07
Maintenance Worker I	0.00	0.01	0.01	0.01
Custodian	0.01	0.00	0.00	0.00
Total Recreation / Golf Course:	0.15	0.22	0.15	0.15
Department: Apple Valley Choice Energy				
Assistant Director of Community Enhancement	0.00	0.00	0.00	0.33
Innovation and Technology Officer	0.00	0.00	0.00	0.02
Administrative Analyst I	1.00	0.00	0.00	0.40
Accountant II	0.00	0.20	0.20	0.20
Administrative Secretary	0.30	0.00	0.00	0.00
Account Clerk II	0.00	0.05	0.05	0.05
Total Apple Valley Choice Energy:	1.30	0.25	0.25	1.00
Department: Successor Agency to the Redevelopment Agency				
Town Manager	0.00	0.00	0.00	0.10
Director of Finance	0.00	0.00	0.00	0.12
Town Clerk/Director of Gov Svcs	0.00	0.00	0.00	0.05
Finance Analyst	0.00	0.00	0.00	0.06
Accountant I	0.00	0.00	0.00	0.08
Total S.A. to the Redevelopment Agency:	0.00	0.00	0.00	0.41
Totals	125.12	126.11	129.48	139.68

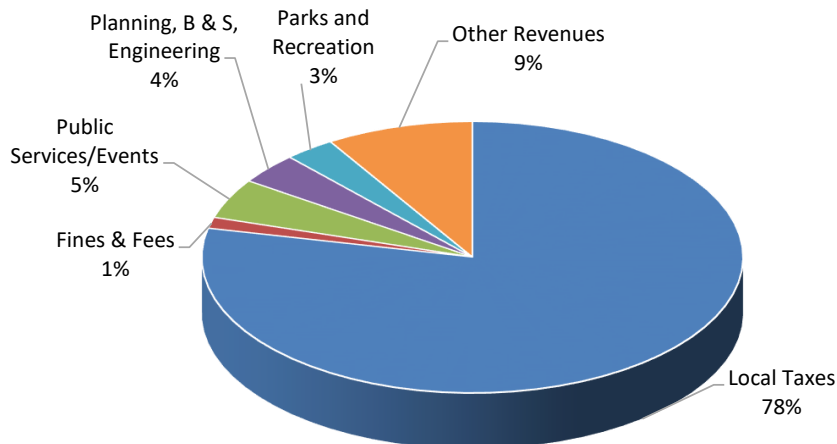
Town of Apple Valley - Appropriations	
Fiscal Year 2021/22 - Summary of General Fund	
FUNDS	APPROPRIATIONS
General Government	\$10,739,607
Public Safety	16,984,963
Public/Municipal Services	7,559,571
Community/Economic Development	1,822,208
Total Expenditures	\$37,106,349

FY 2021/22 Appropriations



Town of Apple Valley - Budgeted Revenues	
Fiscal Year 2021/22- Summary of General Fund	
SOURCE	REVENUES
Local Taxes	\$26,445,998
Fines & Fees	446,500
Public Services/Events	1,603,159
Planning, B & S, Engineering	1,245,150
Parks and Recreation	1,019,130
Other Revenues	2,969,561
Total Revenues	\$33,729,498

FY 2021/22 Revenues

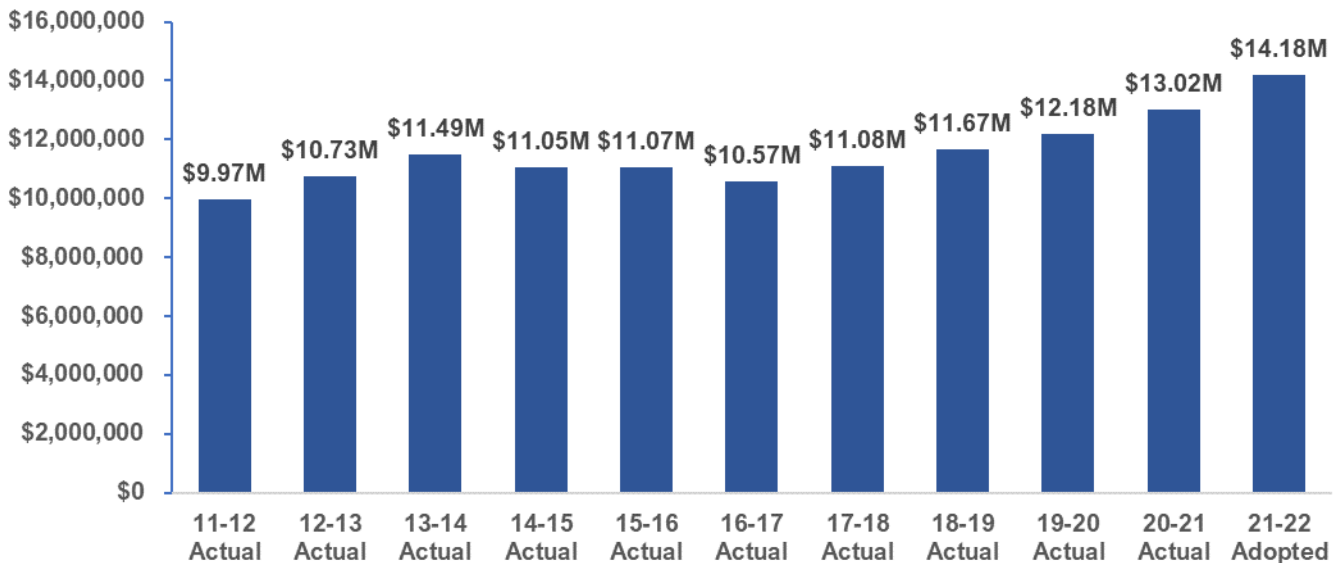


PROPERTY TAX

Property Tax is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property) located within the State, based on the property value rather than on a fixed amount or benefit. Properties are distinguished as secured and unsecured (property for which the value of the lien is not sufficient to assure payment of the tax). Article XIII A of the State Constitution limits the real property tax rate to 1% of the property’s assessed value plus rates imposed to fund indebtedness approved by the voters. The Town of Apple Valley’s share of the 1% is equivalent to approximately 13 cents for every \$1.00 collected by the County for property taxes. With the passage of Prop 13 in 1978, assessed valuations are limited to a 2% CPI increase each year when the CPI index exceeds 2%.

The Town of Apple Valley’s property tax base is made up of commercial, residential, and industrial properties. Many residential homes were built during the 1990’s and 2000’s and include a large portion of long-time residents. Because of this dynamic and the Prop 13 restriction to assessed values, the assessed value of many properties is still far less than market value. During the Great Recession when market values were declining, the Town benefited from positive Prop 13 CPI inflation adjustment factors and Prop. 8 Recoveries to properties where the taxable value was still lower than the Prop. 13 limit. These positive adjustments have offset some of the reductions to properties previously assessed higher than the current market value. The State Board of Equalization is directing county assessors to use 2 percent as the Proposition 13 inflation adjustment factor. This is equal to the 2 percent that is usually used to index assessed values under the acquisition values assessment. Also, the County Assessor’s Office is required to review all properties each year, and any adjustment due to Prop. 8 recoveries will likely exceed the inflation adjustment factor and may well exceed revenue assumptions for FY 21-22 when Prop. 8 recoveries are included.

For FY 21-22, estimated revenue from Property Taxes is \$14.2 million, which represents 42.05% of the total General Fund revenue including transfers in. This estimate is an increase of \$1,033,200 or 7.86% over the FY 20-21 year-end revenue estimate primarily. Property tax revenue estimates anticipate a higher adjustment in taxable property values when the inflation adjustment factor and Prop. 8 recoveries are combined. Included in the estimates are Secured Property Tax, Unsecured Taxes, Supplemental Taxes, Homeowner’s Exemption (\$7,000 of assessed value is exempt from property tax, which is made up by State subvention), Delinquent Taxes, and Property Transfer Tax (assessed at 55 cents for every \$500 of market value at the time of transfer – half of this amount or 27.5 cents goes to the County).



* Includes property tax from Parks and Recreation and VLF Backfill.

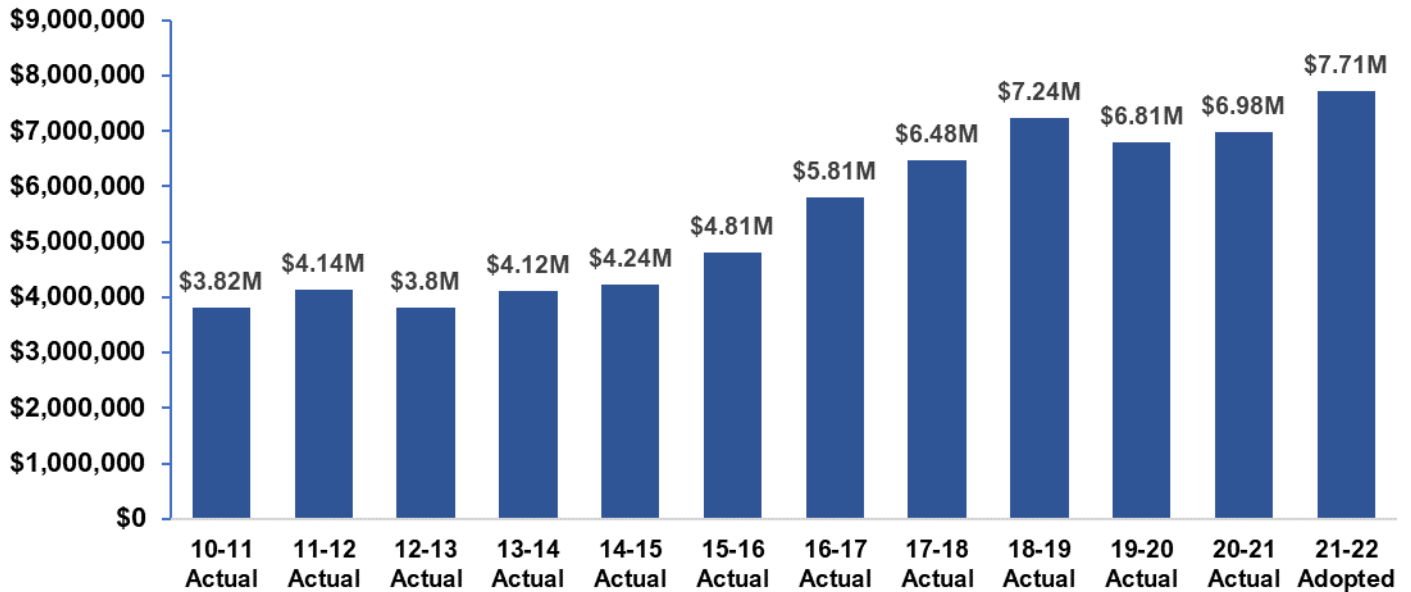
SALES & USE TAX

Sales Tax is imposed on retailers selling tangible personal property in California. The Use Tax is imposed on the user of a product purchased out-of-state and delivered for use in California. The Sales & Use Tax rate for San Bernardino County is 7.75% and is broken down as follows:

State General Fund	5.00%
City/County Local Tax	1.00%
Countywide Transportation Tax	0.25%
County Mental Health	0.50%
Public Safety Augmentation Fund (Prop 172)	0.50%
County Transactions Tax (Measure I)	<u>0.50%</u>
Total Rate	<u>7.75%</u>

Sales & Use Tax represents a significant revenue source for Apple Valley and is estimated at \$7.7 million or 22.86% of the total General Fund revenues estimated for FY 21-22 including transfers in. This amount represents an increase of \$730,000 from the FY 20-21 actuals. This change in revenue, contrary to the prior year's forecasting which included a potential decrease due to the mandated state shutdowns, is attributed to additional unforeseen stimulus spending. The Town experienced an increase in sales tax revenues in FY 20-21 which continue to grow in the current fiscal year, but are predicted to normalize in the FY 22-23. This is dependent on the state of the economy as the national pandemic continues to make its presence known around the world. As the end of FY 21-22 approaches, the Town staff will continue to analyze the sales tax revenue to report to the Town Council the effects of the regional/national economy such as it impacts the Sales & Use Tax.

The State Board of Equalization administers the sales tax and remits to local governments: 30% for the first month of each quarter, another 30% the following month, and 40% at the end of the quarter with a "clean-up" payment. The "triple flip" portion is remitted only twice a year, in January and May.

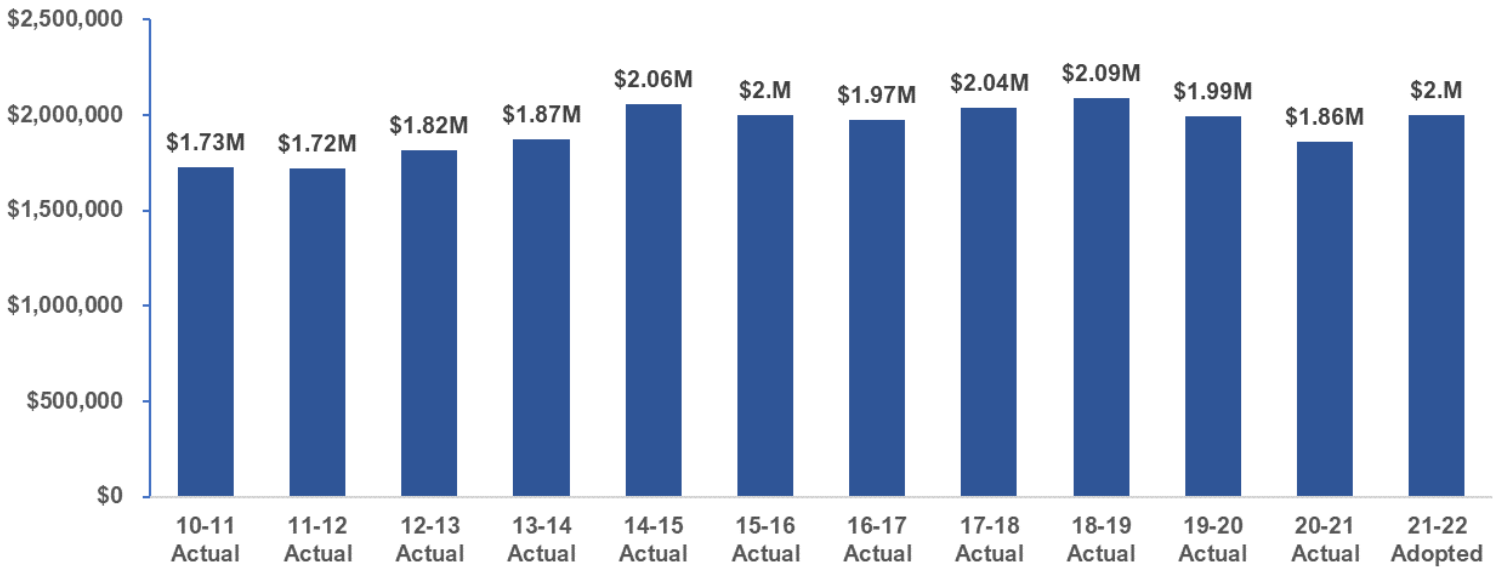


FRANCHISE FEES

The Town grants a franchise to utility companies for the use of Town streets and rights-of-way. Currently, the Town collects electric franchise fees from Southern California Edison, gas franchise fees from Southwest Gas Company, and water franchise fees from Golden State Water and Liberty Utilities (formerly Apple Valley Ranchos) at the rate of 2% of gross receipts arising from use, operation or possession of the franchise; and cable franchise fees from Charter and Frontier (formerly Verizon) at the rate of 5% of receipts, net of bad debt. The electric, gas and water franchise fees are paid annually while the cable franchise fees are paid on a quarterly basis. By authority of the Public Utility Commission (PUC), electric, gas and water franchise fees are limited to 2% and cable franchise fees are limited to 5% of gross receipts. Any growth in franchise revenues would be as a result of utility rate increases imposed by the electric, gas, water and cable companies.

On August 15, 1989, the Town Council adopted Ordinance number 34 (subsequently amended by Ordinance number 128 adopted November 9, 1993) to implement Solid Waste Regulations and contract fees to be effective upon adoption. The Town has established contract franchise fees of 18% pursuant to its adopted agreement with its waste hauler. This contract fees increased from 6% to 18% in August 2014.

For FY 21-22, revenues for Franchise Fees are estimated to be \$2 million, approximately the same as the prior fiscal year. This represents 5.93% of the total General Fund revenue including transfers in.



GENERAL FUND REVENUE 1001

Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Amended Budget 2020-21	Estimated Revenue 2020-21	Adopted Budget 2021-22
	LOCAL TAXES					
4020	Property Tax	2,976,259	3,020,172	3,344,000	3,600,000	4,527,600
4020-5	Property Tax - Parks & Recreation	1,871,274	1,941,191	1,984,000	2,050,000	2,155,600
4030	Property Tax (VLF Backfill)	6,824,235	7,222,011	7,655,000	7,500,000	7,500,000
4055	Sales & Use Tax	7,241,242	6,806,751	7,644,339	7,644,339	7,713,000
4085	Franchise Taxes	2,085,417	1,994,420	2,119,000	2,000,000	2,000,000
4095	Transient Occupancy Tax	12,288	11,819	12,200	20,500	21,000
4096	PEG Fees	173,216	42,813	-	-	-
4134	Tax increment/Pass through	799,010	747,535	750,000	750,000	998,298
4142	Business License Fees	188,938	188,034	165,000	165,000	165,000
4142-5	CASp-SB1186	9,968	10,301	11,000	11,000	11,000
6999	Transfer In - 5510 Franchise Fee	1,044,900	1,050,950	1,050,950	1,200,000	1,250,000
4176	Property Transfer Tax	270,711	323,913	225,000	275,000	280,500
	Subtotal - Local Taxes	23,497,458	23,359,911	24,960,489	25,215,839	26,621,998
	FINES & FEES & PUBLIC SAFETY CONTRIBUTIONS					
4355	Police Fines & Forfeitures	58,739	48,009	41,000	31,000	45,000
4365	Police Reports & Charges	12,405	10,192	11,000	8,500	10,000
4377	Tow Release	34,930	34,345	40,000	43,000	40,000
6927	Police Grants - COP	168,564	174,751	170,000	180,000	175,500
	Subtotal - Fines & Fees	274,638	267,297	262,000	262,500	270,500
	PUBLIC SERVICES					
4145	Debris Recycling	7,500	12,500	7,000	-	1,000
4160	Microfilming	6,039	5,391	6,000	4,500	4,500
4167	Subordination Fee	4,500	22,193	3,000	3,000	3,000
4410	Animal Control Citation Fines	49,635	44,593	45,000	45,000	45,000
4420	Animal Control Permits	11,497	10,538	5,000	5,000	5,000
4430	Animal Licenses	241,179	180,398	230,000	230,000	250,000
4430-5	Animal Licenses - County	47,021	40,014	-	-	-
4435-5	Animal Services Sheltering - County	424,488	370,123	501,347	501,347	522,959
4440	Field P/U Apprehension	7,140	6,850	6,500	6,500	6,500
4450	Field P/U Release	18,383	14,834	14,000	18,000	14,000
4450-5	Field P/U Release - County	11,971	11,649	-	-	-
4460	Impound Boarding Fees	30,269	23,173	25,000	25,000	25,000
4460-5	Impound Boarding Fees - County	8,308	8,877	-	-	-
4465	Lien Fees	6,269	3,084	1,000	1,000	1,000
4470	Miscellaneous AC	46,185	40,151	50,000	50,000	50,000
4470-5	Miscellaneous - County	656	1,283	-	-	-
4480	Owner Turn in @ Shelter	14,565	10,545	19,400	19,400	19,400
4480-5	Owner Turn in @ Shelter - County	12,419	10,164	-	-	-
4490	Pet Adoptions	100,346	72,279	96,000	96,000	96,000
4500	Quarantine Fees	3,685	2,455	2,700	2,700	2,700
4510	Rabies Vaccination	14,340	12,408	15,000	14,000	15,000
4520	Shelter Donations	243	-	-	-	-
4530	Over/Short	6	3	-	-	-
4540	Spay and Neuter Deposit	3,880	4,960	4,600	4,600	4,600
4550	State Mandated Fees AC	7,975	5,365	7,500	7,500	7,500

GENERAL FUND REVENUE 1001

Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Amended Budget 2020-21	Estimated Revenue 2020-21	Adopted Budget 2021-22
5580	Short/Over Recreation	-	91	-	-	-
6050	Code Enforcement Fines	165,139	206,956	195,000	275,000	250,000
6070	Property Maint Inspections	250,064	270,508	225,000	150,000	185,000
6816	Grants (1001 & 2510)	140,210	-	16,505	-	-
6168	Right-of-Way Permits	131,621	172,544	120,000	75,000	95,000
	Total - Public Services	1,765,532	1,563,928	1,595,552	1,533,547	1,603,159
	BUILDING AND SAFETY					
6108	Building Permits	441,520	420,747	401,300	432,850	350,000
6110	Cert of Compliance	2,712	6,132	1,784	2,000	500
6111	COO Fees	19,738	19,902	21,927	26,895	15,250
6120	Electrical	146,963	167,742	145,000	175,775	165,000
6130	Grading	19,024	19,308	17,000	25,785	19,500
6134	Inspections (Other)	29,792	33,419	26,000	33,750	25,000
6138	Landscape Review	636	327	800	-	400
6148	Mechanical	52,819	30,544	36,744	45,525	35,000
6152	Misc Revenue - Building & Safety	153,436	135,945	140,000	165,750	135,000
6158	Plan Check	269,488	260,218	240,000	275,675	215,000
6162	Plumbing	43,462	42,105	39,619	43,950	45,000
6163	Pre Application	-	1,435	-	-	-
6169	SB 1473	799	(103)	2,170	2,000	1,500
6174	SMI Tax	1,295	2,860	4,906	2,700	2,500
	Total - Building & Safety	1,181,683	1,140,582	1,077,250	1,232,655	1,009,650
	PLANNING AND ZONING					
6104	Appeals	444	266	400	-	200
6112	Copies and Reproduction	608	840	700	700	700
6118	Development Permit	36,328	29,817	31,000	6,000	25,000
6132	Home Occupation Permit	10,556	12,972	11,000	11,000	11,000
6142	Lot Line Adjustment	692	5,156	600	-	600
6144	Lot Merger	1,344	1,360	1,600	-	1,600
6156	Miscellaneous Revenue - Planning	6,190	6,006	5,000	3,000	5,000
6165	Open Space	162	45	100	100	100
6170	Sign Permit	6,502	11,936	3,500	1,000	3,500
6172	Site Plan Review	78,642	91,950	70,000	70,000	70,000
6176	Special Events	1,435	2,207	2,000	200	2,000
6178	Specific Plan	-	13,365	13,000	8,000	11,000
6180	Tentative Parcel Map	13,920	-	-	14,500	-
6182	Tentative Tract Map	39,526	4,367	-	40,000	-
6192	Use Permit	33,829	34,231	30,000	20,000	30,000
6195	Variance (Deviations)	14,296	7,753	4,800	2,000	4,800
6197	Zone Change	11,700	(5,392)	-	6,000	5,000
	Total - Planning Fees	256,173	216,880	173,700	182,500	170,500
	ENGINEERING					
6160	Plan Check	106,788	72,062	58,000	45,000	50,000
6188	Transportation Permits	3,487	167,192	32,000	3,000	15,000
	Total - Engineering	110,275	239,254	90,000	48,000	65,000

GENERAL FUND REVENUE 1001

Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Amended Budget 2020-21	Estimated Revenue 2020-21	Adopted Budget 2021-22
	Sub Total - Community Development	1,548,131	1,596,716	1,340,950	1,463,155	1,245,150
	PARKS & RECREATION - PROGRAMS -6670					
5020	Adult Basketball	7,064	4,419	-	-	8,000
5050	Open Gym	12,881	9,837	-	-	6,500
5060	Softball	6,772	2,241	-	-	6,400
5210	After School Program	367,273	259,509	92,000	157	342,000
5255	Day Camp	50,904	28,403	40,000	40,000	50,000
5305	Academic Tots	(288)	(288)	-	-	-
5320	Arts & Crafts	28,282	15,329	-	171	20,000
5325	Ballet & Tap	14,654	12,084	-	-	13,000
5330	Baton Twirling	3,603	2,162	-	-	2,000
5345	Cheer-Tumbling	9,531	7,781	-	-	8,500
5355	CPR & First Aid	302	-	-	-	-
5360	Dog Obedience	480	943	-	-	-
5365	Drivers Ed	1,368	1,104	1,000	342	1,000
5375	Golf Lessons	-	294	-	-	-
5380	Guitar Lessons	4,172	3,289	-	-	3,700
5405	Low Impact Aerobics	1,614	1,581	-	-	1,600
5415	Parent & Tot	9,352	204	-	-	-
5465	Summer Camps	13,870	6,212	-	-	6,000
5475	Tae Kwon Do	13,517	8,529	-	-	9,000
5480	Tai Chi	8,239	5,826	-	-	7,500
5485	Tennis	1,900	1,150	-	3	1,000
5491	Workshops and Clinics	-	92	-	-	-
5498	Yoga	8,628	5,612	-	-	6,500
5510	Flea Markets	2,670	960	-	-	2,600
5515	Craft Fairs	3,034	1,980	200	160	3,000
5525	Freedom Festival	6,775	395	-	-	4,970
5535	Concerts in the Park	3,375	1,050	1,875	1,558	3,375
5538	PBID Marketing	8,118	10,824	5,000	2,705	-
5610	AV Most Talented Kid	111	94	100	-	-
5620	Bunny Run	2,903	1,748	-	-	2,400
5635	Firecracker Run	3,116	2,199	-	-	3,740
5644	Healthy Apple Valley	144	-	-	-	-
5665	Special Apples	448	86	-	-	-
5670	Teen Events	1,163	980	-	75	-
5680	Turkey 5K Run	1,629	3,788	-	-	3,300

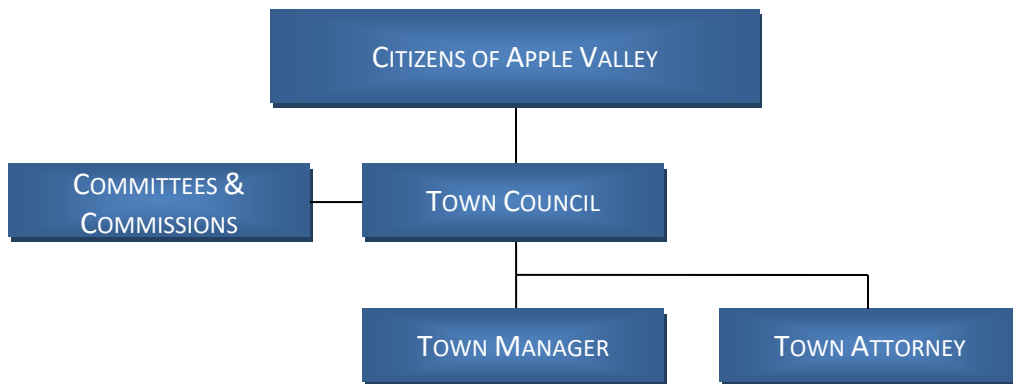
GENERAL FUND REVENUE 1001

Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Amended Budget 2020-21	Estimated Revenue 2020-21	Adopted Budget 2021-22
5690	Teen Zone	207	-	-	-	-
5691	Toddler Olympics	260	65	-	-	-
5700	Rentals	126,219	158,910	47,000	60,000	110,000
5710	Lights	41,934	19,486	10,900	20,000	35,000
5720	Parking Fee	20,683	13,829	-	-	6,500
5805	User Group Disposal Fees	2,511	2,924	3,000	3,400	3,000
5810	Rents	30,135	23,286	4,485	8,000	28,000
5855	Adventures in PW Sports	3,274	2,549	40	5	4,680
5862	Coed Volleyball	6,678	331	-	-	6,240
5870	Winter Pee Wee/Hot Shots Basketball	7,408	5,102	-	-	4,680
5874	Summer Peewee/Hotshots Basketball	-	-	-	-	3,750
5875	Summer Youth Basketball	8,820	-	-	-	9,750
5890	Youth Basketball	20,846	21,609	-	-	21,420
5901	Admin Fee	11,626	6,336	1,300	1,300	7,500
5902	SCMAF fee	3,508	2,056	500	500	3,000
xxxx	Rec Events	-	-	-	-	2,000
xxxx	Minor Leagues	-	-	-	-	2,000
	Sub Total - Parks & Rec - Programs	881,713	656,899	207,400	138,375	763,605
	PARKS & RECREATION - AQUATICS -6640					
5120	Apple Valley Swim Club	7,844	4,188	3,800	750	5,700
5125	Concession Sales - Pool	5,066	3,619	1,000	35	-
5140	Evening Lap Swim	1,097	548	800	2,225	800
5145	Evening Rec Swim	3,896	5,097	-	-	8,800
5150	Guard Start	5,337	384	-	-	1,500
5155	Lifeguard Training	5,819	4,950	5,200	(1,834)	2,125
5160	Morning Lap Swim	11,593	7,548	12,250	8,800	12,700
5165	Open Diver Water Course	861	-	-	-	-
5170	Open Rec Swim	52,733	25,817	49,450	15,000	47,700
5175	Pool Rentals	79,969	79,323	-	-	84,600
5180	Pool Special Events	7,057	2,678	-	-	4,200
5190	Swim Lessons	66,704	17,890	64,000	10,500	75,000
5195	Water Aerobics	11,382	7,102	11,000	3,000	12,400
5580	Short/Over Recreation	2	1,052	-	(65)	-
	Sub Total - Parks & Rec - Aquatics	259,360	160,196	147,500	38,411	255,525
	Sub Total - Parks & Recreation	1,141,073	817,094	354,900	176,786	1,019,130
	OTHER REVENUES					
4148	Donations	(59)	-	-	-	-
4165	Miscellaneous Penalties or Fines	1,075	250	500	100	500
4168	Notary Fees	70	75	100	100	100
4170	Other Revenue Sources	30,272	3,993	4,000	4,000	4,000
4600	Line of Credit	3,000,000	3,000,000	2,000,000	-	-
4141	Advertising Revenue	5,273	1,150	3,000	1,500	3,000
4172	Passport Fees	41,440	23,275	10,000	5,000	22,000
4181	Refunds, Reimbursements	44,239	213,396	43,500	25,000	20,000
4183	Gain/Loss on Disposal of Fixed Assets	-	12,232	-	20,150	-
4184	Short/Over	1,508	2,073	-	(6,360)	-
4185	State Mandated Reimbursements	3,152	-	21,250	21,303	-

GENERAL FUND REVENUE 1001

Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Amended Budget 2020-21	Estimated Revenue 2020-21	Adopted Budget 2021-22
4255	Interest Earnings	299,631	324,311	170,000	170,000	170,000
4275	Bus Passes	470	1,838	3,000	1,000	2,000
4370	Restitution	1,731	39,147	2,000	600	1,000
5570	Misc Recreation Revenue	(5,108)	1,915	-	1,000	-
5700	Rentals	97,845	398,170	100,000	102,100	240,000
6808	Emergency Preparedness Grants	39,703	327,257	2,000,000	2,495,651	21,361
6996	Town Store Sales	733	1,074	700	5,000	700
6999	Transfer In - 4108	650,000	253,167	-	-	-
6999	Administrative Overhead 5810	900,000	946,500	946,500	946,500	946,500
6999	Administrative Overhead 2010	817,600	-	-	-	-
6999	Administrative Overhead 5010	748,400	748,400	748,400	748,400	748,400
6999	Administrative Overhead 5510	789,400	789,400	790,000	790,000	790,000
	Subtotal - Other Revenues	7,467,375	7,087,622	6,842,950	5,331,045	2,969,561
	Total Revenue - General	35,694,207	34,692,568	35,356,841	33,982,872	33,729,498

TOWN COUNCIL



PROGRAM DESCRIPTION



The Town Council is the legislative body of the organization and is comprised of five members elected per District to four year overlapping terms of office. The Council Members also serve as the Successor Agency, Joint Powers Financing Authority and the Apple Valley Community Resources Foundation Board. The Town Council formulates policy guidelines to ensure the provision of high quality municipal services for the residents and businesses in Apple Valley. The Town Council appoints a Town Manager charged with the implementation of adopted policies, as well as a Town Attorney that reviews Council actions and policies for legal considerations.

2020-21 HIGHLIGHTS

- Named “Best City to Live In” in Daily Press’ “Best of the Desert” poll
- Worked with site selectors and developers in preparation for the high-speed train station from Apple Valley to Las Vegas
- Provided weekly updates to the community on the COVID-19 Pandemic
- Worked with the federal and state government to secure funding for local businesses and the community for those impacted by the COVID-19 Pandemic

- Presented the 2020 State of the Town virtual address
- Participated on various regional boards/joint powers authorities/committees & commissions
- Presented various proclamations and certificates of recognition to Apple Valley businesses, organizations and individuals
- Active participation in the League of California Cities’, Annual Conference attendance and quarterly Policy Committee meetings
- Continued promotion of transparency in government, fiscal responsibility, vital services and citizen satisfaction.

2021-22 GOALS AND OBJECTIVES

The Town Council's Goals are reflected in its Vision 2020 strategic planning document adopted in 2012.

1. A safe community
2. Adequate and well-maintained infrastructure
3. A thriving economy
4. A strong transportation system
5. Ample parkland and diverse recreational opportunities
6. Highest quality staff
7. Develop meaningful public/private partnerships
8. Exploration of options for departments to provide revenue-generating services

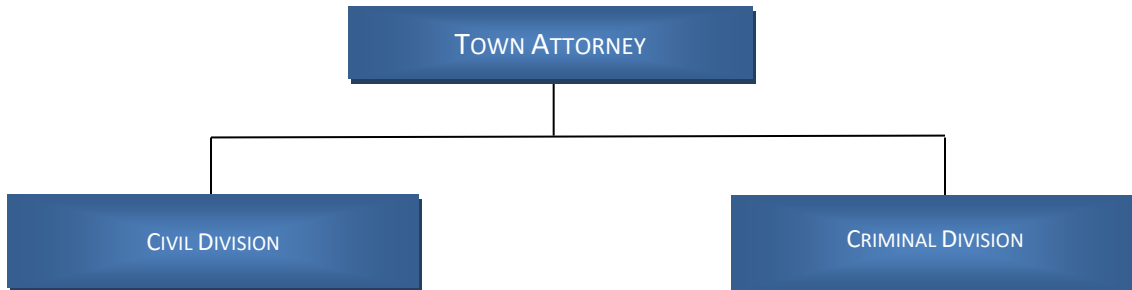
The Town Council will be revisiting and updating its Vision 2020 Strategic Plan to reflect new community goals and visions for the coming years.

The Town Council continues to work towards creating opportunities for collaboration with other public agencies in the promotion of local economic development and also for the purpose of strengthening our legislative advocacy efforts in matters of local/regional significance.



COUNCIL 1001-1010							
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services							
7020	Wages, Part-time	49,493	49,462	48,661	48,661	100.0%	48,660
7110	Cafeteria Benefits	48,924	53,208	52,249	52,561	100.6%	52,157
7150	Medicare	1,149	1,011	1,201	1,201	100.0%	1,201
7160	PERS	11,277	4,096	16,506	16,506	100.0%	16,754
7165	Auto Allowance	34,786	34,811	34,200	34,200	100.0%	34,200
Total Personnel		145,629	142,588	152,817	153,129	100.2%	152,972
Operations & Maintenance							
7241	Meetings & Conferences	36,784	25,409	-	4,000	#DIV/0!	35,000
7247	Membership & dues	-	-	500	-	0.0%	500
7253	Mileage Exp/Allowance	-	154	-	-	0.0%	-
7265	Office Supplies	-	203	1,000	-	0.0%	1,000
7277	Printing	5,440	3,437	4,000	4,000	100.0%	4,000
7295	Utilities: Phones	116	-	-	-	0.0%	-
7330	Hardware/Software Supplies/Exp	275	-	-	-	0.0%	-
7355	Rewards	-	-	1,000	1,000	100.0%	1,000
8940	Contracted Services	60,600	51,210	60,600	50,000	82.5%	60,600
Total Operations & Maint.		103,216	80,413	67,100	59,000	87.9%	102,100
Department Total		248,845	223,001	219,917	212,129	96.5%	255,072
Personnel Schedule			Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22	
Part Time:							
Mayor & Town Council			2.50	2.50	2.50	2.50	
Total FTE's:			2.50	2.50	2.50	2.50	

TOWN ATTORNEY

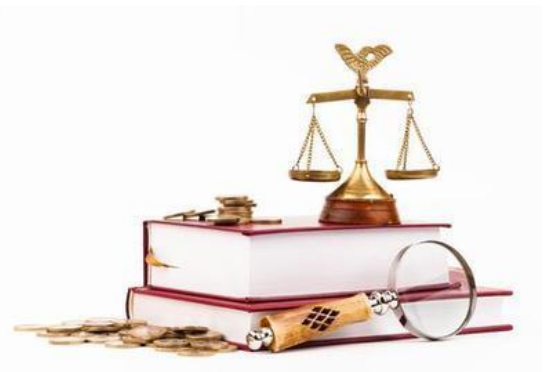


PROGRAM DESCRIPTION

The Town Attorney serves as the Chief Legal Officer of the Town and promotes the efficient delivery of high-quality legal services to the Town Council, Town Management and individual departments – with an emphasis on preventative legal services. The Town Attorney’s Office strives to protect the Town’s assets by minimizing exposure to liability and aggressively defending the Town, its officers and employees. The Town Attorney’s Office also promotes the rule of law and public safety by prosecuting misdemeanors and violations of the Town’s Municipal Code. The Town Attorney’s Office is divided into the Criminal Division and the Civil Division which perform the core services listed below. The Town Attorney functional services are provided on a contracted basis with external law firms.

The **Criminal Division** prosecutes misdemeanors and violations of the Town’s Municipal Code. The Criminal Division works in conjunction with the Police department, County Prosecutor’s Office, San Bernardino County Superior Court, and other state and local agencies to develop programs to help reduce crime and better assist victims of crime.

The **Civil Division** provides written and oral opinions to Town Council, the Town Manager, and the entire Town government on issues related to statutory compliance. The Civil Division serves as legal counsel to all of the Town’s boards and committees, including the Successor Agency to the former Town of Apple Valley Redevelopment Agency, the Oversight Committee and the Planning Commission. The Civil Division is responsible for performing all transactional work for the Town, including but not limited to, reviewing, drafting and negotiating contracts, inter-local agreements, real estate purchase agreements and leases, and ordinances and resolutions. When required, the Civil Division also defends the Town and all Town officials and employees in lawsuits and administrative claims brought against the Town and its various departments. The Civil Division emphasizes preventive legal services aimed at minimizing risk to the Town and avoiding litigation.



TOWN ATTORNEY 1001-1020

Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
8972	Legal Services - General	843	843	-	-	0.0%	-
8972-0402	Legal Services - Best, Best & Krieger	818,823	818,823	320,000	320,000	100.0%	320,000
	Total Operations & Maintenance	819,666	819,666	320,000	320,000	100.0%	320,000
	Department Total	819,666	819,666	320,000	320,000	100.0%	320,000

TOWN MANAGER



PROGRAM DESCRIPTION

The Town Manager serves as the Chief Executive Officer of the Town, Human Resources and Innovation & Technology. The Town Manager's primary role is to promote the effective delivery of municipal services. The Town Manager maintains active communication with federal, state and regional agencies as well as other local municipalities. The Town Manager ensures that Town Council policies and directives are implemented and provides executive level staff support for the Town Council in a variety of functions, including public administration, intergovernmental relations, public information, legislative advocacy, special projects, policy analysis and other items that are necessary to improve the functions of government. The Town Manager is responsible for the efficient and effective operation of all Town/Agency departments, programs and services. Specifically, the Town Manager's office is responsible for financial oversight, executive level leadership, economic development, legislative advocacy, human resources, grants coordination and response to citizen concerns.

2020-21 HIGHLIGHTS

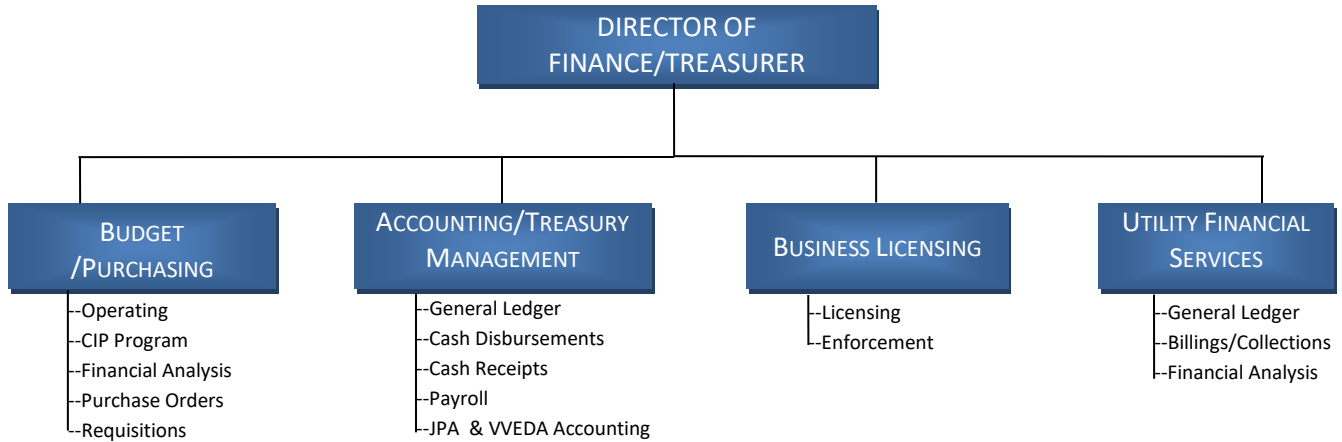
- Maintained fiscal year budget expenditures despite a rise in costs and the COVID-19 Pandemic.
- Commenced the submission of several State and Federal competitive grant applications totaling \$4.8 million.
- Completed COVID-19 reporting requirements for grant funding totaling \$2.57 million.
- Continued to facilitate partnerships with member cities and towns within the League of California Cities.
- Implemented quarterly employee meetings to encourage enhanced and open communication.
- Participated in League of California Cities Town/City Managers Department meeting via Zoom.
- Strengthened and increased joint Town and Chamber business outreach efforts.
- Continued Customer Service Training.
- Established protocols to maintain Town services during the Covid-19 pandemic.
- Implemented telework procedures for Town staff.
- Developed the Covid-19 Reopening Plan to return staff to Town facilities.
- Executed a variety of Executive Orders during the COVID-19 pandemic.

2021-22 GOALS AND OBJECTIVES

Department Performance Measures – Town Manager	
Objective	Measurement
Continue to develop public agency partnerships and strengthen existing relationships to bolster legislative advocacy efforts and promote regional economic development	Organize and facilitate multi-agency legislative advocacy efforts in Sacramento and Washington DC; Continue to partner with public agencies in hosting informational seminars for the public
Continue to take an active role in the League of California Cities partnership for the promotion and preservation of local control	Develop matrix of legislative actions by the Town Council
Promote and implement cost-saving efficiency measures to further reduce operating expenses while exploring options to provide new revenue-generating services	Ongoing; Hold outreach meetings to encourage staff to identify potential new revenue sources
Continue to pursue Federal and State grant funding sources for transportation projects, community development and municipal service programs	Increase number of grant applications from previous fiscal year
Continue increasing community event donations and sponsorships to decrease General Fund subsidies	Ongoing
Continue Historical Advisory Committee to document the Town’s history	Ongoing

TOWN MANAGER 1001-1030							
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services							
7010	Salaries & Wages	365,995	410,554	415,233	415,233	100.0%	410,055
7020	Wages Part-Time	4,079	-	-	-	0.0%	-
7110	Cafeteria Benefits	25,657	34,857	36,598	36,598	100.0%	34,761
7120	Deferred Comp	39	-	-	-	0.0%	-
7140	RHS	1,758	22,809	11,238	11,238	100.0%	11,238
7150	Medicare	5,264	5,845	6,142	6,142	100.0%	6,142
7160	PERS	88,731	39,786	122,396	122,396	100.0%	123,128
7165	Auto Allowance	6,488	8,196	12,000	12,000	100.0%	12,000
7166	Phone Allowance	1,083	1,779	3,180	3,180	100.0%	3,180
Total Personnel		499,094	523,826	606,787	606,787	100.0%	600,504
Operations & Maintenance							
7229	Education & Training	-	75	-	-	0.0%	-
7241	Meetings & Conferences	14,611	17,606	1,000	1,000	100.0%	18,225
7247	Memberships & Dues	1,667	5,979	20,625	2,500	12.1%	6,625
7253	Mileage	354	1,643	250	2,000	800.0%	250
7265	Office Supplies	941	2,246	500	500	100.0%	500
7277	Printing	-	53	-	-	#DIV/0!	-
8940	Contract Services	27,754	19,842	-	-	#DIV/0!	-
Total Operations & Maint.		45,326	47,444	22,375	6,000	26.8%	25,600
Department Total		544,420	571,270	629,162	612,787	97.4%	626,104
Personnel Schedule		Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22		
Full Time:							
	Town Manager	0.90	0.90	0.90	0.90		
	Executive Assistant	1.00	1.00	1.00	1.00		
	Special Projects Manager	1.00	1.00	1.00	1.00		
Total FTE's:		2.90	2.90	2.90	2.90		

FINANCE DEPARTMENT



DEPARTMENT DESCRIPTION

The Finance departmental operations are part of the administrative operations reporting to the Director of Finance/Treasurer. The Finance department's primary purpose is to act as the financial steward of publicly entrusted resources and to provide a wide variety of support functions generally encompassed by finance. The department provides support throughout the organization and assists members of the public with accessing town services and information. These functions are critical to the Town's fiscal integrity and fiscal stability, as well as the Town's ability to consistently deliver the high quality of municipal services its residents have grown to expect.

The Finance Department is a General Government Support function. The Department is comprised of ten full-time staff members – two management and eight professional/clerical positions. The Department is responsible for all accounting functions, preparation and coordination of the Town's annual operating budget and capital improvement program, business licensing, revenue collections, treasury investing and debt management. Finance is also responsible for the preparation and issuance of financial reports and administers the disbursement of Town funds in accordance with adopted fiscal policies and internal control procedures.

Program activities for the department include: Financial planning and reporting, preparation and coordination of the annual budget, preparation and issuance of the Annual Comprehensive Financial Report (ACFR), coordination of other annual and special audits, processing the Town's employee payroll, filing monthly and annual reports with taxing authorities and regulatory agencies, coordinating employee benefit coverage and reporting with the Human Resources department, processing payments for insurance benefits and payroll taxes withheld, providing payroll statistics to various departments and agencies, processing the Town's accounts payable and issuing checks to vendors, filing annual reports required by regulatory agencies, reviewing and revising internal controls and adhering to established procedures.

DIVISION/MAJOR PROGRAM DESCRIPTION

Administration: provides overall management of the Finance Department's operations, facilitates Town-wide financial planning, coordinates the financing of Town projects and provides Town management with current information concerning economic conditions and legislative impacts to Apple Valley.

Accounting-Recurring Expenditures: provides financial services including accounts payable and payroll processing. Included in this function are the bi-weekly processing of payroll, weekly processing of vendor payments, travel and expense reports, reconciliation of procurement card transactions, cash and investments, and reporting requirements to the IRS and is responsible for the preparation of the Comprehensive Annual Financial Report.

Accounting-General Ledger Maintenance: provides for the maintenance of the general ledger including account and subsidiary ledger reconciliations, accounts receivable, and fixed assets management. Additionally, reconciles and reports on grants, and CIP and non-CIP projects. Further responsibilities include maintaining the Town's financial systems, providing internal controls over all financial functions, and ensuring grant compliance.

Budget: prepares the Town's annual budget. The Budget Division coordinates the development and ongoing monitoring of the Town-wide operating and capital improvement budgets, provides financial analysis in a variety of areas including legislative impacts, provide financial reports for internal and external users and oversees debt management.

Business License: is responsible for licensing every type of business conducting business within the Town.

2021-22 PROGRAMMATIC CHANGES

The FY 21-22 adopted budget for the Finance Department is \$1,217,172, which reflects an 8.23 percent increase from the previous year primarily due to the addition of contract fees associated with inflationary measures.

2020-21 HIGHLIGHTS

- Received the Distinguished Budget Presentation Award from the GFOA for the sixth time for Fiscal Year 2020.
- Continued reformatting the budget document to improve financial reporting practices and public disclosure of financial information.
- Implemented a new cashiering system.
- Updated user Fee Schedule Book as part of a master resolution for Council adoption.
- Prepared one Recognized Obligation Payment Schedules (ROPS) for the RDA dissolution process.
- Extinguished the 1999 COP's and the Mojave Desert & Mountain Integrated Waste Management Authority debt.
- Refinanced the Successor Agency Redevelopment Obligation Retirement Bonds.

