Town of Apple Valley
CALIFORNIA

VA# 19-2027

WE ARE HIRING



Media Specialist

DEPARTMENT : Public Information Office

SALARY : $32.56 - $46.01 Hourly

BENEFITS : Benefits Eligible

TYPE : Full-Time

Closing Date: Tuesday, November 24th, 2026, at 5:30pm

The Position:

Under direct supervision, performs a variety of specialized multimedia, social media, and digital communications activities in support of the Town's public information, community, and public relations program in coordination with department goals and objectives and established policies and procedures; creates, produces, edits, publishes, and manages video, photography, social media, and other digital content; and performs related work as required.

Requirements:

Equivalent to the completion of the twelfth (12th) grade and two (2) years of college coursework in digital media, video production, communications, broadcasting, photography, graphic design, marketing, public relations, or a related field, and one (1) year of experience in multimedia production, video production, social media management, digital communications, or related experience. Working with Adobe Suite, Premier Pro, and Film Making is highly desired.

- ✓ Valid California class C driver's license with satisfactory driving record and automobile insurance.
- ✓ **A completed supplemental is required in addition to the application package.** Please refer back to the job posting for the supplemental prompt and further instructions on how to submit. **Applications submitted without a completed supplemental are considered incomplete and will be rejected.**

An application package is available at:
14955 Dale Evans Parkway
Apple Valley, CA 92307

Apply Now!
www.applevalley.org

You can expect to be contacted by phone OR email regarding this position. Email communications will be sent from **jobs@applevalley.org**, and phone calls will come from our main line at **(760) 240-7000**.