2021-22 GOALS AND OBJECTIVES

- Adopt budget balancing strategies to reduce/eliminate the structural budgetary imbalance in the General Fund.
- Maintain the Town's fiscal health and provide adequate resources to fund Town services to the community.
- Perform financial responsibilities in accordance with statutory regulations and standards promulgated by professional regulatory agencies.
- Account for the Town's fiscal activities in an accurate and timely manner within generally accepted accounting principles (GAAP) and other legal requirements.
- Issue the Town's financial statements by the end of November annually.
- Prepare monthly budget status reports within ten days of month end.
- Provide all departments with on-line access to the financial system for report generation purposes

- Assist the Town Manager in preparation of a balanced budget and maintain established operating reserves for contingencies.
- Safeguard the Town’s assets and invest available cash within the Town’s adopted investment policy.
- Provide financial services such as accounts payable, payroll, cash receipting, to departments.
- Efficiently provide purchasing services and coordinate bidding procedures for all departments.

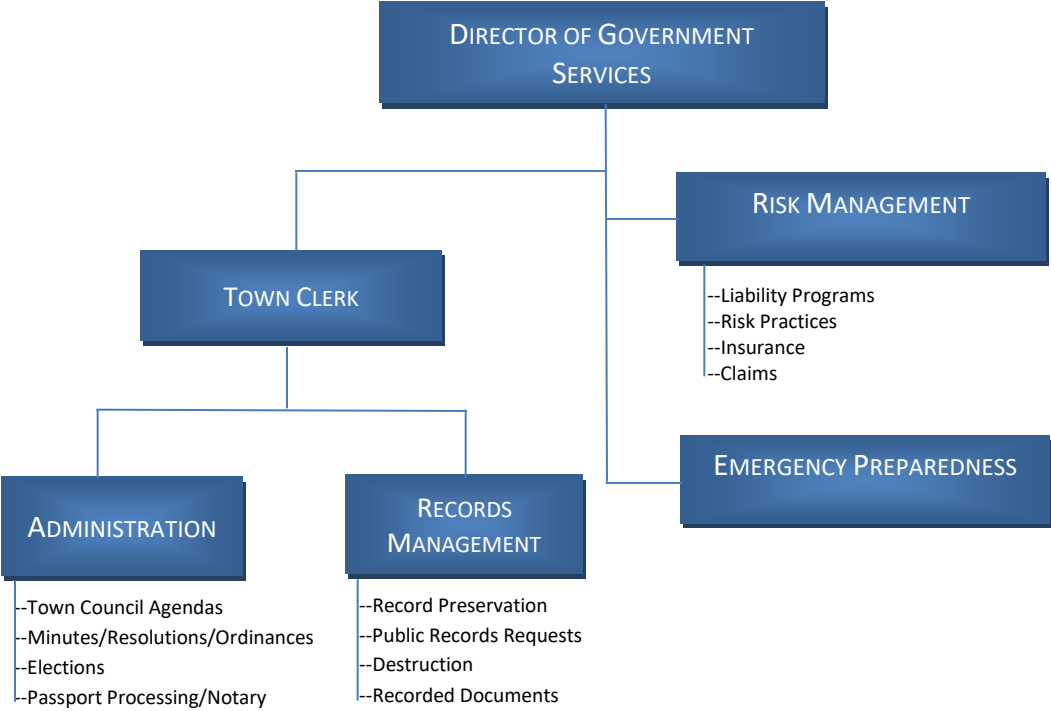
- Assist in implementing automated time sheet reporting.
- Revise purchasing ordinance and implement new purchasing procedures.
- Update user fees as part of a master resolution for Council adoption by the end of May each year.
- Continue to improve the formatting of the operating and capital improvement budget.

Department Performance Measures – Finance				
	Actual FY 19-20	Goal FY 20-21	Est. FY 20-21	Goal FY 21-22
Number of Audit Adjustments (Auditor Recommended)	0	0	0	0
Years Received GFOA CAFR Award	16	16	16	17
Years Received GFOA Distinguished Budget Award	5	6	6	7
Years Received CSMFO Operating Budget Excellence Award	4	5	5	6
Accuracy Forecasting Expenditures – General Fund	99%	98%	98%	99%
Accuracy Forecasting Revenues – General Fund	93%	98%	98%	99%
Average days to process purchase order (informal bids)	5	5	5	4
Number of budget adjustments processed	37	25	40	25
Accounts Payable Checks Issued	5,893	5,400	5,937	5,400
Number of payroll checks issued	4,657	4,110	4,476	4,270
Number of purchase orders issued	46	60	60	60
Number of contracts monitored	25	25	24	24
Number of business licenses processed	2,113	2,310	2,310	2,315
Number of accounts receivable invoices processed	111	120	125	120
Number of Utility invoices processed	145,250	144,200	160,000	160,000
Property Liens Processed	2,155	2,350	2,020	2,100
Property Liens Released	2,452	2,450	2,000	1,800
Refunds Issued	1,243	980	1,000	1,100



FINANCE 1001-1050							
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services							
7010	Salaries & Wages	511,903	511,903	538,248	501,500	93.2%	549,636
7020	Wages Part-Time	237	237	20,000	3,121	15.6%	43,199
7025	Part Time Sick Leave	-	-	300	-	0.0%	350
7030	Wages - Overtime	166	166	-	-	#DIV/0!	-
7110	Cafeteria Benefits	51,894	51,894	80,000	75,320	94.2%	61,616
7120	Deferred Comp	110	110	-	-	0.0%	-
7140	RHS	1,897	1,897	2,998	2,998	100.0%	2,800
7150	Medicare	7,212	7,212	8,694	8,694	100.0%	8,120
7160	PERS	113,776	113,776	161,007	161,007	100.0%	150,508
7165	Auto Allowance	5,520	5,520	6,020	6,020	100.0%	6,020
7166	Phone Allowance	-	-	1,200	2,000	0.0%	4,368
Total Personnel		692,716	692,716	818,467	760,660	92.9%	826,617
Operations & Maintenance							
7229	Education & Training	2,382	2,382	4,375	3,000	68.6%	4,000
7241	Meetings & Conferences	11,102	11,102	-	-	#DIV/0!	8,715
7247	Memberships & Dues	1,715	1,715	1,445	1,445	100.0%	1,445
7253	Mileage	508	508	-	-	#DIV/0!	400
7259	Miscellaneous	943	943	-	-	0.0%	-
7265	Office Supplies	2,563	2,563	2,700	2,700	100.0%	3,500
7275	Bus Passes	3,668	3,668	2,900	-	0.0%	3,000
7277	Printing	249	249	200	-	0.0%	500
7289	Subscriptions	-	-	195	-	0.0%	195
7330	Hardware/Software Supplies	418	418	5,100	5,800	113.7%	5,000
7600	Line of Credit Expenditures	174,626	174,626	-	-	#DIV/0!	-
8916	Audit	38,000	38,000	47,000	47,000	100.0%	48,500
8940	Contract Services	121,719	121,719	54,000	54,000	100.0%	65,300
9860	Line of Credit-Interest	90,076	90,076	250,000	250,000	100.0%	250,000
Total Operations & Maint.		447,970	447,970	367,915	363,945	98.9%	390,555
Department Total		1,140,687	1,140,687	1,186,382	1,124,605	94.8%	1,217,172
Personnel Schedule		Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22		
Full Time:							
	Director of Finance	0.88	0.88	0.88	0.88		
	Finance Analyst	0.00	0.94	0.94	0.94		
	Finance Manager	0.94	0.00	0.00	0.00		
	Accountant, Senior	0.00	0.00	0.00	0.00		
	Accountant II	0.00	0.60	0.60	0.60		
	Accountant I	0.91	0.92	0.92	0.92		
	Administrative Analyst II	0.47	1.00	1.00	1.00		
	Accounting Technician	0.00	1.00	1.00	2.00		
	Account Clerk II	3.00	2.95	2.95	2.95		
	Executive Secretary	0.95	0.00	0.00	0.00		
Part Time:							
	Office Assistant, Senior	0.00	0.30	0.00	0.00		
Total FTE's:		7.15	8.29	8.29	9.29		

GOVERNMENT SERVICES



DEPARTMENT DESCRIPTION



The Government Services Department is staffed with four (4) positions that include the Director/Town Clerk, two Deputy Town Clerks and a Senior Administrative Assistant. The primary responsibilities for this department are Council Support Services, Records Management, Administrative Processing, Board Administration, Election Services, Risk Management and Emergency Preparedness. Each of these functions require a collaborative effort between the department staff to ensure that all components within the process are completed from origin to file.

Town of Apple Valley

DIVISION/MAJOR PROGRAM DESCRIPTION

Council Support Services

The Government Services Department works closely with the Town Council and is responsible for preparing agendas and transcribing minutes for the Town Council and the Successor Agency. Agenda packets are prepared by the department and made available via paper, electronic mechanism and the Town of Apple Valley website for the viewing public.

Administrative Process

The Government Services Department processes all claims, subpoenas and other legal notices that are served to the Town of Apple Valley. Tracking and monitoring of these claims, as well as contracts are also processed through this office. FPPC compliance is managed through the preparation of required state forms for designated employee filers. The Office responsibly administers the Oath of Office to employees and/or members of the public who are assuming office or as required for employment contracts. Passport and Notary Services are available to the public, enhancing our community service to residents.

Elections

As the Elections Official, the Town Clerk, in coordination with the San Bernardino County Elections Office, processes all documents for Council candidates within the timeframe established by the Secretary of State. This process includes assisting with the determination of polling locations, publication of required notices, processing candidate packets, and accepting payments and statements in accordance with all state and federal regulations. In addition, the office processes initiatives or referendums filed by citizens, conducts signature verifications and makes recommendations to the Town Council on potential election dates.

Records Management

The Town Clerk is the custodian of all official Town records. This responsibility requires the department to maintain the legislative history of the Town and the Town’s official seal. The Town Clerk maintains custody of deeds, agreements, contracts, annexations records, infrastructure documentation and other vital records of the Town.

Risk Management

The purpose of the Risk Management Division is to ensure that all Town employees are provided a safe work environment, protected from injury, by ensuring safety training programs are conducted and managing compliance to State safety mandates. The Risk Management Division also provides all necessary coordination and reporting with the Occupation Safety and Health Administration (OSHA) and ensures that the Town continues to meet its obligations under all regulatory programs including the American's with Disabilities Act (ADA).

Emergency Preparedness

The Government Services Department is responsible the Town’s Emergency Preparedness Services.



2020-21 HIGHLIGHTS

- Successful completion of the Town’s first District Municipal Election
- Transitioned to a Pandemic friendly environment for Town Council Meetings and subcommittees
- Assisted with establishing protocols for Town facilities and staff due to the COVID-19 Pandemic
- Increased the amount of Records Requests provided in electronic format
- Attended virtual training for department employees in both Town Clerk and Risk Management functions

2021-22 GOALS AND OBJECTIVES

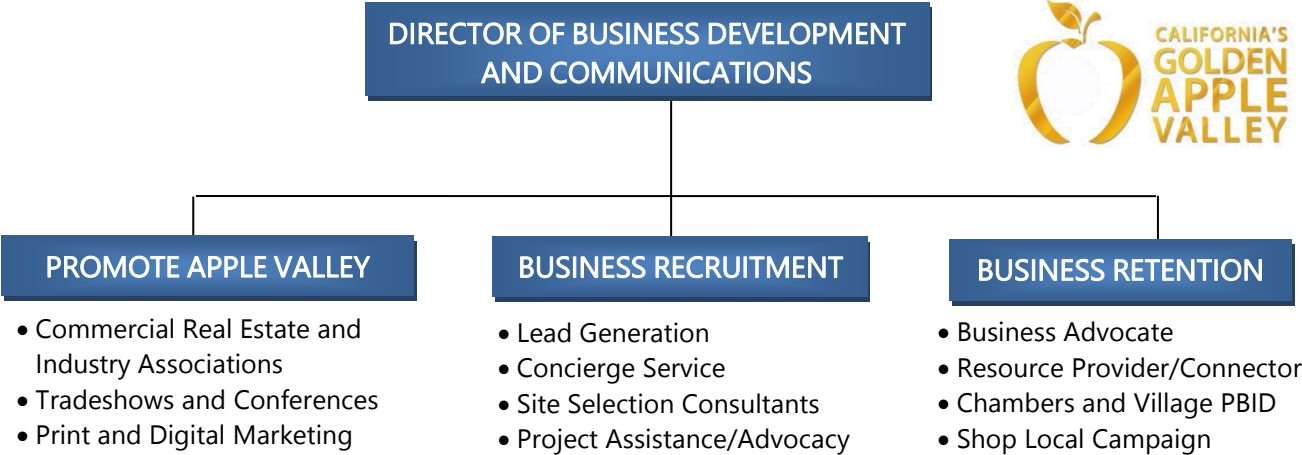
- Develop a standardized checklist for office operations under the responsibility of the Government Services Department
- Assist with the administration of the redrawing of election boundary lines for Town districts
- Revamp the Town’s Passport and Notarial Services to ensure safety of customers and staff
- Be more proactive in risk assessment for the Town of Apple Valley
- Work closely with Department staff to ensure their documentation is processed according to the new retention schedule

Department Performance Measures		
	Actual FY 20-21	Goal FY 21-22
Government Services		
Accuracy on agenda packet	85%	100%
Process documents within one week of meeting.	95%	100%
FPPC documents collected prior to deadline.	95%	100%
Process subrogation documents within three days of receipt	90%	90%
Input Certificate of Insurance into database upon receipt	---	90%

TOWN CLERK 1001-1060							
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services							
7010	Salaries & Wages	252,599	349,599	350,060	350,060	100.0%	362,669
7110	Cafeteria Benefits	19,320	41,464	46,573	46,573	100.0%	45,794
7120	Deferred Compensation	79	0	-	0	0.0%	-
7140	RHS	1,156	1,644	1,783	1,783	100.0%	1,848
7150	Medicare	3,696	4,894	5,170	5,170	100.0%	5,358
7160	PERS	65,559	39,533	110,469	110,469	100.0%	116,391
7165	Auto Allowance	6,502	6,614	6,498	6,498	100.0%	6,840
Total Personnel		348,912	443,747	520,553	520,553	100.0%	538,899
Operations & Maintenance							
7205	Advertising	5,761	2,774	4,000	2,000	50.0%	4,000
7229	Education & Training	412	1,744	4,000	1,000	25.0%	4,000
7241	Meetings & Conferences	4,206	3,913	-	125	#DIV/0!	5,000
7247	Memberships & Dues	560	744	1,500	1,120	74.7%	1,500
7253	Mileage	479	226	700	0	0.0%	700
7265	Office Supplies	1,499	949	2,000	50	2.5%	2,000
7277	Printing	0	-	1,000	200	20.0%	1,000
7315	Election	(3,475)	-	60,000	-	0.0%	-
7330	Hardware/Software Supplies	5,231	-	-	-	0.0%	-
8940	Contract Services	6,965	1,121	5,000	500	10.0%	5,000
9065	Leased Equipment	4,861	(336)	-	0	0.0%	-
Total Operations & Maint.		26,499	11,136	78,200	4,995	6.4%	23,200
Department Total		375,411	454,883	598,753	525,548	87.8%	562,099

Personnel Schedule	Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22
Full Time:				
Town Clerk/Dir of Gov Services	0.95	0.95	0.95	0.95
Records Technician	1.00	0.00	0.00	0.00
Administrative Assistant, Senior	0.00	1.00	1.00	1.00
Deputy Town Clerk	1.00	2.00	2.00	2.00
Total FTE's:	2.95	3.95	3.95	3.95

ECONOMIC AND BUSINESS DEVELOPMENT



DESCRIPTION

The Economic and Business Development Department carries out the Town Council's *Vision 2020* goals by providing and creating services and programs that cultivate job creation, attract private investment, and spur development in Apple Valley. These activities increase revenues to the Town which fund essential municipal services and enhance the quality of life for Apple Valley residents.

Economic Development staff promotes Apple Valley and builds relationships with industrial site selection consultants and tenant representatives, commercial retailers, real estate brokers and developers, and business owners and decision-makers, through direct communication, tradeshows and conferences, association memberships, and marketing campaigns. Such business development leads to new companies, projects and investment entering Apple Valley.



Staff leverages resources by partnering with local Chambers of Commerce, the Village Property and Business Improvement District (PBID), San Bernardino County Economic Development Agency, Team California, and the Governor's Office of Business and Economic Development.

Staff works to solidify Apple Valley as a pro-business community by serving as a liaison between private and public agencies during a project's due diligence phase. During this stage, staff also provides feasibility studies, market reports and property data to assist a firm's site selection analysis. During the predevelopment design phase, staff advocates for a transparent and streamlined application of land use and development standards. Economic Development staff continues to support businesses throughout their operations in Apple Valley via the Business Visit Program and the award-winning Shop Local, Think Apple Valley campaign, which highlights the benefits of shopping local and the success stories of local entrepreneurs.

PROGRAM CHANGES FOR BUDGET YEAR 2021-22

Economic Development staff will continue to highlight the Big Lots Distribution Center and the coming soon Brightline Trains USA rail station in North Apple Valley, along with other recent successes, as indicators that Apple Valley is a strong location for business development and a cost-competitive alternative to the rising costs and declining availability of development-ready, large-acre land in Southern California. Staff will continue to target business and real estate executives, industry professionals and site selection consultants, to expand the

awareness of the Town’s available residential, hospitality, commercial and industrial development opportunities. Services will also focus on strategic media placement and direct engagement with targeted job creators. Staff will continue to support small business development opportunities, including administering the Shop Apple Valley campaign and Village Property and Business Improvement District.

2020-21 HIGHLIGHTS

- Brightline Trains USA high-speed rail line, station and maintenance facility advocacy and recruitment
- Grand opening of Apple Valley Hotel and Lodge, after a decade of vacancy
- Grand opening of Apple RV and Boat Storage at former Lowe’s building
- Continued Shop Local Campaign and Business Visitation Program
- Served as Town liaison to the Apple Valley Village PBID Association

2021-22 GOALS AND OBJECTIVES

- Promote Apple Valley as a proven and competitive location for business and industry
- Cultivate relationships with site selectors, commercial real estate professionals and business owners
- Manage lead generation and business development relations, including responses to requests for information from site selectors
- Advocate for legislation to create and fund state economic development tools and programs
- Increase paid marketing
- Support local businesses through resource connections, including Shop Local campaign
- Partner with educational and workforce development organizations to enhance labor quality
- Pursue professional development and certification

PERFORMANCE MEASURES

	Actual FY18-19	Actual FY19-20	Estimated FY20-21	Goal FY21-22
Shop Local Business Spotlights	40	30	5	25
Business Introductions and Tours	22	15	12	20
Media Placements in Industry Publications	15	5	5	10
Industry Conferences and Tradeshows	5	5	1	5
Boards/Committees	2	1	1	1
Speaking Engagements	12	7	3	7

PUBLIC INFORMATION 1001-1070							
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services							
7010	Salaries & Wages	155,025	180,467	255,175	255,175	100.0%	255,175
7110	Cafeteria Benefits	25,883	28,461	36,476	36,476	100.0%	23,416
7140	RHS	735.58	876.79	1,293	1,293	100.0%	1,312
7150	Medicare	2,068	2,402	3,750	3,750	100.0%	3,804
7160	PERS	39,959	19,172	78,812	78,812	100.0%	80,550
7165	Auto Allowance	-	1,069	3,420	3,420	0.0%	3,420
7166	Phone Allowance	-	480	-	2,000	0.0%	3,720
Total Personnel		223,670	232,927	378,926	380,926	100.5%	371,396
Operations & Maintenance							
7205	Advertising	3,748	12,033	20,000	9,000	45.0%	15,200
7229	Education & Training	95	45	4,000	-	0.0%	4,000
7241	Meetings & Conferences	1,713	1,139	-	-	#DIV/0!	1,600
7247	Memberships & Dues	1,005	365	1,200	1,000	83.3%	1,500
7253	Mileage	-	-	1,000	-	0.0%	1,000
7265	Office Supplies	47	488	500	500	100.0%	500
7271	Postage	20,000	17,000	19,000	19,000	100.0%	19,000
7277	Printed Materials	24,713	15,780	27,000	35,000	129.6%	27,000
7289	Subscriptions	600	555	250	800	320.0%	250
7327	Grand Openings/Ground Brea	1,578	-	-	-	#DIV/0!	-
7330	Hardware/Software Supplies	681	-	500	-	0.0%	500
7370	Special Dept. Supplies	6,490	5,449	-	3,500	#DIV/0!	-
7865	Community Activities	450	2,508	16,500	4,000	24.2%	14,500
7977	Adopt a Street/Trail	2,620	269	-	2,500	#DIV/0!	-
8940	Contract Services	5,075	8,834	12,000	10,000	83.3%	12,000
9052	Gas, Diesel, Oil	168	-	-	-	0.0%	-
Total Operations & Maint.		68,984	64,464	101,950	85,300	83.7%	97,050
Department Total		292,654	297,391	480,876	466,226	97.0%	468,446

Personnel Schedule	Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22
Full Time:				
Director of Business Dev & Comm	0.00	0.15	0.50	0.50
Public Relations Specialist, Senior	0.00	1.00	1.00	1.00
Public Relations Specialist	2.00	1.00	1.00	1.00
Administrative Assistant, Senior	0.00	0.25	0.50	0.50
Administrative Secretary	0.25	0.00	0.00	0.00
Part Time:				
Event Coordinator - PT	0.00	0.00	0.00	0.00
Total FTE's:	2.25	2.40	3.00	3.00

HUMAN RESOURCES



DEPARTMENT DESCRIPTION

The Human Resources Department, recognizing that our employees are our most valuable asset, seeks to provide the highest quality customer service to Town staff in the areas of Benefits Management, Recruitment and Selection, Classification and Compensation, Employee Relations, Employee Training and Development, Workers Compensation and Disability Management. These goals are consistent with the goal in the Town’s Vision 2020 long-range plan of “recruiting and retaining the highest quality staff.” The Department has two full-time staff to handle the Town’s Human Resources duties. The Department treats every applicant and employee with respect and dignity throughout their recruitment, selection, and employment with the Town. For the upcoming year, Human Resources



Resources

staff will continue to focus on finding new methods for boosting employee performance and engagement, providing employees with up-to-date training opportunities and tools to increase employee development, continued access to health and wellness information, and maintaining compliance with state laws and regulations.

Recruitment and Selection: Human Resources staff is responsible for conducting town-wide recruitments and managing the on-boarding process. Staff verifies the applicant data, determines eligibility, coordinates interviews, performs background checks, and coordinates the hiring process.



Classification and Compensation: Human Resources staff works with operational departments to develop accurate job descriptions, job titles, and compensation structure town-wide. The department works hard to ensure fair and consistent compensation practices for salary recommendations for total compensation in local labor market as well as reasonable internal relationships between classifications. In addition, Human Resources staff conducts classification studies, when needed, to establish new job descriptions.

Benefits Administration: Human Resources staff works closely with our insurance broker and CalPERS Health to maintain a cost-effective employee benefits program that helps the Town recruit and retain quality employees. Staff advises employees about the various health, pension, disability, life insurance, and supplemental voluntary benefits.

Employee Relations: Staff works with operating departments to interpret Town policies and procedures, provides conflict resolution support, and advises managers on the disciplinary process.

Training and Development: Provides comprehensive employee training on a wide variety of topics including mandated instruction in workplace harassment and ethics through a combination of online and classroom trainings.

Disability/Workers' Compensation/Safety: Human Resources ensures the Town continues to meet its obligations under all regulatory programs including the Family Medical Leave Act (FMLA), and California Family Rights Act (CFRA). Human Resources administers the Workers' Compensation program, which provides income replacement benefits due to illness or injury on the job as well as modified duty program to accommodate employee injuries. Additionally, Human Resources staff complies with mandated legal notice requirements, ensures best practices and legal requirements to provide and maintain a safe and healthy work environment.

2020-2021 HIGHLIGHTS

- The Employee Shout Out Program continues to provide a mechanism for employees to recognize excellence in their peers
- The revamped monthly HR Newsletter continues to provide staff with relevant information on Town events, FAQ's, department spotlights, and benefit information
- The Walking Club continues to provide monthly walking challenges to promote employee health and wellness
- Successfully transitioned all Town Health benefits to the same plan year following the implementation of CalPERS Health benefits
- Continues to offer web-based and in-person training programs in partnership with California Joint Powers Insurance Authority
- Increased participation in virtual based trainings
- Partnered with Company Nurse to provide triage services for workplace injuries.

2021-2022 GOALS AND OBJECTIVES:

- Review and update the Town's Policy and Procedure Manual
- Update employment application and new hire orientation process
- Continue to evaluate the processes within the Human Resources functions to maximize efficiency of staff and processes
- Continue to expand employee engagement efforts
- Develop new training opportunities for all employees
- Develop Disciplinary Process Handbook for Supervisors and Managers
- Continue to monitor changes in employment law requiring updates to policies and procedures.

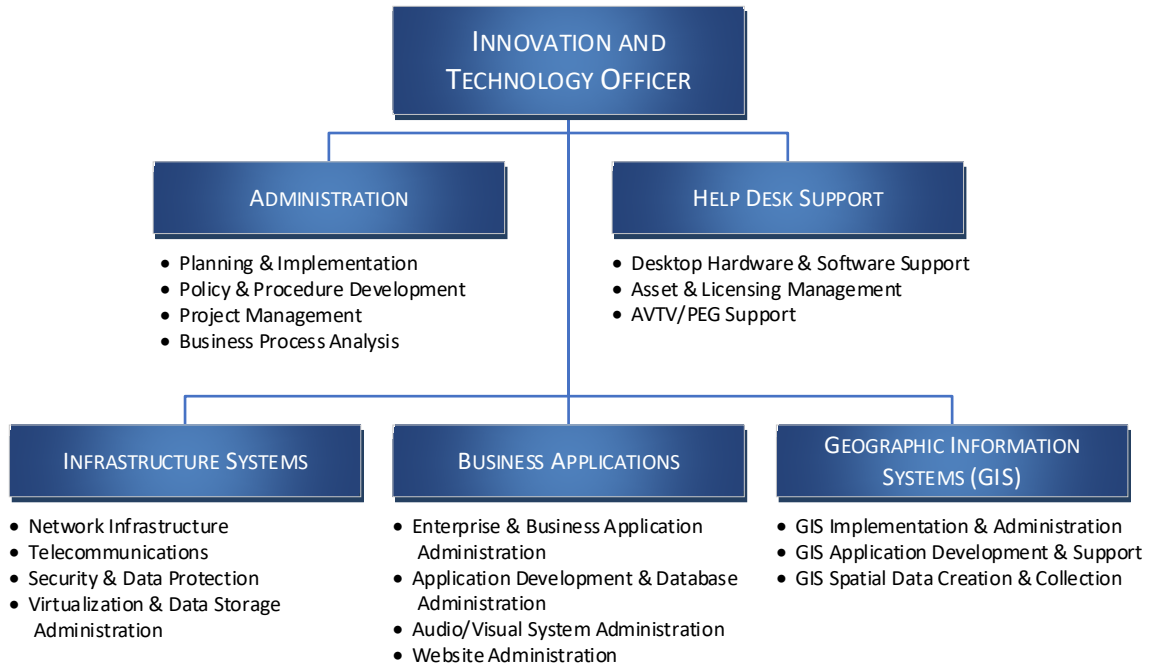
Department Workload Indicators		
	Actual FY 19-20	Estimated FY 20-21
Number of Recruitments	28	10
Number of Applications Received	706	92
Number of Applicants Interviewed	220	200
Number of New Hires	18	
Number of Retirements	2	2
Number of Promotions	16	9
Number of Personnel Action Forms Processed	600	497
Average number of days to process personnel action forms (new hires, promotions, status change, enrollments, etc.)	3	2
Online Training Hour Completed	-	627
Average number of days to process training documents after completion of session	1	1
Number of Workplace Injury Claims	8	6



HUMAN RESOURCES 1001-1080							
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services							
7010	Salaries & Wages	97,587	74,177	122,574	122,574	100.0%	123,510
7020	Wages Part-Time	25,872	27,155	-	-	#DIV/0!	-
7025	Part Time Sick Leave	377	-	-	-	0.0%	-
7110	Cafeteria Benefits	13,948	14,202	12,505	12,505	100.0%	10,128
7120	Deferred Comp	17	-	-	-	0.0%	-
7140	RHS	482	479	613	613	100.0%	618
7150	Medicare	1,983	1,486	1,778	1,778	100.0%	1,792
7160	PERS	24,061	6,583	26,967	26,967	100.0%	32,465
7165	Auto Allowance	-	-	-	-	0.0%	4,800
7166	Phone Allowance	-	260	-	990	0.0%	1,200
Total Personnel		164,326	124,342	164,437	165,427	100.6%	174,514
Operations & Maintenance							
7205	Advertising	628	709	800	200	25.0%	800
7229	Education & Training	1,268	70	300	500	166.7%	3,300
7241	Meetings & Conferences	922	1,810	-	-	#DIV/0!	3,429
7247	Memberships & Dues	502	594	903	903	100.0%	903
7265	Office Supplies	609	560	1,000	750	75.0%	1,000
7277	Printing	13	96	150	150	100.0%	150
7289	Subscriptions	-	291	500	500	100.0%	500
7330	Hardware/Software Supplies	72	-	-	-	0.0%	-
7370	Special Dept Supplies	348	700	830	500	60.2%	830
8940	Contract Services	45,615	9,098	500	-	0.0%	500
Total Operations & Maint.		49,977	13,928	4,983	3,503	70.3%	11,412
Department Total		214,304	138,271	169,420	168,930	99.7%	185,926

Personnel Schedule	Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22
Full Time:				
Human Resources Manager	0.00	0.00	0.00	1.00
Human Resources Analyst	0.00	1.00	1.00	0.00
Administrative Analyst II	0.47	0.00	0.00	0.00
Administrative Analyst I	1.00	0.00	0.00	0.00
Human Resources Assistant	0.00	0.00	1.00	1.00
Office Assistant	0.00	1.00	0.00	0.00
Part Time:				
Program Assistant	0.67	0.00	0.00	0.00
Total FTE's:	2.14	2.00	2.00	2.00

INNOVATION AND TECHNOLOGY



DEPARTMENT DESCRIPTION

The Department of Innovation and Technology is dedicated to leading, supporting and providing professional and innovative technology solutions. The Department continually monitors critical systems to ensure data integrity and security, and will continue driving the Town’s technology forward, providing technology solutions to meet the needs of Town staff and the public. The Department provides infrastructure and business application analysis, design, implementation, administration, maintenance and support to the Town’s users.

2021-22 PROGRAMMATIC CHANGES

The Department of Innovation and Technology continues to consolidate technology solutions, in order to provide a concise technology budget and improved operational oversight. The Department will implement several computer upgrades to provide better information processing and security, and audio visual system upgrades to the Council Chambers and Apple Valley Conference Center to provide improved Town meeting broadcasting quality and modern technical functionality.

2020-21 HIGHLIGHTS

- Increased Internet and Wide Area Network (WAN) connection speeds to improve data communication and processing
- Upgraded the Town’s Virtual Server and Storage solution, providing improved performance of systems
- Rebooted the Town’s Geographic Information Systems (GIS) Implementation, providing internal Departments and staff with access to geospatial data to aid in daily duties and projects
- Upgraded the Town’s Cashiering System to provide better performance and functionality

Ongoing system and security improvements

2021-22 GOALS AND OBJECTIVES

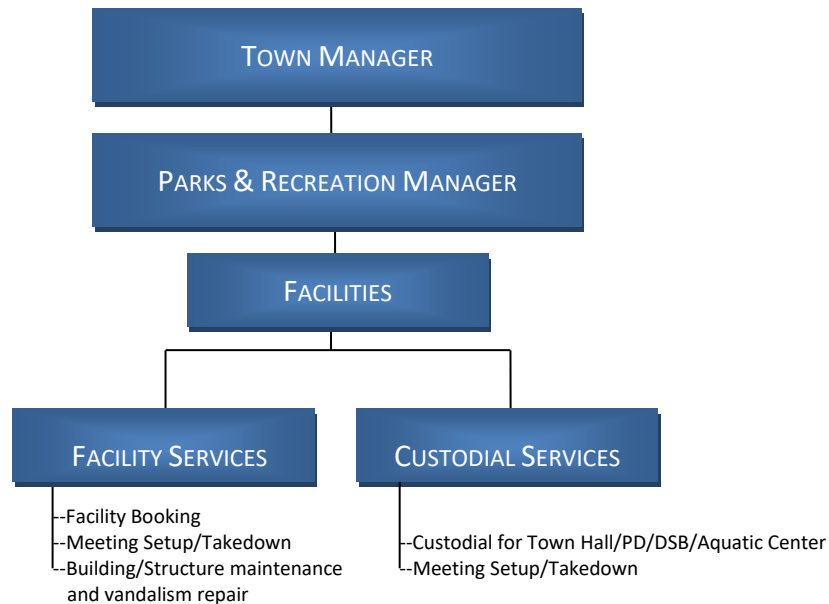
- Continual infrastructure and communication system, and business application improvements and enhancements
- Upgrade the Audio Visual systems in Council Chambers and the Conference Center
- Implement a Sewer System Asset Management and Work Order system
- GIS improvements and further development of web-based maps and apps for Town staff and the public
- Continue to lead technology efforts and provide optimal innovative solutions and support to Town department
- Develop a five-year technology plan to maximize Town wide operational efficiency

INNOVATION & TECHNOLOGY 1001-1090							
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services							
7010	Salaries & Wages	154,169	238,641	253,448	253,448	100.0%	253,448
7030	Overtime	524	2,125	6,000	6,000	100.0%	6,000
7110	Cafeteria Benefits	25,792	33,380	36,898	36,898	100.0%	35,802
7120	Deferred Comp	13	-	-	-	0.0%	-
7140	RHS	735	1,148	1,279	1,279	100.0%	1,303
7150	Medicare	2,123	3,330	3,710	3,710	100.0%	3,780
7160	PERS	36,239	19,103	69,118	69,118	100.0%	70,886
7165	Auto Allowance	-	-	3,000	3,000	0.0%	4,800
7166	Phone Allowance	557	1,503	2,460	2,460	100.0%	2,460
Total Personnel		220,152	299,231	375,913	375,913	100.0%	378,480
Operations & Maintenance							
7229	Education & Training	130	1,755	3,000	-	0.0%	8,000
7241	Meetings and Conferences	-	621	-	-	#DIV/0!	12,000
7247	Membership and Dues	-	260	150	-	0.0%	150
7253	Mileage	-	-	900	-	0.0%	-
7265	Office Supplies	13	1,989	2,500	500	20.0%	2,500
7289	Subscriptions	144	2,242	2,000	-	0.0%	2,000
7295	Utilities: Phones, Internet, Cell Pho	-	147,029	162,620	162,620	100.0%	159,000
7330	Hardware/Software Supplies/Exp	34,359	50,111	67,791	25,000	36.9%	158,000
8940	Contract Services	83,249	238,890	360,158	360,158	100.0%	619,150
Total Operations & Maint.		117,895	442,897	599,119	548,278	91.5%	960,800
9100	Capital Projects	-	-	59,250	59,250	100.0%	-
Sub-Total				59,250	59,250	100.0%	-
Department Total		338,047	742,128	1,034,282	983,441	95.1%	1,339,280
Personnel Schedule			Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22	
Full Time:							
	Innovation and Technology Officer		1.00	1.00	1.00	1.00	
	Innovation and Technology Specialist		1.00	1.00	1.00	1.00	
	Innovation and Technology Technician		1.00	1.00	1.00	1.00	
Total FTE's:			3.00	3.00	3.00	3.00	

GENERAL GOVERNMENT

GENERAL GOVERNMENT 1001-1200							
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Operations & Maintenance							
9840	Principal	-	7,177	-	-	0.0%	815,000
9860	Interest	-	45,598	-	-	0.0%	168,128
7140-1000	Health Benefits - Retirees	162,708	149,405	170,000	160,000	94.1%	170,000
7205	Advertising	-	-	-	-	#DIV/0!	-
7206	Banking Fees	-	18,242	-	-	0.0%	-
7207	Banking Fees - Check 21	33,778	1,798	3,600	2,500	69.4%	3,600
7217	Credit Card Costs	157,342	147,593	140,200	30,000	21.4%	120,000
7229	Education & Training	-	-	-	-	0.0%	-
7235	Insurance	997,790	1,139,087	1,389,778	1,371,715	98.7%	1,500,000
7241	Meetings & Conferences	-	-	-	-	0.0%	-
7247	Memberships & Dues	65,062	41,255	54,100	50,000	92.4%	54,100
7259	Miscellaneous	229,412	70,312	14,850	5,000	33.7%	14,850
7265	Office Supplies	11,355	16,322	16,000	15,000	93.8%	16,000
7271	Postage	27,488	31,721	40,000	35,000	87.5%	40,000
7277	Printing	6,959	12,143	13,030	2,000	15.3%	13,030
7289	Subscriptions	217	267	200	650	325.0%	800
7310	Assessment district Costs	3,609	3,789	4,000	-	0.0%	4,000
7335	NPDES Compliance	-	21,344	50,000	25,000	50.0%	50,000
7336	NPDES-Compliance-CAA	-	-	10,000	-	0.0%	10,000
7384	Damage Claims	-	9,287	10,000	10,500	0.0%	10,000
7655	Building Maintenance	-	-	-	25,000	-	35,000
8912	Administration	-	1,319	-	1,600	0.0%	-
8916	Audit	-	6,190	25,000	25,000	0.0%	25,000
8940	Contract Services	62,347	72,204	70,000	11,000	15.7%	70,000
8941	Acquisition	856,716.78	3,862,947	2,000,000	1,500,000	75.0%	2,000,000
9010	PEG Channel Expenses	-	12,299	-	-	#DIV/0!	-
9052	Gasoline, Diesel, Oil	-	48	-	-	0.0%	-
9091	Vehicle Maintenance	45,709	-	-	6,000	0.0%	10,000
9140	Vehicle & Equipment	-	36,367	166,000	150,000	90.4%	166,000
Total Operations & Maintenance		2,660,492	5,706,715	4,176,758	3,425,965	82.0%	5,295,508
9999	Transfer out - 5710	418,981	300,000	470,000	470,000	100.0%	470,000
Department Total		3,079,474	6,006,715	4,646,758	3,895,965	83.8%	5,765,508

PUBLIC FACILITIES



DEPARTMENT DESCRIPTION

The Division is responsible for the custodial duties at Town Hall, the Development Services Building, Police Department, James Woody Community Center and Civic Center Park Aquatic Center, as well as maintenance and repair duties at all public facilities. The Division also handles the set up and operations of public meetings in Town facilities as well as all meeting and rental bookings in the Apple Valley Conference Center and all Town facilities.

2020-2021 PROGRAMMATIC CHANGES

The Public Facilities Budget houses General Government expenses for building operations and maintenance. These costs include utilities, leases, building maintenance, etc. This Fiscal Year, we are having the facilities staff maintain the cleaning and maintenance at the Public Works building. This has been accomplished by contracting out repairs needed in previous years.

2020-2021 HIGHLIGHTS

- Replace flooring in the Aquatic Center office and restrooms.
- Remodel Deck at Horsemens Center Park.
- Built Movie Screen for Movies in the Park.
- Paint Pool Perimeter fence.
- Upgraded HVAC System at Development Services Building.
- Painted the JWCC Gym Wall.
- COVID - 19 Sanitizing Measures on all Town Buildings.
- Automate ball field lighting on field 3,4,5,6 at James Woody Community Center.

- Automated lighting at the AVGC Tennis Courts.

2021-2022 GOALS AND OBJECTIVES

- Remodel Corwin Restroom Building.
- Painting exterior trims on town facilities.
- Replacing two pool heaters at the Aquatic Center.
- Install LED lighting at AVGC Tennis Courts.
- Paint and update the Arts & Crafts Room at James Woody Community Center.

Department Performance Measures – Public Facilities				
	Actual FY 18-19	Actual FY 19-20	Estimated FY 20-21	Goal FY 21-22
Conference Center uses	400	400	150	400
Recreation Center uses	750	750	450	750
Square footage of public facilities	123,950	123,950	123,950	123,950

Apple Valley Town Hall



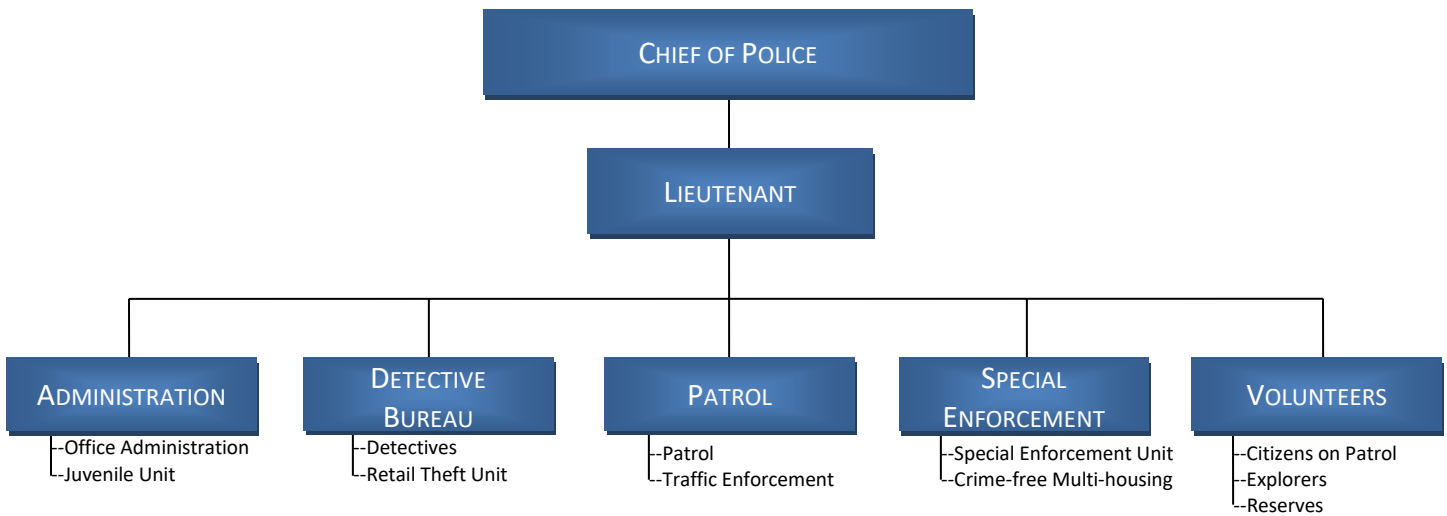
Development Services Building



PUBLIC FACILITIES 1001-1400

Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services							
7010	Salaries & Wages	159,712	253,355	181,737	181,737	100.0%	188,074
7020	Wages Part-Time	103,425	103,190	108,548	108,548	100.0%	97,056
7025	Part-Time Sick Leave	2,341	350	3,619	-	0.0%	-
7030	Wages Overtime	2,810	4,170	-	5,800	0.0%	-
7110	Cafeteria Benefits	26,318	39,042	33,331	33,331	100.0%	38,179
7120	Deferred Comp	7	-	-	-	0.0%	-
7140	RHS	636	1,010	913	913	100.0%	1,069
7150	Medicare	3,776	5,150	4,222	4,222	100.0%	4,139
7160	PERS	38,938	20,438	48,718	48,718	100.0%	55,238
7166	Phone Allowance	-	198	528	528	0.0%	264
Total Personnel		337,963	426,904	381,616	383,797	100.6%	371,616
Operations & Maintenance							
7180	Uniform Expense	1,769	2,313	2,650	2,650	100.0%	2,650
7223	Disposal Services	6,434	9,795	9,750	9,750	100.0%	9,750
7229	Education & Training	-	1,336	3,025	300	9.9%	3,025
7235	Insurance	-	2,359	-	-	0.0%	-
7259	Miscellaneous	293	214	200	200	100.0%	200
7265	Office Supplies	-	428	450	450	100.0%	450
7295-0109	Utilities - Phones	108,218	848	5,000	5,000	100.0%	5,000
7295-0847	Utilities - Electricity	107,567	137,012	130,000	130,000	100.0%	130,000
7295-0848	Utilities - Natural Gas	26,544	28,557	25,000	25,000	100.0%	25,000
7295-0849	Utilities - Water	12,215	7,845	13,100	13,100	100.0%	13,100
7330	Hardware/Software Supplies/Exp	87,051	-	-	-	0.0%	-
7360	Safety & Security	3,188	2,841	4,745	4,745	100.0%	4,745
7375	Staff Services	6,723	4,177	7,250	3,000	41.4%	7,250
7383	Vandalism Repairs	530	6,214	10,750	10,750	100.0%	10,750
7655	Building Maintenance	58,086	80,087	81,800	100,000	122.2%	81,800
7755	Grounds Maintenance	-	579	500	-	0.0%	500
7780	Irrigation Supplies	-	-	200	-	0.0%	200
7970	Small Tools	169	1,099	1,050	1,050	100.0%	1,050
8940	Contracted Services	3,250	-	3,250	-	0.0%	3,250
9013	Communications Equip	-	32	-	-	0.0%	-
9026	Equipment Maintenance	839	1,234	2,000	2,000	100.0%	2,000
9039	Equipment Rental	-	-	2,400	-	0.0%	2,400
9052	Gasoline, Diesel, Oil	988	6,451	3,500	12,000	342.9%	3,500
9065	Leased Equipment	52,793	2,730	6,000	6,000	100.0%	6,000
9078	Safety Equipment	1,841	1,761	2,000	750	37.5%	2,000
9091	Vehicle Maintenance	442	1,783	2,000	4,500	225.0%	2,000
Total Operations & Maint.		478,942	299,693	316,620	331,245	104.6%	316,620
Debt Service and Transfers							
9840	2007 COPS / 2017 Refunding - Principal	-	765,000	785,000	785,000	0.0%	-
9860	2007 COPS / 2017 Refunding - Interest	-	213,803	191,328	191,328	0.0%	-
9999-4105	1999 COP	393,959	386,497	-	-	#DIV/0!	-
9999-4108	2007 COPS / 2017 Refunding	955,335	-	-	-	0.0%	-
Total Debt Service and Transfers		1,349,294	1,365,300	976,328	976,328	100.0%	-
Department Total		2,166,200	2,091,897	1,674,564	1,691,373	101.0%	688,236
Personnel Schedule							
		Actual	Actual	Actual	Adopted		
		2018-19	2019-20	2020-21	2021-22		
Full Time:							
Parks & Recreation Manager		0.22	0.22	0.22	0.22		
Public Works Supervisor		0.05	0.06	0.00	0.00		
Maintenance Supervisor		0.74	0.74	0.74	0.74		
Grounds Services Worker, Senior		0.00	0.08	0.00	0.00		
Administrative Assistant, Senior		0.00	0.09	0.09	0.09		
Administrative Secretary		0.09	0.00	0.00	0.00		
Maintenance Worker II		0.57	0.57	0.57	0.57		
Maintenance Worker I		0.96	1.21	0.96	0.00		
Maintenance Aide		0.00	0.00	0.00	1.00		
Grounds Services Worker III		0.08	0.00	0.00	0.00		
Office Assistant, Senior		0.02	0.02	0.02	0.02		
Grounds Services Worker II		0.33	0.00	0.00	0.00		
Custodian		1.00	1.00	1.00	1.00		
Part Time:							
Custodian		1.17	0.77	0.77	1.00		
Custodial Aide		2.56	2.96	2.96	2.46		
Total FTE's:		7.79	7.72	7.33	7.10		

PUBLIC SAFETY



DEPARTMENT DESCRIPTION

The Town of Apple Valley has contracted with the San Bernardino County Sheriff’s Department for all its law enforcement services since 1989. In its current configuration, the Apple Valley Police Department is made up of 51 safety/sworn personnel and 13 professional staff members and includes a detective division, a traffic unit, a specialized enforcement unit focused on gangs and quality of life solutions, a juvenile unit, and retail theft deputy. Beyond the around the clock patrol functions and other services provided locally, the contract with the San Bernardino County Sheriff’s Department provides the Town of Apple Valley with extensive support from specialized units to include: Homicide, Crimes Against Children, Bomb/Arson, Narcotics, SWAT, Crime Scene Investigations, Gang, Human Trafficking, Rural Crimes Task Force, Auto Theft Task Force, Aviation, High Tech Crimes, Human Resources, Communications, Technical Services, Internal Affairs, Public Affairs, Training, Fleet Management, Criminal Records, Volunteer Forces, and Civil Liabilities.

2020-21 HIGHLIGHTS

- Deputies made 1% more arrests in 2020 when compared to 2019.
- Apple Valley participated in regional traffic enforcement operations. The results were a 18% increase in traffic citations in 2020 compared to 2019
- The AVPD is participating in the Safe Return Program designed to assist in locating missing persons with special needs
- Apple Valley Police Department partnered with Apple Valley Town Code Enforcement and Sheriff's HOPE team to reach out to the homeless population. During these operations, staff identified homeless criminal transients. The HOPE team was able to house several of the

homeless and at least 50 of these criminal transients were arrested for crimes such as; panhandling, criminal warrants, drug possession and possession of drug paraphernalia

- The Apple Valley Police Activities League received the following donations; \$2,000 from each of the following: The California Trucker's Association, Target and Liberty Utilities; and a \$5,000 donation from the Apple Valley Rotary. These donations will be used for the SHOCK program and Youth Center remodel/update
- AVPD volunteers (Reserves, COPs, and Explorers) donated over 5000 hours, which resulted in an estimated cost savings to the Town of over \$163,000.

2021- 22 GOALS AND OBJECTIVES

- Continue to emphasize Traffic and DUI enforcement efforts with a focus on reducing collisions by concentrating on collision frequency, location and collision factors. This data will be used to deploy resources efficiently.
- Continue to focus on quality of life concerns, such as criminal transients and aggressive panhandlers, assuring the community a better way of life
- Manage overtime through efficient deployment and maintain full staffing at all levels

- Provide on-going, bi-monthly crime prevention education to the community provided by the Sheriff's Public Affairs division and in cooperation with the surrounding High Desert Stations
- Secure grant funding to enhance working conditions with innovative equipment and training
- Increase the number of volunteers and the volunteer hours by 10%
- Continue to inform the public on the Sheriff's Safe Return Program

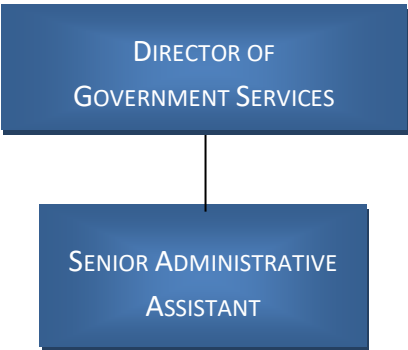
Department Performance Measures				
	2019*	2020*	% Change	2021 Goal
Calls for Service	70392	69633	-1	NA
Deputy Reports	6,514	6145	-2%	NA
Arrests	2,236	2269	1 %	NA
Traffic Collisions	429	460	7%	2% Reduction
Traffic Citations Issued	3,569	4279	18%	2% increase
Residents per Deputy	1,986	1,986	.5%	NA
Patrol Deputies	37	37	0%	NA
Part I Crimes	1,671	1,543	-8%	2% Reduction
Part II Crimes	2,129	2323	9%	2% Reduction
Total Crimes	3800	3,866	2%	2% Reduction

*Based upon calendar year data

PUBLIC SAFETY - SHERIFF 1001-2010							
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services							
7020	Salaries Part-Time	9,834	-	-	-	0.0%	-
7025	Part-Time Sick Leave	416	-	-	-	0.0%	-
7150	Medicare	149	-	-	-	0.0%	-
Total Personnel		10,399	-	-	-	0.0%	-
Operations & Maintenance							
7180	Uniform Expenses	1,000	1,834	1,500	-	0.0%	1,500
7223	Disposal Service	2,048	2,260	2,500	2,500	100.0%	2,500
7229	Education & Training	-	100	-	-	0.0%	-
7241	Meetings & conferences	153	292	-	150	#DIV/0!	-
7247	Membership & Dues	925	762	1,000	1,000	100.0%	1,000
7259	Miscellaneous Costs	30	-	-	-	0.0%	-
7265	Office Supplies	592	1,067	500	500	100.0%	500
7271	Postage	2,557	2,552	2,500	3,050	0.0%	2,500
7277	Printing	887	917	1,000	900	90.0%	1,000
7289	Subscriptions	-	-	-	-	#DIV/0!	-
7295	Utilities: Phone, Internet, Cell	15,718	4,879	18,320	11,000	60.0%	18,000
7295	Utilities: Electricity Usage	38,064	41,442	42,000	36,000	85.7%	42,000
7295	Utilities: Natural Gas Usage	1,632	1,859	2,000	1,800	90.0%	2,000
7295	Utilities: Water Usage	5,136	2,667	4,500	3,500	77.8%	4,500
7330	Hardware/Software Supplies/l	-	-	-	-	0.0%	-
7360	Safety & Security	233	-	500	300	60.0%	500
7370	Special Dept Supplies	-	-	-	-	#DIV/0!	-
7375	Staff Services	1,416	2,127	2,000	1,000	50.0%	2,000
7655	Building Maintenance	6,596	13,326	8,500	15,000	176.5%	15,500
7720	Sobriety Checkpoint	-	-	-	-	0.0%	-
7755	Grounds Maintenance	-	-	-	-	#DIV/0!	-
7970	Small Tools	-	-	-	-	0.0%	-
8936	Cal-ID Systems	88,483	88,624	86,688	87,000	100.4%	88,000
8940	Contracted Services	3,036	8,999	5,000	15,000	300.0%	15,000
8948	County Sheriff	13,780,424	14,481,095	15,518,300	15,518,300	100.0%	16,159,363
8948-5000	County Sheriff - Overtime	175,114	54,745	210,000	-	0.0%	200,000
9026	Equipment Maintenance	563	944	1,000	20	2.0%	1,000
9052	Gasoline, Oil, Etc.	184,197	168,422	200,000	120,000	60.0%	200,000
9065	Leased Equipment	16,194	2,233	1,500	-	0.0%	1,500
9078	Safety Equipment	-	393	1,680	1,000	0.0%	1,000
9091	Vehicle Maintenance	191,954	199,148	200,000	185,000	92.5%	200,000
Total Operations & Maint		14,516,952	15,080,687	16,310,988	16,003,020	98.1%	16,959,363
Department total		14,527,351	15,080,687	16,310,988	16,003,020	98.1%	16,959,363

Personnel Schedule	Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22
Full Time:				
Captain	1.00	1.00	1.00	1.00
Lieutenant	1.00	1.00	1.00	1.00
Sergeants	7.00	7.00	7.00	7.00
Detectives	5.00	5.00	5.00	5.00
Deputies	37.00	37.00	37.00	37.00
Secretary I	1.00	1.00	1.00	1.00
Office Specialists	6.00	6.00	6.00	6.00
Service Specialists	6.00	6.00	6.22	6.22
Part Time:				
Sr. Office Assistant	0.30	0.00	0.00	0.00
Total FTE's:	64.30	64.00	64.22	64.22

EMERGENCY PREPAREDNESS



PROGRAM DESCRIPTION

The Office of Emergency Preparedness (OEP) aims to support the Town’s Vision 2020 goal of “A Safe Community” by maintaining and enhancing a high level of public safety. This is accomplished by coordinating and collaborating with our partners to reduce the impact of emergencies and disasters, through a comprehensive emergency management program. The OEP works with key stakeholders in the community, such as AVUSD, AVFPD, AVPD and non-governmental organizations such as Red Cross and local churches, to ensure that the entire community of Apple Valley is forward leaning in emergency preparedness. The OEP is committed to preparing for, responding to, recovering from and mitigating new and challenging emergencies and/or disasters.

In the event of an emergency, the OEP activates and manages the Apple Valley’s Emergency Operations Center (EOC) which is currently located at the Apple Valley Unified School District’s Administration Campus. When activated the EOC becomes the coordination point for all Apple Valley emergency management activities. Apple Valley’s EOC will report directly to the County Office of Emergency Services (OES) who can then assist the Town with requests for state and federal assistance during a significant emergency or disaster.

OEP is responsible for coordinating emergency management training and exercises to prepare EOC staff to carry out their roles in an activated EOC. Apple Valley is an active member of the San Bernardino County Operational Area Coordinating Council (SBCOA). The SBCOA provides support to the Town through free training opportunities, quarterly meetings, resources and coordination of grant funding.

OEP is responsible for managing the Emergency Management Performance Grant (EMPG) for the Town. EMPG is a federal grant designed to support comprehensive emergency management programs at the local level and to encourage the improvement of mitigation, preparedness, response, and recovery capabilities for all hazards.

OEP manages Apple Valley’s Disaster Service Workers (DSW) Volunteer Program. DSW is an all-risk, all-hazard training. This valuable program is designed to help community members protect themselves, their families, neighbors and our community in an emergency situation. DSW’s include Community Emergency Response Team (CERT) and Emergency Communication Services (ECS).

OEP manages and coordinates the quarterly Disaster Council meetings, which was created by Town Council through Municipal Code 2.40 and has Apple Valley’s current mayor serving as Chairman. Representatives from private and public entities as well as private citizens having an official emergency responsibility are invited to participate.

2020-21 HIGHLIGHTS

- Successfully Managed EMPG and HSGP Grants
- Attended virtual and online trainings for Emergency Management
- Managed the Covid-19 Testing sites at Town Hall and the Community Center
- Ensured access of required equipment for health and safety checks in the buildings
- Maintain safety kits and sanitizing equipment for the organization

2021-22 GOALS AND OBJECTIVES

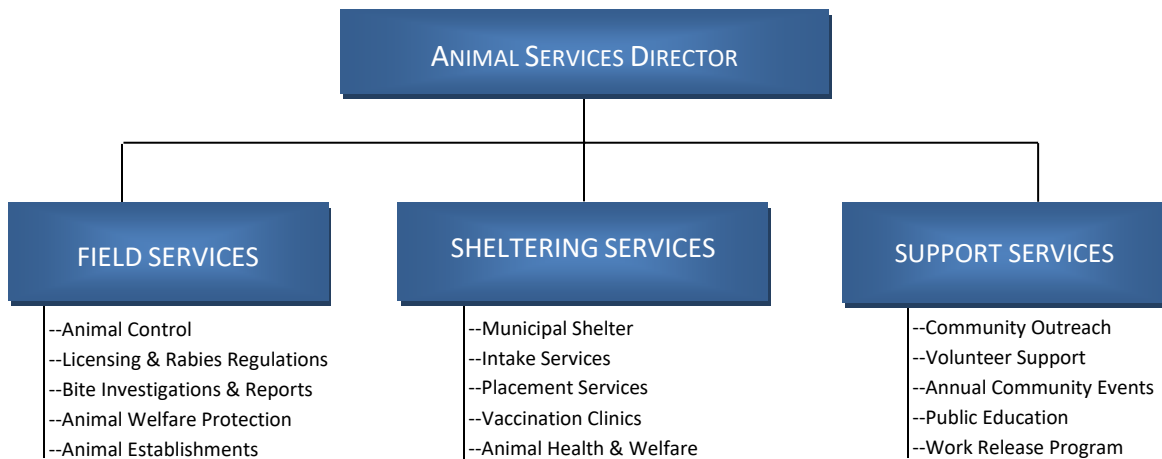
- Update the Emergency Operation Plan
- Establish section specific training for EOC staff
- Continue departmental Safety Training Meetings with Town staff
- Ensure all buildings are equipped with lifesaving devices
- Create DSW training program to include all Town staff



EMERGENCY PREPAREDNESS

EMERGENCY PREPAREDNESS 1001-2020							
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services							
7010	Salaries & Wages	99,038	-	-	-	0.0%	-
7020	Part-time Wages	240	-	-	-	0.0%	-
7025	Part-Time Sick Leave	83	-	-	-	0.0%	-
7030	Overtime	161	-	-	-	0.0%	-
7110	Cafeteria Benefits	11,142	-	-	-	0.0%	-
7120	Deferred Comp	14	-	-	-	0.0%	-
7140	RHS	314	-	-	-	0.0%	-
7150	Medicare	1,430	-	-	-	0.0%	-
7160	PERS	20,048	-	-	-	0.0%	-
Total Personnel		132,471	-	-	-	0.0%	-
Operations & Maintenance							
7229	Education & Training	1,284	1,777	1,500	-	0.0%	1,500
7229-5000	Training Management	456	-	3,000	-	0.0%	3,000
7241	Meetings & Conferences	457	-	100	-	0.0%	1,000
7247	Memberships & Dues	-	-	-	-	#DIV/0!	100
7265	Office Supplies	261	47,723	500	28,546	5709.2%	20,000
7295-0109	Utilities: Phone, Internet, Cell Phones	621	714	-	500	0.0%	-
7330	Hardware/Software Supplies/Exp	17,510	-	-	3,000	0.0%	-
7350	Public Information	-	-	-	-	#DIV/0!	-
Total Operations & Maint		20,588	50,214	5,100	32,046	628.4%	25,600
9999	Transfer Out - 2910	-	-	-	-	-	-
9100	Capital Project - CARES	-	-	680,205	611,366	0.0%	-
Total Capital Expenditures		-	-	680,205	611,366	-	-
Department Total		153,059	50,214	685,305	643,412	93.9%	25,600
Personnel Schedule		Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22		
Full Time:							
Emergency Services Officer		1.00	0.00	0.00	0.00		
Part Time:							
Sr. Office Assistant		0.60	0.00	0.00	0.00		
Total FTE's:		1.60	0.00	0.00	0.00		

ANIMAL SERVICES



DEPARTMENT DESCRIPTION

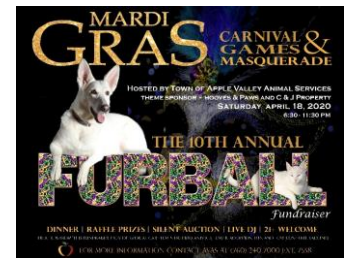
Animal Services is responsible for the enforcement of all California Animal Related Laws and Title 15 of the Town’s Municipal Code. Our philosophy is to promote responsible pet ownership, compassion toward animals and safe human-animal interactions. In order to meet the community’s expectations and to raise the bar for municipal animal care, the Department offers various valuable services through community outreach, public education, animal placement, legislation, sheltering, and enforcement programs. Our purpose is to provide responsive, efficient, and high-quality animal care services that preserve and protect public health and safety and ensures the humane treatment and care of all animals.

DIVISION/MAJOR PROGRAM DESCRIPTION

Field Services Division - Animal Control: Coordinates State mandated rabies enforcement and licensing compliance, which includes the control of animals running at large, bite reports, cruelty investigations, enforcement of animal keeping laws, noise complaints, assisting injured animals, animal establishment inspections, and school-site visits.

Sheltering Services Division – Municipal Shelter: Coordinates sheltering activities, including the housing of surrendered, abandoned, and impounded animals within the parameters of the law, permanent placement services, including coordination with rescue organizations and wildlife preserves, conducting low-cost vaccination clinics, manages the Department’s sheltering contracts, and oversees volunteer training that enhances the level of services provided to housed animals.

Support Services: Coordinates public/private partnerships to provide long-term placement of sheltered animals and fundraising for programs supporting the Department’s goals to reduce euthanasia and increase live release rates. Support Services is tasked with organizing events, training, and activities for both Field and Sheltering Services.



The AVAS Department is able to provide enhanced animal related services and community support thanks to proceeds from annual fundraising events and strong public/private partnerships

2021-22 PROGRAMMATIC CHANGES

The Animal Sheltering Agreement with the County of San Bernardino will provide a minimum guaranteed revenue of \$522,959 for animal sheltering services provided to the unincorporated Victorville High-Desert County Region in FY 2021-22. Maximizing the 20-year building capacity of the Town's Municipal Animal Shelter allows the AVAS Department to provide revenue generating services in fulfillment of the strategic plan outlined by the Town Council in Vision 2020.

2021-2022 HIGHLIGHTS



Adoption Program



Rescue Partner

- Even with COVID – 19 restrictions and closures, over 20,548 people visited the shelter in 2020.
- Apple Valley Animal Services offer a free adoption to veterans in our community. Sponsored programs such as Pets 4 Vets offer additional solutions for increasing live release rates.
- Linda Blair has been a valuable AVAS Rescue partner with the Apple Valley Animal Services since 2017. Saving over 200 pets, Linda focuses on the working breeds most Rescues are not able to take and helps place them into permanent loving homes. We want to thank you, the Linda Blair World Heart Foundation, for joining our efforts as an AVAS ARO Partner. Together we can continue to provide “A Better Way of Life” for the animals in our care – Four Paws at a time. 🐾
- 181 Animal Rescue Organizations updated or renewed their partnership agreements to assist AVAS in finding permanent loving homes for our sheltered animals and help reduce euthanasia.

2021-2022 GOALS

- Animal Services supports the Town's Mission as identified in Vision 2020;
- Offers the highest level of customer service by demonstrating operational excellence and efficiency in animal control and sheltering services.
- Develop and mentor personnel to ensure they are prepared to lead the department in the future.
- Continue to pursue funding opportunities and public private partnerships to expand community programs.
- Ensures public safety by offering animal-friendly community events to facilitate safe human-animal interactions and promote responsible pet-ownership.

FIELD SERVICES GOALS

- Canvas 1500 houses to increase rabies and licensing compliance.

- Increase hours in the field patrolling for animals at large to address leash law violations.
- Decrease the total number of expired dog licenses by 50%.

SHELTERING SERVICES GOALS

- Partner with a total of 200 animal rescue organizations.
- Issue 200 fully funded cat spay/neuter vouchers to reduce live cat intakes.

- Microchip 500 Apple Valley dogs for free to increase return-to-owner rates.

2021-2022 OBJECTIVES

- Continue to work with the Franchise Tax Board to process and close out delinquent enforcement cases.
- Increase participation in the Regional Coalition to provide programs for partnering jurisdictions within the entire San Bernardino County area that increase positive outcomes for community animals.
- Collect and analyze all daily service log data to identify the types of calls AVAS Officers spend time in the field handling and identify proactive programs that can reduce the demand.
- Collect and analyze all daily service log data to calculate total hours AVAS Officers spend in the field proactively patrolling for animals at large.
- Collect and analyze all canvassing for animal rabies/licensing compliance data.
- Host the 15th Annual Paws-n-Claws Pet Fair.
- Provide free microchipping events for Apple Valley residents' dogs to reach 500 microchip goal.
- Continue to partner with Animal Rescue Organizations to transfer animals that need additional time for permanent placement into loving homes.
- Raise \$12,000 to provide 500 free microchips and 150 free cat spay/neuter surgeries.

Department Workload Indicators				
	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Live Intakes - Cats	1260	1300	2000	N/A
Live Intakes - Dog	1677	2300	3000	N/A
Live Releases - Cats	318	500	450	40 % of Intake
Live Releases - Dogs	1378	1500	2000	80% of Intake
Euthanized - Cats	893	1000	1000	<60% of Intake
Euthanized - Dogs	301	600	600	<20% of Intake
Dogs Licensed (AVAS Only)	9837	10500	10200	13000
Dog Licenses - Expired	8710	15100	15000	
Calls for Service	4439	3000	4200	
Houses Canvassed for Licensing & Rabies Compliance	152	1800	1500	1500
Bite Reports	99	10	100	
Rescue Agreements	174	180	170	200
Low-Cost Vaccination Clinics	4	6	6	8
Animals Microchipped	1569	2400	2100	100% of Live Release
Total Vaccines Administered	6266	3500	5180	100% of Live Release
Spay/Neuter Vouchers - Cats	185	250	200	
Spay/Neuter Vouchers - Dogs	107	150	300	

ANIMAL SERVICES - ANIMAL CONTROL 1001-2120

Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Year End 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services							
7010	Salaries & Wages	402,271	423,317	394,311	388,215	98.5%	412,563
7030	Wages Overtime	460	736	4,000	1,000	0.0%	4,000
7110	Cafeteria Benefits	54,196	58,986	60,651	60,651	100.0%	61,607
7120	Deferred Comp	19	-	-	-	0.0%	-
7140	RHS	1,801	1,920	1,985	1,985	100.0%	2,077
7150	Medicare	6,195	6,134	5,756	5,756	100.0%	6,024
7160	PERS	102,458	49,037	126,800	126,800	100.0%	134,022
7165	Auto Allowance	1,711	1,741	1,710	1,710	100.0%	1,710
7166	Phone Allowance	-	100	-	500	0.0%	-
Total Personnel		569,108	541,972	595,213	586,617	98.6%	622,003
Operations & Maintenance							
7180	Uniform Expense	2,075	2,124	2,885	1,450	50.3%	2,885
7205	Advertising	-	72	200	-	0.0%	200
7223	Disposal Services	2,220	2,055	2,350	3,500	148.9%	2,350
7229	Education & Training	-	461	1,500	-	0.0%	1,500
7241	Meetings & Conferences	51	325	-	100	#DIV/0!	400
7247	Memberships & Dues	449	60	535	535	100.0%	535
7253	Mileage Exp/Allowance	-	-	400	-	0.0%	400
7265	Office Supplies	550	487	1,000	100	10.0%	1,000
7277	Printing	1,063	1,327	2,000	1,500	75.0%	2,000
7289	Subscriptions	-	210	300	-	0.0%	300
7295	Utilities: Phones, Internet	5,601	6,623	3,800	5,200	136.8%	3,800
7295	Utilities: Electricity	11,743	14,102	11,400	15,500	136.0%	11,400
7295	Utilities: Natural Gas	5,468	3,624	2,500	6,500	260.0%	2,500
7295	Utilities: Water	2,854	1,289	1,800	1,200	66.7%	1,800
7330	Hardware/Software Supplies	2,398	-	-	-	0.0%	-
7360	Safety and Security	161	416	425	1,000	235.3%	425
7370	Special Department Supplies	1,698	1,897	2,500	1,500	60.0%	2,500
7655	Building Maintenance	4,168	4,310	2,450	3,000	122.4%	2,450
8940	Contracted Services	1,378	191	3,000	500	16.7%	3,000
8960	Emergency Vet Service	231	257	250	250	100.0%	250
8972	Legal Services	-	-	250	-	0.0%	250
8988	Spay/Neuter Program	24,942	15,917	38,000	24,000	63.2%	38,000
8992	Stiles Removal/D&D Removal	6,936	8,080	6,900	6,900	100.0%	-
9013	Communications Equipment	539	-	2,000	-	0.0%	2,000
9026	Equipment Maintenance	-	-	750	500	66.7%	750
9052	Gasoline, Diesel and Oil	18,184	17,714	17,500	15,000	85.7%	17,500
9065	Leased Equipment	7,215	-	-	-	0.0%	-
9078	Safety Equipment	-	124	725	200	27.6%	725
9091	Vehicle Maintenance	14,552	12,730	7,000	3,500	50.0%	7,000
Total Operations & Maint.		114,475	94,392	112,420	91,935	81.8%	105,920
Department Total		683,584	636,364	707,633	678,552	95.89%	727,923

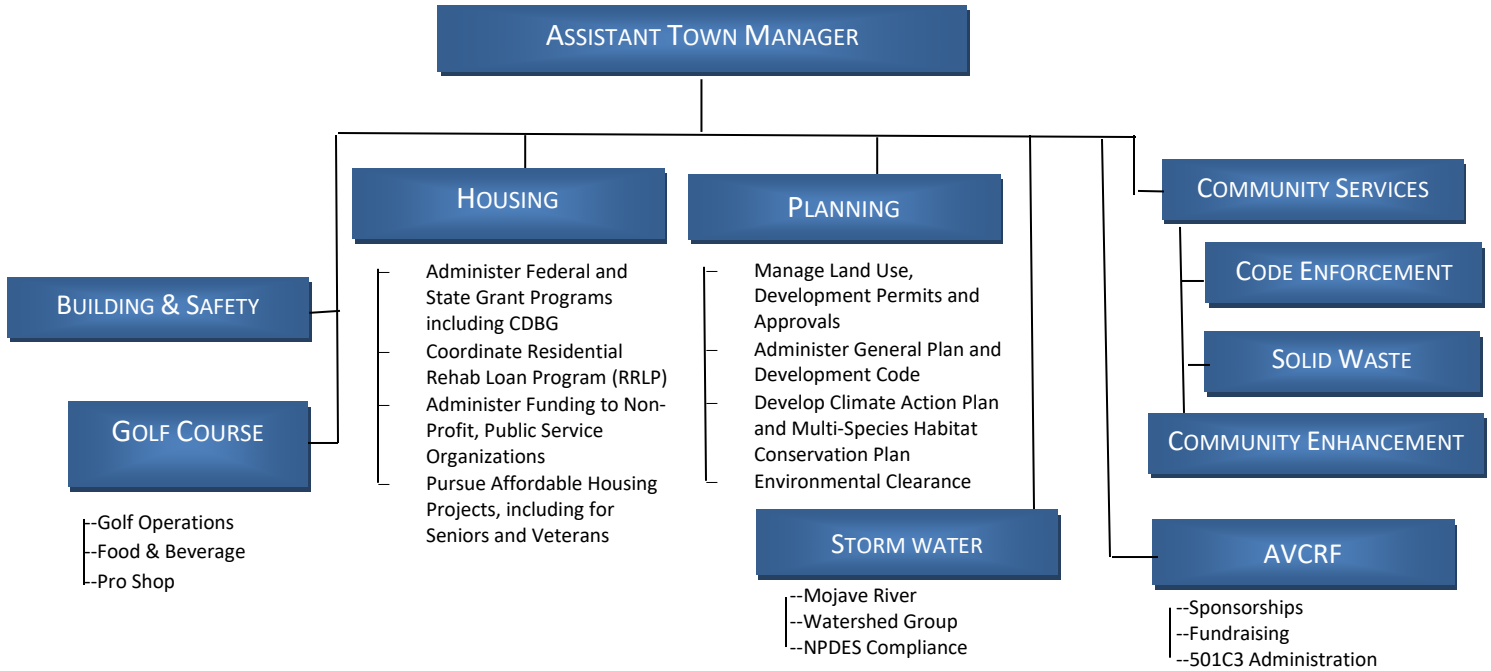
Personnel Schedule	<u>Actual 2018-19</u>	<u>Actual 2019-20</u>	<u>Actual 2020-21</u>	<u>Adopted 2021-22</u>
Full Time:				
Director of Animal Services	0.25	0.25	0.25	0.25
Animal Services Supervisor	0.25	0.25	0.25	0.25
Animal Control Officer, Senior	2.00	2.00	2.00	2.00
Animal Services Administrative Secretary	0.00	0.00	0.00	0.00
Animal Services Officer II	2.00	2.00	2.00	2.00
Animal Services Technician	1.50	1.50	1.50	1.50
Total FTE's:	6.00	6.00	6.00	6.00

ANIMAL SERVICES - SHELTER 1001-2130

Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Year End 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services							
7010	Salaries & Wages	687,114	690,710	732,147	688,608	94.1%	670,797
7020	Wages Part-Time	85,578	88,313	84,302	84,539	100.3%	119,475
7025	Part-Time Sick Leave	1,934	508	2,810	508	18.1%	2,500
7030	Wages Overtime	1,520	2,579	1,500	3,000	200.0%	1,500
7110	Cafeteria Benefits	151,307	145,747	151,845	145,000	95.5%	127,916
7120	Deferred Comp	56	-	-	-	0.0%	-
7140	RHS	3,247	3,294	3,586	3,485	97.2%	3,386
7150	Medicare	11,824	10,952	11,934	11,486	96.2%	11,551
7160	PERS	172,319	76,844	216,139	195,595	90.5%	235,598
7165	Auto Allowance	5,132	5,222	5,130	5,130	100.0%	5,130
7166	Phone Allowance	-	300	-	800	0.0%	-
Total Personnel		1,120,031	1,024,469	1,209,393	1,138,151	94.1%	1,177,852
Operations & Maintenance							
7180	Uniform Expense	2,356	2,796	2,500	2,100	84.0%	2,500
7205	Advertising	-	-	200	-	0.0%	200
7223	Disposal Services	5,292	6,166	6,850	6,500	94.9%	6,850
7229	Education & Training	275	-	500	-	0.0%	500
7241	Meetings and Conferences	35	101	-	75	#DIV/0!	200
7247	Memberships and Dues	157	55	500	500	100.0%	500
7253	Mileage Exp./Allowance	-	-	500	-	0.0%	500
7265	Office Supplies	2,814	967	2,000	1,000	50.0%	2,000
7277	Printing/Department Supplies	-	-	750	-	0.0%	750
7289	Subscriptions	-	-	400	-	0.0%	400
7295	Utilities: Phones, Internet	990	-	2,000	-	0.0%	2,000
7295	Utilities: Electricity	35,229	26,424	36,000	20,000	55.6%	36,000
7295	Utilities: Natural Gas	16,403	10,872	7,000	5,000	71.4%	7,000
7295	Utilities: Water Usage	4,422	3,866	4,600	3,000	65.2%	4,600
7305	Animal Food Supplies	454	813	6,000	1,000	16.7%	6,000
7330	Hardware/Software	2,398	-	-	-	0.0%	-
7360	Safety & Security	75	220	600	600	100.0%	600
7370	Special Department Supplies	2,075	2,525	9,000	5,000	55.6%	9,000
7655	Building Maintenance	14,061	14,428	14,500	14,500	100.0%	14,500
7755	Grounds Maintenance	187	862	2,500	2,000	80.0%	2,500
8940	Contracted Services	10,520	9,720	46,800	8,000	17.1%	10,800
8956	Drugs and Vaccinations	39,628	35,675	38,000	38,000	100.0%	38,000
8960	Veterinary Services	3,867	2,951	3,000	3,000	100.0%	3,000
8988	Adoption Spay / Neuter	90,826	64,308	70,000	70,000	100.0%	70,000
8992	Stiles Removal/D&D Removal	6,936	8,080	6,780	13,000	191.7%	65,880
9013	Communications Equipment	200	-	200	-	0.0%	200
9026	Equipment Maintenance	473	1,717	750	750	100.0%	750
9052	Gasoline, Diesel, Oil	796	573	800	800	100.0%	800
9065	Leased Equipment	15,517	-	-	-	0.0%	-
9091	Vehicle Maintenance	70	60	800	800	100.0%	800
Total Operations & Maint.		256,056	193,181	263,530	195,625	74.2%	286,830
Department Total		1,376,087	1,217,650	1,472,923	1,333,776	90.6%	1,464,682

Personnel Schedule	Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22
Full Time:				
Director of Animal Services	0.75	0.75	0.75	0.75
Animal Shelter Supervisor - RVT	1.00	1.00	1.00	1.00
Animal Services Supervisor	0.75	0.75	0.75	0.75
Animal Services Administrative Secretary	0.00	0.00	0.00	0.00
Animal Services Technician	4.50	4.50	4.50	4.50
Animal Health Assistant	1.00	1.00	1.00	1.00
Animal Services Specialist, Senior	1.00	1.00	1.00	1.00
Office Assistant	1.00	1.00	1.00	1.00
Animal Services Assistant	3.00	3.00	3.00	3.00
Part Time:				
Animal Services Assistant	1.00	1.00	1.00	1.00
Program Assistant	3.00	3.00	3.00	3.00
Total FTE's:	17.00	17.00	17.00	17.00

COMMUNITY DEVELOPMENT DEPARTMENT



DEPARTMENT DESCRIPTION

The multi-discipline Community Development Department has a direct impact on the ability to achieve the Town Council’s Vision 2020 goals. The Department implements the Town’s high quality development strategy, which promotes and provides for a **Thriving Economy**, builds **Adequate and Well Maintained Infrastructure** and a **Strong Transportation System**, designs and enforces **Safe Communities**, builds and provides **Ample Parkland, Promotes Partnerships** with other public agencies, non-profits and companies in the private sector, and creates opportunity for development resulting in **Revenue Generation** for the Town. The department has the executive management role for the Apple Valley Community Resources Foundation and conducts fundraising drives, in support of Vision 2020 Goal, **Revenue Generation**.

Planning Division implements and maintains the Town’s General Plan, Specific Plans, and Development Code and expedites the Town’s land development and entitlement processes in partnership with the Town’s Economic Development Strategy. Planning is responsible for implementation and updating of the Climate Action Plan (Greenhouse Gas Emissions), and



Apple Valley Village Specific Plan

developing the Multi-Species Habitat Conservation Plan (MSHCP). Planning serves as lead for all Town land use/development approvals and entitlements, including CEQA analysis, implements the Town’s Annexation program, provides staff support to the Planning Commission and coordinates Development Advisory Board and Development Review Committee activities. Working cooperatively with the Town’s Wastewater Division, Building Division and Engineering Department, the Development Services Building, where these functions are housed, serves as a true “one-stop” shop for the Town’s business and development partners and facilitates the fulfillment of the Town Council’s Vision 2020 goals.

Housing Division administers Federal and State grant funding for the purpose of building a sustainable community, creating suitable living environments and expanding economic opportunities for the benefit of low and moderate income persons and households. Housing develops five-year strategy plans, the Assessment of Fair Housing (AFH) and the Consolidated Plan, as well as annual Action Plans and Consolidated Action Plan/Evaluation Reports (CAPER) that produce and report the goals, strategies, plans and results of implementing short and long term funding actions. Housing is responsible for administering various housing development projects, rehabilitation and home purchase programs, as well as working with public service agencies and overseeing Federally funded Capital Improvement Projects. Housing serves as the lead administrator of the regional consortium of both Apple Valley and the City of Victorville for the allocation of HOME funds through the federal Department of Housing and Urban Development (HUD). The administration of the Town's Federal and State grant programs touches many within the community by providing improved housing opportunities; public facilities and infrastructure; assistance to small businesses; as well as assistance to non-profit programs to fund programs assisting the elderly, at risk youth, homeless and others in need in the community.

Storm Water Administration works in conjunction with the Mojave River Watershed Group to monitor run-off, provide news, information and methods for the prevention and reduction of storm water pollution within the watershed of the Mojave River. Responsibilities include ensuring the Town's compliance with the National Pollutant Discharge Elimination System (NPDES) Program Phase II Small MS4 General Permit. The NPDES, as authorized by the Clean Water Act, requires the control of water pollution by regulating point sources that discharge pollutants into waters of the United States. The Group consisting of the Town, Cities of Hesperia and Victorville, and the County is charged with the protection of the Mojave River, it's Watershed, plants and wildlife, and the quality of our regularly used High Desert water against the adverse effects of storm water pollution. We fulfill Vision 2020 #7 (Promote Partnerships) by partnering with the County along with the Cities of Hesperia and Victorville, and Vision 2020 #1 (A Safe Community).

PROGRAM UPDATE FOR FY 2021-22

Planning: Processing development plans, preparation of the Village Specific Plan and approval and certification of the Housing Element Update will continue through this fiscal year. Additionally, it is expected that the Bright Line Train project will be breaking ground and begin to plan for the station and maintenance facility this fiscal year. The Bright Line Train project will be a high-speed train from Apple Valley to Las Vegas, Nevada and will generate the need for master planning the area of north Apple Valley around the Dale Evans Parkway interchange with Interstate 15. The completion and adoption of the MSCHP/NCCP by the Town and final submittal to the California Department of Fish and Wildlife and the US Fish and Wildlife Agencies for permits is anticipated in early 2022. Completion of the Town's MSHCP/NCCP will allow the Town to administer the permitting of the Endangered Species Act, which will conserve the desert environment while allowing the Town to maintain local control of future development as provided within the Town's General Plan. **Housing:** The Annual Action Plan continues to focus on home and neighborhood rehabilitation, transitional housing, homeless services, economic development and employment opportunities, human services including youth, seniors and Veteran's assistance, and accessibility and mobility. Housing in coordination with Code Enforcement and Park & Recreation staff will carry out several projects in James Woody Park, Mendel Park and throughout the community. Additionally, the Housing Division has been administering funds from the CARES Act for individuals and businesses effected by the COVID-19 pandemic. **Storm Water:** Functions of storm water management have been moved into the Community Development Department and will be administered through the Town Engineer under a professional services contract. This includes the administration of the NPDES permit issued to the County of San Bernardino on behalf of the Town. **Apple Valley Community Resources Foundation (AVCRF):** Administration of the Town's 501c3 non-profit foundation is part of the Community Development Department. **Apple Valley Golf Course:** Oversight of the operations of the golf course and management contract are overseen by the Community Development Department.

2020-21 HIGHLIGHTS

- Provided emergency rental & utility assistance to eligible households effected by the COVID-19 Pandemic
- Administered 2 capital improvement/economic development projects, including a bathroom at Mendel Park
- Provided emergency business assistance to 20 eligible businesses using CARES Act & CDBG entitlement dollars
- Provided food delivery services to over 700 seniors, disabled persons & homeless individuals during COVID-19 Pandemic
- Funded 11 non-profit agencies who serve residents in need with sheltering, food, clothing, necessary supplies, counseling and guidance
- Monitoring and servicing of approximately 250 outstanding housing loans, estimated at \$6.2 million dollars.
- Conducted community workshops to provide funding opportunities for local non-profits.
- Processed 223 entitlements for new businesses and future development.
- Prepared the Housing Element Update, associated workshops and initial submittal for HCD review
- Completed over 40 Development Code Amendments to provide more flexibility for Commercial and Residential development
- Began the lengthy process of preparing a Specific Plan for the Village District

- Processed the submittal of the remaining 1,400 acres of the “Golden Triangle” for annexation, with the San Bernardino County LAFCO
- Completed the 2021 update of the Climate Action Plan

2021-22 GOALS AND OBJECTIVES

- Obtain agency approval of the Multi-Species Habitat Conservation Plan/ Natural Communities Conservation Plan and receive permits from USFWS and CDFW.
- Complete the update of the Town’s Housing Element within the General Plan
- Complete the Village Specific Plan
- Provide single-family home rehabilitation assistance to 15 low income property owners.
- Complete the 5-year Consolidated Plan for the purpose of identifying need and program goals for projects and programs that receive federal funding
- Award Development Agreement to develop affordable housing project on Town owned vacant land
- Assist additional businesses with emergency funding for COVID-19 relief
- Assist additional residents with emergency rental and utility funding for COVID-19 relief



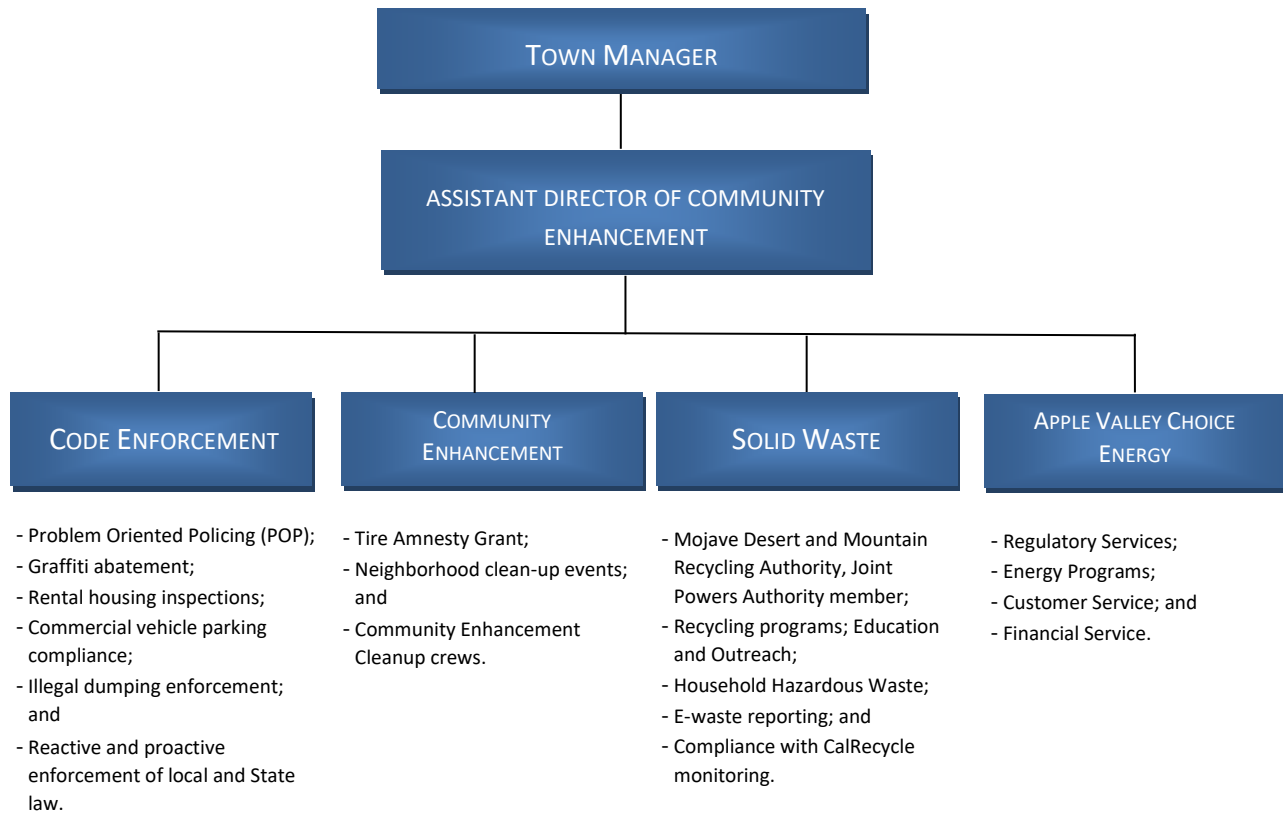
MSHCP/NCCP will protect Big Horn Sheep found in Apple Valley

Department Workload Indicators			
	Actual FY 20-21	Goal FY 21-22	Estimated FY 21-22
Number of meetings staff conducted of Development Advisory Board, Community Development Citizens Advisory Committee and the Planning Commission	24	28	28
Number of entitlements/permits processed	223	n/a	238
Provide 0% deferred payment loans to low-income homeowners for the purpose of making repairs to their homes	5	15	15
Help fund shelter services for homeless persons	16	15	15
Provide clothing kits to low income school children	181	200	200
Provide meals and food delivery service to seniors, disabled & homeless	801	300	300
Provide services to disable adults	65	70	70
Provide rental assistance for COVID-19 impacted residents	10	10	10
Provide financial assistance for businesses effected by COVID-19	30	10	10
Department Performance Measures			
	Actual FY 20-21	Goal FY 21-22	Estimated FY 21-22
Process project entitlements requiring Planning Commission approval within 6 week of application being deemed complete	100%	100%	100%
Process project entitlements requiring administrative approval within 30 days of application being deemed complete	100%	100%	100%
Complete Residential Rehabilitation application and construction process within 5 months of intake of application	10%	80%	80%
Complete 80% of the CDBG projects allocated within same fiscal year	20%	90%	90%
Provide loan payoff/reconveyances and refinance subordination services for existing housing loans within 15 days of request	100%	100%	100%
Sponsor money raised (S.A.V.E.)	\$76,646	\$80,000	\$80,000

Apple Valley Golf Course



COMMUNITY ENHANCEMENT



DEPARTMENT DESCRIPTION



The Community Enhancement Department is comprised of four divisions: Code Enforcement, Community Enhancement, Solid Waste, and Apple Valley Choice Energy (AVCE).

Code Enforcement serves the residents of the Town by ensuring compliance with all adopted Town codes and referenced State and Federal regulations, providing effective public contact and education, building cooperative partnerships throughout the community, and enforcing the law in an equitable and impartial manner. Code Enforcement’s goal is to protect and promote the existence of sound and wholesome residential, commercial and industrial buildings, dwelling units, and neighborhoods through enforcement of such standards, regulations, and procedures that will remedy the existence of, or prevent the development or creation of dangerous, substandard, dilapidated or unsanitary and deficient residential, commercial and industrial buildings, dwelling units, and communities. Code Enforcement strives to be helpful, approachable, knowledgeable, efficient, and of the highest integrity. It partners with residents, neighborhood associations, businesses, and other City, County, State and Federal agencies to ensure the quality of Apple Valley’s neighborhoods.

Community Enhancement assists the Code Enforcement and Police Department with illegal dumpsite and homeless encampment cleanups and various nuisance abatement functions, including property cleanups and securing vacant or abandoned properties. Code Enforcement and Community Enhancement will apply for several grants in fiscal year 2021-22 to assist in eliminating deteriorating conditions in the Town of Apple Valley. Coupled with funds from Solid Waste, Code Enforcement and Community Enhancement will also host neighborhood cleanup events throughout the town providing residents an opportunity to dispose of their trash and debris for free.

2020-21 HIGHLIGHTS	2021-22 OBJECTIVES/GOALS
<ul style="list-style-type: none"> • 2,540 cases were opened in 2020 with an average of 12 days to case completion. • Approximately 734,000 pounds of trash was collected during community enhancement events. • Approximately 582,400 pounds of trash was removed from the Town by the Community Enhancement Crew. • Approximately 2,412 waste tires were collected using the Tire Amnesty and Tire Clean-up grants. 	<ul style="list-style-type: none"> • Reduce deteriorating conditions. • Provide courteous, knowledgeable, and efficient customer service. • Increase public education and outreach to residents of the Town; advertising “Clean, Green, Together.” • Continue to promote partnerships with other Town departments and agencies and the community. • Maintain same-day response time for health, safety, and welfare cases.
<p>*Numbers are from July 1, 2020 to April 30, 2021</p>	



Code Enforcement Performance Measures				
	Actual FY 18-19	Actual FY 19-20	Estimate FY 20-21	Goal FY 21-22
Increase number of proactive cases by 15%	1,310	1,256	1,936	2,226
Increase Problem Oriented Policing (POP) cases by 5%	26	33	43	45
Maintain average of fewer than 45 days to case closure	25	26	12	-

The **Solid Waste** Division oversees the Waste Management Fund and contracts for personnel at the Town’s Household Hazardous Waste site and trash services to commercial and residential customers. The Waste Management Fund is also used to offset the operating costs associated with the Victor Valley Materials Recovery Facility (MRF) which is jointly owned by the Town and the City of Victorville. Pursuant to regulations set forth in AB1826 and SB1383, the Town will conduct public education and outreach to the regulated business community and residential customers to increase recycling efforts and organics diversion. Staff with the assistance of Burrtec offers free “waste audits” to assist customers and residents with saving money and maximizing the efficiency of their recycling efforts.

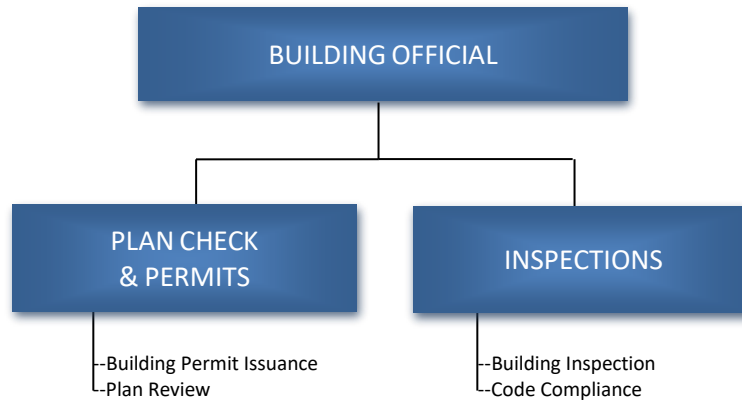
Solid Waste Performance Measures				
	Actual FY 18-19	Actual FY 19-20	Estimate FY 20-21	Goal FY 21-22
Increase participation from citizens by 10% at Community Enhancement Events.	1,350	1,581	1,993	2,192
Increase recyclables collected at Community Enhancement Events by 10% (tons)	21	27	32	35
Increase debris collected during Community Enhancement Events by 10% (tons)	286	277	367	404
Increase tires collected during Tire Amnesty Events by 10%	3,198	3,234	2,412	2,653

CODE ENFORCEMENT 1001-3110

Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Year End 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services							
7010	Salaries & Wages	516,571	338,585	280,517	280,517	100.0%	242,509
7020	Wages Part-Time	42,140	(537)	-	-	0.0%	-
7025	Part-Time Sick Leave	134	-	-	-	0.0%	-
7030	Wage Overtime	2,225	1,162	-	1,200	0.0%	-
7110	Cafeteria Benefits	56,922	35,451	34,656	34,656	100.0%	25,019
7120	Deferred Comp	50	-	-	-	0.0%	-
7140	RHS	2,030	1,689	1,415	1,415	100.0%	1,226
7150	Medicare	7,942	4,810	4,105	4,105	100.0%	3,555
7160	PERS	131,454	36,843	84,638	84,638	100.0%	74,592
7165	Auto Allowance	386	488	821	821	100.0%	821
7166	Phone Allowance	257	881	480	480	0.0%	960
Total Personnel		760,112	419,370	406,632	407,832	100.3%	348,681
Operations & Maintenance							
7180	Uniform Expenses	2,103	10,876	1,200	1,200	100.0%	1,200
7205	Advertising	240	2,781	5,400	500	9.3%	5,400
7229	Education & Training	1,259	2,635	6,000	2,500	41.7%	6,000
7241	Meetings & conferences	565	157	-	500	#DIV/0!	1,500
7247	Membership & dues	1,095	770	800	800	100.0%	800
7253	Mileage Exp/Allowance	-	-	-	1,500	0.0%	-
7259	Miscellaneous Costs	-	749	-	-	0.0%	-
7265	Office Supplies	542	478	800	500	62.5%	800
7277	Printing	411	1,500	1,500	850	56.7%	1,500
7289	Subscriptions	1,566	-	-	-	0.0%	-
7295-0109	Utilities: Phones	7,795	7,871	8,000	8,000	100.0%	9,500
7325	Graffiti Supplies & Removal costs	25,774	24,050	15,000	25,000	166.7%	25,000
7330	Hardware/Software Supplies	6,742	-	-	-	0.0%	-
7331	Licenses & Fees	-	930	2,200	500	0.0%	2,200
7350	Public Information	242.44	1,000	2,000	-	0.0%	2,000
7370	Special Dept Supplies/Exp	1,256	984	3,500	4,000	114.3%	2,500
7970	Small Tools	529	619	500	500	100.0%	500
8940	Contract Services	32,693	34,627	100,000	60,000	60.0%	100,000
9026	Equipment Maintenance	930	853	-	-	#DIV/0!	-
9052	Gasoline, Diesel, oil	15,492	15,673	20,000	10,000	50.0%	20,000
9065	Leased Equipment	727	(2)	-	-	0.0%	-
9091	Vehicle Maintenance	13,162	15,498	10,000	6,500	65.0%	10,000
Total Operations & Maintenance		113,124	122,046	176,900	122,850	69.4%	188,900
Department Total		873,235	541,416	583,532	530,682	90.9%	537,581

Personnel Schedule	Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22
Full Time:				
Assistant Town Manager	0.05	0.07	0.12	0.12
Assistant Director Com. Dev.	0.45	0.25	0.00	0.00
Assistant Director Com. Enhancement	0.00	0.00	0.00	0.26
Code Enforcement Manager	1.00	0.70	0.40	0.00
Code Enforcement Supervisor	0.00	0.00	0.00	0.00
Senior Code Enforcement Officer	0.00	0.00	0.80	0.80
Code Enforcement Officer II	4.00	2.10	0.80	0.80
Code Enforcement Officer I	1.00	0.70	0.40	0.40
Code Enforcement Technician	0.00	0.70	0.40	0.40
Part Time:				
Community Enhancement Officer	0.50	0.00	0.00	0.00
Code Enforcement Technician	0.50	0.00	0.00	0.00
Total FTE's:	7.50	4.52	2.92	2.78

BUILDING AND SAFETY



PROGRAM INFORMATION



The Town of Apple Valley Building and Safety Department implements policy and procedure for the construction process by use of the Municipal Code, California Code of Regulations Title 24 and Federal Regulation. Contract services are utilized to effectively maintain the highest level of customer service possible, by adjustment of staff levels based on projected workload. The following examples outline some of the many services provided by our department:

- Provide general information regarding building codes, construction methods and materials used within the building environment.
- Thorough evaluation of plan submittal documents to assure all necessary information has been included.
- Rapid plan disbursement to appropriate Departments and Agencies for review.
- Timely plan reviews performed by International Code Council (ICC) certified plan review staff.
- Comprehensive field inspections performed by International Code Council (ICC) certified inspection staff.
- Issuance of Certificates of Occupancy for new businesses within the Town.

The Building and Safety Department is committed to advancing public safety in the built environment through training, collaboration and community partnership, which results in safe, accessible and healthy structures.

2020-21 HIGHLIGHTS

- 115 New single family residences.
- Processed 4039 applications.
- Completed 1125 plan reviews.
- Issued 78 commercial Tenant Improvement permits.
- Issued 713 Photovoltaics (Solar Permits).
- Issued a total of 2914 permits comprised of but not limited to re-roofing, septic installations, pools, room additions, patios, accessory structures etc.
- Temporarily implemented online plan review and permit issuance due to Town Hall Closures

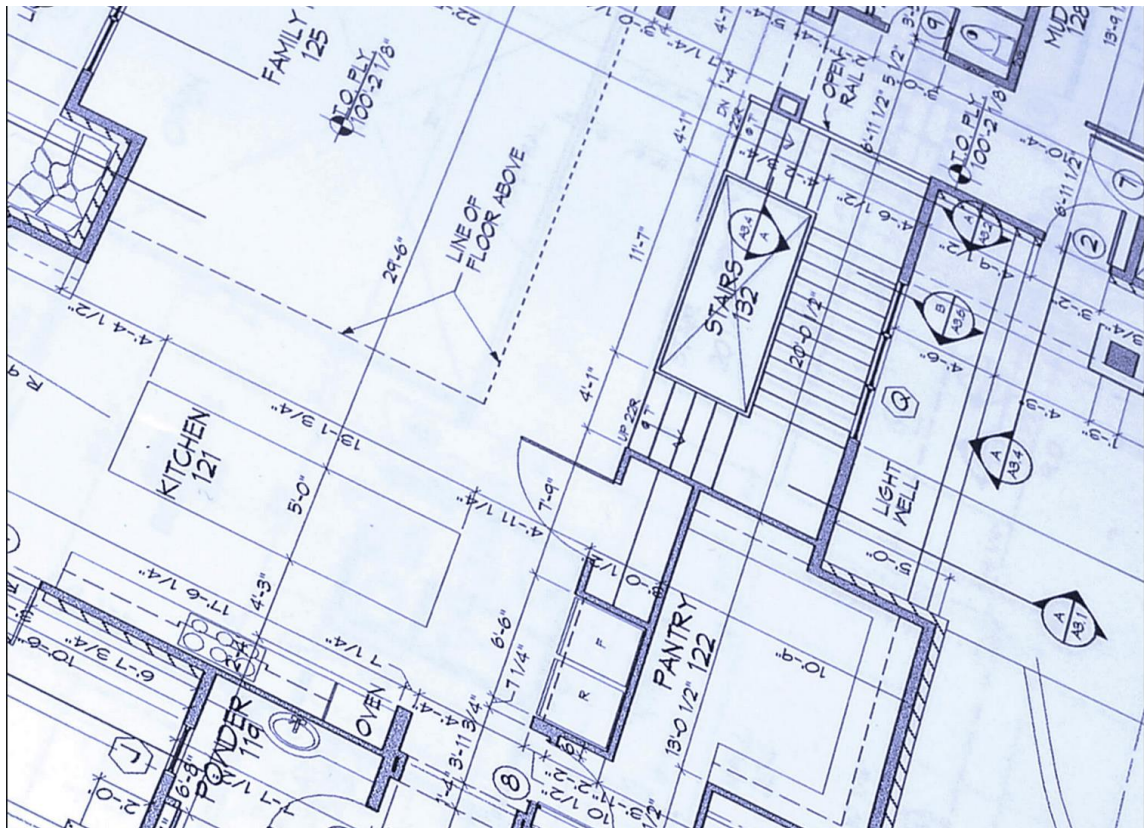
2021-22 GOALS AND OBJECTIVES

- Concentrate on effective budget reduction strategies.
- Demonstrate the departments expertise by obtaining additional professional certification.

- Expand local professional training program.
- Focus on updated disaster preparedness training for all staff members.
- Concise and effective review, permitting and inspection of all private and public land development projects.
- Provide ever faster plan review, routing & response to permit applicants.
- Maintain the highest availability of Building Official and Building Inspector access to our customers to ensure that customer questions are answered by a skilled professional
- Provide the highest level of flexibility when scheduling inspections and field reviews to ensure that all customer needs are met in a timely and efficient manner.
- Promote the reputation for being a customer friendly Building and Safety Department.



Department Performance Measures				
	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
% Increase of Express Plan Check Total Plan Checks	1.5%	1.5%	N/A	N/A
% of Residential Plan Check < 5 days	98%	99%	99%	99%
% Commercial Plan Check < 10 days	97%	99%	97%	99%
Average Days in Plan Check	5	2	3	2
Revision to engineering plan checks and site plans reviewed in < 7 days	97%	99%	97%	99%
Number of Departmental Certifications	2	4	4	5
Training per person: Technical, Safety, Administrative & Mentoring	92hr	92hr	92hr	92hr



BUILDING & SAFETY 1001-4010

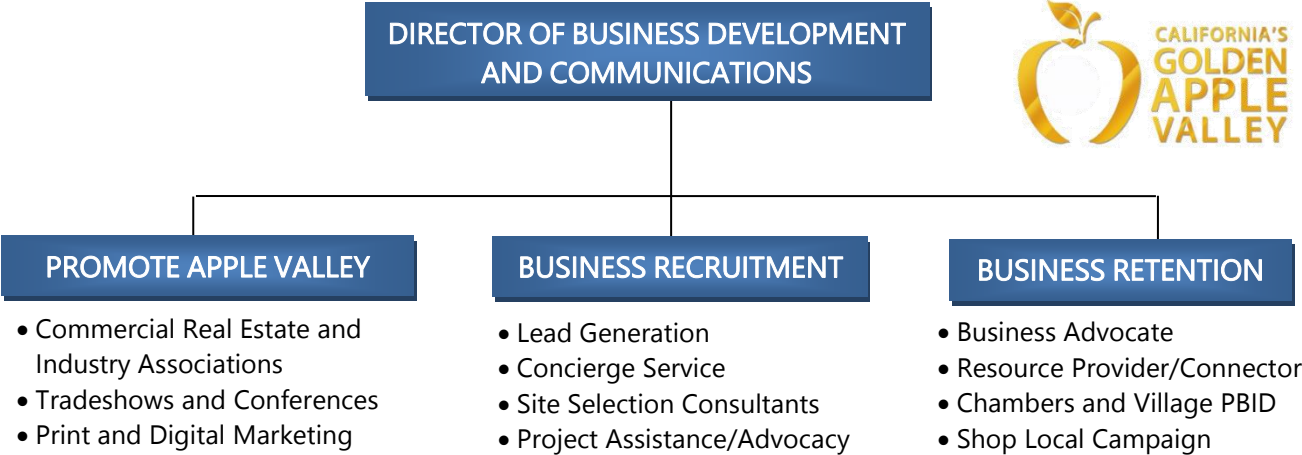
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
	Operations & Maintenance						
7247	Memberships & Dues	-	274	215	-	0.0%	215
7265	Office Supplies	866	462	675	500	74.1%	675
7277	Printing	1,512	975	1,425	800	56.1%	1,425
7378	Strong Motion Instrmt/Seismic Map	-	1,560	4,415	3,000	100.0%	4,415
8932	Building & Safety Contractor	686,967	685,971	669,484	666,484	99.6%	669,484
	Total Operations & Maintenance	689,345	689,241	676,214	670,784	99.2%	676,214
	Department Total	689,345	689,241	676,214	670,784	99.2%	676,214

PLANNING-COMMUNITY DEVELOPMENT 1001-4610

Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services							
7010	Salaries & Wages	374,074	395,920	425,148	425,148	100.0%	391,765
7020	Wages, Part-time	5,200	4,100	13,000	13,000	100.0%	12,000
7110	Cafeteria Benefits	37,045	41,038	57,982	57,982	100.0%	41,738
7120	Deferred Comp	91	-	-	-	0.0%	-
7140	RHS	1,621	1,917	2,018	2,018	100.0%	1,947
7150	Medicare	4,903	5,534	6,040	6,040	100.0%	5,835
7160	PERS	92,819	46,459	108,441	108,441	100.0%	105,326
7165	Auto Allowance	3,008	5,576	3,420	3,420	100.0%	3,420
7166	Phone Allowance	-	420	-	-	0.0%	1,500
Total Personnel		518,761	500,965	616,049	616,049	100.0%	563,531
Operations & Maintenance							
7205	Advertising	1,218	7,926	5,000	2,500	50.0%	5,000
7229	Education & Training	-	-	6,000	2,500	41.7%	8,000
7241	Meetings & Conferences	1,570	1,463	-	500	#DIV/0!	2,000
7247	Memberships & Dues	791	1,203	1,800	1,800	100.0%	1,000
7253	Mileage	64	-	500	-	0.0%	500
7265	Office Supplies	1,107	1,200	1,500	500	33.3%	1,000
8940	Contracted Services	168,599	177,640	255,000	190,000	74.5%	190,000
8968	Filing Fees	528	15,322	8,000	8,000	100.0%	50,000
Total Operations & Maint.		173,877	204,753	277,800	205,800	74.1%	257,500
Department Total		692,638	705,718	893,849	821,849	91.9%	821,031

Personnel Schedule	Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22
Full Time:				
Assistant Town Manager	0.90	0.80	0.50	0.50
Asst Director of Community Dev.	0.55	0.50	0.00	0.00
Planning Manager	0.00	0.00	1.00	1.00
Planner, Senior	0.00	1.00	1.00	1.00
Associate Planner	1.00	0.00	0.00	0.00
Executive Assistant	0.00	0.50	0.75	0.75
Executive Secretary	1.00	0.00	0.00	0.00
Part Time:				
Planning Commissioners	1.25	1.25	1.25	1.25
Total FTE's:	4.70	4.05	4.50	4.50

ECONOMIC AND BUSINESS DEVELOPMENT



DESCRIPTION

The Economic and Business Development Department carries out the Town Council's *Vision 2020* goals by providing and creating services and programs that cultivate job creation, attract private investment, and spur development in Apple Valley. These activities increase revenues to the Town which fund essential municipal services and enhance the quality of life for Apple Valley residents.

Economic Development staff promotes Apple Valley and builds relationships with industrial site selection consultants and tenant representatives, commercial retailers, real estate brokers and developers, and business owners and decision-makers, through direct communication, tradeshows and conferences, association memberships, and marketing campaigns. Such business development leads to new companies, projects and investment entering Apple Valley.



Staff leverages resources by partnering with local Chambers of Commerce, the Village Property and Business Improvement District (PBID), San Bernardino County Economic Development Agency, Team California, and the Governor's Office of Business and Economic Development.

Staff works to solidify Apple Valley as a pro-business community by serving as a liaison between private and public agencies during a project's due diligence phase. During this stage, staff also provides feasibility studies, market reports and property data to assist a firm's site selection analysis. During the predevelopment design phase, staff advocates for a transparent and streamlined application of land use and development standards. Economic Development staff continues to support businesses throughout their operations in Apple Valley via the Business Visit Program and the award-winning Shop Local, Think Apple Valley campaign, which highlights the benefits of shopping local and the success stories of local entrepreneurs.

PROGRAM CHANGES FOR BUDGET YEAR 2021-22

Economic Development staff will continue to highlight the Big Lots Distribution Center and the coming soon Brightline Trains USA rail station in North Apple Valley, along with other recent successes, as indicators that Apple Valley is a strong location for business development and a cost-competitive alternative to the rising costs and declining availability of development-ready, large-acre land in Southern California. Staff will continue to target business and real estate executives, industry professionals and site selection consultants, to expand the

awareness of the Town’s available residential, hospitality, commercial and industrial development opportunities. Services will also focus on strategic media placement and direct engagement with targeted job creators. Staff will continue to support small business development opportunities, including administering the Shop Apple Valley campaign and Village Property and Business Improvement District.

2020-21 HIGHLIGHTS

- Brightline Trains USA high-speed rail line, station and maintenance facility advocacy and recruitment
- Grand opening of Apple Valley Hotel and Lodge, after a decade of vacancy
- Grand opening of Apple RV and Boat Storage at former Lowe’s building
- Continued Shop Local Campaign and Business Visitation Program
- Served as Town liaison to the Apple Valley Village PBID Association

2021-22 GOALS AND OBJECTIVES

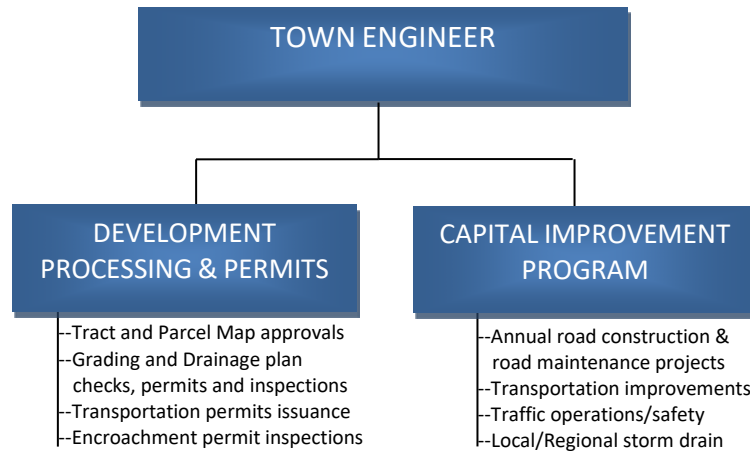
- Promote Apple Valley as a proven and competitive location for business and industry
- Cultivate relationships with site selectors, commercial real estate professionals and business owners
- Manage lead generation and business development relations, including responses to requests for information from site selectors
- Advocate for legislation to create and fund state economic development tools and programs
- Increase paid marketing
- Support local businesses through resource connections, including Shop Local campaign
- Partner with educational and workforce development organizations to enhance labor quality
- Pursue professional development and certification

PERFORMANCE MEASURES

	Actual FY18-19	Actual FY19-20	Estimated FY20-21	Goal FY21-22
Shop Local Business Spotlights	40	30	5	25
Business Introductions and Tours	22	15	12	20
Media Placements in Industry Publications	15	5	5	10
Industry Conferences and Tradeshows	5	5	1	5
Boards/Committees	2	1	1	1
Speaking Engagements	12	7	3	7

ECONOMIC DEVELOPMENT 1001-4310							
Code	Revenue Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services							
7010	Salaries & Wages	52,186	181,840	109,866	109,866	100.0%	109,866
7110	Cafeteria Benefits	6,987	19,458	12,418	12,418	100.0%	11,982
7140	RHS	243	845	567	567	100.0%	572
7150	Medicare	755	2,540	1,643	1,643	100.0%	1,660
7160	PERS	13,707	22,136	35,909	35,909	100.0%	36,627
7165	Auto Allowance	-	6,056	3,420	3,420	100.0%	3,420
7166	Phone Allowance	-	340	-	600	0.0%	1,200
Total Personnel		73,878	233,216	163,823	164,423	100.4%	165,327
Operations & Maintenance							
7205	Advertising	13,572	16,118	21,000	10,000	47.6%	21,000
7229	Education & Training	333	-	1,000	-	0.0%	1,000
7241	Meetings & Conferences	8,220	1,435	-	250	#DIV/0!	2,400
7247	Memberships & Dues	5,152	3,727	5,200	5,200	100.0%	5,200
7253	Mileage	874	-	300	-	0.0%	300
7265	Office Supplies	38	172	250	250	100.0%	250
7271	Postage	883	-	1,500	-	0.0%	1,500
7277	Printing	66	108	6,000	-	0.0%	6,000
7289	Subscriptions	865	1,233	1,200	1,750	145.8%	1,200
7330	Hardware/Software	-	-	500	-	0.0%	500
7515	Marketing	5,986	2,643	7,000	-	0.0%	7,000
7584	Sponsorships	250	750	8,500	-	0.0%	8,500
7640	Events & Tradeshows	22,968	13,240	28,000	-	0.0%	28,000
8940	Contracted Services	1,841	2,275	15,400	1,000	6.5%	15,400
Total Operations and Maintenance		61,048	41,702	95,850	18,450	19.2%	98,250
Department Total		134,927	274,918	259,673	182,873	70.4%	263,577
Personnel Schedule							
		Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22		
Full Time:							
Director of Business Development and Communications		0.00	0.85	0.50	0.50		
Administrative Assistant, Senior		0.00	0.75	0.50	0.50		
Administrative Secretary		0.75	0.00	0.00	0.00		
Total FTE's:		0.75	0.75	1.00	1.00		

ENGINEERING DEPARTMENT



PROGRAM INFORMATION



The Town of Apple Valley’s Engineering Services Department plays a vital role in advancing and accomplishing several of the Town’s top priorities and objectives. Public Safety is priority number one, and the Engineering Department plays an important role in developing and maintaining our public safety standard as it pertains to traffic operations, traffic safety, pedestrian and bicycle safety, and any other activities in the public right of way. The Department is instrumental in developing the town’s Public Infrastructure and works in close cooperation with Local, Regional, State and Federal Transportation agencies to develop and improve our local and regional Transportation network. Through the annual Capital Improvement Program (CIP), Engineering manages the planning, design, and construction of projects to include streets, sidewalks, traffic signals, storm drains, infiltration systems, and traffic management related signage and markings. Additionally, the Department plays a key role in processing, reviewing, approving, permitting and inspecting development related public and commercial infrastructure construction and on-site grading within the town limits. Working alongside the Federal Emergency Management Agency (FEMA), The Engineering Department serves as the Flood Plain Administrator implementing measures to mitigate storm related public hazards within our community.



2020-2021 ACCOMPLISHMENTS

- **Apple Valley Road and Highway 18 Realignment:** Advertised and awarded the construction contract for the project that will realign the intersection of Apple Valley Road and SR 18. Construction is ongoing.
- **Apple Valley South Safe Routes to School:** Completed construction of access improvements adjacent to Apple Valley High School, Sandia Academy, and Mariana Academy.
- **Rio Vista Safe Routes to School:** Constructed new sidewalk along the west side of Havasu Road between the Rio Vista Academy and Kasanka Trail as well as new curb, gutter, and sidewalk along Cronese Lane from Havasu Road to Cochise Road.
- **Town-wide School Zone Analysis:** Retained a Traffic Engineering firm to conduct a comprehensive analysis of the school zones within the Town and began the deployment of recommended traffic control devices.
- **Navajo Road Drainage Modification:** Began the Installation of concrete pipe to redirect stormwater runoff from Navajo Road south of the Apple Valley Community Center to a modified retention basin at James Woody Park.

- **Central Road Sewer Improvements:** The Engineering Department worked alongside the Public Works Department to design and install a new sewer line along Central Road from Hurons Road to Thunderbird Road.
- **Road Resurfacing Projects:** Applied an overlay on two critical segments of road and applied corrective measures on severely cracked residential roads in preparation for a FY 21-22 overlay.

2021-2022 GOALS AND OBJECTIVES

- **Bear Valley Bridge:** Continue to work with consultant to obtain Right-of-Way certification from Caltrans and environmental permits from Lahontan and CDFW. Relocate SCE facilities from the south side to the north side of the existing bridge. Finalize the plans and specifications for the bridge rehabilitation and widening.
- **Apple Valley Village Accessibility Phase 2:** Finalize design and construct new sidewalk along the northerly portion of Outer Highway 18 North from Navajo Road to Headquarters Drive.

- **Stoddard Wells Road Widening:** Finalize design and begin construction to widen Stoddard Wells Road from Interstate 15 to Johnson Road.
- **Reata Road Modifications:** Modify the existing traffic signal to include the addition of protected left turns for north and southbound traffic. Construct new ADA accessible ramps.
- **Bear Valley Road Intersection Improvements:** Complete the design of improvements along Bear Valley Road at Kiowa and Navajo Roads.
- **Central Road Widening:** Retain a design engineering firm to prepare plans, specifications, and estimates to widen Central Road from Bear Valley Road to Highway 18.
- **Local Road Safety Plan (LRSP):** Continue to work with a Traffic Engineering consultant to finalize the LRSP which will identify, analyze, and prioritize roadway safety improvements throughout Town.
- **Paving Priorities:** Conduct Town-wide resurfacing based on the Town's Pavement Management System (PMS) prioritizing local roads.

- Serve as the **Flood Plain Administrator**, working with FEMA to mitigate storm related hazards within the community.
- **High Desert Corridor:** Continue to pursue the future development of the High Desert Corridor with Caltrans District 7 & 8, Los Angeles and San Bernardino Counties, SBCTA and Los Angeles Metro, including environmental clearance, approval, design and anticipated construction.



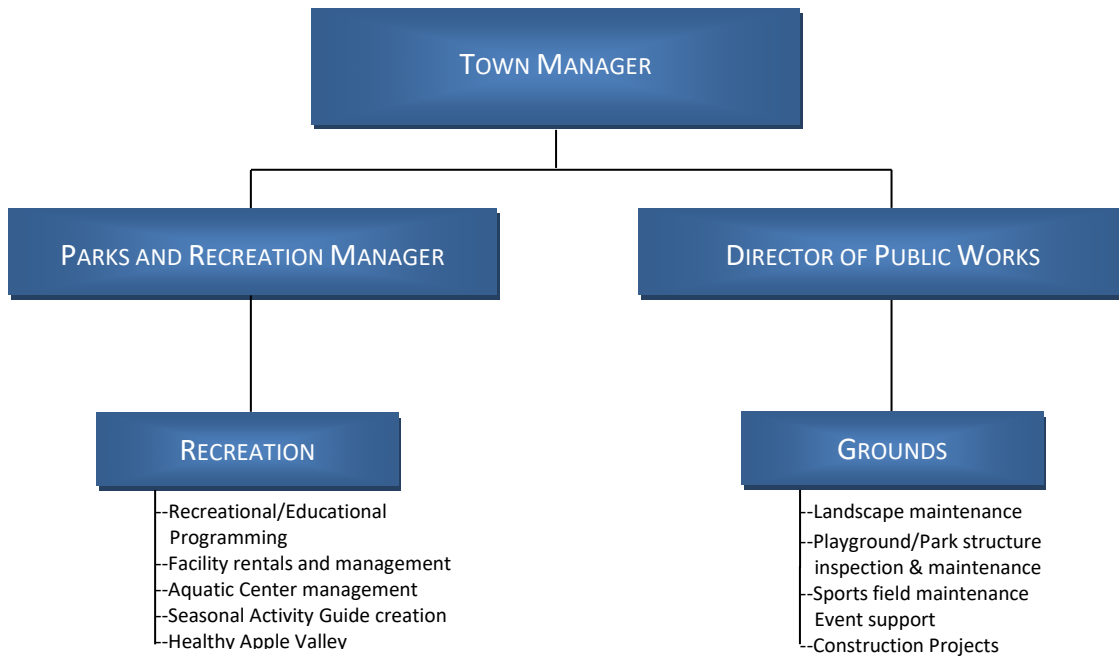
Department Workload Indicators			
	Goal FY 20-21	Actual FY 20-21	Goal FY 21-22
1. Capital Improvement Projects Construction completed	5	5	6
2. Design Projects completed	3	4	6
3. Planning Projects reviewed and conditioned	30	20	30
4. Grading Plans reviewed and approved	100	132	100
5. Improvement Plans reviewed and approved	20	14	20
6. Parcel and Tract Maps reviewed and approved	8	3	8
7. Encroachment Permits processed	600	566	500
8. CRM (Citizen Response Management) requests processed	70	40	70
9. Traffic Collisions Data Reports recorded in database	425	389	400
10. Traffic Surveys performed	15	6	15
	Goal		
Department Performance Measures			
	Goal FY 20-21	Actual FY 20-21	Goal FY 21-22
1. Construction CIPS completed within budget	100%	80%	100%
2. Design CIPS completed within schedule	100%	100%	100%
3. Conditions of approval issued within 10 business days	100%	100%	100%
4. Grading Plans processed within allotted time*	100%	85%	100%
5. Improvement Plans processed within allotted time*	100%	100%	100%
6. Parcel and Tract Maps processed within allotted time*	100%	100%	100%
7. Encroachment Permits processed within 1 business day	100%	80%	100%
8. Responses to CRM requests within two weeks	100%	100%	100%
9. Traffic Collision Data Reports recorded in database within ten days	100%	75%	100%
10. Traffic Surveys completed within 30 days	100%	40%	100%

* 10 business days for 1st review and 7 business days for 2nd review

ENGINEERING 1001-4410

Code Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Operations & Maintenance						
7205 Advertising	0	-	-	-	0.0%	-
7265 Office Supplies	63	440	300	100	33.3%	300
7277 Printing	277	13	300	100	33.3%	300
8964 Engineering Contractor	711,334	787,695	737,000	700,000	95.0%	737,000
Total Operations & Maint.	711,673	788,149	737,600	700,200	94.9%	737,600
Department Total	711,673	788,149	737,600	700,200	94.9%	737,600

PARKS AND RECREATION



DEPARTMENT DESCRIPTION

Grounds: The Division is responsible for all landscaping, turf management, sports field maintenance and small improvement projects in the Town’s 11 parks and 139 acres of developed land. The Division is also responsible to maintain and ensure that all playground and recreation use areas in the parks are safe as well as all other amenities such as our dog park. Lastly, the Division is responsible for event support for many of the various departments throughout the Town. Management of this Division became a function under the Public Works umbrella in 2013.



Recreation: The Division is responsible for the coordination and delivery of full-service leisure and recreation programs. Program areas include but are not limited to: adult and youth sports, liaison to more than a half dozen parent-led sports organizations, a full line of contract classes for toddlers through seniors, operation of an after- school program at seven school campuses, special events, yearly running events and a triathlon, Healthy Apple Valley program and management of a year-round Aquatic Center. The Recreation Division is also responsible for creating an in-house activity guide three times a year.

2020-21 PROGRAMMATIC CHANGES

The Parks and Recreation Department, continues to apply strategies outlined in the Recreation Master Plan in an effort to maintain the Town's network of parkland and recreational opportunities. New park amenities financed by Quimby funds will be added during this time at multiple sites throughout the Town.

The management of the Ground's Division is a function within the Public Works Department. This was done to take advantage of opportunities to improve the efficiency in the maintenance function because of comparable job duties within the Public Work's Division.

Maintenance of Parks—While our field use remained at capacity, the break in activities due to the COVID-19 outbreak allowed sports field turf to strengthen and gave unprecedented opportunity rest and repair.

Capital Requests/Fixed Assets – FY 2021-22 Will see the use of Quimby funds to add features at our parks from shade structures and baseball fields to equestrian features and corn hole courts. Additionally, capital projects that are contingent on CDBG allocations will conclude with the installation of a restroom at Mendel Park and the installation of security camera system throughout James Woody.

Recreation Programming - Most youth and adult sports programs as well as recreation event programming is designed with a fee structure that covers all of the direct costs associated with the program and sends a contribution to offset some of the Department's indirect costs. This contribution number is 10% for youth programming and 20% for adult programming. We will continue to look for and added activities and enhancements to our robust line-up of special events.

2020-21 HIGHLIGHTS

- During programming closures, department staff took on the role of the Community Enhancement Team, handling illegal dump sites, roadside cleanups, and COVID testing site support.
- Successfully hosted Aquatics and Day Camp programs through the summer months amidst ever-changing COVID response guidelines.
- Added a new Drive Through Trunk or Treat event and drive-in movie attended by over 1000.
- Launched a new "Fun Run" series of in-park 1K, 5K, and 10K runs in the park.
- Hosted virtual celebrations with our live fireworks show on July 4th and Christmas Tree Lighting in December.
- Submitted three grant applications for the Statewide Park Development and Community Revitalization Program, through the California Department of Parks and Recreation (Prop 68). Proposed projects included the revitalization of the James Woody Community Center Park and the proposed two new parks: Standing Rock Adventure Park, and Pahute Park.
- Using a combination of Quimby and Cares Act Funds, added a large shade structure at Civic Center and installed three new Exo Cage fitness stations to James Woody, Brewster, and Thunderbird Parks.
- Replaced battered painted concrete flooring of Aquatic Center Restroom building with new slip-resistant epoxy.

2021-22 GOALS AND OBJECTIVES

- Host a Bridal Expo at the Conference Center.
- Install family friendly and active use amenities at multiple locations.
- Increase Facility Rental revenue by 10%
- Develop RecAssist to help those in need afford recreation programming.
- Complete CDBG projects at Mendel Park and James Woody Park.
- Improve the camping and equestrian experience at Horsemen's Center Park.
- Add on-line reservation ability for camping.
- Transition to a new Recreation Registration Software.
- Attract more triathlon participant with a pre-race camping event.
- Increase Marketing for our rental facilities.
- Increase marketing and attendance at Aquatic Center.
- Install a Corn Hole league area at Civic Center Park.
- Add additional sports leagues and activities.
- Add a well at Horsemen's Center Park.
- Enhance and Increase activities at special events.

PARKS & RECREATION - GROUNDS 1001-6190							
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
7010	Salaries & Wages	281,235	290,214	363,972	363,972	100.0%	298,947
7020	Wages Part-Time	48,516	47,911	111,279	65,000	58.4%	65,000
7025	Part-Time Sick Leave	778	734	3,709	-	0.0%	-
7030	Wages Overtime	4,270	1,931	-	500	0.0%	-
7110	Cafeteria Benefits	65,869	61,632	85,879	85,879	100.0%	45,731
7120	Deferred Comp	22	-	-	-	0.0%	-
7140	RHS	1,295	1,398	1,844	1,844	100.0%	1,425
7150	Medicare	4,855	4,891	6,961	6,961	100.0%	4,342
7160	PERS	65,657	23,487	99,589	99,589	100.0%	79,390
	Total Personnel	472,495	432,197	673,233	623,745	92.6%	494,835
7180	Uniforms	4,214	4,878	4,790	3,500	73.1%	6,000
7223	Disposal Services	13,306	18,330	15,000	15,500	103.3%	18,000
7229	Education & Training	249	1,681	2,500	-	0.0%	2,500
7241	Meetings & Conferences	24	133	-	100	0.0%	1,700
7247	Memberships & Dues	195	499	600	500	83.3%	600
7259	Misc Costs	42	44	100	50	50.0%	100
7265	Office Supplies	217	109	-	75	0.0%	-
7295-0109	Utilities - Phones	8,639	10,202	9,000	8,400	93.3%	9,000
7295-0847	Utilities - Electricity	38,644	38,517	40,000	36,800	92.0%	45,000
7295-0848	Utilities - Natural Gas	-	-	-	-	0.0%	-
7295-0849	Utilities - Water	574,358	509,053	675,000	425,000	63.0%	675,000
7310	Assessment District Costs	2,036	2,138	2,300	-	0.0%	2,300
7360	Safety & Security	1,486	609	450	500	111.1%	500
7367	Signing	530	297	300	-	0.0%	300
7383	Vandalism Repairs	1,087	1,329	2,500	100	4.0%	2,500
7655	Building Maintenance	319	980	700	-	0.0%	700
7755	Grounds Maintenance	35,811	23,149	45,000	18,000	40.0%	45,000
7755-1080	Ground Maintenance	-	-	-	-	0.0%	-
7760-2000	Playground Maintenance	404	3,478	7,000	1,000	14.3%	10,000
7765-1000	Sports Field Maintenance	1,132	3,485	6,000	500	8.3%	6,000
7770	Sports Field Light Maintenance	6,508	-	3,500	3,500	100.0%	3,500
7775	Sports Field Lighting Usage	5,359	5,594	12,000	2,500	20.8%	12,000
7780	Sprinkler Supplies	50,336	39,070	35,000	20,000	57.1%	35,000
7970	Small Tools	2,399	2,226	3,000	3,250	108.3%	3,000
8940	Contract Services	-	-	-	-	0.0%	-
9013	Communications Equip	170	-	-	-	0.0%	-
9026	Equipment Maintenance	6,687	13,150	13,500	6,000	44.4%	13,500
9039	Equipment Rental	400	482	2,000	1,300	65.0%	2,000
9052	Gasoline, Diesel, Oil	40,660	34,507	45,000	38,000	84.4%	45,000
9078	Safety Equipment	975	1,172	1,400	1,350	96.4%	2,000
9091	Vehicle Maintenance	11,948	5,566	12,000	6,000	50.0%	12,000
9120	Capital Outlay	-	7,700	15,000	-	0.0%	75,000
9610-2520	Transfer - 2520	37,705	-	-	-	0.0%	-
9300	Capital Projects	-	-	50,000	-	0.0%	50,000
	Total Operations & Maint.	845,843	728,379	1,003,640	591,925	59.0%	1,078,200
	Department Total	1,318,338	1,160,576	1,676,873	1,215,670	72.5%	1,573,035
	Personnel Schedule		Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22	
	Full Time:						
	Public Works Supervisor		0.69	0.69	0.75	0.75	
	Grounds Services Worker, Senior		0.00	0.92	1.00	1.00	
	Maintenance Worker II		0.00	1.00	1.00	1.00	
	Maintenance Worker I		0.00	4.75	5.00	5.00	
	Ground Services Worker III		0.93	0.00	0.00	0.00	
	Ground Services Worker II		2.67	0.00	0.00	0.00	
	Ground Services Worker I		3.00	1.00	1.00	1.00	
	Part Time:						
	Grounds Services Aides		3.96	3.96	3.96	3.96	
	Total FTE's:		11.25	12.32	12.71	12.71	

PARKS & RECREATION - AQUATIC CENTER 1001-6640

Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services							
7010	Salaries & Wages	96,829	82,492	79,714	65,000	81.5%	78,541
7020	Wages Part-Time	124,660	103,747	147,842	147,842	100.0%	155,243
7025	Part-Time Sick Leave	1,537	1,329	4,928	4,928	100.0%	4,000
7030	Wages Overtime	2,295	1,327	-	1,750	#DIV/0!	1,750
7110	Cafeteria Benefits	16,961	15,464	17,278	17,278	100.0%	17,278
7120	Deferred Compensation	926	-	-	-	0.0%	-
7140	RHS	450	368	402	402	100.0%	402
7150	Medicare	3,254	2,726	3,308	3,308	100.0%	3,308
7160	PERS	13,893	6,634	21,962	21,962	100.0%	21,962
7166	Phone Allowance	-	201	588	588	100.0%	588
Total Personnel		260,804	214,287	276,022	263,058	95.3%	283,072
Operations & Maintenance							
7180	Uniform Expenses	2,921	2,259	3,000	1,500	50.0%	3,500
7205	Advertising	120	740	2,000	100	5.0%	2,500
7229	Education & Training	35	-	1,400	100	7.1%	1,400
7247	Memberships & Dues	-	-	200	-	0.0%	200
7259	Miscellaneous	81	121	250	100	40.0%	250
7265	Office Supplies/Exp	-	70	150	-	0.0%	150
7277	Printing	-	-	200	-	0.0%	200
7295-0847	Utilities - Electricity Usage	36,181	36,588	40,000	40,000	100.0%	40,000
7295-0848	Utilities - Natural Gas Usage	41,422	49,572	45,000	25,000	55.6%	45,000
7295-0849	Utilities - Water Usage	12,417	10,011	13,250	13,250	100.0%	13,250
7313	Concession Items	3,251	1,818	-	0	#DIV/0!	-
7330	Hardware/Software Supplies Exp.	2,662	(766)	1,400	1,400	100.0%	1,400
7360	Safety & Security	1,377	3,584	1,800	1,800	100.0%	7,500
7655	Building Maintenance	7,854	18,477	15,000	15,000	100.0%	25,000
7755	Grounds Maintenance	-	226	1,500	-	0.0%	1,500
7970	Small Tools	43	73	100	25	25.0%	100
8118	AV Swim Club	50	196	200	-	0.0%	100
8138	Evening Lap Swim	50	-	-	-	0.0%	-
8143	Guard Start	348	282	315	283	89.8%	300
8148	Lifeguard Training	1,801	1,331	1,500	1,500	100.0%	1,552
8153	Open Water Diver Course	2,070	-	-	-	0.0%	-
8158	Open Rec Swim	123	-	500	-	0.0%	1,000
8163	Pool Chemicals	24,178	15,862	25,300	20,000	79.1%	25,300
8168	Pool Special Event	3,265	1,712	2,500	2,500	100.0%	2,000
8183	Swim Lessons	392	(973)	1,000	500	50.0%	1,000
8185	Swim Fair	22	-	-	150	#DIV/0!	-
8188	Water Aerobics	443	1,227	7,200	2,000	27.8%	7,750
9026	Equipment Maintenance	33,049	13,079	50,000	11,000	22.0%	40,000
9078	Safety Equipment	1,782	5,553	3,500	1,000	28.6%	3,500
9120	Capital Equipment	-	16,867	-	16,867	#DIV/0!	140,000
9300	Capital Projects	32	-	-	-	0.0%	-
Total Operations & Maint.		175,969	177,911	217,265	154,075	70.9%	364,452
Department Total		436,773	392,199	493,287	417,133	84.6%	647,524
Personnel Schedule							
		Actual 2017-18	Actual 2018-19	Actual 2019-20	Adopted 2020-21		
Full Time:							
	Parks & Recreation Manager	0.05	0.05	0.05	0.05		
	Maintenance Supervisor	0.00	0.19	0.19	0.19		
	Recreation Supervisor	0.48	0.24	0.20	0.20		
	Administrative Assistant, Senior	0.00	0.00	0.09	0.09		
	Administrative Secretary	0.09	0.09	0.00	0.00		
	Maintenance Worker , Senior	0.19	0.00	0.00	0.00		
	Recreation Coordinator	0.00	0.00	0.10	0.10		
	Maintenance Worker II	0.36	0.36	0.36	0.36		
	Maintenance Worker I	0.03	0.03	0.03	0.03		
	Recreation Specialist	0.00	0.66	0.15	0.15		
	Office Assistant, Senior	0.12	0.12	0.12	0.12		
	Office Assistant	0.12	0.12	0.12	0.12		
	Recreation Assistant	0.17	0.00	0.00	0.00		
Part Time:							
	Recreation Assistant	0.00	0.07	0.22	0.22		
	Assistant Pool Manager	0.00	0.00	0.28	0.35		
	Lifeguard, Senior	0.29	0.29	0.00	0.00		
	Lifeguard	4.35	3.64	4.14	4.23		
	Recreation Leader I	0.00	0.00	0.25	0.00		
	Recreation Leader II	0.24	0.26	0.25	0.28		
Sub-Total FTE's:		6.49	6.12	6.55	6.49		

PARKS & RECREATION - PROGRAMS 1001-6670

Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services							
7010	Salaries & Wages	290,376	290,376	382,290	312,000	81.6%	327,481
7020	Wages Part-Time	237,274	237,274	281,612	245,000	87.0%	326,315
7030	Wages Overtime	1,301	1,301	-	2,000	0.0%	-
7110	Cafeteria Benefits	57,597	57,597	84,671	75,000	88.6%	79,103
7120	Deferred Compensation	15	15	-	-	0.0%	-
7140	RHS	1,201	1,201	1,911	1,662	87.0%	1,740
7150	Medicare	7,384	7,384	10,642	9,000	84.6%	9,939
7160	PERS	26,600	26,600	76,510	88,120	115.2%	95,649
7165	Auto Allowance	-	-	-	-	0.0%	-
7166	Phone Allowance	-	-	-	1,200	0.0%	3,810
Total Personnel		621,749	621,749	837,636	733,982	87.6%	844,036
Operations & Maintenance							
7180	Uniforms	24	24	-	-	0.0%	-
7223	Disposal Services	10,863	10,863	8,000	10,000	125.0%	8,000
7283	Rent	-	-	-	80	0.0%	-
7360	Safety & Security	-	-	4,000	1,000	25.0%	4,000
7835	Craft Fairs	394	394	400	101	25.3%	730
7840	Flea Markets	1,086	1,086	1,350	-	0.0%	1,700
7850	Freedom Festival	25,000	25,000	5,000	5,000	100.0%	26,000
7855	Concerts in the Park	13	13	11,575	2,000	17.3%	36,000
8026	Adult Basketball	-	-	4,750	3,000	63.2%	4,860
8062	Softball	-	-	4,757	2,000	42.0%	5,165
8250	After School Program	16,861	16,861	30,000	20,000	66.7%	30,000
8450	Day Camp	3,016	3,016	3,575	3,000	83.9%	33,500
8502	Academic Tots	-	-	-	-	0.0%	-
8506	Archery	-	-	-	-	0.0%	-
8508	Music Starz	-	-	-	-	0.0%	-
8508	Arts & Crafts	12,262	12,262	13,000	13,170	101.3%	12,600
8512	Ballet & Tap	9,778	9,778	9,800	7,804	79.6%	9,135
8514	Baton Twirling	2,420	2,420	2,000	1,835	91.8%	1,260
8516	Belly Dancing	-	-	-	-	0.0%	-
8520	Cheer-Tumbling	6,499	6,499	5,800	5,514	95.1%	6,600
8526	CPR & First Aid	657	657	-	44	0.0%	-
8531	Dog Obedience	461	461	-	239	0.0%	-
8533	Driver's Ed	904	904	745	665	89.3%	750
8539	Golf Lessons	-	-	-	-	0.0%	15,000
8541	Guitar Lessons	2,683	2,683	2,500	2,291	91.6%	2,600
8555	Low Impact Aerobics	946	946	2,300	938	40.8%	1,000
8559	Parent & Tot	4,451	4,451	5,200	77	1.5%	-
8576	Ski and Snowboard 101	6,184	6,184	-	-	0.0%	-
8576-5000	Summer Camps	8,214	8,214	2,100	7,500	357.1%	2,400
8579	Tae Kwon Do	8,837	8,837	7,400	7,146	96.6%	6,000
8581	Tai Chi	5,426	5,426	4,600	4,001	87.0%	4,750
8583	Tennis	1,328	1,328	950	1,500	157.9%	800
8591	Yoga	5,460	5,460	5,229	4,200	80.3%	4,000
8600	Parking Fee	5,218	5,218	17,500	5,000	28.6%	7,000

PARKS & RECREATION - PROGRAMS 1001-6670

Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
8706	AV Most Talented Kid	-	-	75	89	118.7%	-
8715	Bunny Run	1,830	1,830	1,850	1,287	69.6%	1,750
8721	Winter Wonderland	12	12	-	-	0.0%	8,425
8727-5000	Cross Country Meet	-	-	-	-	0.0%	-
8728	Eggstravaganza	-	-	-	-	0.0%	-
8729	Farmers Market	1	1	-	-	0.0%	-
8733	Firecracker Run	2,085	2,085	1,850	1,850	100.0%	1,975
8744	Healthy Apple Valley	-	-	-	-	0.0%	-
8764	Special Apples	63	63	-	60	0.0%	-
8766	Teen Events	531	531	-	1,013	0.0%	750
8775-5000	Toddler Olympics	255	255	200	352	176.0%	150
8784	Turkey Run	960	960	1,850	1,799	97.2%	1,975
8790	Teen Zone	-	-	-	51	0.0%	-
8805	Adventures in PW Sports	797	797	970	1,500	154.6%	970
8812	Coed Volleyball	1,549	1,549	1,520	-	0.0%	1,496
8830	Winter Peewee/Hotshots Basketball	680	680	1,065	1,065	100.0%	1,065
8858	Summer Peewee/Hotshots Basketball	707	707	925	925	100.0%	940
8860	Summer Youth Basketball	1,350	1,350	3,875	2,000	51.6%	3,575
8880	Winter Youth Basketball	8,878	8,878	7,500	8,000	106.7%	7,419
8885	Youth Track Meet	222	222	300	-	0.0%	-
xxxx	Rec Events	-	-	-	-	#DIV/0!	2,000
xxxx	Minor Leagues	-	-	-	-	#DIV/0!	2,000
8940	Contract Services	-	-	-	250	0.0%	-
Total Operations & Maint.		158,882	158,906	174,511	128,346	73.5%	258,340
Department Total		780,631	780,655	1,012,147	862,328	85.2%	1,102,376

Personnel Schedule	Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22
Full Time:				
Parks & Recreation Manager	0.65	0.58	0.58	0.58
Recreation Supervisor	0.69	0.70	0.70	0.70
Administrative Assistant, Senior	0.00	0.66	0.66	0.66
Administrative Secretary	0.66	0.00	0.00	0.00
Recreation Coordinator	0.00	0.85	0.85	0.85
Recreation Specialist	2.14	1.74	1.74	1.74
Office Assistant, Senior	0.86	0.86	0.86	0.86
Office Assistant	0.88	0.88	0.88	0.88
Recreation Assistant	2.00	1.74	1.74	0.96
Part Time:				
Recreation Assistant	0.96	0.57	0.51	1.00
Recreation Leader II	4.47	3.92	4.08	4.36
Recreation Leader I	3.12	6.43	6.89	6.89
Sub-Total FTE's:	16.43	18.93	19.49	19.48

PARKS & RECREATION - ADMIN 1001-6820

Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services							
7010	Salaries & Wages	44,432	36,949	38,824	35,760	92.1%	38,892
7020	Wages Part-Time	2,094	6,746	6,000	6,500	108.3%	6,000
7025	Part-Time Sick Leave	4,834	5,704	200	7,000	3500.0%	5,000
7030	Wages Overtime	141	147	-	147	0.0%	250
7110	Cafeteria Benefits	5,369	6,591	7,149	7,088	99.1%	7,095
7120	Deferred Compensation	18	-	-	-	0.0%	-
7140	RHS	174	178	197	181	91.9%	197
7150	Medicare	726	689	659	679	103.0%	573
7160	PERS	61,728	3,266	10,914	9,344	85.6%	10,988
7165	Auto Allowance	(187)	-	-	-	0.0%	-
7166	Phone Allowance	-	213	594	200	0.0%	200
Total Personnel		119,329	60,483	64,537	66,899	103.7%	69,195

Operations & Maintenance							
7180	Uniforms	540	1,551	1,500	1,403	93.5%	1,500
7205	Advertising	176	1,084	2,500	1,500	60.0%	2,500
7223	Disposal Services	-	307	-	-	0.0%	-
7229	Education & Training	2,558	4,194	1,550	3,000	193.5%	10,550
7241	Meetings & Conferences	763	4,261	-	-	#DIV/0!	5,025
7247	Memberships & Dues	510	1,330	1,255	1,255	100.0%	1,255
7253	Mileage Exp/Allowance	-	57	-	-	0.0%	125
7259	Miscellaneous	12	865	125	125	100.0%	-
7265	Office Supplies/Exp	1,496	953	1,250	1,250	100.0%	1,250
7271	Postage	14,422	10,120	18,000	-	0.0%	18,000
7277	Printing	18,660	13,164	21,000	250	1.2%	21,000
7289	Subscriptions	-	-	-	-	0.0%	-
7330	Hardware/Software Supplies Exp	7,023	5,232	1,000	2,000	200.0%	1,000
7370	Special Dept Supplies/Exp	89	500	500	500	100.0%	500
7375	Staff Services	20	133	1,750	200	11.4%	1,750
8940	Contract Services	-	5,000	5,000	-	0.0%	5,000
9026	Equipment Maintenance	8	-	-	-	0.0%	-
9052	Gasoline, Diesel, Oil	1,418	993	750	750	100.0%	750
9065	Leased Equipment	307	396	600	-	0.0%	600
9091	Vehicle Maintenance	-	1,018	1,000	1,200	120.0%	2,000
Total Operations & Maint.		48,003	51,158	57,780	13,433	23.2%	72,805

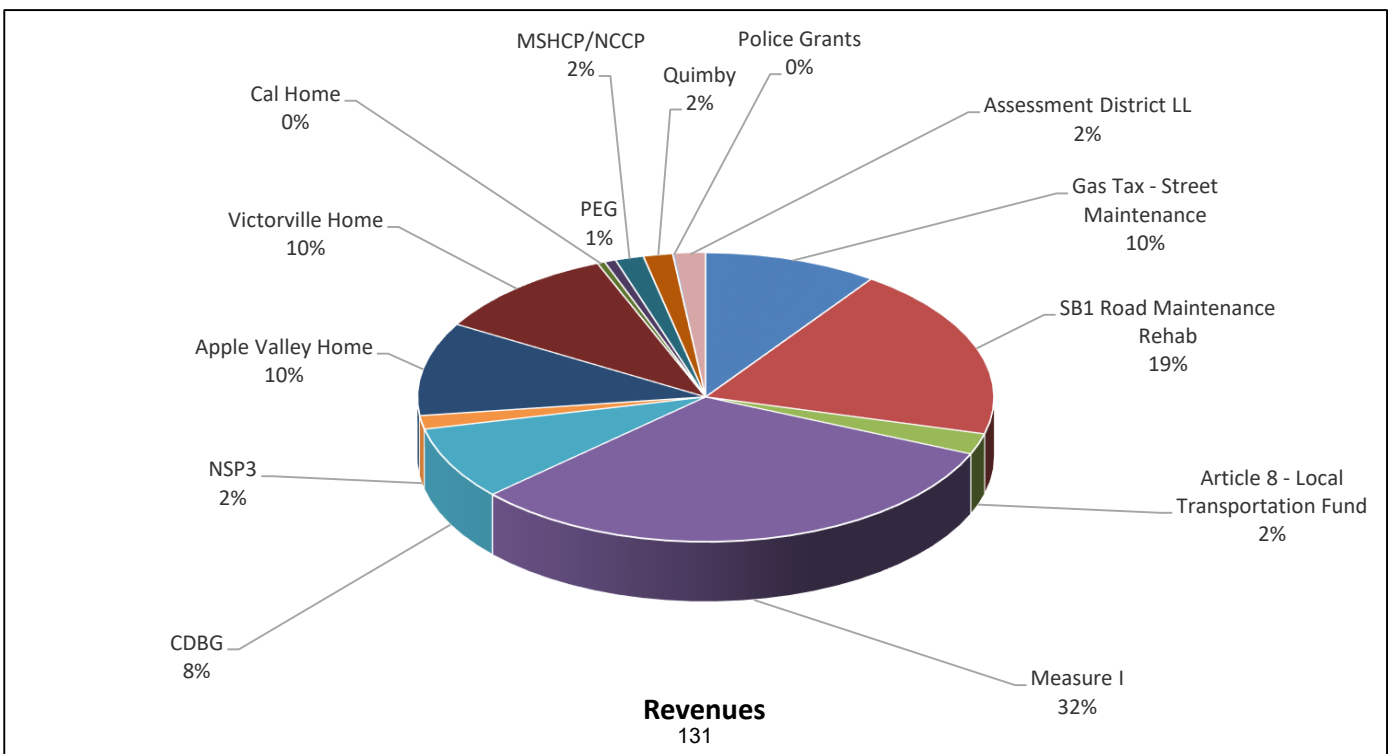
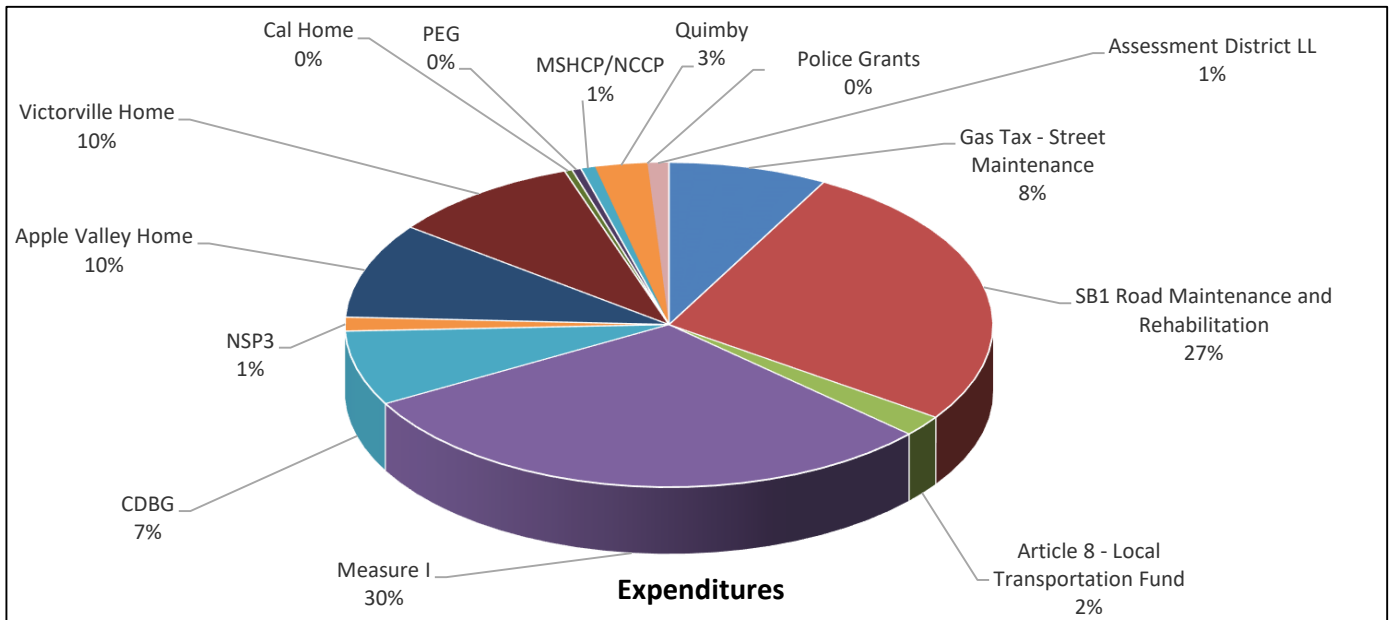
Department Total		167,332	111,641	122,317	80,332	65.7%	142,000
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Personnel Schedule	Actual 2017-18	Actual 2018-19	Actual 2019-20	Adopted 2020-21
Full Time:				
Assistant Town Manager	0.00	0.00	0.00	0.00
Parks & Recreation Manager	0.18	0.15	0.15	0.15
Recreation Supervisor	0.07	0.10	0.10	0.10
Administrative Assistant, Senior	0.00	0.16	0.16	0.16
Administrative Secretary	0.16	0.00	0.00	0.00
Recreation Coordinator	0.00	0.05	0.05	0.05
Recreation Specialist	0.20	0.11	0.11	0.11
Recreation Assistant	0.00	0.04	0.04	0.04
Part Time:				
Parks & Recreation Commissioners	1.25	1.25	1.25	1.25
Sub-Total FTE's:	1.86	1.86	1.86	1.86

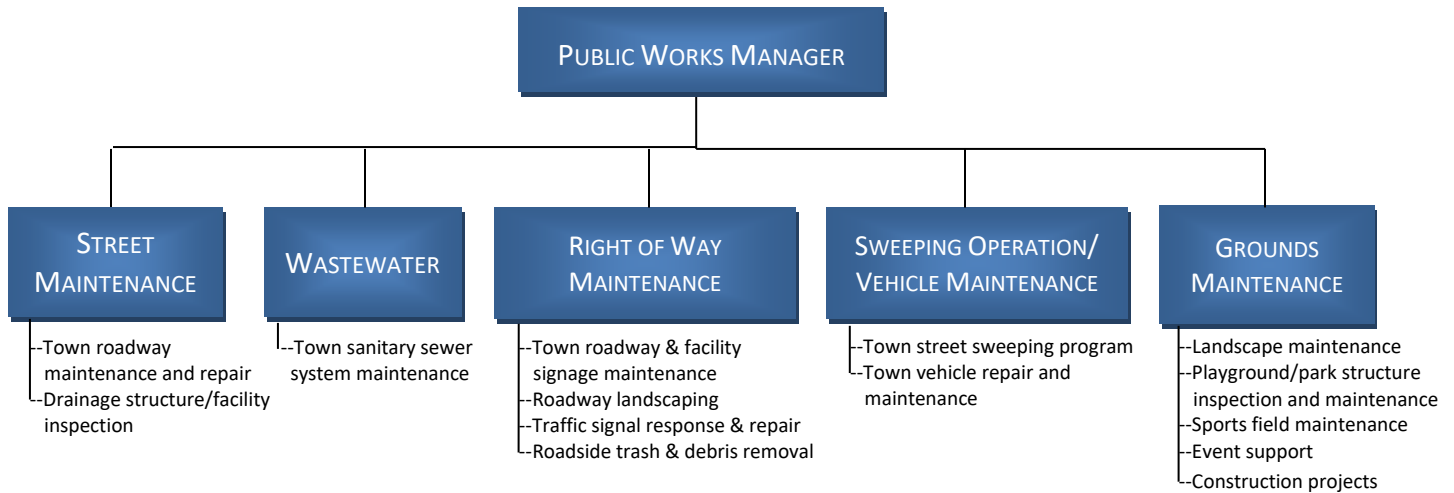
Town of Apple Valley

Fiscal Year 2021/22- Special Revenue Funds

SOURCE	REVENUES	EXPENDITURES
Gas Tax - Street Maintenance	\$ 1,837,415	\$ 1,643,730
SB1 Road Maintenance and Rehabilitation	3,645,331	5,534,691
Article 8 - Local Transportation Fund	439,965	436,000
Measure I	5,981,750	6,252,875
CDBG	1,541,730	1,541,730
NSP3	285,000	285,000
Apple Valley Home	1,972,436	1,972,436
Victorville Home	1,972,436	1,972,436
Cal Home	80,000	80,000
PEG	120,000	93,500
MSHCP/NCCP	300,000	150,000
Quimby	310,000	540,000
Police Grants	23,774	-
Assessment District LL	320,000	220,000
Total Revenues	\$18,829,836	Total Expenditures \$ 20,722,397



PUBLIC WORKS



DEPARTMENT DESCRIPTION

The Public Works Department is comprised of three main divisions: Wastewater, Street Maintenance and Grounds Maintenance.

The Street Maintenance Division is responsible for the ongoing street maintenance obligation of roadway repair, striping, signing, sweeping, landscaping, right-of-way maintenance, vehicle maintenance, and traffic signal system maintenance.

The Wastewater Division is responsible for the ongoing obligation to provide and maintain wastewater collection and transmission systems and conform to the Town’s Sanitary Sewer Management Plan as mandated by the California State Water Resources Control Board.

The Grounds Maintenance Division is responsible for all landscaping, turf management and sports field maintenance in the Town’s 11 parks and 132 acres of developed land, including playground and recreational use areas.

DIVISION/MAJOR PROGRAM DESCRIPTIONS

Administration: Directs all facets of operations, sets priorities and assigns resources. It is responsible for evaluating services, interpreting policies, developing comprehensive programs tailored to community needs, recommending and prioritizing projects based on anticipated demands, and performing long range planning and strategic programming of projects.

Wastewater: Responsible for the maintenance and operation of the Town’s collection and transmission systems, including 145 miles of pipeline, 3,059 manhole structures, 269 clean-out structures and 8 pumping/lift stations. The system generates an average daily flow of approximately 1.8 million gallons.

Street Maintenance: Responsible for the maintenance and repair of all Town paved/improved and some unpaved roads. The division performs various types of pavement preservation and rehabilitation work, sidewalk repair and replacement, local drainage structure/facility inspection and cleaning, traffic signal system response and repair, roadway marking maintenance and replacement, and provides emergency response to roadway clearing or closing/diverting.

Right-Of-Way: Responsible for the maintenance and repair of Town roadway signage, roadway landscaping, assessment district landscaping and drainage facilities, traffic signal system response and repair, public property graffiti abatement, public bus shelter construction, maintenance and repair, and roadside trash and weed removal.

Sweeping Operation/Vehicle Maintenance: Responsible for sweeping over 195 lane miles, the maintenance, inventory and repair of all vehicles, tools and equipment of the Public Works Department, and the maintenance and repair of the Town's Pool vehicles.

Grounds Maintenance: Responsible for the maintenance, upkeep and repair of the Town's 11 parks and 132 acres of developed land. The Division is also responsible for event support for many of the various departments within the Town organization.



2020-21 HIGHLIGHTS

- Completed Central Road Sewer Improvement project between Hurons and Standing Rock
- Purchased Sedaru Software (work order management system) that will help staff with wastewater, reclaimed water, and sign maintenance
- Upgraded sewer camera truck computer software system
- Replaced street name signs at Tract# 16492 Phase 1 (Between Yucca Loma Road and Ottawa Road), on Outer Highway 18 South between Navajo and Central, and near Rio Vista Elementary School as part of the Safer Routes to School Project
- Replaced illuminated street name signs on traffic signals with reflective street name signs at various locations
- All lighted intersections have new batteries for battery back-up
- David Hernandez, Grounds Maintenance Worker II, named Employee of the 1st Quarter
- Reclaimed water project completed at Brewster Park, Civic Center Park, and Thunderbird Park
- Assisted Code Enforcement and the Police Department with cleaning up large homeless encampment areas
- Maintained a working staff during the COVID-19 pandemic

2021-22 GOALS AND OBJECTIVES

- Replace sewer manhole covers in Sewer Assessment District #2-A (year 3 of 7)
- Sewer main/manhole replacement at various locations
- Protect public health by minimizing the frequency and impact of sewer system overflows
- Continue to replace street name signs
- Continue to replace illuminated street name signs on traffic signals with reflective street name signs
- Maintain a clean, safe, and graffiti-free Town
- Continue with fertilization program in the parks
- Complete Urban Forest Renewal and Community Orchard Project
- Re-condition and re-establish level playing services on our ball fields
- Provide courteous, effective, and efficient customer service

Department Workload Indicators – Public Works				
	Actual FY 18-19	Actual FY 19-20	Estimated FY 20-21	Goal FY 21-22
Sewer Mainline Cleaned (miles)	32.91	28.5	30	30
Sewer Mainline Video Inspected (miles)	1,250ft.	5,136ft.	1	5
Dry Well Drainage Structures Cleaned	17	28	28	30
Street Name Signs Replaced	210	278	275	275
Roadway Signs Replaced	383	392	400	400
Roadway Marking Lane Lines Refreshed (miles)	501ft.	2.4	1	1
Trees Trimmed at Parks	824	434	400	500
Trees Planted at Parks	9	0	15	20
Graffiti Removed (locations)	807	914	700	700
Single Family Sewer Permits	32	45	50	75
Single Family Additions Sewer Permits	10	6	5	10
Commercial Sewer Permits	2	1	7	10
Commercial TI Sewer Permits	14	6	7	10
Multi-Family Sewer Permits	3	4	3	5

Department Performance Measures – Public Works				
	Actual FY 18-19	Actual FY 19-20	Estimated FY 20-21	Goal FY 21-22
Clean the 8-lift station wet wells once per year	8	8	8	8
Sweep a minimum of 900 curb miles per year	947	1,157	1,000	900
Fill a minimum of 20,000 potholes per year	24,409	24,704	20,000	20,000
Conditions of approval issued within 10 business days	100%	100%	100%	100%
Responses to CRM (Citizen Request Management) requests within two weeks	100%	100%	100%	100%
Dispatch calls for service within 5 minutes of receiving the call	100%	100%	100%	100%
Complete plumbing fixture count plan check within 2-3 business days	100%	100%	100%	100%

STREET MAINTENANCE FUND

TOTAL BUDGET - \$ 1,643,730

This budget covers the Town's street maintenance program including street repairs, right of way maintenance and street sweeping. Revenue comes from three major sources: Gas Taxes, Proposition 42 Traffic Congestion Relief Funds and Local Transportation Funds. These funds are restricted for street maintenance and repairs. Total expenditures in the fund are offset by a transfer in from the Local Transportation Fund. All items included in the budget reflect a continuation of a similar aggressive level of street maintenance service when compared to the previous fiscal year. Funds have been allocated to reflect new traffic loads and patterns resulting from various projects.



STREET MAINTENANCE FUND

TOTAL APPROPRIATIONS - \$1,643,730

STREET MAINTENANCE FUND 2010-5010							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Revenue Received	Adopted Budget 2021-22
BEGINNING FUND BALANCE		(87,327)	(884,413)	(631,743)	(631,743)		(161,519)
4179	Recycling Revenue	589	38	500	500	0.0%	500
4181	Refunds, Reimb, Rebates	3,880	9,802	-	3,000	0.0%	-
4255	Interest Earnings	4	-	-	-	0.0%	-
6809-5000	Section 2103	247,161	506,561	620,714	620,714	100.0%	651,282
6810	Section 2105	405,922	374,746	389,401	389,401	100.0%	422,249
6811	Section 2106	241,527	230,403	243,535	243,535	100.0%	251,777
6812	Section 2107	510,492	473,188	468,453	468,453	100.0%	504,107
6813	Section 2107.5	7,500	7,500	7,500	7,500	100.0%	7,500
Total Revenues		1,417,076	1,602,239	1,730,103	1,733,103	100.2%	1,837,415
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services							
7010	Salaries & Wages	409,924	398,995	406,775	387,000	95.5%	433,956
7020	Wages Part-Time	-	-	-	2,000	0.0%	2,500
7030	Wages Overtime	13,684	12,314	-	7,000	0.0%	7,500
7110	Cafeteria Benefits	82,693	70,715	69,426	69,426	100.0%	67,946
7120	Deferred Comp	22	-	-	-	0.0%	-
7140	RHS	1,886.67	1,856	2,039	2,039	100.0%	2,140
7150	Medicare	5,936	5,768	5,919	5,919	100.0%	6,312
7160	PERS	103,949	45,146	127,379	127,379	100.0%	111,927
Total Personnel		618,093	534,793	611,538	600,763	98.5%	632,280
Operations & Maintenance							
7180	Uniform cleaning and replacement	2,692	2,857	2,836	2,836	100.0%	3,500
7223	Disposal	1,362	1,375	1,600	1,600	100.0%	1,800
7229	Education & Training	1,319	2,210	3,000	-	0.0%	3,000
7241	Meetings & Conferences	165	323	-	100	0.0%	200
7247	Membership & Dues	650	915	1,200	1,200	100.0%	1,200
7253	Mileage	-	-	-	-	0.0%	-
7259	Miscellaneous	45	3	300	300	100.0%	300
7265	Office Supplies	185	78	300	300	100.0%	300
7277	Printing	14	54	100	100	100.0%	100
7289	Subscriptions	-	-	-	-	0.0%	-
7295-0109	Utilities Phones, Internet	6,818	5,670	5,200	5,200	100.0%	5,200
7295-0847	Utilities Electricity usage	141,074	127,546	125,000	125,000	100.0%	125,000
7295-0848	Utilities Natural gas usage	1,520	1,545	600	1,000	166.7%	600
7295-0849	Utilities Water usage	39,530	39,765	48,000	40,000	83.3%	48,000
7360	Safety & Security	269	161	750	750	100.0%	750
7655	Building Maintenance	7,592	3,394	10,000	10,000	100.0%	10,000
7755	Grounds Maintenance	1,388	4,671	700	700	100.0%	1,000
7914	Drain Maint. & Repair	372	-	500	500	100.0%	500
7928-0010	Paving & Sealing	20,810	-	40,000	-	0.0%	-
7935	ROW Maintenance	92,191	140,389	180,000	60,000	33.3%	180,000
7956	Signal & Lighting Maint.	109,588	84,410	150,000	100,000	66.7%	175,000

Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
7956-0010	Signal & Lighting Maint. - Engineering	-	770	-	-	0.0%	5,000
7963	Signing	31,104	24,951	60,000	35,000	58.3%	60,000
7970	Small Tools	4,638	1,142	3,500	1,500	42.9%	3,500
7977	Street Repairs	55,859	73,031	100,000	85,000	85.0%	100,000
7984	Street Striping	12,168	51,445	70,000	1,000	1.4%	70,000
7984-0010	Street Striping - Engineering	2,355	630	-	630	0.0%	-
7991	Street Sweeping	24,783	22,107	25,000	23,900	95.6%	25,000
7995-4951	Transit Services	620	770	2,000	500	25.0%	1,000
8940	Contract Services	10,620	-	5,000	-	0.0%	5,000
8964	Engineering Contractor	-	-	-	-	0.0%	5,000
8964-0020	Engineering Contractor - Drainage	15,712	4,867	7,000	7,000	100.0%	7,000
8964-0075	Engineering Contractor - Traffic	116,729	118,361	120,000	110,000	91.7%	120,000
9013	Communications Equipment & Maint	153	32	500	500	100.0%	500
9026	Equipment Maintenance	3,464	2,115	2,000	2,500	125.0%	4,000
9052	Gasoline, Diesel, Oil	30,083	34,077	30,000	31,500	105.0%	30,000
9065	Leased Equipment	1,580	(77)	2,000	-	0.0%	2,000
9078	Safety Equipment	544	751	1,500	1,000	66.7%	1,500
9091	Vehicle Maintenance	14,671	12,721	15,000	12,500	83.3%	15,000
9999	Administrative Overhead	817,600	-	105,710	-	0.0%	-
	Total Operations & Maint	1,570,271	763,061	1,119,296	662,116	59.2%	1,011,450
9120	Capital Outlay	25,798	51,713	-	-	-	-
	Total Capital Expenditures	25,798	51,713	-	-	0.0%	-
	Total Expenditures	2,214,163	1,349,568	1,730,834	1,262,879	73.0%	1,643,730
	ENDING FUND BALANCE	(884,413)	(631,743)	(632,474)	(161,519)	25.6%	32,166

Personnel Schedule	Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22
Full Time:				
Director of Public Works	0.33	0.00	0.00	0.00
Public Works Manager	0.20	0.20	0.20	0.20
Public Works Supervisor	1.00	1.00	1.00	1.00
Administrative Analyst II	0.50	0.50	0.50	0.50
Administrative Analyst I	0.00	0.30	0.50	0.50
Administrative Secretary	0.20	0.00	0.00	0.00
Maintenance Worker, Senior	0.50	0.00	0.00	0.00
Fleet Mechanic	0.00	0.50	0.50	0.50
Maintenance Worker II	2.00	2.00	2.00	2.00
Maintenance Worker I	2.00	2.00	2.00	2.00
Custodian	0.50	0.50	0.50	0.50
Total FTE's:	7.23	7.00	7.20	7.20

SB1 and ROAD MAINTENANCE and REHABILITATION FUND

TOTAL APPROPRIATIONS - \$5,534,691

ROAD MAINTENANCE and REHABILITATION FUND 2011							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Revenue Received	Adopted Budget 2021-22
	BEGINNING FUND BALANCE	522,637	610,701	582,143	582,143		1,897,180
4255	Interest	-	3,820	-	4,000	0.0%	-
6811	Gas Tax 2106	19,439	-	-	-	0.0%	-
6814	SB1 Funding Grants	1,241,790	1,193,030	1,262,600	1,311,037	100.0%	1,435,831
6815	SB1 Loan Repayment	83,432	82,590	-	-	0.0%	-
	Total Revenue	1,344,661	1,279,440	1,311,037	1,315,037	100.3%	3,645,331
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
	Capital Projects (Infras.)						
9525	Paving - PMS Priorities	1,256,597	1,307,998	1,262,600	-	0.0%	3,325,191
9410	Hwy 18/AV Rd Int. Imprv.	-	-	-	-	0.0%	2,209,500
	Total Expenditures	1,256,597	1,307,998	1,262,600	-	0.0%	5,534,691
	ENDING FUND BALANCE	610,701	582,143	582,143	1,897,180	122.0%	7,820

ARTICLE 3 FUND

TOTAL APPROPRIATIONS - \$0

ARTICLE 3 FUND 2013-5210							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Revenue Received	Adopted Budget 2021-22
BEGINNING FUND BALANCE							
4181-0000	Refunds, Reimbursement, Rebates	-	-	335,392	-	0.0%	-
6835-0000	Bicycle Grant	37,450	-	-	-	0.0%	-
Total Revenues		37,450	-	335,392	-	-	-
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
9525	Paving-PMS Priorities	37,450	-	-	-	0.0%	-
9204	Rio Vista Safe Routes to School	-	-	281,495	-	0.0%	-
9206	Thunderbird Bus Turnout	-	-	53,897	-	0.0%	-
Total Expenditures		37,450	-	335,392	-	-	-
ENDING FUND BALANCE							

LOCAL TRANSPORTATION FUND

TOTAL APPROPRIATIONS - \$436,000

LOCAL TRANSPORTATION FUND 2015-5210							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Revenue Received	Adopted Budget 2021-22
	BEGINNING FUND BALANCE	3,364,038	1,443,759	1,490,000	1,490,000	100.00%	878,312
4255	Interest Earnings	30,510	10,185	9,000	9,000	0.0%	9,000
6804	Sales Tax - SB 325	662,418	79,095	70,000	69,312	100.0%	430,965
	Total Revenues	692,928	89,280	79,000	78,312	100.00%	439,965

Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
7977	Street Repairs	-	39,420	-	-	0.0%	-
8964	Eng Cont - General	-	-	60,000	-	0.0%	-
9292-4951	Bus Stop Imp.-Bear Valley and Central	14,526	-	-	-	0.0%	-
8940	Contract Services (Bike Lane Nwk Rev	7,405.00	-	-	-	0.0%	-
9500	Apple Valley Village Accessibility	324,610	-	-	-	0.0%	-
9525	Paving-PMS Priorities	1,987,476.64	154	-	-	0.0%	-
9575	Local Transit Eng Support	2,882.02	3,465	-	-	0.0%	-
9501	Bear Valley Road Bus Stop Imp	276,307.97	-	-	-	0.0%	-
9204	Rio Vista Safe Routes to School	-	-	300,000	640,000	0.0%	-
9206	Thunderbird Bus Turnout	-	-	96,103	-	0.0%	-
xxxx	Sidewalk Repairs	-	-	-	-	0.0%	100,000
9500-0002	Apple Valley Village Accessibility Phas	-	-	75,000	50,000	0.0%	336,000
	Total Expenditures	2,613,207	43,039	531,103	690,000	88.34%	436,000
	ENDING FUND BALANCE	1,443,759	1,490,000	1,037,209	878,312	111.57%	882,277

MEASURE I

LOCAL PASS-THROUGH FROM SBCTA - \$6,252,875

Capital Improvement Program-Measure I Local 2040 - Account Number 2021-5210

Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Revenue Received	Adopted Budget 2021-22
	BEGINNING FUND BALANCE	3,059,601	4,498,877	3,662,675	3,662,675		5,143,718
4181	Refunds, Reimb, Rebates	637,301	72,570	-	-	0.0%	52,000
4055	Sales Tax - Local (35%)	2,197,493	1,947,831	1,628,991	1,628,991	100.0%	1,970,000
4255	Interest	30,497	60,557	25,000	25,000	100.0%	25,000
6816	Grants	352,258	274,968	5,174,150	5,174,150	100.0%	3,934,750
	Total Revenue	3,217,548	2,355,926	6,828,141	6,828,141	100.0%	5,981,750
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
	Capital Projects (Infras.)						
8940	Contract Services	299	-	-	-	0.0%	-
8964	Eng Cont - General	-	-	410,000	-	0.0%	-
9203	Traffic Control Device Deployment	-	40,127	40,000	94,200	235.5%	40,000
9260	AV Safe Rts to School Master Plan	3,575	-	-	30,000	0.0%	-
9265	AV Safe Rts to School South	254,624	827,182	-	2,897,000	0.0%	-
9282	Bear Valley Bridge Rehab	458,612	303,895	500,000	400,000	80.0%	650,000
9336-5000	D. Evans Pkwy@Waalew Rd Realign	22,737	9,882	25,000	2,000	8.0%	25,000
9390	High Desert Corridor	653	-	2,500	2,500	100.0%	2,500
9410	Hwy 18 West End Widening	402,842	501,602	4,819,750	497,000	10.3%	2,349,750
9447	Mojave Riverwalk South	860	(860)	-	(860)	0.0%	-
9525	Paving - PMS Priorities	381,817	950,075	500,000	950,075	190.0%	1,000,000
9546	SanBag Congestion Mgmt Plan	-	-	-	5,000	0.0%	-
9560	Tao Road	1,999	-	-	-	0.0%	-
9561	Bear Valley Intersection Improvements	1,194	271,680	177,000	200,000	113.0%	-
9562	Rio Vista Academy Sidewalk Improveme	57,215	50,076	-	25,000	0.0%	-
9566	SR-18 Tuscola & Kasota Realignment	16,806	212,664	-	220,000	0.0%	-
9572	Town Wide Class II Bikeway Upgrade	1,518	-	-	-	0.0%	-
9593	AV Village SR18 Corridor Enhance	150,583	16,602	-	15,852	0.0%	-
9595	Yucca Loma Rd Wdng (YLB to AV Rd)	14,348	-	-	231	0.0%	-
9595-5000	Yucca Loma Rd Wdng (AV Rd-Rinc.)	-	8,331	-	8,100	0.0%	-
9599	Bear Valley Road Commercial Corr	8,591	874	-	1,000	0.0%	-
9204	Rio Vista Safe Routes to School	-	-	5,000	-	0.0%	-
9201	Stoddard Wells Road Widening	-	-	1,325,000	-	0.0%	1,685,625
9207	Town Wide School Zone Analysis/LRSP	-	-	225,000	-	0.0%	100,000
xxxx	Reata Intersection Improvements	-	-	-	-	0.0%	200,000
xxxx	Central Road from Hwy 18 to BV	-	-	-	-	0.0%	200,000
	Total Expenditures	1,778,272	3,192,128	8,029,250	5,347,098	66.6%	6,252,875
	ENDING FUND BALANCE	4,498,877	3,662,675	2,461,566	5,143,718	209.0%	4,872,593

AIR POLLUTION CONTROL

TOTAL BUDGET - \$0

This fund accounts for AB 2766 revenues received from the State Department of Motor Vehicles which are subvned to the South Coast Air Quality Management District for disbursement to local agencies to implement programs that reduce air pollution from motor vehicles. The AB 2766 Subvention Program provides a funding source to meet requirements of federal and state Clean Air Acts, and for implementation of motor vehicle measures in the AQMD Air Quality Management Plan (AQMP) including support of the Victor Valley Transportation Authority (VVTA), carpooling efforts and other clean air mitigation measures. This coincides with the Vision 2020 goals of maintaining a strong transportation system as well as promoting partnerships with the community and other organizations.

Air Pollution Control 2040-5410							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
3600	BEGINNING FUND BALANCE	380	236	(514)	(514)	100.0%	(514)
6802-4951	Air Pollution AB2766	(144)	-	-	-	0.0%	-
4255	Interest	9,000	-	-	-	0.0%	-
	Total Revenue	8,856	-	-	-	0.0%	-
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
8940-4951	Contract Services	9,000	-	-	-	0.0%	-
9300-0000	Capital Projects	-	750	-	-	0.0%	-
	Total Expenditures	9,000	750	-	-	0.0%	-
	ENDING FUND BALANCE	236	(514)	(514)	(514)	100.0%	(514)

COMMUNITY DEVELOPMENT BLOCK GRANT

TOTAL APPROPRIATIONS - \$ 1,541,730.00

This fund accounts for revenues received from the Department of Housing and Urban Development (HUD) which are to be expended for approved Federal Housing and Community Development Act projects. These revenues must be expended to accomplish one of the following objectives: elimination of slum or blight, benefit low and moderate income persons, or to meet certain urgent community development needs.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND 2120-4210							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Revenue Received	Adopted Budget 2021-22
6820-6999	CDBG Allocations (Prior Years)	910,768	1,439,625	596,736	751,266	126.0%	609,694
6820-6999	Available to Committ					100.0%	932,036
	Total Revenues	910,768	1,439,625	596,736	751,266	125.9%	1,541,730
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
	Personnel Services						
7010	Salaries & Wages						70,000
7170	Direct Housing Delivery Costs						(20,000)
7170-0707							
	Total Personnel	151,653	151,653	109,957	60,378	54.9%	50,000
7205	Advertising						1,938
7265	Office Supplies						1,000
7430	Publis Service Agencies						91,454
7430	Capital Project						396,302
7430	Prior Year- Capital Projects						903,575
	Total Operations & Maintenance	104,552	104,552	125,122	74,267	59.4%	1,394,269
8940	Contract Services						69,000
6881	Unprogrammed Dollars	-	-	-	-	0.0%	28,461
	Total Operations & Maintenance	-	-	-	-	0.0%	97,461
	Total Expenditures	631,116	910,768	1,439,625	1,363,466	94.7%	1,541,730

Personnel Schedule	Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22
Full Time:				
Assistant Town Manager	0.05	0.00	0.00	0.00
Assistant Director of Economic Development & Housing	0.15	0.00	0.00	0.00
Housing & Community Dev. Spec II	0.85	0.30	0.30	0.37
Housing & Community Dev. Spec I	0.25	0.00	0.00	0.00
Executive Secretary	0.00	0.00	0.00	0.14
Part Time:				
Total FTE's:	1.30	0.30	0.30	0.51

NSP3

TOTAL APPROPRIATIONS - \$281,000

This fund accounts for grant revenue received from the federal government for neighborhood stabilization program activities. NSP 3 is a 3-year grant for \$1,463,014, in total. 10% of this amount, or \$146,301.40, may be used for administrative costs to administer the grant. The remaining amount of \$1,316,712.60 is to be used for housing activities. The three years for this grant expired in 2014. Budgets after 2014 reflect revenue of program income only.

		NSP3 2131-4210					
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Revenue Received	Adopted Budget 2021-22

6880	Program Income 18-19	-	-	181,000	-	0.0%	181,000
6880-5	Program Income 19-20	-	-	100,000	-	0.0%	100,000
6880	Program Income 20-21	-	-	-	-	0.0%	30,000
Total Revenues		-	-	281,000	-		311,000

Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services							
7010	Salaries & Wages	7,804	7,804	-	2,630	0.0%	-
7110	Cafeteria Benefits	1,598	1,598	-	668	0.0%	-
7140	RHS	38	38	-	14	0.0%	-
7150	Medicare	104	104	-	39	0.0%	-
7160	PERS	531	531	-	180	0.0%	-
7170	Direct Housing Delivery Costs	-	-	-	(3,531)	0.0%	-
Total Personnel		10,075	10,075	-	-	0.0%	-
Operations & Maintenance							
8940	Contract Services	-	-	10,000	-	0.0%	10,000
Total Operations & Maint		-	-	10,000	-	0.0%	10,000
NSP Activities							
7520	NSP Admin - Balance/Carry Over	188	188	-	-	0.0%	-
7521	NSP Acq./Rehab./MFR Uses	-	-	-	-	0.0%	-
7524	NSP Acq./Rehab/Sale/SFR Uses	-	-	271,000	-	0.0%	271,000
Total NSP Activities		188	188	271,000	-	0.0%	271,000
Total Expenses		10,263	10,263	281,000	-	0.0%	281,000

Personnel Schedule	Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22
Full Time:				
Community Development Director	0.00	0.00	0.00	0.00
Housing & Comm. Dev. Spec. II	0.00	0.00	0.00	0.00
Housing & Comm. Dev. Spec. I	0.00	0.00	0.12	0.00
Total FTE's:	0.00	0.00	0.12	0.00

APPLE VALLEY HOME

TOTAL APPROPRIATIONS - \$1,648,504

This fund accounts for revenue received from the Department of Housing and Urban Development for assisting low and moderate income individuals to make repairs to their existing homes thru the Residential Rehabilitation Loan Program (RRLP) and to provide assistance for the rehabilitation and/or new construction of affordable housing.

APPLE VALLEY HOME 2320-4210							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
6834	AV HOME 2015-16	-	-	-	-	0.0%	324,588
6835	AV HOME 2016-17	4,042	4,042	203,266	-	0.0%	67,819
6836	AV HOME 2017-18	9,018	9,018	-	16,883	0.0%	182,792
6837	AV HOME 2018-19	-	-	304,691	67,003	22.0%	230,287
6839	AV HOME 2019-20	-	-	304,691	48,278	15.8%	189,860
6820-0021	AV HOME 2020-21	-	-	-	-	0.0%	285,738
6881	Unprogrammed Dollars	-	-	-	-	0.0%	240,648
6880	Program Income	-	-	596,742	33,341	5.6%	126,772
Total Revenues		13,060	13,060	1,409,390	165,505	11.7%	1,648,504
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services							
7010	Salaries & Wages	34,174	34,174	30,446	30,446	100.0%	30,994
7110	Cafeteria Benefits	5,183	5,183	-	5,799	100.0%	-
7120	Deferred Comp	5	5	-	-	0.0%	-
7140	RHS	202	202	-	152	100.0%	-
7150	Medicare	579	579	-	441	100.0%	-
7160	PERS	3,987	3,987	-	2,350	100.0%	-
7165	Auto Allowance	-	-	-	-	0.0%	-
7170	Direct Housing Delivery Costs	-	-	-	-	0.0%	(10,000)
Total Personnel		44,130	44,130	39,188	39,188	100.0%	20,994
Operations & Maintenance							
7241	Meetings & Conferences	383	383	-	-	0.0%	-
7253	Mileage	-	-	150	150	100.0%	150
7265	Office Supplies	-	-	500	500	100.0%	500
7350	Public Information	-	-	500	500	100.0%	500
8916	Audit	-	-	-	2,000	100.0%	-
8940	Contracted Services	7,428	7,428	30,000	6,390	0.0%	30,000
Total Operations & Maint		7,811	7,811	31,150	9,540	302.9%	31,150

Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
7444-0004	CHDO 2007-08	-	-	-	-	0.0%	-
7444-0016	CHDO 2016-17	-	-	-	-	0.0%	200,000
7444-0018	CHDO 2017-18	-	-	80,266	-	0.0%	-
7444-0019	CHDO 2018-19	-	-	74,303	-	0.0%	-
7444-0020	CHDO 2019-20	-	-	74,303	-	0.0%	-
7444-0021	CHDO 2020-21	-	-	-	-	0.0%	38,932
7566	RRLP 2015-16	-	-	-	-	0.0%	124,588
7567	RRLP 2016-17	106	106	-	-	0.0%	67,819
7568	RRLP 2017-18	109	109	123,000	-	0.0%	182,792
7569	RRLP 2018-19	101	101	230,388	30,000	13.0%	230,287
7570	RRLP 2019-20	-	-	779,836	-	0.0%	189,860
7571-0021	RRLP 2020-21	-	-	-	-	0.0%	194,662
7580	Program Income	-	-	-	-	0.0%	126,772
7881	Unprogrammed Dollars	-	-	-	-	0.0%	240,648
Total HOME Activities		316	316	1,362,096	30,000	2.2%	1,596,360

Total Expenditures		52,257	52,257	1,404,434	78,728	5.6%	1,648,504
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Personnel Schedule	Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22
Full Time:				
Assistant Town Manager	0.00	0.00	0.00	0.00
Asst. Director Economic Develop & Housing	0.15	0.00	0.00	0.00
Housing & Comm Dev. Spec. II	0.15	0.20	0.20	0.20
Executive Secretary	0.25	0.25	0.25	0.25
Total FTE's:	0.55	0.55	0.45	0.45

VICTORVILLE HOME

TOTAL APPROPRIATIONS - \$ 1,483,989

This fund accounts for revenue received from the Department of Housing and Urban Development (HUD) to reimburse the City of Victorville for funds expended assisting low and moderate income individuals to purchase homes. The Town of Apple Valley and the City of Victorville have partnered in the Apple Valley Consortium to acquire HOME funds directly from HUD. The Town is the lead agency in the Consortium and responsible for the administration of the program. The City of Victorville provides expenditure documentation quarterly to the Town. The Town reimburses Victorville and then draws down funds from HUD to reimburse the Town.

VICTORVILLE HOME 2330-4210							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
6832	HOME 13-14	-	-	109,756	-	0.0%	109,756
6834	HOME 15-16	-	-	45,894	-	0.0%	45,894
6836	HOME 16-17	-	-	50,429	-	0.0%	50,429
6837	HOME 17-18	-	-	50,648	-	0.0%	50,648
6838	HOME 18-19	-	-	347,876	-	0.0%	347,876
6839	HOME 19-20	-	-	439,386	-	0.0%	439,386
6820-0021	HOME 20-21	-	-	440,000	-	0.0%	440,000
Total Revenues		-	-	1,483,989	-	0.0%	1,483,989
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
7444-0014	CHDO 13-14	-	-	109,756	-	0%	109,756
7444-0016	CHDO 15-16	-	-	45,894	-	0%	45,894
7444-0017	CHDO 16-17	-	-	50,429	-	0%	50,429
7444-0018	CHDO 17-18	-	-	50,648	-	0%	50,648
7444-0019	CHDO 18-19	-	-	74,303	-	0%	74,303
7444-0020	CHDO 19-20	-	-	69,377	-	0%	69,377
7444-0021	CHDO 20-21	-	-	70,000	-	0%	70,000
7481-0058	HOME Administration 16-17	-	-	-	-	0%	-
7481-0059	HOME Administration 17-18	16,883	16,883	-	-	0%	-
7481-0060	HOME Administration 18-19	15,236	15,236	11,176	-	0%	11,176
7481-0061	HOME Administration 19-20	-	-	23,126	-	0%	23,126
7481-0062	HOME Administration 20-21	-	-	24,000	-	0%	24,000
7598-0027	Senior Repair Program 16-17	11,823	11,823	-	-	0%	-
7598-0028	Senior Repair Program 17-18	225,242	225,242	-	-	0%	-
7598-0029	Senior Repair Program 18-19	95,937	95,937	262,397	-	0%	262,397
7598-0030	Senior Repair Program 19-20	-	-	346,883	-	0%	346,883
7598-0031	Senior Repair Program 20-21	-	-	346,000	-	0%	346,000
7645-0002	Victorville CHDO Recovery	-	-	-	-	0%	-
Total Expenditures		365,121	365,121	1,483,989	-	0%	1,483,989

APPLE VALLEY CalHOME

TOTAL APPROPRIATIONS - \$80,000

This fund accounts for revenue received from two, three-year \$1,000,000 grants awarded in 2010 and in 2012 from the State of California Department of Housing and Urban Development for assisting low and moderate income individuals to purchase homes. \$312,590 of the grant was for Residential Rehabilitation Loans and \$972,083 was for Down Payment Assistance.

Apple Valley CalHome 2410-4210							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
6885	Prgm Income - Cal Home	40,726	40,726	30,000	70,000	196.4%	80,000
	Total Revenues	40,726	40,726	30,000	70,000	87.5%	80,000
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
7450	Closed Housing Loans	-	-	-	-	0.0%	-
7451	New Housing Loans	-	-	-	-	0.0%	-
7565	Residential Rehab Loan	-	-	80,000	-	0.0%	80,000
	Total Expenditures	-	-	80,000	-	0.0%	80,000

PEG CHANNEL FUND

On October 27, 2015, the Town Council adopted Ordinance number 475 to implement a PEG (Public, Education and Government) fee that would be paid by the cable franchisees at a rate of 1% of receipts, net of bad debts. These fees, when collected, are intended to fund programming to help inform or educate the public regarding municipal operations and would also help support the operating costs for any cable television programming or public access programming services provided by the Town.

TOTAL APPROPRIATIONS - \$93,500

PEG - 2530-1200							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
BEGINNING FUND BALANCE		-	-	442,830	442,830		124,261
4096	PEG Fees	-	145,775	163,000	140,000	85.9%	120,000
4255	Interest Earnings	-	4,150	2,000	2,000	0.0%	
6999-0001	Transfer In - 1001	-	442,553	-	-	0.0%	-
Total Revenue		-	592,477	165,000	142,000	86.1%	120,000
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
9010	PEG Channel Capital Expenditures	-	149,648	53,500	51,600	96.4%	93,500
9100-2105	Council/Conf Cenger Audio/Visual	-	-	291,300	305,269		
9100-2106	Phone System Upgrade Project	-	-	30,100	30,100		
9100-2107	Core Networking Switch Upgrade	-	-	73,600	73,600		
Total Expenditures		-	149,648	448,500	460,569	102.7%	93,500
ENDING FUND BALANCE		-	442,830	159,330	124,261	78.0%	150,761

MSHCP/NCCP

DEPARTMENT DESCRIPTION

This fund accounts for revenues received from grant funds, fees from implementation of the Apple Valley Multi-Species Habitat Conservation Plan (MSHCP)/ Natural Communities Conservation Plan (NCCP), mitigation fees for compliance with the State & Federal Endangered Species Act (ESA) and donations. These revenues must be expended to accomplish the preparation and completion of the plan and implementation of the MSCHP/NCCP, including, but not limited to, required monitoring, programming, land management and staffing. The purpose of the expense is to obtain and comply with the ESA “take” permit issued by the California Department of Fish and Wildlife and the US Department of Fish and Wildlife for lands within the Town limits, Sphere of Influence and specified areas outside the Sphere of Influence in the County of San Bernardino identified as the project area. The Town of Apple Valley shall be the jurisdiction that administers the plan for both the Town and the County.

PROGRAM UPDATE FOR FY 2021-22

2020-21 HIGHLIGHTS

- Completed 2nd CEQA Scoping meeting for the preparation of the plan and the Environmental Impact Report.
- Continued to prepare the draft plan in collaboration with the project team that consists of the Town, County, USFWS, CDFW and BLM.
- Obtained grant funding through the California Department of Housing and Community Development known as Local Early Action Planning (LEAP) Grant.
- Continued with outreach to community stakeholders.

2021-22 GOALS AND OBJECTIVES

- Complete the draft plan, EIR and EIS and release for public comment.
- Obtain approval of the plan and certification of the environmental documents by both the Town and the County.
- Obtain listing on the Federal Register.
- Submit plan, EIR and EIS to USFW and CDFW for approval of “take” permit.
- Enter into an MOU with the Bureau of Land Management for shared management of federal lands.
- After obtaining necessary “take” permit, begin first phase of Implementation Plan.

MSHCP/NCCP

TOTAL APPROPRIATIONS -\$150,000

This fund accounts for revenues received from grant funds, fees from implementation of the Apple Valley Multi-Species Habitat Conservation Plan (MSHCP)/ Natural Communities Conservation Plan (NCCP), mitigation fees for compliance with the State & Federal Endangered Species Act (ESA) and donations. These revenues must be expended to accomplish the preparation and completion of the plan and implementation of the MSCHP/NCCP, including, but not limited to, required monitoring, programming, land management and staffing. The purpose of the expense is to obtain and comply with the ESA “take” permit issued by the California Department of Fish and Wildlife and the US Department of Fish and Wildlife for lands within the Town limits, Sphere of Influence and specified areas outside the Sphere of Influence in the County of San Bernardino identified as the project area. The Town of Apple Valley shall be the jurisdiction that administers the plan for both the Town and the County.

MSHCP/NCCP - Account Number 2540-4210							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Amended Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
BEGINNING FUND BALANCE		-	-	-	-		(150,000)
6816	Grant Award	-	-	-	-	#DIV/0!	300,000
Total Revenues		-	-	-	-	#DIV/0!	300,000
Code	Expenditure Classification	Actual Expenses 2018-19	Actual Expenses 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Used	Adopted Budget 2021-22
8940	Contract Services	-	-	-	150,000	#DIV/0!	100,000
8972	Legal Services BB&K	-	-	-	-	#DIV/0!	50,000
Total Expenditures		-	-	-	150,000	#DIV/0!	150,000
ENDING FUND BALANCE		-	-	-	(150,000)	#DIV/0!	0

PARKS & RECREATION QUIMBY FUND

TOTAL APPROPRIATIONS - \$540,000

This fund accounts for revenues generated by development and restricted for use in direct park improvements and development as provided under California State Government Code Section 66477.

Parks & Recreation Quimby Fund - Account Number 2520-5210							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Amended Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
BEGINNING FUND BALANCE		673,661	980,517	1,326,414	1,326,414		1,419,921
6166	Quimby Fees	296,230	333,548	300,000	300,000	100.0%	300,000
4255	Interest	10,625	16,660	10,000	10,000		10,000
Total Revenues		306,855	350,208	310,000	310,000	100.0%	310,000
Code	Expenditure Classification	Actual Expenses 2018-19	Actual Expenses 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Received	Adopted Budget 2021-22
8020	Parks Amenities and Play Equ	-	-	-	12,432		-
9100	CARES Act Projects	-	-	173,456	196,294	113.2%	-
9418	Horsemen's Center Well	-	-	500,000	7,115		-
9300	Capital Projects	-	4,310	172,000	652		540,000
9444	Land Acquisition	-	-	-	-	0.0%	-
9610	Tr to 2510 - Parks Master Plan	-	-	-	-	0.0%	-
Total Expenditures		-	4,310	845,456	216,493	0.0%	540,000
ENDING FUND BALANCE		980,517	1,326,414	790,958	1,419,921	179.5%	1,189,921

POLICE GRANTS

TOTAL APPROPRIATIONS - \$0

This fund is used to account for revenues received for the Department of Justice, the Department of Homeland Security, Cal EMA and other agencies for public safety activities. Annual JAG and JAG AARA Grants are used for the juvenile officer and other Cal Pal programs. Cal EMA funds are used for the Cal Pal program and to supplement costs of a juvenile officer.

Police Grants - Account Number 2610							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
	BEGINNING FUND BALANCE	(28,611)	(27,830)	(25,358)	(25,358)		(26,814)
2517-6927	Annual JAG Grant	-	-	-	-	0.0%	-
2519-6927	Homeland Security	-	25,366	20,782	-	0.0%	23,774
	Total Revenues	-	25,366	20,782	-	0.0%	23,774
Code	Expenditure Classification	Actual Expenses 2018-19	Actual Expenses 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
7020	Salaries Part-Time	(1,265)	(2,439)	-	-	#DIV/0!	-
7150	Medicare	1	(32)	-	-	#DIV/0!	-
	Total Personnel	(1,264)	(2,471)	-	-	#DIV/0!	-
2015	JAG Grant 2516						
	8940 Contract Services	483	-	-	-	0.0%	-
Homeland Security	2519						
	7370 Special Department Supplies	-	25,366	20,782	1,455	7.0%	-
	Total Expenditures	(781)	22,894	20,782	1,455	7.00%	0
	ENDING FUND BALANCE	(27,830)	(25,358)	(25,358)	(26,814)		(3,040)
Personnel Schedule		Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22		
Part Time:							
	Boxing Coach (PAL)	0.48	0.48	0.00	0.00		
	Senior Office Assistant	0.48	0.48	0.00	0.00		
	Total FTE's:	0.96	0.96	0.00	0.00		

ASSET SEIZURE

TOTAL APPROPRIATIONS - \$0

This fund accounts for revenue received from asset forfeiture/seizure activities. These funds are tracked and reported to the Federal Government, based upon case activity. Upon conclusion of a case, assets forfeited or seized are re-distributed to local agencies based upon the assets forfeited or seized within each jurisdiction. These funds are then used for future drug enforcement activities and split 85% to Asset Seizure Fund and 15% to Drug and Gang Prevention Fund.

Asset Seizure - Account Number 2620-2010							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
BEGINNING FUND BALANCE		1,915	6,312	10,709	10,709		10,709
4255	Interest	54	54	-	-	0.0%	-
6806	Asset Seizure	4,343	4,343	-	-	0.0%	-
Total Revenues		4,397	4,397	-	-	-	-
Code	Expenditure Classification	Actual Expenses 2018-19	Actual Expenses 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
7370	Special Department Supplies	-	-	-	-	0.0%	-
9120	Capital Equipment	-	-	-	-	0.0%	-
9999	Transfer Out - 2610	-	-	-	-	0.0%	-
Total Expenditures		-	-	-	-	-	-
ENDING FUND BALANCE		6,312	10,709	10,709	10,709	100.0%	10,709

DRUG & GANG PREVENTION

TOTAL APPROPRIATIONS - \$0

This fund accounts for revenue received from asset forfeiture/seizure activities. These funds are tracked and reported to the Federal Government, based upon case activity. Upon conclusion of a case, assets forfeited or seized are re-distributed to local agencies based upon the assets forfeited or seized within each jurisdiction. These funds are then used for future drug enforcement activities and split 85% to Asset Seizure Fund and 15% to Drug and Gang Prevention Fund.

Drug and Gang Prevention - Account Number 2630-2010							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
BEGINNING FUND BALANCE		6,056	6,131	6,207	6,207		6,207
4255	Interest	75	75	-	-	0.0%	-
6806	Asset Seizure	-	-	-	-	0.0%	-
Total Revenues		75	75	-	-	0.0%	-
Code	Expenditure Classification	Actual Expenses 2018-19	Actual Expenses 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
7370	Special Department Supplies	-	-	-	-	0.0%	-
Total Expenditures		-	-	-	-	0.0%	-
ENDING FUND BALANCE		6,131	6,207	6,207	6,207	100.0%	6,207

LIGHTING AND LANDSCAPE DISTRICT

TOTAL APPROPRIATIONS -\$220,000

This fund accounts for the revenues and expenditures of all Assessment Districts, which provides landscaping and right-of-way maintenance in accordance with the homeowners' agreement.

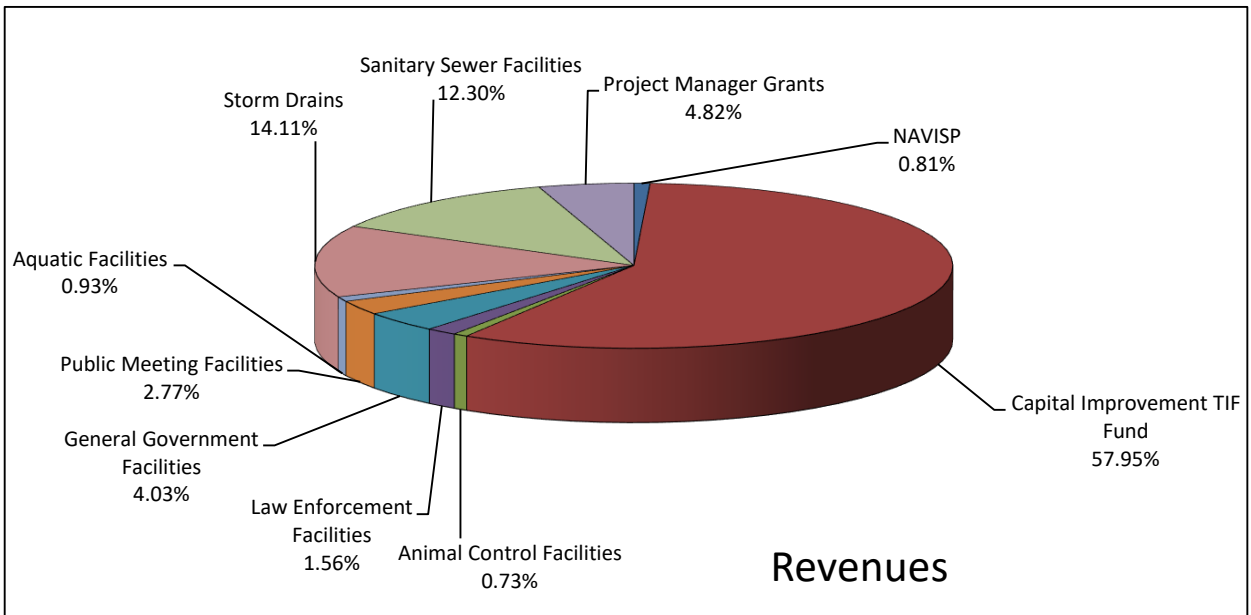
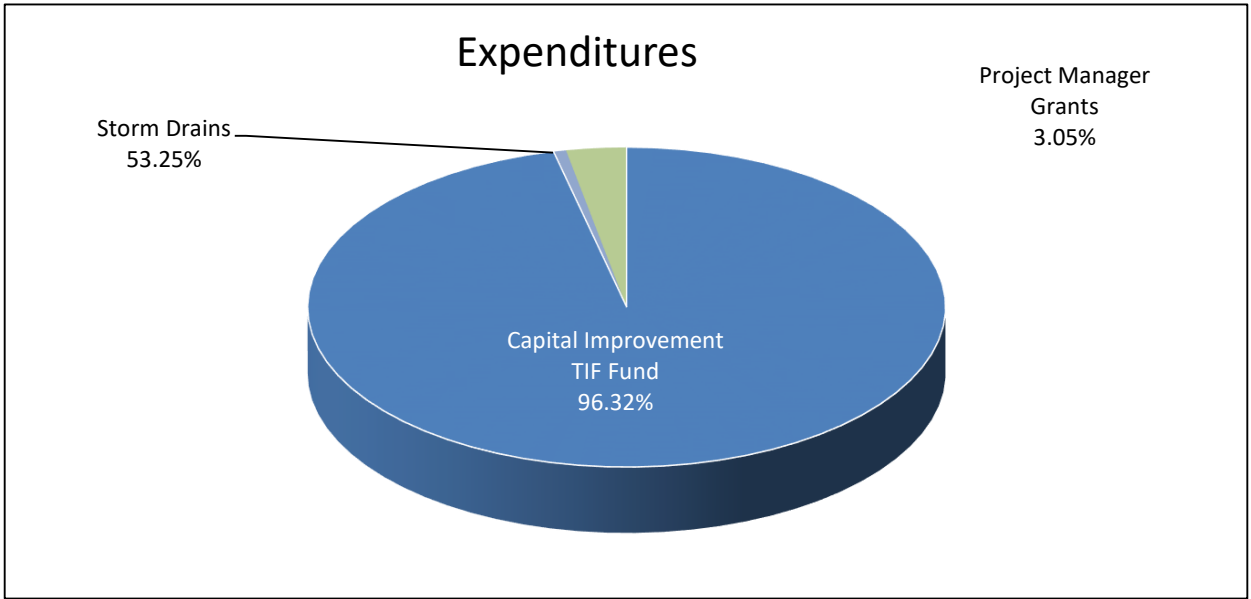
LL Assess. Dist - Account Number 2810-3310							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Amended Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
	BEGINNING FUND BALANCE	1,505,860	1,599,641	1,451,673	1,451,673		1,606,673
4020	Property Tax	296,801	299,250	315,000	315,000	100.0%	315,000
4255	Interest	18,749	22,981	5,000	5,000	100.0%	5,000
	Total Revenues	315,550	322,232	320,000	320,000	100.0%	320,000
Code	Expenditure Classification	Actual Expenses 2018-19	Actual Expenses 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Used	Adopted Budget 2021-22
7935	Right of Way Maintenance	204,882	170,311	313,400	150,000	47.9%	200,000
8964	Engineering Contractor	16,888	22,703	20,000	15,000	75.0%	20,000
9367	Dry Wells	-	277,186	-	-	#DIV/0!	-
	Total Expenditures	221,770	470,200	333,400	165,000	49.5%	220,000
	ENDING FUND BALANCE	1,599,641	1,451,673	1,438,273	1,606,673	111.7%	1,706,673

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Town of Apple Valley

Town of Apple Valley		
Fiscal Year 2021/22- Capital Projects Funds		
SOURCE	REVENUES	EXPENDITURES
NAVISP	\$ 8,000	\$ -
Capital Improvement TIF Fund	575,000	1,511,895
Animal Control Facilities	7,200	-
Law Enforcement Facilities	15,500	-
General Government Facilities	40,000	-
Public Meeting Facilities	27,500	-
Aquatic Facilities	9,200	-
Storm Drains	140,000	10,000
Sanitary Sewer Facilities	122,000	-
Project Manager Grants	47,840	47,840
Total-CIP Funds Expenditures	\$ 992,240	\$ 1,569,735



NAVISP INFRASTRUCTURE

TOTAL APPROPRIATIONS: \$0

This fund accounts for revenues received and expenditures for the construction of infrastructure improvement projects related to implementation of the North Apple Valley Industrial Specific Plan (NAVISP).

NAVISP Infrastructure 4050-4310							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
	BEGINNING FUND BALANCE	1,697,386	1,717,315	763,183	763,183		768,183
4255	Interest	21,078	12,024	11,000	7,000	63.6%	8,000
	Total Revenue	21,078	12,024	11,000	7,000	63.6%	8,000
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
9485	NAVISP	1,149	966,156	-	2,000	0.0%	-
	Total Expenditures	1,149	966,156	-	2,000	0.0%	-
	ENDING FUND BALANCE	1,717,315	763,183	774,183	768,183	99.2%	776,183

CAPITAL IMPROVEMENT PROGRAM - INFRASTRUCTURE (TIF)

TOTAL APPROPRIATIONS - \$1,511,895

Most of the Town's planned arterials and collectors exist in some form, although not necessarily fully widened to allow for the full number of lanes. Revenues are derived from Traffic Impact Fees, grants and other transportation funding from the State or County. The Traffic Impact Fees are used to finish off these existing, but not yet fully improved, roads and bridges. The collected fees are used to create additional lane miles and bridge lanes increasing carrying capacity. Additionally, this fund is used to complete the system of signals that insures the smooth movement of vehicles through intersections.

Capital Improvement Program - Infrastructure (TIF) - Account Number 4410-5210							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
	BEGINNING FUND BALANCE	6,695,399	8,113,618	4,091,267	4,091,267		4,449,267
4181	Refunds, Reimb, Rebates	272,841	174,933	52,000	-	0.0%	-
4255	Interest	88,230	106,509	60,000	60,000	100.0%	75,000
6126	General Government Facilities	7,707	-	-	-	0.0%	-
6184	Traffic Impact Fees	1,229,333	614,470	465,000	465,000	100.0%	500,000
6816	Grants	-	-	66,600	-	0.0%	-
	Total Revenue	1,598,111	895,913	643,600	525,000	81.6%	575,000
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
8964	Eng Cont - General	-	-	275,000	-	0.0%	-
9203	Traffic Control Device Deployment	-	30,066	40,000	-	0.0%	40,000
9205	AV Road @ BV Road SE Corner Imp	-	-	-	2,000	0.0%	-
9410	Hwy 18 West End Widening	-	-	160,250	-	0.0%	140,250
9472	Lafayette @ Dale Evans Parkway	14,453	683,581	-	-	0.0%	-
9473	Wika Road	-	-	-	-	0.0%	30,000
9561-0001	Bear Valley Intersection Improvements	-	-	150,000	-	0.0%	-
9572	Town Wide Class II Bikeway Upgrade	(94,804)	297	-	-	0.0%	-
9588	Yucca Loma Bridge	228,506	217,462	200,000	165,000	82.5%	-
9595	Yucca Loma Rd Widening(YLB-AV Rd)	28,898	-	-	-	0.0%	-
9597	AV Town Center Signal	2,840	-	-	-	0.0%	-
xxxx	Central Road from Highway 18 to Bear V	-	-	-	-	0.0%	410,000
xxxx	Reata Intersection Improvements	-	-	-	-	0.0%	252,270
xxxx	Stoddard Wells Road Widening	-	-	-	-	0.0%	639,375
9591	Yucca Loma Corridor	-	3,986,859	-	-	0.0%	-
	Total Expenditures	179,892	4,918,264	825,250	167,000	30.3%	1,511,895
	ENDING FUND BALANCE	8,113,618	4,091,267	3,909,617	4,449,267	106.3%	3,512,372

ANIMAL CONTROL FACILITIES

TOTAL APPROPRIATIONS - \$0

This fund accounts for revenues received from developers to mitigate the impact of new development on the Town's animal control facilities. These funds are used for future development or maintenance of such facilities.

Animal Control Facilities 4710-1200							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
BEGINNING FUND BALANCE		144,376	151,142	157,909	157,909		166,109
4255	Interest	1,831	1,831	1,200	1,200	0.0%	1,200
6102	Animal Control Facilities Fee	4,936	4,936	6,000	7,000	0.0%	6,000
Total Revenue		6,767	6,767	8,200	8,200	0.0%	7,200
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
7935	Right of Way Maintenance	-	-	-	-	0.0%	-
8964	Engineering Cont - General	-	-	-	-	0.0%	-
Total Expenditures		-	-	-	-	0.0%	-
ENDING FUND BALANCE		151,142	157,909	165,109	166,109	100%	173,309

LAW ENFORCEMENT FACILITIES

TOTAL APPROPRIATIONS - \$0

This fund accounts for revenues received from developers to mitigate the impact of new development on the Town's law enforcement facilities. These funds are used for future development or maintenance of such facilities.

Law Enforcement Facilities 4720-1200							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
BEGINNING FUND BALANCE		68,797	93,630	78,182	78,182		87,682
4255	Interest	1,069	1,115	500	500	0.0%	500
6140	Law Enforcement Facilities Fee	23,764	16,330	15,000	9,000	0.0%	15,000
Total Revenue		24,833	17,445	15,500	9,500	61.3%	15,500
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
9120	Capital Equipment	-	32,893	-	-	0.0%	-
9300	Capital Projects	-	-	-	-	0.0%	-
Total Expenditures		-	32,893	-	-	0.0%	-
ENDING FUND BALANCE		93,630	78,182	93,682	87,682	93.6%	103,182

GENERAL GOVERNMENT FACILITIES

TOTAL APPROPRIATIONS - \$0

General Government Facilities 4730-1500							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
	BEGINNING FUND BALANCE	274,118	360,321	446,524	446,524		481,524
4255	Interest	4,368	4,368	5,000	-	0.0%	5,000
6126	General Gov Facilities Fees	81,835	81,835	35,000	35,000	0.0%	35,000
	Total Revenue	86,203	86,203	40,000	35,000	0.0%	40,000
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Revenue 2020-21	% of Budget Expended	Adopted Budget 2021-22
9120	Capital Equipment	-	-	-	-	0.0%	-
9610	Transfer - 4110	-	-	-	-	0.0%	-
	Total Expenditures	-	-	-	-	0.0%	-
	ENDING FUND BALANCE	360,321	446,524	486,524	481,524	0.0%	521,524

PUBLIC MEETING FACILITIES

TOTAL APPROPRIATIONS - \$0

This fund accounts for revenues received from developers to mitigate the impact of new development on the Town's public meeting facilities. These funds are used for future development or maintenance of such facilities.

		Public Meeting Facilities 4740-1200					
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
BEGINNING FUND BALANCE		270,688	297,671	324,654	324,654		351,654
4255	Interest	3,541	3,541	2,500	2,000	0.0%	2,500
6164	Public Meeting Facilities Fee	23,442	23,442	25,000	25,000	0.0%	25,000
Total Revenue		26,983	26,983	27,500	27,000	158.8%	27,500
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
9610	Transfer - 4110	-	-	-	-	0.0%	-
Total Expenditures		-	-	-	-	0.0%	-
ENDING FUND BALANCE		297,671	324,654	352,154	351,654	0.0%	379,154

AQUATIC FACILITIES

TOTAL APPROPRIATIONS - \$0

This fund accounts for revenues received from developers to mitigate the impact of new development on the Town's aquatic facilities. These funds are used for future development or maintenance of such facilities.

Aquatic Facilities - 4750-1200							
Code	Revenue Classification	Actual Revenue 2018-2019	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
BEGINNING FUND BALANCE		107,151	116,101	125,052	125,052		134,052
4255	Interest	1,389	1,389	1,000	1,000	100.0%	1,200
6106	Aquatic Facilities Fees	7,562	7,562	5,000	8,000	160.0%	8,000
Total Revenue		8,950	8,950	6,000	9,000	150.0%	9,200
Code	Expenditure Classification	Actual Expense 2018-2019	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
9300	Capital Projects	-	-	-	-	0.0%	-
Total Expenditures		-	-	-	-	0.0%	-
ENDING FUND BALANCE		116,101	125,052	131,052	134,052	102.3%	143,252

STORM DRAINS

TOTAL APPROPRIATIONS - \$10,000

This fund accounts for revenues received from developers to mitigate the impact of new development on the Town's storm drains. The funds are used to acquire land, engineering and/or constructing storm drain infrastructure.

Storm Drains 4760-5210							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
BEGINNING FUND BALANCE		2,130,995	2,132,747	988,755	988,755		952,224
4255	Interest	26,619	29,679	5,000	15,000	300.0%	5,000
6670	Storm Drainage Facilities Fees	139,951	156,143	135,000	135,000	100.0%	135,000
Total Revenue		166,570	185,823	140,000	150,000	107.1%	140,000
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
7335	NPDES Compliance	50,284	62,159	120,000	120,000	100.0%	-
7336	NPDES Compliance - CAA	36,931	20,454	50,000	50,000	100.0%	-
7914	Drainage Maint. & Repairs	-	7,950	-	-	0.0%	-
8940	Contract Services	164	-	-	-	#DIV/0!	-
8964	Eng Cont - General	-	-	70,000	-	0.0%	-
9300	Capital Projects	76,399	20,198	-	15,000	0.0%	-
9367	Dry Wells	886	4,276	-	1,300	0.0%	-
9415-5000	Hwy 18 Median (Navajo/Centra	154	1,083,360	-	231	#DIV/0!	-
9444	Land Acquisition	-	76,589	-	-	#DIV/0!	-
9560	Tao Road	-	54,831	-	-	0.0%	-
9211	Flood Hazard Mitigation Progra	-	-	400,000	-	0.0%	-
9209	Navajo Road Drainage Improve	-	-	300,000	-	0.0%	10,000
Total Expenditures		164,818	1,329,815	940,000	186,531	0.0%	10,000
ENDING FUND BALANCE		2,132,747	988,755	188,755	952,224	504.5%	1,082,224

SANITARY SEWER FACILITIES

TOTAL BUDGET - \$0

This fund accounts for revenues received from developers to mitigate the impact of new development on the Town's sanitary sewer facilities. These funds are used for future development or maintenance of such facilities.

Sanitary Sewer Facilities 4770-4210							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
BEGINNING FUND BALANCE		1,232,889	2,209,823	3,186,757	3,186,757		3,306,757
4255	Interest	29,013	29,013	22,000	20,000	0.0%	22,000
6600	Sanitary Sewer Facilities Fees	947,920	947,920	100,000	100,000	0.0%	100,000
Total Revenue		976,934	976,934	122,000	120,000	196.7%	122,000
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
9610	Transfer - 5010	-	-	-	-	0.0%	-
Total Expenditures		-	-	-	-	0.0%	-
ENDING FUND BALANCE		2,209,823	3,186,757	3,308,757	3,306,757	101.8%	3,428,757

MISCELLANEOUS GRANT FUND

TOTAL BUDGET - \$47,840

This fund accounts for various grant revenue received by the Town from the State, County and other organizations for capital projects as well as non-capital related activities.

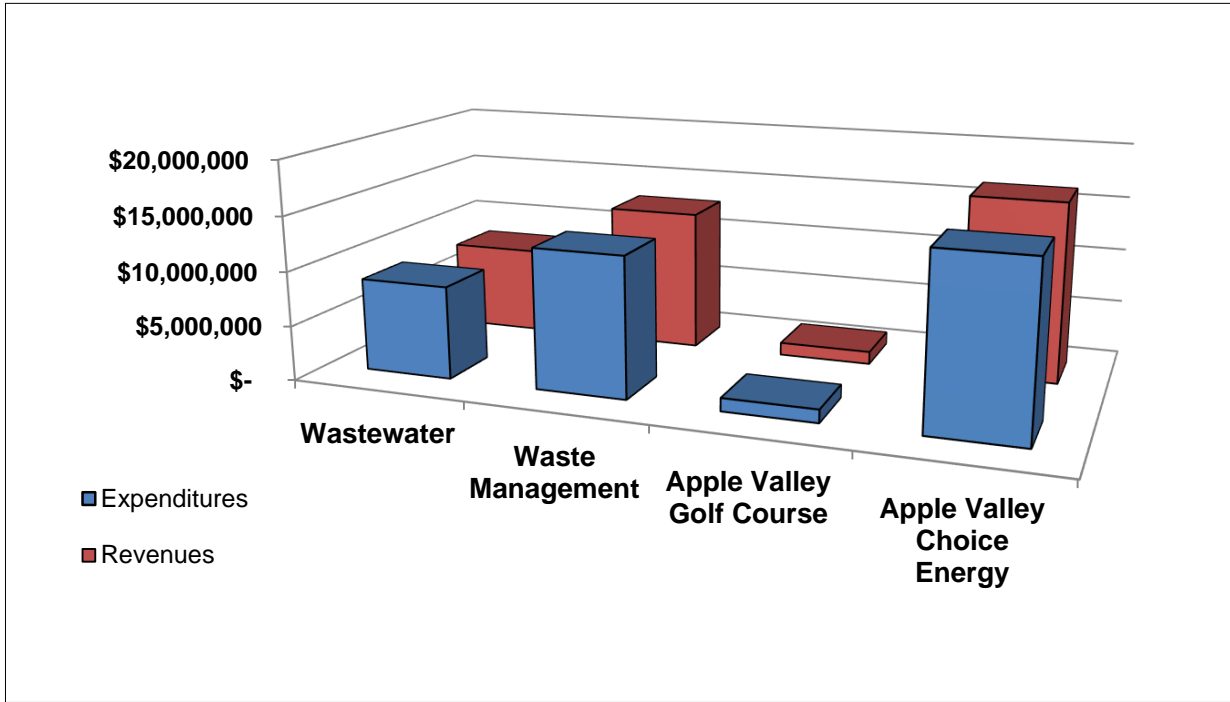
Miscellaneous Grant Fund - Account Number 4910							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
Special Purpose Grants							
2521-6816-0000	PetSmart Charities	15,000	-	-	-	0.0%	-
4803-6908-0000	City/County Payment Program	18,747	-	-	-	0.0%	18,542
4804-6907-xxxx	Waste Tire Clean-Up	-	-	-	11,200	0.0%	17,914
4816-6907-0003	Waste Tire Amnesty	-	35,005	141,000	7,500	5.3%	11,384
4822-6816-0000	MSHCP-Multi-Species Habitat Con Plan	72,938	-	-	-	0.0%	-
4824-6816-0000	Illegal Disposal Site Abatement	-	-	-	122,547	0.0%	-
4829-6816-0000	Municipal Spay-Neuter Grant	15,000	-	15,000	15,000	0.0%	-
4830-6816-0000	AV Desert Water Resuse (CNRA)	32,568	346,071	-	-	0.0%	-
4831-6816-0000	AV Desert Water Resuse (BOR)	-	299,000	-	750	0.0%	-
Total Revenues		154,253	680,076	156,000	156,997	100.6%	47,840
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
PetSmart Charities							
2521-8988-0000	Spay/Neuter Program	1,442	-	-	-	0.0%	-
Cycle 3 Safe Routes to School							
4801-9589-0000	Spay/Neuter Program	17,486	-	-	-	0.0%	-
City/County Payment Program							
4803-7350-0000	Public Information	4,369	-	-	-	0.0%	-
4803-8940-0000	Contract Services	11,498	650	3,400	4,250	125.0%	18,542
Waste Tire Cleanup							
4804-8940-0000	Contract Services	798	798	-	-	0.0%	17,914
Waste Tire Amnesty							
4816-7030-0000	Overtime	322	-	-	-	0.0%	-
4816-7150-0000	Medicare	5	-	-	-	0.0%	-
4816-7350-0000	Public Information	-	-	300	725	241.7%	-
4816-8940-0000	Contract Services	6,322	1,561	1,850	1,813	98.0%	11,384
Special Purpose Grants							
4810-9563-0000	SR25 Rancho Verde Elem.School	4,513	-	-	-	0.0%	-
4820-xxxx-xxxx	County Supervisor Grant	-	-	-	-	0.0%	-
4822-8940-0000	MSHCP-Multi Species Habitat	63,732	-	-	-	0.0%	-
4824-8940-0000	Illegal Disposal Site Abatement Gra	-	6,786	432	432	100.0%	-
4829-8988-0000	Municipal Spay Neuter	4,941	9,745	1,500	2,780	0.0%	-
4830-9502-0000	AV Desert Water Resuse (CNRA)	31,519	346,071	-	-	0.0%	-
4831-9502-0000	AV Desert Water Resuse (BOR)	-	299,000	-	-	0.0%	-
Total Expenditures		146,946	664,610	7,482	10,000	133.65%	47,840
Personnel Schedule		Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22		
4910-4816	Code Enforcement Officer II - Overtime	0.00	0.02	0.00	0.00		
Total FTE's:		0.00	0.02	0.00	0.00		

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Town of Apple Valley

Town of Apple Valley			
Fiscal Year 2021/22- Enterprise Funds			
SOURCE		REVENUES	EXPENDITURES
Wastewater	\$	7,985,000	\$ 8,505,308
Waste Management		12,899,000	12,782,271
Apple Valley Golf Course		1,155,000	1,194,689
Apple Valley Choice Energy		16,451,000	15,562,809
Total - Enterprise Funds	\$	38,490,000	\$ 38,045,077



WASTEWATER ENTERPRISE FUND

TOTAL BUDGET – \$8,505,308

This program operates the Town's Sewer collection system and sewer lift stations to ensure the system is properly maintained and that overflows are prevented. Revenues are mainly from user charges and connection fees. The Wastewater fund helps to provide an adequate and well-maintained infrastructure, which also contributes to a safer community by eliminating sewer overflows and redirecting storm water runoff. As in past years, the Sewer Replacement Fund has been budgeted to provide necessary improvements to the existing system.



WASTEWATER FUND 5010, 5020, 5030, 5040, 5050

Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
BEGINNING FUND BALANCE		38,762,364	38,920,186	39,361,608	39,361,608		37,845,922
4170	Other Revenues Sources	3,857	1,884	3,000	-	0.0%	1,053,000
4181	Refunds, Reimb, Rebates	-	-	-	65,000	0.0%	-
4190	Debt Service Principle - 5040	16,509	-	35,000	35,000	100.0%	-
4190	Debt Service Principle - 5050	243,439	245,197	240,000	240,000	100.0%	245,000
4255	Interest - 5010	135,679	153,355	120,000	120,000	100.0%	135,000
4255	Interest - 5020	17,626	20,769	15,000	15,000	0.0%	15,000
4255	Interest - 5030	7	8	-	-	0.0%	-
4255	Interest - 5040	8,829	10,487	7,000	7,000	100.0%	8,000
4255	Interest - 5050	27,534	21,252	20,000	20,000	100.0%	20,000
6510	Administrative Fees	72,519	1,227	53,000	2,500	4.7%	5,000
6520	Buy In Fee	87,412	92,823	60,000	88,000	146.7%	100,000
6530	Inspection Fees	9,632	3,974	2,000	2,500	125.0%	3,000
6540	Local Sewer Connection Fees	77,846	75,556	60,000	70,000	116.7%	100,000
6630	Sewer Replacement Revenue	340,445	373,518	400,000	400,000	100.0%	400,000
6650	Sewer Use Fees	5,121,591	5,612,349	5,200,000	5,200,000	100.0%	5,900,000
6670	Storm Drainage Facilities	151,565	851	1,000	1,000	100.0%	1,000
Total Revenues		6,314,492	6,613,251	6,216,000	6,266,000	100.8%	7,985,000

Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services							
7010	Salaries & Wages	344,603	404,144	481,425	398,000	82.7%	486,739
7020	Wages Part-Time	-	-	-	2,000	#DIV/0!	-
7030	Wages Overtime	14,853	11,336	-	6,500	0.0%	-
7110	Cafeteria Benefits	60,004	60,642	74,140	74,140	100.0%	78,133
7120	Deferred Comp	28	-	-	-	0.0%	-
7140	RHS	1,588	1,895	2,417	2,417	100.0%	2,427
7150	Medicare	5,084	5,945	7,008	7,008	100.0%	7,090
7160	PERS	85,803	46,120	140,070	140,070	100.0%	136,775
7165	Auto Allowance	-	-	-	-	#DIV/0!	480
7166	Phone Allowance	-	195	240	900	375.0%	120
Total Personnel		511,962	530,277	705,300	631,035	89.5%	711,765
Operations & Maintenance							
7180	Uniforms	2,354	2,354	2,333	2,333	100.0%	3,000
7185	Pension Expense - GASB 68	128,001	134,499	-	-	0.0%	-
7207	Banking Fees - Check 21	970	8,190	1,000	1,000	0.0%	1,000
7217	Credit Card Costs	-	-	19,140	10,000	0.0%	50,000
7223	Disposal	1,362	1,375	1,600	1,600	100.0%	1,600
7229	Education & Training	1,426	319	1,800	800	44.4%	1,800
7241	Meetings & Conferences	34	148	-	200	#DIV/0!	245
7247	Memberships & Dues	1,701	1,533	3,000	2,000	66.7%	3,000
7253	Mileage	-	-	-	-	#DIV/0!	-
7259	Miscellaneous	84	3	300	100	33.3%	300
7265	Office Supplies	326	87	500	300	60.0%	500
7277	Printing	14	54	-	2,000	#DIV/0!	-
7289	Subscriptions	49	87	100	100	100.0%	100
7295	0109 Utilities Phones/ Cell Phones	4,858	5,776	7,000	6,000	85.7%	7,000
7295	0847 Utilities Electricity Usage	37,606	38,477	40,000	42,000	105.0%	42,000
7295	0848 Utilities Natural Gas Usage	1,520	1,545	1,000	1,100	110.0%	1,000
7295	0849 Utilities Water Usage	5,312	7,438	8,000	7,000	87.5%	8,000
7312	Bad Debt	9,503	1,045	10,000	10,000	0.0%	10,000
7330	Hardware/Software Supplies	-	696	134,159	136,850	0.0%	45,180
7360	Safety & Security	354	355	750	750	100.0%	750
7655	Building Maintenance	7,693	4,385	10,000	7,000	70.0%	10,000
7755	Grounds Maintenance	1,380	4,861	700	700	100.0%	1,000
7942	System Maintenance	120,373	116,241	334,900	170,000	50.8%	200,000
7949	Sewage Treatment	2,259,248	2,305,993	2,850,000	2,850,000	100.0%	2,500,000
7963	Signing	-	-	-	-	0.0%	-
7970	Small Tools	1,034	1,937	3,500	3,500	100.0%	3,500
8908	ACS	55,780	56,331	-	-	#DIV/0!	-

Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
8940	Contracted Services	35,215	8,154	88,860	65,000	73.1%	50,000
8940	Contracted Services - 5050	5,328	15,853	10,000	20,000	200.0%	10,000
8964	Engineering Contractor	6,312	45	-	-	#DIV/0!	-
9013	Communications Equip	-	32	500	-	0.0%	500
9026	Equipment Maintenance	135	217	3,000	3,000	100.0%	4,000
9052	Gasoline, Diesel & oil	19,731	18,809	23,000	22,000	95.7%	25,000
9065	Leased Equipment	744	-	99,000	99,000	100.0%	115,000
9078	Safety Equipment	1,612	1,073	2,000	2,000	100.0%	2,000
9091	Vehicle Maintenance	10,608	11,711	20,000	6,000	30.0%	20,000
9610	Transfer from 5050 to 8310	226,743	226,828	-	-	0.0%	-
9999	Administrative Overhead	748,400	748,400	748,400	748,400	100.0%	748,400
	Total Operations & Maint	3,695,812	3,724,851	4,424,542	4,220,733	95.4%	3,864,875
	Capital Expenditures						
9750	Depreciation - 5010	1,429,601	1,451,809	1,675,000	1,675,000	100.0%	1,675,000
9750	Depreciation - 5020	63,958	63,958	63,958	63,958	100.0%	63,958
9750	Depreciation - 5030	87,406	87,406	87,406	87,406	0.0%	87,406
9750	Depreciation - 5040	157,304	157,304	157,304	157,304	100.0%	157,304
9750	Depreciation - 5050	36,577	36,577	45,000	45,000	100.0%	45,000
9100	Capital Projects - CARES Act	-	-	38,250	31,250	81.7%	-
9120	Capital Outlay	9,031	675	25,000	-	0.0%	-
9300	Capital Projects	165,020	107,296	900,000	350,000	38.9%	1,900,000
9417	Infrastructure Capital Project	-	-	150,000	20,000	13.3%	-
9502	AV Desert Water Reuse	-	-	-	500,000	#DIV/0!	-
9860	Interest Expense	-	11,675	-	-	0.0%	-
	Total Capital Expenditures	1,948,896	1,916,700	3,141,918	2,929,918	93.3%	3,928,668
	Total Expenditures	6,156,670	6,171,828	8,271,760	7,781,686	94.1%	8,505,308
	ENDING FUND BALANCE	38,920,186	39,361,608	37,305,848	37,845,922	101.4%	37,325,615
	Less Capital Assets	23,279,884	22,986,620	23,572,034	23,497,034	99.7%	24,547,034
	TOTAL FUND BALANCE LESS CAPITAL ASSETS	15,640,301	16,374,988	13,733,814	14,348,888	104.5%	12,778,581

Personnel Schedule	Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22
Full Time:				
Director of Public Works	0.00	0.00	0.00	0.00
Asst. Dir.of Community Enhancement	0.00	0.00	0.00	0.07
Public Works Manager	0.80	0.80	0.80	0.80
Code Enforcement Manager	0.00	0.00	0.10	0.00
Comm & Housing Dev. Specialist II	0.00	0.50	0.50	0.50
Administrative Analyst II	0.50	0.50	0.50	0.50
Public Works Supervisor	0.25	0.25	0.25	0.25
Administrative Secretary	0.30	0.00	0.00	0.00
Comm & Housing Dev. Specialist I	0.50	0.00	0.00	0.00
Administrative Analyst I	0.00	0.30	0.50	0.50
Code Enforcement Officer, Senior	0.00	0.00	0.20	0.20
Code Enforcement Officer II	0.00	0.50	0.20	0.20
Code Enforcement Officer I	0.00	0.00	0.10	0.10
Maintenance Worker, Senior	0.50	0.00	0.00	0.00
Fleet Mechanic	0.00	0.50	0.50	0.50
Code Enforcement Technician	0.00	0.00	0.10	0.10
Maintenance Worker II	1.00	0.00	0.00	0.00
Maintenance Worker I	2.00	3.00	4.00	4.00
Custodian	0.50	0.50	0.50	0.50
Total FTE's:	6.35	6.85	8.25	8.22

WASTE MANAGEMENT FUND (5510-7510/4460)							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
BEGINNING FUND BALANCE		2,916,897	3,734,070	3,078,354	3,078,354		2,653,145
4126	Bond Proceeds	-	44,898	-		0.0%	
4165	Misc Penalties, Fines	106,948	364,231	250,000	750,000	300.0%	450,000
4170-4951	Other Revenue Sources	-	-	-	-	0.0%	-
4179-4951	Recycling Revenue	61,866	25,514	35,000	22,000	0.0%	35,000
4181	Refunds, Reimb, Rebates	-	1,706	-	-	0.0%	-
4255	Interest Earnings	236,859	31,936	40,000	40,000	100.0%	40,000
6510	Administration Fees	2,098,510	858,034	900,000	750,000	83.3%	900,000
6550	Solid Waste Franchise Fee	348,716	1,614,820	1,600,000	1,600,000	0.0%	1,600,000
6710	Landfill Fees	2,795,748	1,781,046	1,800,000	1,800,000	100.0%	1,800,000
6720	MRF Operations	114,258.69	295,632	300,000	300,000	0.0%	300,000
6730	Waste Disposal Agmt Article 19	59,493	31,348	25,000	40,000	160.0%	25,000
6740	HHW & Other Disposal	67,130.79	335,877	350,000	330,000	0.0%	350,000
6750	State Recycling Fees	1,064,630	-	-	-	0.0%	-
6770	Trash Collection Fees	5,145,784	7,549,088	7,350,000	7,000,000	95.2%	7,350,000
6780	Trash Liens	4,297	(8,245)	-	3,200	0.0%	-
6790	Organic Waste Fees	1,214.52	15,608.37	30,000	78,000	260.0%	30,000
6924-4951	Oil Payment Program - State	20,224	19,811	19,000	19,000	100.0%	19,000
Total Revenues		12,125,680	12,961,304	12,699,000	12,732,200	100.3%	12,899,000
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services 5510-7510							
7010	Salaries	57,501	305,375	447,227	305,000	68.2%	487,397
7020	Salaries Part-Time	-	-	27,490	3,000	0.0%	-
7030	Overtime	-	673	-	4,000	0.0%	-
7110	Cafeteria Benefits	16,173	43,500	71,331	71,331	100.0%	65,639
7140	RHS	281	1,485	2,296	2,296	100.0%	2,469
7150	Medicare	799	4,268	7,065	7,065	100.0%	7,159
7160	PERS	12,994	33,189	120,938	120,938	100.0%	139,248
7165	Auto Allowance	-	908	889	889	100.0%	5,000
766	Phone Allowance	-	442	600	600	0.0%	600
Total Personnel		87,746	389,840	677,836	515,119		707,512
Operations & Maintenance 5510-7510							
7180	Uniform Expenses	-	152	2,098	2,098	0.0%	2,098
7185	Pension Expense - GASB 68	20,772	18,914	-	-	0.0%	-
7205-4951	Advertising	-	602	2,000	2,000	100.0%	2,000
7207	Banking Fees - Check 21	2,049	1,642	2,800	2,800	100.0%	2,800
7217	Credit Card Costs	-	-	43,200	43,200		43,200
7229-4951	Education & Training	300.00	-	5,000	-	0.0%	5,000
7241-4951	Meetings & Conferences	494	476	-	-	0.0%	-
7247-4951	Membership & Dues	400	-	-	-	0.0%	-
7253-4951	Mileage	193	-	-	-	0.0%	-
7259-4951	Miscellaneous	95	341	-	-	0.0%	-
7265-0000	Office Supplies	-	2,632	10,000	2,000	20.0%	2,500
7277-4951	Printing	250	-	1,000	1,000	100.0%	1,000
7312	Bad Debt	18,510	1,818	20,000	20,000	0.0%	20,000
7350-4951	Public Information	-	322	2,000	-	0.0%	2,000
8908	ACS Computer Services	107,679	123,407	-	-	0.0%	-
8924	AVCO Disposal	6,912,336	7,177,468	7,200,000	7,200,000	100.0%	7,200,000
8940	Contract Services	13,031	49,894	124,300	124,300	100.0%	125,000
8952	County Solid Waste	1,671,879	1,844,974	1,300,000	1,300,000	100.0%	1,300,000
8970	HH Hazardous Waste-Recycling	759	-	28,000	28,000	100.0%	28,000
8970-4951	Household Hazardous Waste	2,092	20,214	1,000	1,000	100.0%	1,000
8971-4951	Household Hazardous Waste-Co Fire	84,771	87,568	85,000	85,000	100.0%	85,000
8972	Legal Services	-	1,531,498	1,675,000	1,200,000	71.6%	420,000
8976	MRF Operations/Admin	367,555	366,871	620,000	500,000	80.6%	620,000
8980	Organic Recycling	126	6,778	34,600	10,000	28.9%	34,600
8984	Solid Waste JPA	48,470	54,080	60,000	59,000	98.3%	60,000
Total Operations & Maint		9,251,760	11,289,652	11,215,998	10,580,398	94.3%	9,954,198

Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Household Hazardous Waste - Used Oil (5510-4460)							
7010-4951	Salaries Regular	4,038	-	-	-	0.0%	-
7020-4951	Salaries Part-Time	8,398	19,678	-	17,813	0.0%	-
7025-4951	Part-Time Sick Leave	257	-	-	-	0.0%	-
7030-4951	Overtime	8,007	-	-	-	0.0%	-
7150-4951	Medicare	278	-	-	259	0.0%	-
7160-4951	PERS	392	272	-	-	0.0%	-
8970-4951	Household Hazardous Waste - OPP	-	9	-	9	0.0%	-
Total HHW - Used Oil		21,370	19,959	-	18,081	0.0%	-
Debt Service							
9309	Change in Investment in Joint Venture	67,561	67,561	67,561	67,561	0.0%	67,561
9860	Interest Expense	45,769	9,658	-	11,000	0.0%	13,000
Total Debt Service		113,330	77,219	67,561	78,561	116.3%	80,561
Transfers							
9610	Transfer - 1001 (Franchise Fee)	1,044,900	1,050,950	1,050,950	1,175,250	111.8%	1,250,000
9999	Administrative Overhead	789,400	789,400	790,000	790,000	100.0%	790,000
Total Transfers		1,834,300	1,840,350	1,840,950	1,965,250	106.8%	2,040,000
Total Expenditures		11,308,507	13,617,020	13,802,345	13,157,409	95.3%	12,782,271
ENDING FUND BALANCE		3,734,070	3,078,354	1,975,009	2,653,145	134.3%	2,769,874

* \$1.2 million of fund balance is reserved for joint ventures net of pension liability.

Personnel Schedule	Actual 2018-2019	Actual 2019-20	Actual 2020-21	Adopted 2021-22
Full Time:				
Assistant Town Manager	0.00	0.13	0.38	0.38
Assistant Director of Com. Dev.	0.00	0.25	0.00	0.00
Asst. Dir. Of Community Enhancerr	0.00	0.00	0.00	0.33
Public Services Manager	0.00	0.00	0.00	0.00
Code Enforcement Manager	0.00	0.30	0.50	0.00
Administrative Analyst I	0.00	0.40	0.00	0.00
Accountant II	0.00	0.20	0.20	0.20
Code Enforcement Officer, Senior	0.00	0.00	1.00	1.00
Code Enforcement Officer II	0.00	1.40	1.00	1.00
Code Enforcement Officer I	0.00	0.30	0.50	0.50
Code Enforcement Technician	0.00	0.30	0.50	0.50
Administrative Secretary	0.30	0.00	0.00	0.00
Account Clerk II	1.00	1.00	1.00	1.00
Maintenance Worker I	0.00	0.01	2.00	4.00
Part Time:				
Community Enhancement Officer	0.00	0.45	0.45	0.45
HHW Operator (P/T)	0.56	0.00	0.00	0.00
Total FTE's:	1.86	4.74	7.53	9.36

GOLF COURSE ENTERPRISE FUND

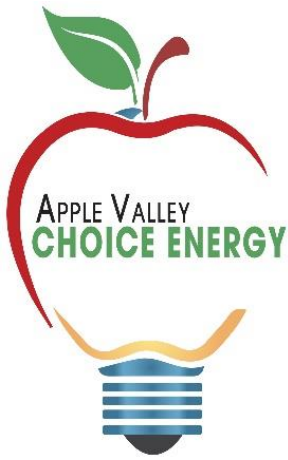
TOTAL BUDGET - \$1,194,689

This fund accounts for the costs of providing golf to the general public and the user charges by which these costs are recovered.

GOLF COURSE ENTERPRISE FUND 5710							
Code	Revenue Classification	Actual Revenue 2018-2019	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
	BEGINNING FUND BALANCE	(1,864,360)	(1,868,400)	(1,903,192)	(1,903,192)		(2,143,288)
4170	Other Revenue Sources	(100)	-	-	-	0.0%	-
4184	Cash over/short	-	12	-	(200)	0.0%	-
4255	Interest Earnings	10,585	-	-	-	#DIV/0!	-
5700	Cell Tower Rents	23,699	22,808	21,000	15,000	71.4%	21,000
6420	Green Fees	612,284	657,361	560,000	800,000	142.9%	660,000
6485	SGM Food & Beverage 2%	5,181	1,088	4,000	-	0.0%	4,000
6999	Transfer - 1001	418,981	300,000	470,000	470,000	100.0%	470,000
	Total Revenues	1,070,631	981,269	1,055,000	1,284,800	121.8%	1,155,000
Code	Expenditure Classification	Actual Expense 2018-2019	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
0000	Non-departmental						
7205	Advertising-Marketing	14,666	-	2,000	500	0.0%	500
7217	Credit Card Costs	10,470	10,847	10,000	4,000	40.0%	10,000
7259	Miscellaneous Costs	-	-	-	-	0.0%	-
7295-0849	Utilities: Water Usage	3,213	2,695	2,400	1,850	77.1%	2,400
7312	Bad Debt	2,019	1,309	-	-	0.0%	-
7324	Gift Certificates	12	(1,678)	-	(2,500)	0.0%	-
7332	Management Fee	96,000	98,795	99,000	99,000	100.0%	100,000
9065	Leased Equipment	2,643	-	3,000	-	0.0%	-
9120	Capital Equipment	-	-	-	-	0.0%	-
9750	Depreciation	87,278	87,278	115,000	115,000	100.0%	115,000
9860	Interest Expense	-	-	-	-	0.0%	-
	Sub-Total Non-departmental	216,300	199,246	231,400	217,850	94.1%	227,900
7700	Golf Club - Administrative						
7259	Miscellaneous Costs	-	4	-	-	0.0%	-
7265	Office Supplies/Expense	749	482	1,000	1,000	100.0%	1,000
7655	Building Maintenance	11,058	673	15,000	1,000	6.7%	15,000
8940	Contract Services	136,258	140,375	120,000	100,000	83.3%	120,000
	Sub-Total Golf Club - Administrative	148,066	141,533	136,000	102,000	75.0%	136,000
7710	Golf Club - Food & Beverage						
7655	Building Maintenance	103	-	-	-	0.0%	-
	Sub-Total Golf Club -Food & Bever	103	-	-	-	-	-
7712	Golf Club - Cart Barn						
7655	Building Maintenance	1,871	-	-	-	0.0%	-
8940	Contract Services	39,652	-	-	-	0.0%	-
9065	Leased Equipment	75,103	-	-	-	0.0%	-
	Sub-Total Golf Club - Cart Barn	116,625	-	-	-	0.0%	-

Code	Expenditure Classification	Actual Expense 2018-2019	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
7714	Golf Club - Golf Course Grounds						
7180	Uniform Expense	7,531	5,558	8,000	8,000	100.0%	10,000
7241	Meetings & Conferences	-	-	-	-	0.0%	-
7295-0847	Utilities: Electricity Usage	61,996	60,504	65,000	65,000	100.0%	70,000
7295-0849	Utilities: Water Usage	6,421	5,329	8,000	5,000	62.5%	8,000
7331	License & Fees	1,423	614	1,500	500	33.3%	-
7353	Range Supplies	5,572	4,092	5,000	5,000	100.0%	5,000
7360	Safety & Security	82	62	-	500	0.0%	-
7655	Building Maintenance	2,225	851	1,500	200	13.3%	1,500
7751	Budget Use	-	-	-	13	#DIV/0!	-
7755	Grounds Maintenance	79,210	64,615	75,000	75,000	100.0%	100,000
7970	Small Tools	256	-	-	400	0.0%	10,500
8940	Contract Services	201,972	194,466	225,000	200,000	88.9%	210,000
9026	Equipment Maintenance	15,526	20,603	20,000	5,000	25.0%	-
9052	Gasoline, Diesel, Oil	24,656	12,273	20,000	14,000	70.0%	15,000
9065	Leased Equipment	34,922	-	-	-	0.0%	45,000
9300	Capital Projects	-	-	103,000	501,000	486.4%	100,000
	Sub-Total Golf Course Grounds	441,791	368,966	532,000	879,613	165.3%	575,000
7716	Golf Club - Golf Course Facilities						
7010	Salaries & Wages	7,218	12,596	8,083	8,083	100.0%	7,747
7030	Wages Overtime	53	322	-	600	0.0%	-
7110	Cafeteria and other Benefits	1,202	1,512	1,508	1,508	100.0%	1,388
7140	RHS	32	42	41	41	100.0%	39
7150	Medicare	103	186	117	117	100.0%	112
7160	PERS	1,792	659	2,084	2,084	100.0%	2,002
	Total Personnel	10,399	15,316	11,833	12,433	105.1%	11,289
7223	Disposal Services	3,345	3,675	4,000	4,000	100.0%	5,000
7295-0847	Utilities: Electricity Usage	38,980	34,212	40,000	35,000	87.5%	40,000
7295-0848	Utilities: Natural Gas Usage	9,432	4,040	8,000	4,000	50.0%	2,000
7295-0849	Utilities: Water Usage	-	-	1,500	-	0.0%	1,500
7360	Safety & Security	43	-	-	-	0.0%	-
7655	Building Maintenance	11,388	10,390	15,000	12,000	80.0%	15,000
9065	Leased Equipment	-	75,103	70,000	70,000	100.0%	75,000
	Sub-Total Golf Course Facilities	73,587	142,736	150,333	137,433	91.4%	138,500
7722	Golf Club - Pro Shop						
7180	Uniform Expense	43	137	-	-	0.0%	-
7205	Advertising-Marketing	325	-	-	-	0.0%	-
7331	License & Fees	140	-	-	-	0.0%	-
7655	Building Maintenance	3,188	4,556	5,000	3,000	60.0%	5,000
8940	Contract Services	49,698	157,649	110,000	185,000	168.2%	100,000
	Sub-Total Golf Club - Pro Shop	53,394	162,342	115,000	188,000	163.5%	105,000
7724	Golf Course - Food and Beverage						
7655	Building Maintenance	24,121	-	-	-	0.0%	-
	Sub-Total Golf Club - Tennis Court	24,121	-	-	-	0.0%	-

Code	Expenditure Classification	Actual Expense 2018-2019	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
7726	Golf Club - Tennis Court						
7755	Grounds Maintenance	684	-	1,500	-	0.0%	1,000
9026	Equipment Maintenance	-	1,237	-	-	0.0%	-
	Sub-Total Golf Club - Tennis Court	684	1,237	1,500	-	0.0%	1,000
	Total Expenditures	1,074,671	1,016,061	1,166,233	1,524,896	130.8%	1,194,689
	ENDING FUND BALANCE	(1,868,400)	(1,903,192)	(2,014,425)	(2,143,288)	106.4%	(2,182,977)
	Less Capital Assets	1,620,078	1,620,078	1,608,078	2,006,078		1,991,078
	TOTAL FUND BALANCE LESS CAPITAL ASSETS	(3,488,478)	(3,523,271)	(3,622,504)	(4,149,367)	114.5%	(4,174,055)
	Personnel Schedule		Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22	
	Maintenance Supervisor		0.07	0.07	0.07	0.07	
	Sr. Maintenance Worker		0.00	0.07	0.00	0.00	
	Maintenance Worker II		0.07	0.07	0.07	0.07	
	Maintenance Worker I		0.01	0.01	0.01	0.00	
	Total FTE's:		0.15	0.22	0.15	0.14	



Apple Valley Choice Energy (AVCE) is a Town of Apple Valley municipal service formed to allow customers within its service area to take advantage of the opportunities established by Assembly Bill 117 (AB117), the Community Choice Aggregation law. AVCE is Apple Valley’s locally operated electrical power generation provider and offers Town residents and businesses a viable alternative to traditional investor-owned utilities. The Apple Valley Town Council sets the rates for electric generation and establishes programs that provide local customers with greater local benefit and energy options. As a municipal service, AVCE offers generation rates that are lower than Southern California Edison (SCE), with a higher renewable energy content.

Apple Valley Choice Energy purchases electricity and provides it to Apple Valley customers, with a focus on lower generation rates and increased renewable energy content. There are no duplicate charges between AVCE and SCE because each entity provides unique services.

AVCE procures electricity while SCE delivers that energy to the customers, maintains and repairs the infrastructure that carries it, and provides customer services, including a unified bill. AVCE customers receive a single monthly bill from SCE that contains electric procurement charges from AVCE and transmission and delivery charges from SCE. Programs such as CARE, FERA, Medical Baseline discounts, Net Energy Metering (NEM), Level Pay Plan (LPP), Summer Discount program, and others remain the same. AVCE offers three different procurement rate categories to its customers: Core Choice, More Choice, and Your Choice. Core Choice is the default category and offers the lowest rates with 35% renewable energy content. More Choice is a voluntary “opt-up” category that offers 50% renewable energy content from solar, wind or geo-thermal resources. Lastly, Your Choice is for Net Energy Metering (NEM) customers and allows solar owners to earn credits and/or money back for the excess energy that is delivered back into the grid.

2020-21 HIGHLIGHTS

- Continued to secure Resource Adequacy (RA) contracts for energy procurement.
- Continued participation in JPA partnership with California Choice Energy Authority.
- Maintained high customer participation.
- Continued to provide a discounted customer rate as a result of long-term energy procurement contracts.

2021-22 OBJECTIVES/GOALS

- Continue to explore Energy Efficiency and Incentive Programs.
- Continue to serve cheaper generation rates than Southern California Edison.
- Strengthen More Choice customer participation.
- Be more active within the community.
- Continue to increase local RA.

AVCE Workload Indicators				
	Actual FY 19-20	Goal FY 20- 21	Estimated FY 20-21	Goal FY 21-22
AVCE Community Outreach Events	6	8	2	8
AVCE Core Choice Participants	24,934	25,000	25,605	25,700

AVCE More Choice Participants	38	75	70	73
AVCE Your Choice Participants	2,532	3,500	3,557	3,735
Internal Customer Inquiries	3,500	2,500	1,713	1,650

APPLE VALLEY CHOICE ENERGY

TOTAL BUDGET - \$15,562,809

APPLE VALLEY CHOICE ENERGY (5810)							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
	BEGINNING FUND BALANCE	2,643,917	2,166,077	5,562,402	5,562,402		6,739,526
4380	AVCE Energy Generation Revenue	14,950,653	16,931,005	16,238,000	15,770,000	97.1%	15,800,000
4381	AVCE Smart Choice Revenue	928,858	1,234	1,000	1,000	0.0%	1,000
4170	Other Revenue Sources	-	155	-	-	0.0%	-
4181	Miscellaneous Revenue	-	2,528	-	250	0.0%	-
4255	Interest Earnings	-	18,075	-	-	0.0%	-
4382	CRR Revenues	672,708	430,756	250,000	750,000	0.0%	650,000
6816	Grants	-	-	-	-	0.0%	-
	Total Revenues	16,552,219	17,383,753	16,489,000	16,521,250	100.2%	16,451,000
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
	Personnel Services						
7010	Salaries	84,204	16,841	9,085	5,000	55.0%	80,345
7110	Cafeteria Benefits	16,508	4,172	2,311	1,000	43.3%	6,872
7120	Deferred Comp	33	-	-	-	0.0%	-
7140	RHS	390	62	83	83	100.0%	492
7150	Medicare	1,092	239	241	241	100.0%	1,142
7160	PERS	18,504	817	4,276	4,276	100.0%	20,508
	Total Personnel	120,730.32	22,132	15,996	10,600	66.3%	109,359
	Operations & Maintenance						
7390	Power Procurement	14,218,196	11,626,733	13,000,000	13,000,000	100.0%	13,000,000
7392	NEM True-Up Payments	191,588	93,529	20,000	-	0.0%	20,000
8940	Contract Services	1,003,028	1,196,679	1,166,500	1,160,000	99.4%	1,165,000
7205	Advertising & Marketing	14,691	16,000	77,000	5,000	6.5%	77,000
7241	Meetings & Conferences	4,424	31	-	-	#DIV/0!	5,000
7247	Membership & Dues	17,584	8,182	15,500	125	0.8%	15,500
7253	Mileage	473	-	250	200	80.0%	250
7259	Miscellaneous	35	-	-	-	#DIV/0!	-
7265	Office Supplies/Exp	33	-	200	100	50.0%	200
7277	Printing	-	-	-	-	0.0%	-
7312	Bad Debt	518,490	-	150,000	150,000	100.0%	150,000
7330	Hardware/Software Supplies/Exp	-	14,601	-	14,601	#DIV/0!	-
7393	Open Market Power Purchases	35,488	-	-	-	0.0%	-
7395	Required Mailings	-	61,485	65,000	50,000	76.9%	65,000
8916	Audit Fees	5,300	-	8,000	6,000	75.0%	8,000
9860	Interest	-	1,556	-	1,000	#DIV/0!	1,000
	Total Operations & Maint	16,009,329	13,018,795	14,502,450	14,387,026	99.2%	14,506,950
	Transfers						
9999	Administrative Overhead	900,000	946,500	946,500	946,500	100.0%	946,500
	Total Transfers	900,000	946,500	946,500	946,500	100.0%	946,500
	Total Expenditures	17,030,059	13,987,428	15,464,946	15,344,126	99.2%	15,562,809
	ENDING FUND BALANCE	2,166,077	5,562,402	6,586,456	6,739,526	102.3%	7,627,717
	Personnel Schedule						
	Full Time:						
	Asst. Dir. of Community Enhancement		0.00	0.00	0.00	0.33	
	Administrative Analyst I		1.00	0.00	0.00	0.00	
	Accountant II		0.00	0.20	0.20	0.20	
	Administrative Secretary		0.30	0.00	0.00	0.00	
	Account Clerk II		0.00	0.05	0.05	0.05	
	Total FTE's:		1.30	0.25	0.25	0.58	

Town of Apple Valley
Capital Improvement Plan
FY 2021-2022 Budget by Funding Source

	Measure I	TIF	Grants	Other	DIF	Wastewater	Totals
Preliminary Design							
High Desert Corridor	2,500	-	-	-	-	-	2,500
Full Design							
Bear Valley Bridge (Mojave River Bridge)	134,410	-	265,590	-	1	-	400,000
Central Road from Highway 18 to Bear Valley Road	200,000	-	-	-	-	-	200,000
Dale Evans Parkway @ Waalew Road (Realignment)	25,000	-	-	-	-	-	25,000
Town Wide School Zone Analysis/LRSP	21,000	-	29,000	-	9	-	50,000
Wika Road West End @ SR 18 Access Improvements (Phase 1)	-	30,000	-	-	-	-	30,000
Construction							
Apple Valley Village Accessibility Phase 2	-	-	-	672,000	11,13	-	672,000
Bear Valley Bridge (Mojave River Bridge)	250,000	-	-	-	1	-	250,000
Central Road from Highway 18 to Bear Valley Road	-	410,000	-	-	-	-	410,000
Hwy 18 West End Widening (Phase 1, AVR Realignment)	140,250	140,250	2,450,000	2,209,500	2,8	-	4,940,000
Navajo Road Drainage Improvements	-	-	-	-	-	10,000	10,000
Paving Priorities (50% Categorical/50% Non-Categorical)	1,000,000	-	-	3,325,191	2	-	4,325,191
Reata Intersection Improvements	200,000	252,270	-	-	-	-	452,270
Stoddard Wells Road Widening	639,375	639,375	-	1,046,250	8	-	2,325,000
Town Wide School Zone Analysis/LRSP	50,000	-	-	-	-	-	50,000
Sidewalk Repairs, Various Locations	-	-	-	100,000	11	-	100,000
Street Maintenance Total	2,662,535	1,471,895	2,744,590	7,352,941	10,000	-	14,241,961
Grounds Maintenance							
James Woody Parking Lot Paving	-	-	-	50,000	-	-	50,000
Grounds Maintenance Total	-	-	-	50,000	-	-	50,000
Wastewater							
Jess Ranch Lift Station and Sewer Modifications	-	-	-	1,050,000	12	-	1,050,000
Replace Cleanouts with Manholes, Jess Ranch Community	-	-	-	-	-	300,000	300,000
Sewer Main Extension/Housing Element	-	-	-	-	-	250,000	250,000
Sewer Main/Manhole Replacement, Various Locations	-	-	-	-	-	100,000	100,000
Sewer Manhole Cover Replacement, Assess. Dist. 2A (Year 3 of 7)	-	-	-	-	-	100,000	100,000
Sewer Manhole Replacement, Bear Valley Road	-	-	-	-	-	100,000	100,000
Wastewater Total	-	-	-	1,050,000	-	850,000	1,900,000
Capital Projects Total	2,662,535	1,471,895	2,744,590	8,452,941	-	10,000	16,191,961

*** Other Funding Sources**

- 1) HBP = Highway Bridge Program - Federal Grant
- 2) Senate Bill 1 (SB1)
- 3) TDA Article 3 Grant
- 4) Federal Bureau of Reclamation
- 5) State Water Board/Urban Rivers
- 6) San Bernardino County - Public Works

Town of Apple Valley
Capital Improvement Plan
FY 2021-2022 Budget by Funding Source

	Measure I	TIF	Grants	Other	DIF	Wastewater	Totals
7) ATP - Active Transportation Program - State							
8) SBCTA - Major Local Highway Program (Measure I)							
9) LRSP - Local Road Safety Plan							
10) Grounds Operations Fund							
11) LTF - Local Transportation Fund							
12) 98-1 AD Bond							
13) PBID							

TIF = Transportation Impact Fees (fund 4410)
DIF = Storm Drainage Facilities Fees (fund 4760)

Town of Apple Valley
Capital Improvement Plan
7 Year Plan 2021-2028

Projects	21/22	22/23	23/24	24/25	25/26	26/27	27/28	Totals
Road Projects								
Preliminary Design								
High Desert Corridor	2,500	2,500	2,500	2,500	2,500	2,500	2,500	17,500
Johnson Road Widening	-	-	50,000	-	-	-	-	50,000
Rancherias Plaza Frontage Road Conversion	-	-	-	-	100,000	100,000	-	200,000
Yucca Loma Road Realignment	-	100,000	-	-	-	-	-	100,000
Full Design	2,500	102,500	52,500	2,500	102,500	102,500	2,500	367,500
Bear Valley Bridge (Mojave River Bridge)	400,000	100,000	-	-	-	-	-	500,000
Central Road, from SR18 to Bear Valley Road	200,000	-	-	-	-	-	-	200,000
Dale Evans Parkway @ Waalew Road (Realignment)	25,000	-	-	-	-	-	-	25,000
Hwy 18 West End Widening (Phase 2, AVR to TAO)	-	-	600,000	500,000	-	-	-	1,100,000
Johnson Road Widening	-	-	-	200,000	-	-	-	200,000
Safe Routes to School Implementation	-	200,000	-	-	-	-	-	200,000
Standing Rock Road Realignment / Hwy 18 Signal	-	150,000	350,000	350,000	-	-	-	850,000
Tao Road South of Highway 18 Extension	-	-	-	100,000	-	-	-	100,000
Town Wide School Zone Analysis/LRSP	50,000	-	-	-	-	-	-	50,000
Yucca Loma Road Widening (Rincon Rd to Kiowa Rd)	-	-	-	150,000	-	-	-	150,000
Yucca Loma Road Widening (Kiowa Rd to Yakima Rd)	-	-	-	100,000	-	-	-	100,000
Wika Road West End @ SR18 Access Improvements (Phase 1)	30,000	-	-	-	-	-	-	30,000
Wika Road West End @ SR18 Access Improvements (Phase 2)	-	70,000	100,000	-	-	-	-	170,000
Construction	705,000	520,000	1,050,000	1,400,000	-	-	-	3,675,000
Apple Valley Village Accessibility Phase 2	672,000	-	-	-	-	-	-	672,000
Bear Valley Bridge (Mojave River Bridge)	250,000	23,250,000	17,791,000	-	-	-	-	41,291,000
Bear Valley Intersection Improvements	-	975,000	-	-	-	-	-	975,000
Central Road, from SR18 to Bear Valley Road	410,000	-	660,000	570,000	-	-	-	1,640,000
Dale Evans Parkway @ Waalew Road (Realignment)	-	1,260,000	-	-	-	-	-	1,260,000
Flood Hazard Mitigation Program	-	-	-	300,000	-	-	-	300,000
Hwy 18 West End Widening (Phase 1, AVR Realignment)	4,940,000	-	-	-	-	-	-	4,940,000
Hwy 18 West End Widening (Phase 2, AVR to TAO)	-	-	-	-	11,000,000	-	-	11,000,000
Johnson Road Widening	-	-	-	-	2,400,000	-	-	2,400,000
Navajo Road Drainage Improvements	10,000	-	-	-	-	-	-	10,000
Paving Priorities (50% Categorical/50% Non-Categorical)	4,325,191	2,435,831	2,435,831	2,435,831	2,435,831	2,435,831	2,435,831	18,940,177
Reata Road Intersection Improvements	452,270	-	-	-	-	-	-	452,270
Safe Routes to School Implementation	-	-	350,000	350,000	-	-	-	700,000
Sidewalk Repairs, Various Locations	100,000	100,000	100,000	100,000	100,000	100,000	100,000	700,000
Standing Rock Road Realignment / Hwy 18 Signal	-	-	-	1,250,000	1,250,000	-	-	2,500,000
Stoddard Wells Road Widening	2,325,000	-	-	-	-	-	-	2,325,000
Tao Road South of Highway 18 Extension	-	-	-	-	350,000	-	-	350,000
Town Wide School Zone Analysis/LRSP	50,000	-	-	-	-	-	-	50,000
Wika Road West End @ SR18 Access Improvements (Phase 1)	-	100,000	-	-	-	-	-	100,000
Wika Road West End @ SR18 Access Improvements (Phase 2)	-	-	-	500,000	-	-	-	500,000
Yucca Loma Road Widening (Apple Valley Rd to Rincon Rd)	-	-	-	2,000,000	3,000,000	-	-	5,000,000
	13,534,461	28,120,831	21,336,831	7,505,831	20,535,831	2,535,831	2,535,831	96,105,447
Road Total	14,241,961	28,743,331	22,439,331	8,908,331	20,638,331	2,638,331	2,538,331	100,147,947

Town of Apple Valley
Capital Improvement Plan
7 Year Plan 2021-2028

Projects	21/22	22/23	23/24	24/25	25/26	26/27	27/28	Totals
Wastewater								
Jess Ranch Lift Station and Sewer Modifications	1,050,000	200,000	-	-	-	-	-	1,250,000
Nanticoke Pressure Main Conversion	-	100,000	100,000	250,000	-	-	-	450,000
Replace Cleanouts with Manholes, Jess Ranch Community	300,000	-	-	-	-	-	-	300,000
Sewer Main Extension/Housing Element	250,000	250,000	-	-	-	-	-	500,000
Sewer Main/Manhole Replacement, Various Locations	100,000	-	-	-	-	-	-	100,000
Sewer Manhole Cover Replacement, Assess. Dist. 2A (Year 3 of 7)	100,000	100,000	100,000	100,000	100,000	-	-	500,000
Sewer Manhole Replacement, Bear Valley Road	100,000	-	-	-	-	-	-	100,000
Wastewater Total	1,900,000	650,000	200,000	350,000	100,000	-	-	3,200,000
Grounds Maintenance								
James Woody Parking Lot Paving	50,000	-	-	-	-	-	-	50,000
Grounds Maintenance Total	50,000	-	-	-	-	-	-	50,000
Total Capital Improvements Projects	16,191,961	29,393,331	22,639,331	9,258,331	20,738,331	2,638,331	2,538,331	103,397,947

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Apple Valley Village Accessibility Phase 2

Project #: 9500

Project Cost: \$750,000

Previous Cost: \$ 78,000

O&M Impact: \$ -

Department: Engineering

Location: Outer Highway 18 North from Navajo Road to Headquarters Drive



Description: Phase 2 of the Apple Valley Village Accessibility project will fill in sidewalk gaps and repair existing sidewalks and vehicular access points along Outer Highway 18 North from Navajo Road to Headquarters Drive improving pedestrian and ADA accessibility.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						
Construction	640,000					640,000
Engineering Fees						
Equipment						
Inspection	32,000					32,000
Land Acquisition						
Other Costs						
Total	672,000	-	-	-	-	672,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
LTF	336,000					336,000
PBID	336,000					336,000
Total	672,000	-	-	-	-	672,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						
Maintenance						
Capital Outlay						
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Bear Valley Bridge Rehabilitation (Mojave River Bridge)

Project #: 9282

Project Cost: \$43,823,000

Previous Cost: \$2,032,000

Department: Engineering

Location: Bear Valley Bridge



Description:

The Engineering Department has retained a consultant for structural engineering services to help analyze and rehabilitate the existing Bear Valley Road Bridge. The consultant will also prepare engineering design to widen the bridge to address the deficient deck geometry. The ultimate bridge section will consist of six east/west travel lanes, a center median, shoulders and class 1 bikeway. The Engineering Department has successfully applied for federal funds under the Highway Bridge Program (HBP). Tasks to be completed for this project include utilities relocation, right-of-way certification, environmental permits, bridge rehabilitation and widening design plans.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction	250,000	20,000,000	15,791,000			36,041,000
Engineering Fees	200,000	100,000				300,000
Equipment						-
Inspection		3,250,000	2,000,000			5,250,000
Land Acquisition	100,000					100,000
Other Costs	100,000					100,000
Total	650,000	23,350,000	17,791,000	0	-	41,791,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Measure I Local	384,410	2,678,245	2,040,628			5,103,283
HBP	265,590	20,671,755	15,750,372			36,687,717
Total	650,000	23,350,000	17,791,000	0	-	41,791,000

Operating & Maintenance Budget	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	0

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Bear Valley Intersection Improvements

Project #: 9561

Project Cost: \$1,043,187

Previous Cost: \$68,187

Department: Engineering

Location: The intersections of Bear Valley Rd and Navajo Rd and Kiowa Rd.



Description:

Construct intersection improvements based on the results of Bear Valley Commercial Corridor Signal Study for each location.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction		925,000				925,000
Engineering Fees						-
Equipment						-
Inspection		50,000				50,000
Land Acquisition						-
Other Costs						-
Total	-	975,000	-	-	-	975,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Measure I Local		475,000				475,000
Traffic Impact Fees		500,000				500,000
Total	-	975,000	-	-	-	975,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Central Road from Highway 18 to Bear Valley Road

Project #: 9306

Project Cost: \$1,870,000

Previous Cost: \$30,000

Department: Engineering

Location: Central Road from Bear Valley Road from Bear Valley Road to Highway 18

Description: This project will widen Central Road from Highway 18 to Bear Valley Road to the standard 44' width. Additionally, Bear Valley Road will be widened an additional 12' on the north side from Quinnault Road to Central Road.



Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction	400,000		650,000	560,000		1,610,000
Engineering Fees	200,000					200,000
Equipment						-
Inspection	10,000		10,000	10,000		30,000
Land Acquisition						-
Other Costs						-
Total	610,000	-	660,000	570,000	-	1,840,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Measure I	200,000		660,000	570,000		1,430,000
Traffic Impact Fees	410,000					410,000
Total	610,000	-	660,000	570,000	-	1,840,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Dale Evans Parkway @ Waalew Road Realignment

Project #: 9336-5000

Project Cost: \$1,405,000

Previous Cost: \$120,000

Department: Engineering

Location: Dale Evans Parkway



Description:

This project will eliminate the existing offset intersection by realigning Dale Evans Parkway to be consistent with the Town's General Plan's Circulation Element. Proposed tasks include: right-of-way acquisition and construction.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction		1,250,000				1,250,000
Engineering Fees		10,000				10,000
Equipment						-
Inspection						-
Land Acquisition	25,000					25,000
Other Costs						-
Total	25,000	1,260,000	-	-	-	1,285,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Measure I Local	25,000	1,260,000				1,285,000
Total	25,000	1,260,000	-	-	-	1,285,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Flood Hazard Mitigation Program

Project #: 9211

Project Cost: \$300,000

Previous Cost: \$ -

Department: Engineering

Location: Various Locaitons



Description: Engineering staff will work alongside Public Works to identify priority areas and install new infiltration chambers and construct drainage improvements to alleviate flooded roadways.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction				300,000		300,000
Engineering Fees						-
Equipment						-
Inspection						-
Land Acquisition						-
Other Costs						-
Total	-	-	-	300,000	-	300,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
DIF				300,000		300,000
Total	-	-	-	300,000	-	300,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

High Desert Corridor

Project #: 9390

Project Cost: \$2,500 per year

Previous Cost: \$ -

Department: Engineering

Location: High Desert Corridor

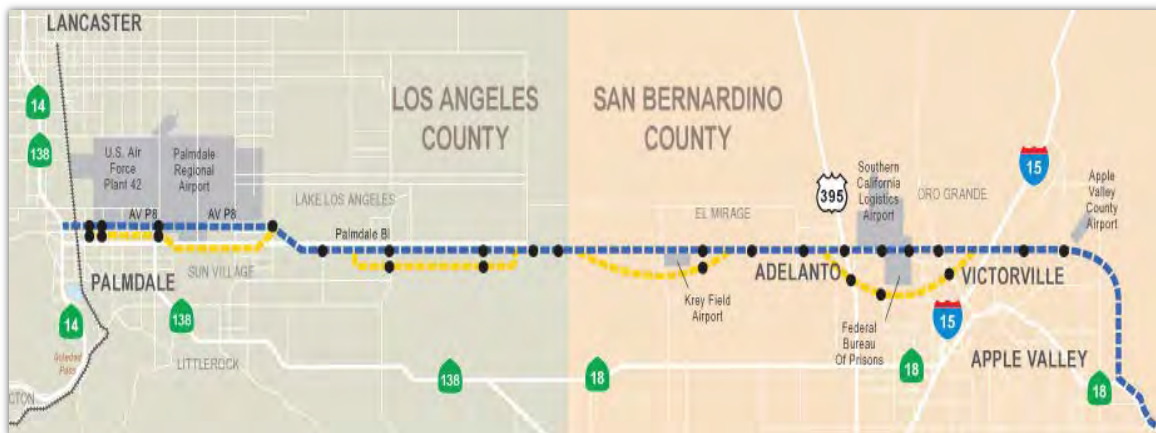
Description:

This project is a multi-regional and multi-jurisdictional transportation project and the Engineering Department is working closely with Caltrans District 8, Caltrans District 7, SBCTA, San Bernardino County, Los Angeles County, and with Los Angeles Metro to move this project forward with construction of Phase One.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction						-
Engineering Fees	2,500	2,500	2,500	2,500	2,500	12,500
Equipment						-
Inspection						-
Land Acquisition						-
Other Costs						-
Total	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	0

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Measure I Local	2,500	2,500	2,500	2,500	2,500	12,500
Total	2,500	2,500	2,500	2,500	2,500	12,500

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-



**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Hwy 18 West End Widening (Phase 1, AVR Realignment)

Project #: 9410

Project Cost: \$10,570,000

Previous Cost: \$5,630,000

Department: Engineering

Location: Hwy 18 & Apple Valley Road



Description:

Construction will re-align and re-contour the intersection, allowing the removal of the split-phase operation, and greatly improve traffic movement in all directions. Project started construction in the late Summer of 2020 and is expected to be completed by Winter of 2021.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction	4,910,000					4,910,000
Engineering Fees	30,000					30,000
Equipment						-
Inspection						-
Land Acquisition						-
Other Costs						-
Total	4,940,000	0				4,940,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Measure I Local	140,250					140,250
TIF	140,250					140,250
SB1 (State funds)	2,450,000					2,450,000
Major Local Highway Program (Measure	2,209,500					2,209,500
Total	4,940,000	0	0			4,940,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Hwy 18 West End Widening (Phase 2, AVRd to Tao Rd)

Project #: 9410

Project Cost: \$12,100,000

Previous Cost: \$ -

Department: Engineering

Location: Hwy 18 between Apple Valley Road and Tao Road



Description:

The purpose of the project is to widen and improve Highway 18 between Apple Valley Road and Tao Road.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction					11,000,000	11,000,000
Engineering Fees			600,000	500,000		1,100,000
Equipment						-
Inspection						-
Land Acquisition						-
Other Costs						-
Total	-	-	600,000	500,000	11,000,000	12,100,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Measure I			600,000	500,000	11,000,000	12,100,000
Total	-	-	600,000	500,000	11,000,000	12,100,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

James Woody Parking Lot Paving

Project #: 9300-0000

Project Cost: \$50,000

Previous Cost:

Department: Public Works - Grounds Maint.

Location: 13467 Navajo Road



Description:

This project will re-seal the parking lots at James Woody Park. This will include the front parking lot and pathway (96,925 square feet) and the back parking lot (65,900 square foot). This project was proposed in FY 20-21 but the retention basin project needed to be completed first before this project could occur.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction	50,000					50,000
Engineering Fees						-
Equipment						-
Inspection						-
Land Acquisition						-
Other Costs						-
Total	50,000	-	-	-	-	50,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Grounds Operations Fund	50,000					50,000
Total	50,000	-	-	-	-	50,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						
Maintenance						
Capital Outlay						
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Jess Ranch Lift Station and Sewer Modifications

Project #: 9300-0000

Project Cost: \$1,350,000

Previous Cost: \$100,000

Department: Public Works - Wastewater

Location: Various locations within the Jess Ranch Community



Description:

The project will design and construct sewer capacity improvements that will service the Jess Ranch Community as well as the Jess Ranch Marketplace. An feasibility study was conducted during FY 20-21, and construction on a new sewer lift station will begin in FY 21-22.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						
Construction	1,000,000	200,000				1,200,000
Engineering Fees	50,000					50,000
Equipment						
Inspection						
Land Acquisition						
Other Costs						
Total	1,050,000	200,000	-	-	-	1,250,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
98-1 AD Bond	1,050,000	200,000				1,250,000
Total	1,050,000	200,000	-	-	-	1,250,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						
Maintenance						
Capital Outlay						
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Johnson Road Widening

Project #: 9422

Project Cost: \$2,650,000.

Previous Cost:

Department: Engineering

Location: Johnson Road from Stoddard Wells Road to Dale Evans Parkway



Description: The project will design and reconstruct Johnson Road to accommodate higher truck volumes and re-engineer vertical curves.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction					2,300,000	2,300,000
Engineering Fees			50,000	200,000		250,000
Equipment						-
Inspection					100,000	100,000
Land Acquisition						-
Other Costs						-
Total	0	-	50,000	200,000	2,400,000	2,650,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Local Measure I			50,000	200,000	2,400,000	2,650,000
Total	0	-	50,000	200,000	2,400,000	2,650,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Nanticoke Pressure Main Conversion

Project #: 9300-0000

Project Cost: \$450,000

Previous Cost:

Department: Public Works - Wastewater

Location: Nanticoke Rd and Standing Rock Ave.



Description:

The project will study the feasibility of converting the abandoned Nanticoke Pressure Main line into a gravity sewer main line that will flow back into the Nanticoke trunk line.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction						-
Engineering Fees		100,000	100,000	250,000		450,000
Equipment						-
Inspection						-
Land Acquisition						-
Other Costs						-
Total	-	100,000	100,000	250,000	-	450,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Wastewater Fund		100,000	100,000	250,000		450,000
Total	-	100,000	100,000	250,000	-	450,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Navajo Road Drainage Improvements

Project #: 9367

Project Cost: \$626,238

Previous Cost: \$616,238

Department: Engineering

Location: Navajo Road south of Powhattan Road and various locations throughout Apple Valley



Description: The purpose of the project is to direct storm water runoff from Navajo Road to James Woody Park. This will alleviate the current situation of potential roadway flooding along Navajo Road during significant rain events. Additionally, Engineering staff identified priority areas throughout Apple Valley in which the installation of new infiltration chambers and construction of drainage improvements will mitigate flooded roadways during the rainy season.

For efficiency and economy of scale the two projects were combined into one.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						
Construction						
Engineering Fees						
Equipment						
Inspection	10,000					10,000
Land Acquisition						
Other Costs						
Total	10,000	-	-	-	-	10,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
DIF	10,000					10,000
Total	10,000	-	-	-	-	10,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						
Maintenance						
Capital Outlay						
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Paving Priorities (50% Categorical / 50% Non-Categorical)

Project #: 9525

Project Cost: Annual Project

Previous Cost: \$ -

Department: Engineering

Location: Apple Valley



Description:

Our annual Town-wide slurry seal paving project is based on information in our Pavement Management System (PMS). The PMS database contains all of the paving history in Town and helps us plan this yearly project.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction	4,315,191	2,425,831	2,425,831	2,425,831	2,425,831	14,018,515
Engineering Fees						-
Equipment						-
Inspection	10,000	10,000	10,000	10,000	10,000	50,000
Land Acquisition						-
Other Costs						-
Total	4,325,191	2,435,831	2,435,831	2,435,831	2,435,831	14,068,515

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Measure I Local	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Senate Bill 1	3,325,191	1,435,831	1,435,831	1,435,831	1,435,831	9,068,515
Total	4,325,191	2,435,831	2,435,831	2,435,831	2,435,831	14,068,515

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Rancherias Plaza Frontage Road Conversion

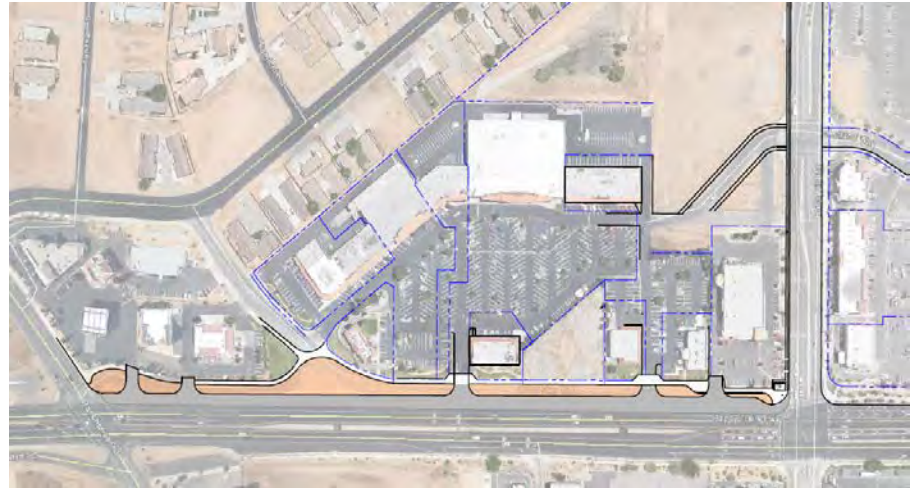
Project #: xxxx

Project Cost: \$200,000

Previous Cost:

Department: Engineering

Location: Outer Highway 18 North from Rancherias Road to Bass Hill Road.



Description: The project will eliminate the outer highway between Rancherias Road and Bass Hill Road north of Highway 18. The first stage of the project will be a feasibility study to determine the best alternatives followed by full design.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction						-
Engineering Fees					100,000	100,000
Equipment						-
Inspection						-
Land Acquisition						-
Other Costs						-
Total	0	-	-	-	100,000	100,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Measure I					100,000	
Total	0	-	-	-	100,000	100,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Reata Road Intersection Improvements

Project #: 9561

Project Cost: \$500,000

Previous Cost: \$47,730

Department: Engineering

Location: The intersections of Bear Valley Rd and Reata Rd.



Description:

Construct intersection improvements based on the results of Bear Valley Commercial Corridor Signal Study at the intersection of Bear Valley Road and Reata Road.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction	437,270					437,270
Engineering Fees						-
Equipment						-
Inspection	15,000					15,000
Land Acquisition						-
Other Costs						-
Total	452,270	-	-	-	-	452,270

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Measure I Local	200,000					200,000
Traffic Impact Fees	252,270					252,270
Total	452,270	-	-	-	-	452,270

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Replace Cleanouts with Manholes, Jess Ranch Community

Project #: 9300-0000

Project Cost: \$300,000

Previous Cost:

Department: Public Works - Wastewater

Location: Jess Ranch Community



Description:

This project will replace cleanouts with manholes in the northwest section of the Jess Ranch Community. This area currently has sewer cleanouts and Wastewater staff is unable to access the sewer to perform cleaning.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction	300,000					300,000
Engineering Fees						-
Equipment						-
Inspection						-
Land Acquisition						-
Other Costs						-
Total	300,000	-	-	-	-	300,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Wastewater Fund	300,000					300,000
Total	300,000	-	-	-	-	300,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Safe Routes to School Implementation

Project #: 9260

Project Cost: \$900,000

Previous Cost: \$

Department: Engineering

Location: Various Locations



Description: The Town will continue to identify new opportunities to implement recommendations outlined in the Safe Routes to School Master Plan.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction			325,000	325,000		650,000
Engineering Fees		200,000				200,000
Equipment						-
Inspection			25,000	25,000		50,000
Land Acquisition						-
Other Costs						-
Total	-	200,000	350,000	350,000	-	900,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Local Measure I		200,000	350,000	350,000		900,000
Total	-	200,000	350,000	350,000	-	900,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Sewer Main Extensions/Housing Element

Project #: 9300-0000

Project Cost: \$500,000

Previous Cost:

Department: Communtiy Development
and Wastewater

Location: Various Locations

Description:

Sewer main extensions in various locations within the Town limits. The project shall include design and construction.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction		250,000				250,000
Engineering Fees	250,000					250,000
Equipment						-
Inspection						-
Land Acquisition						-
Other Costs						-
Total	250,000	250,000	-	-	-	500,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Wastewater Fund	250,000	250,000				500,000
Total	250,000	250,000	-	-	-	500,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Sewer Main/Manhole Replacement, Various Locations

Project #: 9300-0000

Project Cost: \$100,000

Previous Cost:

Department: Public Works - Wastewater

Location: Various Locations



Description:

The Sewer Main and/or Manhole Replacement Project will provide the repairs needed to sewer lines and/or manholes that have been identified by either the Town's Sewer System Master Plan Update or during CCTV inspections. Making these repairs will keep the Town in compliance with the Sewer System Management Plan and will help prevent sewer overflows from occurring. The budgeted amount will be used for design or construction.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction	100,000					100,000
Engineering Fees						-
Equipment						-
Inspection						-
Land Acquisition						-
Other Costs						-
Total	100,000	-	-	-	-	100,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Wastewater Fund	100,000					100,000
Total	100,000	-	-	-	-	100,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Sewer Manhole Cover Replacement, Assessment District No. 2-A

Project #: 9300-0000

Project Cost: \$700,000 (\$100,000 per year)

Previous Cost: \$200,000

Department: Public Works - Wastewater

Location: Sewer Assessment Dist. No. 2-A



Description:

The Manhole Cover Replacement Project will provide new manhole covers to the 2-A Sewer Assessment District. The current manholes located within this area are outdated and extremely heavy. The current covers put unnecessary risk of staff getting injured trying to open the manholes in this area. FY 21-22 will be year #3 of a 7-year program.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction	100,000	100,000	100,000	100,000	100,000	500,000
Engineering Fees						-
Equipment						-
Inspection						-
Land Acquisition						-
Other Costs						-
Total	100,000	100,000	100,000	100,000	100,000	500,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Wastewater Fund	100,000	100,000	100,000	100,000	100,000	500,000
Total	100,000	100,000	100,000	100,000	100,000	500,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Sewer Manhole Replacement, Bear Valley Road

Project #: 9300-0000

Project Cost: \$100,000

Previous Cost:

Department: Public Works - Wastewater

Location: Bear Valley Road between Toltec Road and Central Road



Description:

The Manhole Replacement Project will provide new manholes to Bear Valley Road between Toltec Road and Central Road. There are nine manholes in this section of roadway that are failing and need to be replaced.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction	100,000					100,000
Engineering Fees						-
Equipment						-
Inspection						-
Land Acquisition						-
Other Costs						-
Total	100,000	-	-	-	-	100,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Wastewater Fund	100,000					100,000
Total	100,000	-	-	-	-	100,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Sidewalk Repairs, Various Locations

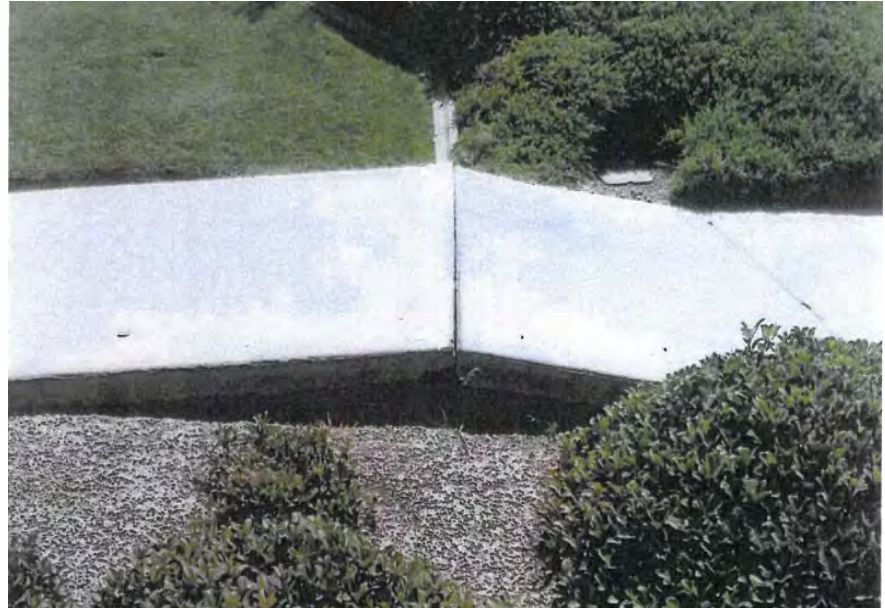
Project #: 0000-0000

Project Cost: \$100,000

Previous Cost:

Department: Engineering

Location: Various Locations



Description:

This Project will provide the repairs needed to sidewalks that have been identified by the Public Works Department that are in need of repairs.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction	100,000	100,000	100,000	100,000	100,000	500,000
Engineering Fees						-
Equipment						-
Inspection						-
Land Acquisition						-
Other Costs						-
Total	100,000	100,000	100,000	100,000	100,000	500,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Local Transportation Fund	100,000	100,000	100,000	100,000	100,000	500,000
Total	100,000	100,000	100,000	100,000	100,000	500,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Standing Rock @ Hwy 18

Project #: 9564

Project Cost: \$3,350,000

Previous Cost: \$ -

Department: Engineering

Location: Highway 18 between Dale Evans Parkway and Standing Rock Road



Description:

This projects entails the realignment of Standing Rock Road and the widening and improvement of Highway 18 between Dale Evans Parkway and Standing Rock Road. The project will also include the improvement of the existing traffic signal at Dale Evans Pkwy and the construction of a new signal at the new intersection of Hwy 18 and Standing Rock Road.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction				1,250,000	1,250,000	2,500,000
Engineering Fees		150,000	350,000	350,000		850,000
Equipment						-
Inspection						-
Land Acquisition						-
Other Costs						-
Total	-	150,000	350,000	1,600,000	1,250,000	3,350,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Measure I Local		150,000	350,000	1,600,000	1,250,000	3,350,000
Total	-	150,000	350,000	1,600,000	1,250,000	3,350,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Stoddard Wells Road Widening

Project #: 9201

Project Cost: \$2,490,000

Previous Cost: \$165,000

Department: Engineering

Location: Stoddard Wells Road from Interstate 15 to Johnson Road



Description: The project will design and widen Stoddard Wells Road between SR 18 and Johnson Road from 22 feet to 36 feet.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction	2,300,000					2,300,000
Engineering Fees	10,000					10,000
Equipment						-
Inspection	15,000					15,000
Land Acquisition						-
Other Costs						-
Total	2,325,000	-	-	-	-	2,325,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Local Measure I	639,375					639,375
TIF	639,375					639,375
Major Local Highway Program (Measure I)	1,046,250					1,046,250
Total	2,325,000	-	-	-	-	2,325,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Tao Road South of Highway 18 Extension

Project #: 9560-0000

Project Cost: \$450,000

Previous Cost:

Department: Engineering

Location: Tao Road and Outer Highway 18 South



Description:

This project includes design and construction to connect Tao Road and realign Outer South Highway 18.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						0
Construction					350,000	350,000
Engineering Fees				75,000		75,000
Equipment						0
Inspection						0
Land Acquisition				25,000		25,000
Other Costs						0
Total	0	0	0	100,000	350,000	450,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Measure I				100,000	350,000	450,000
Total	0	0	0	100,000	350,000	450,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Town Wide School Zone Analysis/LRSP

Project #: 9207

Project Cost: \$225,000

Previous Cost: \$125,000

Department: Engineering

Location: Apple Valley High School,
Desert Knolls Elementary School,
Granite Hills High School, High Desert
Premier Academy, Mariana Academy,
Phoenix Academy, Sitting Bull
Academy, Sycamore Rocks Elementary
School, Vanguard Preparatory School,
Yucca Loma Elementary School,
Academy for Academic Excellence,
Apple Valley Christian Academy, Apple
Valley County Education Center, Apple
Valley County Early Education Center



Description: A registered traffic engineering firm will be retained to conduct a comprehensive analysis of existing school zones within the Town's jurisdictional boundaries and provide recommendations for implementation of traffic control devices.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction	50,000					50,000
Engineering Fees	50,000					50,000
Equipment						-
Inspection						-
Land Acquisition						-
Other Costs						-
Total	100,000	-	-	-	-	100,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Measure I	71,000					71,000
LRSP Grant	29,000					29,000
Total	100,000	-	-	-	-	100,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Wika Road West End @ SR 18 Access Improvements (Phase 1)

Project #: 9473

Project Cost: \$130,000

Previous Cost: \$ -

O&M Impact: \$ -

Department: Engineering

Location: Muni Road west of Apple Valley Road



Description: The Highway 18 West End Widening Project (Phase 1) will reduce access to the existing retail center by eliminating the Wika Road connector. The project will create a new access point aligned with Chiwi Road.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction		100,000				100,000
Engineering Fees	30,000					30,000
Equipment						-
Inspection						-
Land Acquisition						-
Other Costs						-
Total	30,000	100,000	-	-	-	130,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
TIF	30,000	100,000				130,000
Total	30,000	100,000	-	-	-	130,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Wika Road West End @ SR 18 Access Improvements (Phase 2)

Project #: 9473

Project Cost: \$670,000

Previous Cost: \$ -
O&M Impact: \$ -

Department: Engineering

Location: Wika Road west of Apple Valley Road



Description: In alignment with the Highway 18 West End Widening, the project will improve access to Wika Road from westbound Highway 18 and create a westbound access lane to the highway.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction				500,000		500,000
Engineering Fees		70,000	100,000			170,000
Equipment						-
Inspection						-
Land Acquisition						-
Other Costs						-
Total	-	70,000	100,000	500,000	-	670,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
TIF		70,000	100,000	500,000		670,000
Total	-	70,000	100,000	500,000	-	670,000

Operating & Maintenance Budget Impact	FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Yucca Loma Road Widening (Apple Valley Rd to Rincon Rd)

Project #: 9595

Project Cost: \$5,194,900

Previous Cost: \$194,900

Department: Engineering

Location: Yucca Loma Road

Description:

The construction element of this project will be to widen Yucca Loma Road from Apple Valley Road to Rincon Road and add bicycle lanes, sidewalk, and an equestrian trail.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction				1,990,000	2,990,000	4,980,000
Engineering Fees				5,000	5,000	10,000
Equipment						-
Inspection				5,000	5,000	10,000
Land Acquisition						-
Other Costs						-
Total	-	-	-	2,000,000	3,000,000	5,000,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Measure I				2,000,000	3,000,000	5,000,000
Total	-	-	-	2,000,000	3,000,000	5,000,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-



**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Yucca Loma Road Widening (Rincon Rd to Kiowa Rd)

Project #: xxxx

Project Cost: \$150,000

Previous Cost: \$

Department: Engineering

Location: Yucca Loma Road from Rincon Road to Kiowa Road

Description:

The construction element of this project will be to widen Yucca Loma Road from Rincon Road to Kiowa Road and add bicycle lanes, sidewalk, and an equestrian trail.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction						0
Engineering Fees				150,000		150,000
Equipment						-
Inspection						0
Land Acquisition						-
Other Costs						-
Total	-	-	-	150,000	0	150,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Measure I				150,000		150,000
Total	-	-	-	150,000	0	150,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-



**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Yucca Loma Road Widening (Kiowa Rd to Yakima Rd)

Project #: xxxx

Project Cost: \$100,000

Description:

The construction element of this project will be to widen Yucca Loma Road from Kiowa Road to Yakima Road and add bicycle lanes, sidewalk, and an equestrian trail.

Previous Cost: \$

Department: Engineering

Location: Yucca Loma Kiowa Road to Yakima Road

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction						0
Engineering Fees				100,000		100,000
Equipment						-
Inspection						0
Land Acquisition						-
Other Costs						-
Total	-	-	-	100,000	-	100,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Measure I				100,000		100,000
Total	-	-	-	100,000	-	100,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-



**Town of Apple Valley
Capital Improvement Project
FY 2021-2022**

Yucca Loma Road Realignment (Yakima Rd to Navajo Rd)

Project #: xxx

Project Cost: \$100,000

Previous Cost:

Department: Engineering

Location: Yucca Loma Road from Yakima Road to Navajo Road.



Description: As recommended in the SR18 Village Corridor Enhancement Plan, the project will realign Yucca Loma Road creating a new connection to Highway 18 and eliminating the existing connection at Navajo Road.

Description of Expenditures	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Architect Fees						-
Construction						-
Engineering Fees		100,000				100,000
Equipment						-
Inspection						-
Land Acquisition						-
Other Costs						-
Total	-	100,000	-	-	-	100,000

Funding Sources	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
To Be Determined		100,000				100,000
Total	-	100,000	-	-	-	100,000

Operating & Maintenance Budget Impact	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
Total	-	-	-	-	-	-

PBID

TOTAL APPROPRIATIONS - \$781,000

To account for the assessments received and expenditures made on behalf of the Apple Valley Village Property and Business Improvement District.

PBID 8110-4210							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
	BEGINNING FUND BALANCE	535,064	482,692	279,082	279,082		231,582
4138	Assessment Revenue	220,055	222,286	215,000	195,000	91%	215,000
4181	Refunds, Reimb, Rebates	226,946	-	-	-	0%	336,000
4255	Interest	4,521	4,009	5,000	2,500	50%	5,000
	Total Revenues	451,521	226,295	220,000	197,500	90%	556,000
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
7760	Hwy 18 Median Landscape Maintenance	19,002	23,664	35,000	20,000	57%	35,000
7935	Hwy 18 Median Landscape Maint. Reserve	-	-	175,000	-	0%	170,000
8940	Contract Svcss: (Adv.to PBID Assoc) O&M	194,661	378,250	200,000	200,000	100%	200,000
8948	County Sheriff: Security Services	52,213	25,873	45,000	25,000	56%	40,000
9416	Hwy 18 Median Landscape Project	11,071	2,118	-	-	0%	-
9500	Apple Valley Village Accessibility	226,946	-	75,000	-	0%	336,000
	Total Expenditures	503,893	429,905	530,000	245,000	46%	781,000
	ENDING FUND BALANCE	482,692	279,082	(30,918)	231,582	-749%	6,582



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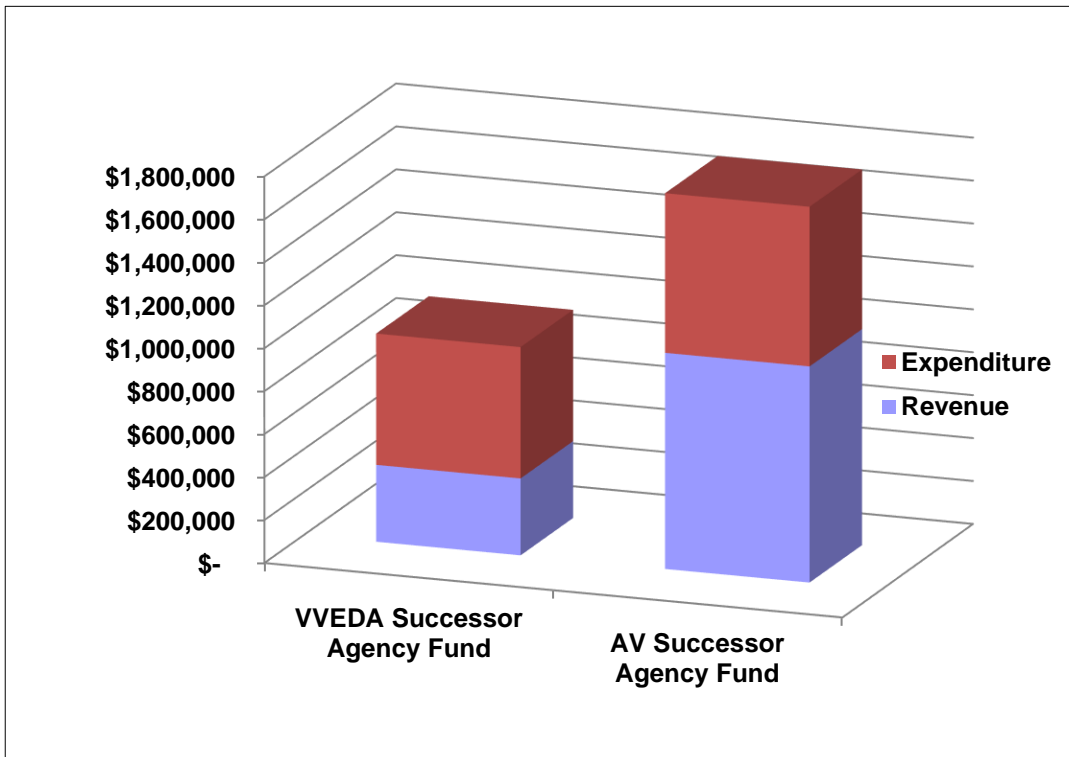


Town of Apple Valley

Town of Apple Valley

Fiscal Year 2021/22- Successor Agency Funds

SOURCE	REVENUES	EXPENDITURES
VVEDA Successor Agency Fund	\$ 358,250	\$ 611,700
AV Successor Agency Fund	1,006,650	743,312
Total Successor Agency	<u>\$ 1,364,900</u>	<u>\$ 1,355,012</u>

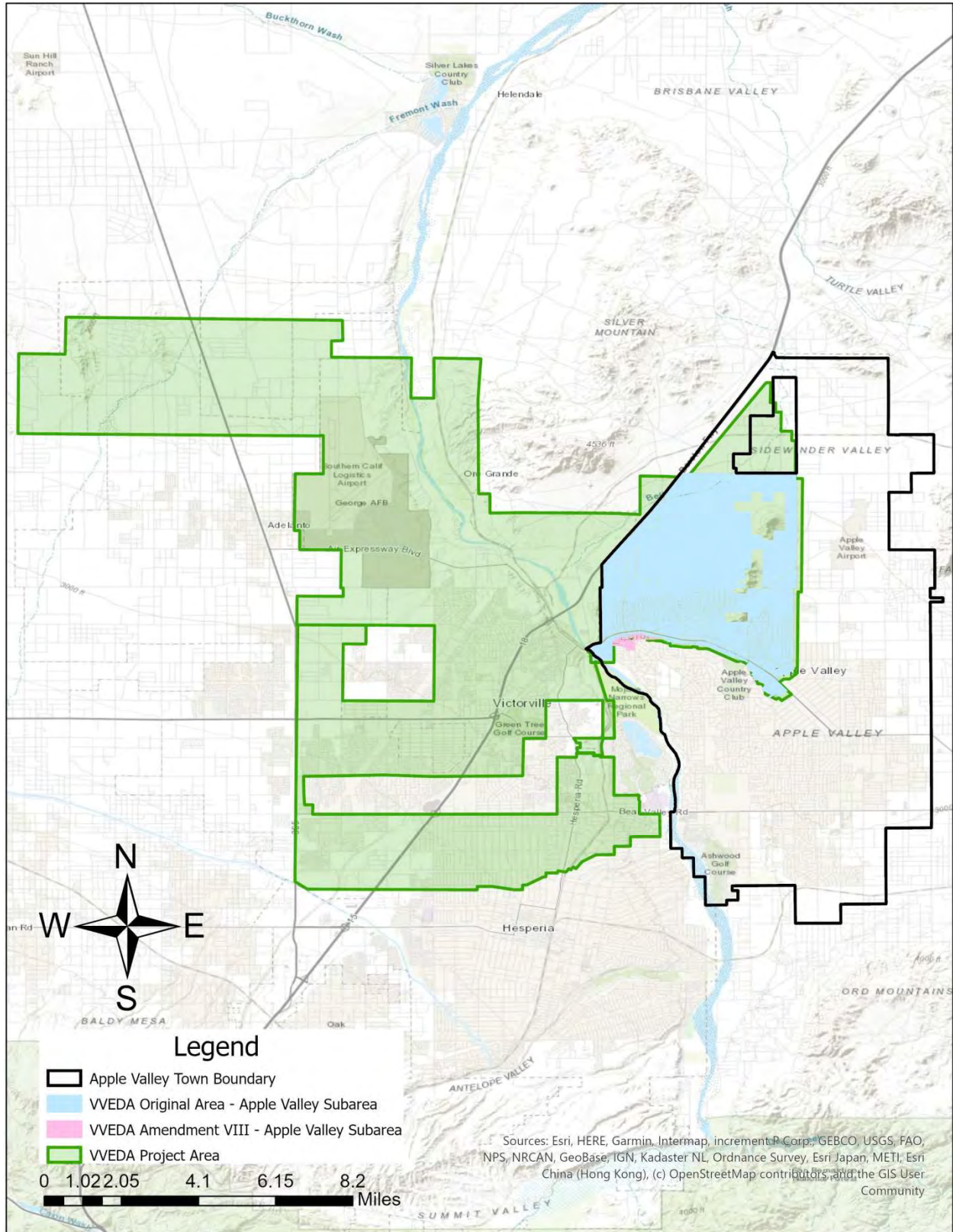


VVEDA REDEVELOPMENT OBLIGATION RETIREMENT FUND

TOTAL BUDGET - \$611,700

VVEDA REDEVELOPMENT OBLIGATION RETIREMENT FUND 2725-4710							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
	BEGINNING FUND BALANCE	1,918,795	1,810,771	1,794,366	1,794,366		2,693,440
4131	Pass Thru - PA#1	1,073,432	1,074,229	1,058,160	1,071,252	0.0%	356,250
4255	Interest Earnings	28,509	12,508	11,000	11,000	0.0%	2,000
	Total Revenues	1,101,942	1,086,738	1,069,160	1,082,252	-	358,250
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Amended Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
	Personnel Services						
7010	Salaries & Wages	-	-	-	-	0.0%	-
7110	Cafeteria Benefits	-	-	-	-	0.0%	-
7120	Deferred Comp	-	-	-	-	0.0%	-
7140	RHS	-	-	-	-	0.0%	-
7150	Medicare	-	-	-	-	0.0%	-
7160	PERS	-	-	-	-	0.0%	-
	Total Personnel	0	-	-	-	-	-
	Operations & Maintenance						
8940	Contract Services	6,358	6,358	7,000	6,358	90.8%	4,000
9999-2730	Transfer Out - 2730	145,976	-	-	-	0.0%	-
	Total Operations & Maint	152,333	6,358	7,000	6,358		4,000
	Debt Service						
9840	Principal	440,000	460,000	225,000	225,000	100.0%	-
9860	Interest	617,633	636,785	578,162	(48,180)	-8.3%	607,700
	Total Debt Service	1,057,633	1,096,785	803,162	176,820		607,700
	Total Expenditures	1,209,966	1,103,142	810,162	183,178		611,700
	ENDING FUND BALANCE	1,810,771	1,794,366	2,053,364	2,693,440		2,439,990
Personnel Schedule		Actual 2018-19	Actual 2019-20	Actual 2020-21	Adopted 2021-22		
	Full Time:						
	Economic Development Manager	0.00	0.00	0.00	0.00		
	Total FTE's:	0.00	0.00	0.00	0.00		

VVEDA PROJECT AREA AND APPLE VALLEY SUBAREA



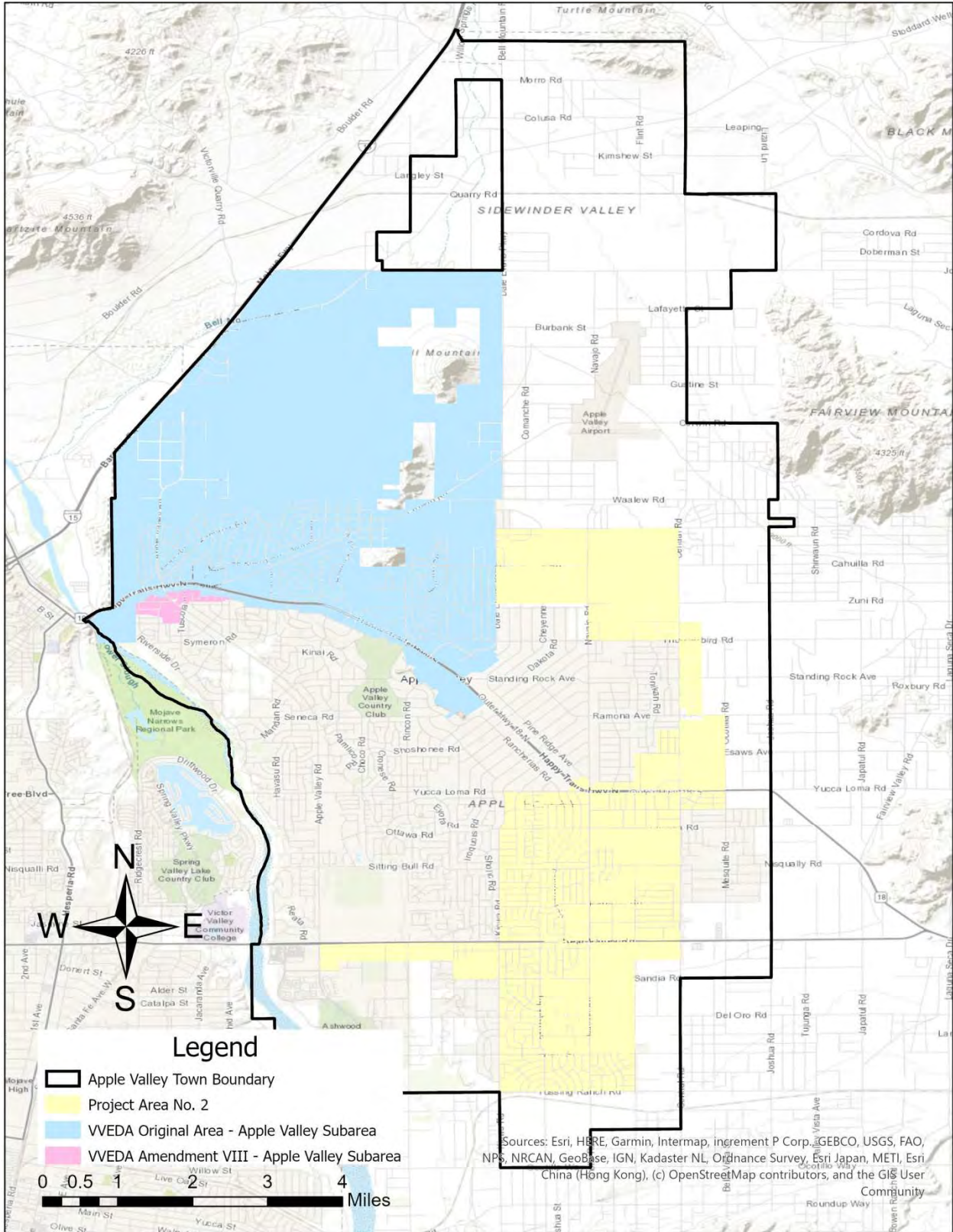
REDEVELOPMENT OBLIGATION RETIREMENT FUND

TOTAL BUDGET - \$ 743,312

REDEVELOPMENT OBLIGATION RETIREMENT FUND PA #2 2730-4710							
Code	Revenue Classification	Actual Revenue 2018-19	Actual Revenue 2019-20	Adopted Budget 2020-21	Estimated Revenue 2020-21	% of Budget Received	Adopted Budget 2021-22
BEGINNING FUND BALANCE		680,765	(265,726)	469,630	469,630		3,396,524
4065	Increment PA #2	2,305,230	2,935,046	3,938,880	3,938,880	100.0%	1,004,650
4181	Refunds, Reimb, Rebates	21,815	-	-	-	0.0%	-
4255	Interest Earnings	16,005	16,715	8,500	8,500	0.0%	2,000
6999-2725	Transfer In - 2725	145,976	402,505	-	-	0.0%	-
Total Revenues		2,489,026	3,354,266	3,947,380	3,947,380		1,006,650
Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Services							
7010	Salaries & Wages	163,146	67,152	63,463	65,000	102.4%	63,896
7110	Cafeteria Benefits	13,702	4,262	4,442	4,250	95.7%	4,307
7120	Deferred Comp	37	-	-	-	0.0%	-
7140	RHS	743	2,633	328	2,000	609.8%	332
7150	Medicare	2,311	1,004	951	976	102.6%	963
7160	PERS	40,194	5,774	18,364	12,000	65.3%	18,572
7165	Auto Allowance	1,809	1,916	1,847	2,000	108.3%	1,846
7166	Phone Allowance	118	172	240	240	100.0%	672
Total Personnel		222,061	82,913	89,635	86,466		90,587
Operations & Maintenance							
7259	Miscellaneous	6	91	25	20	0.0%	25
8940	Contract Services	21,974	38,346	57,795	40,000	69.2%	45,000
9999-2720	Transfer Out - 2720	805,010	-	-	-	0.0%	-
Total Operations & Maint		826,989	38,438	57,820	40,020		45,025
Debt Service & Capital Projects							
9840	Principal	960,000	1,005,000	1,050,000	1,005,000	95.7%	-
9860	Interest	1,424,950	1,492,560	1,331,500	(111,000)	-8.3%	607,700
9590	Yucca Loma Road Undergroundi	1,517	-	-	-	0.0%	-
Total Debt Service & Capital Proj		2,386,467	2,497,560	2,381,500	894,000		607,700
Total Expenditures		3,435,517	2,618,911	2,528,955	1,020,486		743,312
ENDING FUND BALANCE		(265,726)	469,630	1,888,055	3,396,524		3,659,862

Code	Expenditure Classification	Actual Expense 2018-19	Actual Expense 2019-20	Adopted Budget 2020-21	Estimated Expense 2020-21	% of Budget Expended	Adopted Budget 2021-22
Personnel Schedule			<u>Actual 2018-19</u>	<u>Actual 2019-20</u>	<u>Actual 2020-21</u>		<u>Adopted 2021-22</u>
Full Time:							
	Town Manager		0.10	0.10	0.10		0.10
	Assistant Town Manager		0.00	0.00	0.00		0.00
	Assistant Director of Economic Dev & Housing		0.70	0.00	0.00		0.00
	Director of Finance		0.12	0.12	0.12		0.12
	Town Clerk/Director of Gov Serv.		0.05	0.05	0.05		0.05
	Finance Manager		0.00	0.00	0.00		0.00
	Finance Analyst		0.06	0.06	0.06		0.06
	Administrative Analyst II		0.06	0.00	0.00		0.00
	Administrative Analyst I		0.05	0.00	0.00		0.00
	Accountant II		0.09	0.00	0.00		0.00
	Accountant I		0.00	0.08	0.08		0.08
	Executive Secretary		0.75	0.00	0.00		0.00
Total FTE's:			1.98	0.41	0.41		0.41

APPLE VALLEY PROJECT AREA 2 AND APPLE VALLEY SUBAREA OF VVEDA PROJECT AREA



Town of Apple Valley

Assessed Value and Estimated Actual Value of Taxable Property, Citywide Last Ten Fiscal Years

Fiscal Year End	Residential Property	Commercial Property	Industrial Property	Other Property*	Total Secured Property	Unsecured Property	Taxable Assessed Value	Total Direct Tax Rate (1)
2011-12	3,266,196,822	480,536,311	105,788,103	502,539,377	-	164,165,317	4,519,225,930	1.00000%
2012-13	3,260,215,571	492,907,447	103,795,831	475,269,181	-	158,196,900	4,490,384,930	1.00000%
2013-14	3,402,497,481	497,709,903	104,897,941	452,775,555	-	144,579,258	4,602,460,138	1.00000%
2014-15	3,663,250,402	489,745,796	102,938,558	451,107,798	-	135,086,868	4,842,129,422	1.00000%
2015-16	3,926,314,702	498,277,093	107,174,307	445,526,190	-	133,605,042	5,110,897,335	1.00000%
2016-17	4,152,888,405	525,770,127	113,999,673	440,333,455	-	131,382,101	5,364,373,761	1.00000%
2017-18	4,386,853,812	555,797,147	124,195,778	456,261,447	-	123,138,318	5,646,246,502	1.00000%
2018-19	4,552,881,961	389,839,401	205,701,885	625,012,655	5,773,435,902	116,996,307	5,890,432,209	1.21130%
2019-20	4,760,701,408	398,566,547	212,975,186	682,883,776	6,055,126,917	166,168,109	6,221,295,026	1.21730%
2020-21	4,960,778,244	420,207,656	219,596,207	788,982,768	6,389,564,875	200,468,981	6,590,033,856	1.21590%

Source: San Bernardino Assessor data, Avenu Insights & Analytics

Source: 2017-18 and prior years: previously published ACFR

Table has been reformatted to comply with GASB No. 44 and include estimated actual value.

(-) Data Unavailable

* 2019-20 Other Property includes unitary of \$211,687.

(1.) Total direct tax rate is represented by TRA 21-000

(2.) Estimated Actual Value is derived from a series of calculations comparing median assessed values from 1940 to current median sale prices.

Based on these calculations a multiplier value was extrapolated and applied to current assessed values.

TOWN OF APPLE VALLEY, CALIFORNIA

DEMOGRAPHICS

General

Date of Incorporation	November 28, 1988
Form of Government	Council-Manager
Classification	General Law
Area	78 square miles
Sphere of Influence	200 square miles
Population	72,726
Median Household Income	\$54,527
Average Household Size	2.97
Number of Full-Time Employees	92

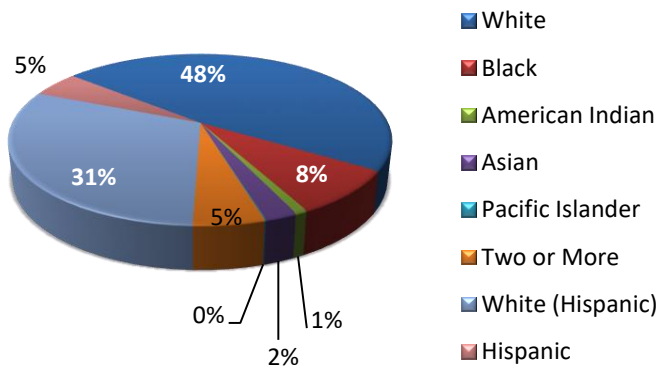
Fire Protection

Number of Fire Stations	7
Number of Firefighter Personnel	48
Fire Insurance Rating	ISO Class 4

Police Protection

Number of Sworn Sheriff Officers	37
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Race and Ethnicity



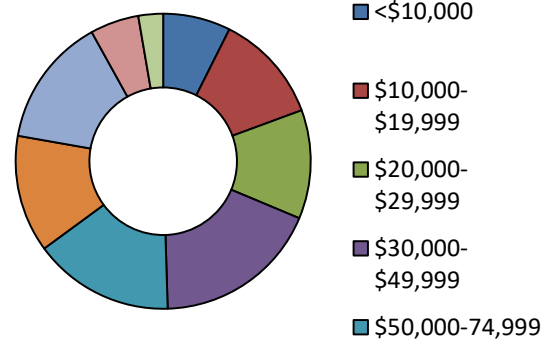
Outdoor Recreation Facilities

Soccer Field	15
Backstop	12
Playground	12
Baseball/Softball Field	12
Picnic Shelter	5
Basketball Court	3
Tennis Court	2
Amphitheater	1
Campground	1
Dog Park	1
Hard Surface Trail	1
Horseshoe Complex	1
Skate Park	1
Soft Surface Trail	1
Swimming Pool	1

Streets, Parks and Sanitation

Miles of Streets	423.71 lane miles
Miles of Sewers	145
Sanitation Pumping Stations	9

Households by Income



Education Facilities

Elementary Schools*	13
Junior High (Middle) Schools*	4
High Schools*	4
4-year College	1
Public Libraries	1

*Including private and charter schools

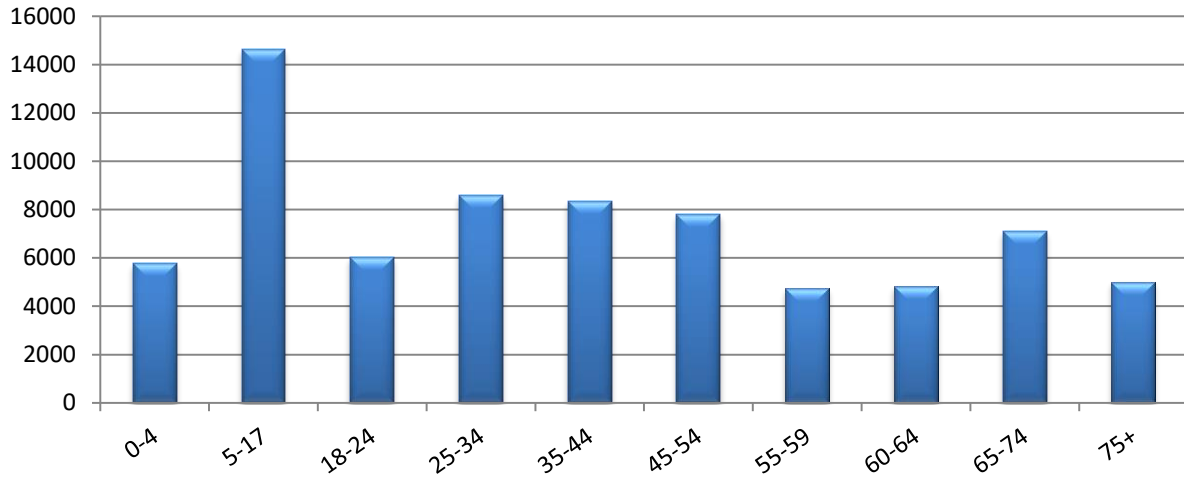
2019 Top 5 Employers

Apple Valley School District	1,574
St. Mary Medical Center	1,501
Walmart Distribution Center	1,201
Target Stores	349
Walmart	250

TOWN OF APPLE VALLEY, CALIFORNIA

DEMOGRAPHICS

Population by Age



2020 Educational Attainment of Population over 25 Years of Age

Years of School Completed	Total	(%)
< 9th Grade	2,909	(4.90%)
9-12th Grade	7,272	(10.40%)
High School/GED	22,545	(31.89%)
Some College	19,636	(27.89%)
Associate's Degree	7,272	(10.40%)
Bachelor's Degree	7,999	(11.97%)
Graduate Degree or Higher	1,454	(2.55%)

Sources: April 2021 Southern California Association of Governments Profile of the Town of Apple Valley based on 2020 data;
 2021 ESRI Demographic and Income Comparison Profile of the Town of Apple Valley based on 2020 data;
 Town of Apple Valley Comprehensive Annual Financial Report as of June 30, 2020; US Census 2020

RESERVES:

General Fund

The Town's intent is to maintain an optimal General Fund Operating Reserve equal to 20% of budgeted appropriations in the General Fund.

Debt Service Funds

The Debt Service Funds shall maintain reserves as prescribed by the bond covenants adopted at the time of the debt issuance.

OPERATING BUDGET:

The Town will maintain a long-range fiscal perspective through the use of an annual operating budget and a five-year Capital Improvement Program. The Town will develop a long-term revenue and expenditure forecast.

General Fund

The Town will maintain a balanced operating budget. To achieve a balanced budget, current revenues should be sufficient to cover current expenditures. Appropriations of available fund balance will only be permitted for "one-time" or non-recurring expenditures.

Special Revenue Funds

Special Revenue Funds will be used for specific programs or projects under the guidelines established for each fund. Appropriations may not exceed the anticipated resources, including use of reserves when appropriate.

Debt Service Funds

Adequate funding will be appropriated within the Debt Service Funds to fund debt obligations as they come due. Reserves will be maintained within the Funds as necessary, pursuant to bond covenants and/or other legal restrictions.

FINANCIAL POLICIES

REVENUES:

Recurring revenue growth (inflation) will be used to pay for recurring expenditures. Recurring expenditure increases which exceed recurring revenue growth should not be approved. Any new or expanded programs will be required to identify new funding sources and/or offsetting reductions in expenditures. In addition:

- The Town shall use a conservative approach in projecting revenues.
- One-time revenues may be used for one-time expenditures.
- The Town shall update its user fees and charges periodically to recover costs of providing that service for which a fee is charged.

ACCOUNTING:

The Town will comply with the requirements of the Governmental Accounting Standards Board (GASB) and record and maintain its financial transactions based upon Generally Accepted Accounting Principles (GAAP).

INVESTMENTS:

The Town Treasurer shall invest the Town's idle funds in accordance with the guidelines established in the adopted Investment Policy.

DEBT:

- The Town shall issue debt primarily to finance capital improvement projects or for the purchase of large fixed assets.
- The term of the debt should not exceed the life of the asset being financed.
- The Town shall issue debt using the most cost-effective method available at time of debt issuance.
- The debt shall not cause the Town to exceed its legal debt limit.

GLOSSARY OF BUDGET TERMS

ACCRUAL BASIS OF ACCOUNTING: Revenues are recognized when both measurable and available; expenditures are recorded when services have been substantially performed or goods have been received and the liabilities incurred.

ADOPTED BUDGET: The official budget as approved by the Town Council at the start of each fiscal year.

AD VALOREM TAX: (which means “according to its value”) A state or local government tax based on the value of real property as determined by the county tax assessor.

AGENCY FUND: Used to account for assets held by the Town in a fiduciary capacity for individuals, government entities, and others. Such funds are operated by carrying out the specifications of trust indentures, statutes, ordinances, or other governing regulations.

AMENDED BUDGET: The adopted budget as amended by the Town Council through the course of a fiscal year.

APPROPRIATIONS: A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and to the time when it may be expended.

ARBITRAGE: The interest rate differential that exists when proceeds from a municipal bond – which is tax-free and carries a lower yield – are invested in taxable securities with a yield that is higher. The 1986 Tax Reform Act made this practice by municipalities illegal solely as a borrowing tactic, except under certain safe-harbor conditions.

ASSESSED VALUATION: A municipality’s property tax base stated in dollars based on real estate and/or other taxable business property for the purposes of taxation, sometimes expressed as a percent of the full market value of the taxable property within a community.

AUTHORITY OR AGENCY: A state or local unit of government created to perform a single activity or a limited group of functions and authorized by the state legislature to issue bonded debt.

AUTHORIZING ORDINANCE: A law that, when enacted, allows the unit of government to sell a specific bond issue or finance a specific project.

BOND: A security whereby an issuer borrows money from an investor and agrees and promises, by written contract, to pay a fixed principal sum on a specified date (maturity date) and at a specified rate of interest.

BOND PREMIUM: The amount at which a bond or note is bought or sold above its par value or face value without including accrued interest.

BUDGET: A plan of financial operation comprised of estimated expenditures for a given period (usually a single fiscal year) and the proposed means of financing the expenditures (through revenues).

BUDGET MESSAGE: A written discussion of the budget presented by the Town Manager to the Town Council.

CAPITAL BUDGET: A budget which focuses on capital projects to implement the Capital Improvement Program.

CAPITAL IMPROVEMENT PROGRAM: A plan for capital improvements to be implemented each year over a number of years to meet capital needs arising from the assessment of long-term needs. It sets forth the estimated cost for each project and specifies the resources required to finance the projected expenditures.

GLOSSARY OF BUDGET TERMS

CAPITAL IMPROVEMENT PROJECT: The budget unit to group activities and costs necessary to implement a specific capital improvement and/or acquisition. A project can include the construction, acquisition, expansion, replacement, or rehabilitation of a physical facility or improvement. Projects often include planning and design, land acquisition, and project management costs related to such facilities and improvements.

CAPITAL PROJECTS FUNDS: Used to account for financial resources for the acquisition or construction of major capital facilities other than those financed by proprietary and trust funds.

CERTIFICATES OF PARTICIPATION (COPs): A form of lease revenue bond that permits the investor to participate in a stream of lease payments, installment payments or loan payments relating to the acquisition or construction of specific equipment, land, or facilities. COPs have become a popular financing device in California since the passage of Proposition 13. COPs are not viewed legally as “debt” because payment is tied to an annual appropriation by the government body. As a result, COPs are seen by investors as providing weaker security and often carry ratings that are a notch or two below an agency’s general obligation rating.

CONTRACTED SERVICES: Services rendered in support of the Town’s operations and activities by external parties. These may be based upon either formal contracts or ad hoc charges.

COUPON RATE: The specified annual interest rate payable to the bond or note holder as printed on the bond. This term is still used even though there are no coupon bonds anymore.

DEBT LIMIT: The maximum statutory or constitutional amount of debt that the general obligation bond issuer can either issue or have outstanding at any time.

DEBT SERVICE FUNDS: Account for the accumulation of resources set aside to meet current and future debt service requirements (payments) on general long-term debt.

DELINQUENT TAXES: Property Taxes that have been levied but remain unpaid on and after the due date. In California, the due dates are December 10 and April 10. Special taxes and assessments are often due on these dates as well. When tax delinquencies exceed 5%, the Bond Advisor places the issue on its internal Bond Watch.

DEPARTMENT: A major organizational group of the Town with overall management responsibility for an operation or a group of related operations within a functional area.

DISCOUNT: The amount by which market value of a bond is less than par value or face value.

DIVISION: An organizational subgroup of a department.

ENCUMBRANCE: The commitment of appropriated funds to purchase goods, which have not yet been received, or services that has yet to be rendered

EXPENDITURES: Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service and capital outlays.

EXPENSES: Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

GLOSSARY OF BUDGET TERMS

FEASIBILITY STUDY: A financial study provided by the issuer of a revenue bond that estimates service needs, construction schedules, and most importantly, future project revenues and expenses used to determine the financial feasibility and creditworthiness of the project to be financed.

FISCAL AGENT: Also known as the Paying Agent, the bank, designated by the issuer, to pay interest and principal to the bondholder.

FISCAL YEAR: A 12-month period to which the annual operating budget applies and at the end of which an entity determines its financial position, the results of its operations, and adopts a budget for the coming year. The Town of Apple Valley's fiscal year is from July 1 to June 30.

FIXED ASSETS: Equipment costing \$5,000 or more, including tax, with a useful life longer than one year, and not qualifying as a capital improvement project. Includes automotive equipment, office equipment, office furniture, acquisitions, landscaping improvements, etc.

FULL FAITH AND CREDIT: The pledge of "the full faith and credit and taxing power without limitation as to rate or amount." A phrase used primarily in conjunction with General Obligation bonds to convey the pledge of utilizing all taxing powers and resources, if necessary, to pay the bond holders.

FULL-TIME EQUIVALENT (FTE): The conversion of part-time employee hours to an equivalent of a full-time position. For example: one person working 20 hours a week for a year would be 0.5 FTE.

FUND: An independent fiscal and accounting entity with a self-balancing set of accounts, recording resources, related liabilities, obligations, reserves and equities segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

FUND BALANCE: The equity (assets minus liabilities) of governmental fund and fiduciary fund types. However, for budgeting purposes, a working capital definition of current assets minus current liabilities is used for the computation.

GENERAL OBLIGATION (GO) BOND: A bond secured by a pledge of the issuer's taxing powers (limited or unlimited). More commonly the general obligation bonds of local governments are paid from ad valorem property taxes and other general revenues. Considered the most secure of all municipal debt. Limited in California by Proposition 13 to debt authorized by a two-thirds vote in the case of local governments or a simple majority for State issuance.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP): Uniform minimum standards of and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

GOVERNMENTAL FUNDS: Typically are used to account for tax-supported (governmental) activities. These include the General Fund, Special Revenue Funds, Capital Projects Funds, and Debt Service Funds.

HOMEOWNERS' SUBVENTION: Owner-occupied properties are eligible for an annual exemption of \$7,000 of the assessed value of the property. This State exemption is reimbursed to the Town through this subvention.

INTERFUND TRANSFERS: Defined as "flows of assets" (such as goods or services) without equivalent flows of assets in return and without requirement for repayment.

GLOSSARY OF BUDGET TERMS

INTERGOVERNMENTAL REVENUE: Revenue collected by one government and distributed (usually through some predetermined formula) to another level of government(s).

INTERNAL SERVICE FUNDS: Account for the goods or services provided by one fund and/or department to another fund and/or department on a cost reimbursement basis.

INVESTMENT GRADE: A rating issued by the three major bond rating agencies, Moody's, Standard & Poor's, and Fitch, rated BBB, Baa or better. Many fiduciaries, trustees, and some mutual fund managers can only invest in securities with an investment grade rating.

ISSUER: A state or local unit of government that borrows money through the sale of bonds and/or notes.

JOINT POWERS AUTHORITY (JPA): The formation of two or more public entities with common powers to consolidate their forces and resources to acquire assets and/or provide services to the public. Their bonding authority and taxing ability is the same as their powers as separate units.

LETTER OF CREDIT: A form of supplement or, in some cases, direct security for a municipal bond under which a commercial bank or private corporation guarantees payment on the bond under certain specified conditions.

LIEN: A claim on revenues, assessments or taxes made for a specific issue of bonds.

MARKS-ROOS BOND: The State Legislature enacted the Marks-Roos (named after its legislative sponsors) Local Bond Pooling Act of 1985 to facilitate the financing of local government facilities by bond bank pools funded by bond proceeds. The pool, formed under a Joint Powers Authority, can buy any type of legally issued debt instrument within or without its geographic area. The idea was to save money through economies of scale by selling one large bond issue to finance several small projects. (Several Marks-Roos issues have defaulted and are under investigation by the Securities and Exchange Commission. Prospective investors should find out what sort of loans the pooled fund will make before buying such deals.)

MELLO-ROOS BOND: The Mello-Roos (named for its legislative sponsors) Community Facilities District Act of 1982 established another method where by almost every municipal subdivision of the state may form a special, separate district to finance a long list of public facilities by the sale of bonds and finance certain public services on a pay-as-you-go basis. These Community Facilities Districts are formed and bond issues authorized by a two-thirds vote of the property owners in the district. Typically, the only voters in a district are one or more real estate developers who own or have an option on all of the land in the district. These land-based financings were nicknamed "dirt bonds" by the Bond Advisor years ago. Bonds are sold to finance facilities that can include school, parks, libraries, public utilities and other forms of infrastructure. The Districts may provide public services that include police and fire protection, recreation programs, area maintenance, library services, flood and storm drainage. Bonded debt service and/or the public services are paid for by special taxes levied on the real property within the district. As the developer subdivides and sells off the land the new property owner assumes the tax burden. (Tax delinquencies can lead to fines and penalties and ultimately foreclosure and sale. The ultimate security for Mello-Roos bonds is the value of the real property being taxed; consequently a provision in the law requires the appraised value of the land be three times the bonded debt. Recent foreclosure sales have cast doubts on the skills of the appraisers and underscore the risk of some of this debt when a severe real estate slump hits developers.)

MODIFIED ACCRUAL BASIS: The accrual basis of accounting where revenues are recognized when they become both "measurable" and "available" to finance expenditures of the current period. All governmental funds and agency funds are accounted for using the modified accrual basis of accounting.

GLOSSARY OF BUDGET TERMS

NET BUDGET: The legally adopted budget less interfund transactions. Those amounts in the budget representing transfers and interfund reimbursements are subtracted from the legally adopted budget amount.

OBJECTIVE: A simply stated, readily measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should specify a standard of performance for a given program or stated goal.

OBJECT CODE: The classification of expenditures in terms of what is bought and paid for grouped into categories.

OFFICIAL STATEMENT (OS): A document (prospectus) circulated for an issuer prior to a bond sale with salient facts regarding the proposed financing. There are two OS, the first known as the preliminary, or “red herring” – so named because some of the type on its cover is printed in red – and it is supposed to be available to the investor before the sale. The final OS must be sent to the purchaser before delivery of the bonds.

OPERATING BUDGET: A budget which focuses on everyday operating activities and programs. Usually includes personnel, maintenance and operations and capital equipment.

OVERLAPPING DEBT: The proportionate share of the general obligation bonds of local governments located wholly or in part within the limits of the reporting unit of government, which must be borne by property owners within the unit.

PAR VALUE: The face value or principal amount of a bond, usually \$5,000, due to the holder at maturity. It has no relation to the market value.

PERSONNEL EXPENSES: Compensation paid to or on behalf of Town employees for salaries and wages, overtime and benefits.

PREMIUM: The amount, if any, by which the price exceeds the principal amount (par value) of a bond. Its current yield will be less than its coupon rate.

PRINCIPAL: The face value of a bond, exclusive of interest.

PROFESSIONAL SERVICES: Includes the cost of outside professional and specialized services purchased by the Town, such as consultants for special studies, outside attorneys, architectural and engineering, etc.

PROGRAM BUDGET: A budget organized by a grouping of related activities, projects and services which are similar in purpose. The expenditure focus of a program budget is related to the nature of work and services performed.

PROPERTY TAX: A tax levied on real estate and personal property. The basic rate in San Bernardino County is 1% of assessed value, of which Apple Valley receives approximately 12 cents for every dollar collected.

PROPERTY TRANSFER TAX: An assessment on real property transfers at the current rate of \$.55 per \$500 in market value, and is collected at the time of the transfer with the County receiving half the collected amount. Also known as the Documentary Transfer Tax.

PROPOSED BUDGET: The budget as formulated and proposed by the Town Manager. It is submitted to the Town Council for review and approval.

GLOSSARY OF BUDGET TERMS

RATINGS: Various alphabetical and numerical designations used by institutional investors, underwriters, and commercial rating companies to indicate bond and note creditworthiness. Standard & Poor's and Fitch Investors Service Inc. use the same system, starting with their highest rating of AAA, AA, A, BBB, BB, B, CCC, CC, C, and D for default. Moody's Investors Services uses Aaa, Aa, A, Baa, Ba, B, Caa, Ca, C, and D. Each of the services use + or – or +1 to indicate half steps in between. The top four grades are considered Investment Grade Ratings.

REFUNDING BOND: The issuance of a new bond for the purpose of retiring an already outstanding bond issue.

RETAINED EARNINGS: An equity account reflecting the accumulated earnings of Proprietary Fund types. For budgeting purposes, the working capital definition of fund balance is used.

REVENUE: Moneys that the Town receives as income such as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

REVENUE BOND: A municipal bond whose debt service is payable solely from the revenues received from operating the facilities acquired or constructed with the proceeds of the bonds.

SELF-INSURANCE: The retention of liabilities, arising out of the ownership of property or from some other cause, instead of transferring that risk to an independent third party through the purchase of an insurance policy. The Town currently participates in the California Joint Powers Insurance Authority. The Town participates in the all-risk property protection program of the Authority. There is a \$5,000 to \$10,000 per loss deductible depending upon type of claim.

SPECIAL REVENUE FUNDS: Account for the revenue derived from specific taxes or other earmarked revenue sources (other than expendable trusts or for major capital projects) that are restricted by law or administrative action to expenditures for specified purposes.

SUPPLEMENTAL ROLL PROPERTY TAXES: Assessed on property that changes ownership during the year and is based on the difference between the new and old assessed values.

TAX BASE: The total resource of the community that is legally available for taxation.

TAXES: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, user charges.

TRUSTEE: A bank designated as the custodian of funds and official representative of bondholders. Appointed to ensure compliance with trust indenture.

UNDERWRITER: A financial institution (investment or commercial bank), which purchases a new issue of municipal securities for resale; may acquire the bonds either by negotiated sale or based on competitive bidding.

USER CHARGES: Payments made by users or customers of publicly provided services that benefit specific individuals. These services exhibit "public good" characteristics. Examples of user charges are fees paid for recreational activities, building fees, police fees, etc.

ACRONYMS

AB	Assembly Bill
AC	Air Conditioning
ADA.....	Americans with Disabilities Act
ADT	Average Daily Traffic
APA.....	American Planning Association
A/V.....	Audio/Video
AVL	Automatic Vehicle Location
BAN.....	Bank Anticipation Note
BMP	Best Management Practices
CAFR	Comprehensive Annual Financial Report
CAL OSHA	California Occupational Safety and Health Administration
CalPERS.....	California Public Employees Retirement System
CalTrans.....	California Department of Transportation
CD	Community Design
CDBG	Community Development Block Grant
CEQA.....	California Environmental Quality Act
CIP	Capital Improvement Program
CNG	Compressed Natural Gas
CO	Carbon Monoxide
COP.....	Certificates of Participation
COPS.....	Citizen's Option for Public Safety
CPI	Consumer Price Index
CSMFO.....	California Society of Municipal Finance Officers
CUP.....	Conditional Use Permit
DOJ	Department of Justice
DUI.....	Driving under the Influence
EAP	Employee Assistance Program
EDD.....	Employment Development Department
EIR.....	Environmental Impact Report
EOC.....	Emergency Operations Center
ERAF	Educational Revenue Augmentation Fund
FEMA	Federal Emergency Management Agency
FHWA	Federal Highway Administration
FTE.....	Full-Time Equivalent
FY	Fiscal Year
GAAP	Generally Accepted Accounting Practices
GASB.....	Governmental Accounting Standards Board
GFOA	Government Finance Officers' Association
GIS	Geographic Information System
GO	General Obligation
HUD	Housing and Urban Development
HVAC	Heating, Ventilation, Air Conditioning
IPEMA.....	International Playground Equipment Association
IT.....	Innovation and Technology

ACRONYMS

JPA	Joint Powers Authority
JUA	Joint Use Agreement
LOS	Level of Service
LTD	Long-term Disability
M&O	Maintenance & Operation
MOU	Memorandum of Understanding
NACSLB	National Advisory Council on State and Local Budgeting
NEC	National Electric Code
NPDES	National Pollutant Discharge Elimination System
NPI	National Purchasing Institute
OPEB	Other Post Employment Benefits
OS	Official Statement
OTS	Office of Traffic Safety
PC	Personal Computer, Penal Code
PEG	Public, Education, and Government
PERS	Public Employees Retirement System
PPE	Personal Protective Equipment
PUC	Public Utility Commission
RAN	Revenue Anticipation Note
RDA	Redevelopment Agency
RMS	Records Management System
ROR	Rate of Return
ROW	Right-of-Way
SB	Senate Bill
SBOE	State Board of Equalization
SEC	Security and Exchange Commission
SED	Special Enforcement Detail
SEMS	Standardized Emergency Management Systems
SLESF	Supplemental Law Enforcement Services Fund
SUV	Sports Utility Vehicle
SWAT	Special Weapons and Tactics (Team)
TAN	Tax Anticipation Note
TEA	Transportation Enhancement Activities
TMC	Turning Movement Count
TOT	Transient Occupancy Tax
TPA	Third Party Administrator
TRAN	Tax and Revenue Anticipation Note
UBC	Uniform Building Code
UMC	Uniform Mechanical Code
UPC	Uniform Plumbing Code
UPS	Uninterrupted Power System
UST	Underground Storage Tank
VLF	Vehicle License Fee

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Town of Apple Valley



Like many other places in the world, the Town of Apple Valley modified its services and procedures in 2020 to provide the best customer service possible while our local healthcare heroes held the frontline against the coronavirus pandemic. We partnered with Feed My Sheep to deliver food and supplies to vulnerable members of the community, issued a public decree to limit hoarding and evictions, and launched two grant programs to assist small businesses through difficult times. Council and Commission meetings, plan checks, and some recreation services were offered virtually. The Council amended the Development Code to make the Town more business friendly and renewed our public safety contract with the San Bernardino County Sheriff's Department. Construction was completed on several Safe Routes to Schools projects, as well as drainage improvements along Navajo Road. Construction crews broke ground on the intersection of Apple Valley Road and Happy Trails Highway 18 that will allow more cars to get through that vital corridor in less time, which is a great thing as business resumes normal operations. In fact, several new businesses opened in the last year, R Dub Candle Co, The Meal Prep Company, Dutch Bros Coffee, and Get Hooked Fish Fry & Market to name a few; as well as the grand opening of Apple RV and Boat Storage and the Apple Valley Hotel and Lodge in buildings that had been vacant for more than a decade! This is a year to rebound and rebuild and we are on the right track!

About the Cover

